



# Ordinary Council Meeting

## MINUTES

**Council Chambers, 95-101 Alfred St, Charleville**

**Wednesday, 19 February 2025**

**9.00AM**



2025 Australia Day Award Recipients

**MINUTES OF MURWEH SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, 95-101 ALFRED ST, CHARLEVILLE  
ON WEDNESDAY, 19 FEBRUARY 2025 AT 9.00AM**

**PRESENT:** Cr S Radnedge (Mayor), Cr R Eckel, Cr P Alexander, Cr T Sommerfield, Cr M Ebsworth

**IN ATTENDANCE:** B Scott (Chief Executive Officer), J Kronk (Director of Corporate Services), J Barton (Director of Engineering Services), A Macdonald (Cosmos Centre Coordinator), K Crosby (Manager of Regulatory Services)

**1 OPENING PRAYER**

Mr Justin Kronk delivered the prayer for the guidance of Council.

**2 APOLOGIES AND LEAVE OF ABSENCE**

**Apologies**

Nil

**Leave of Absence**

Nil

**Applications for Leave of Absence**

Nil

**3 DECLARATION OF CONFLICTS OF INTEREST**

N/A

**4 UPDATE/CHANGE TO COUNCILLOR REGISTER OF INTEREST**

Nil

**5 CONFIRMATION OF MINUTES**

**RESOLUTION 030/25**

Moved: Cr M Ebsworth

Seconded: Cr T Sommerfield

That the minutes of the Ordinary Council Meeting held 15 January 2025 be taken as read, confirmed and signed as a correct record of proceedings.

**CARRIED**

Cr Eckel exited the meeting at 9:10am

Cr Eckel entered the meeting at 9:13am.

## 6 BUSINESS ARISING FROM MINUTES

### 7 MAYORAL MINUTE

The Mayor extended heartfelt congratulations on behalf of the Murweh Shire to local resident Mrs. Olga Sommerfield, who will be celebrating her 100<sup>th</sup> birthday this Saturday. This is a remarkable achievement and one that deserves to be acknowledged. Council also recognises the contribution of Mrs Sommerfield and family to the community.

### 8 NOTICE OF MOTION

Nil

### 9 CORRESPONDENCE FOR MEMBERS' INFORMATION

#### 9.1 CORRESPONDENCE FOR THE INFORMATION OF COUNCILLORS

The correspondence for the information of Councillors was noted.

### 10 OFFICE OF CHIEF EXECUTIVE

#### 10.1 MAYOR'S MONTHLY REPORT - FEBRUARY 2025

##### RESOLUTION 031/25

Moved: Cr P Alexander

Seconded: Cr R Eckel

That Council approves the Mayor's travel as presented and notes the Mayor's Monthly Meeting Schedule Report and Official Correspondence.

The Mayor tabled the agendas of the South West Regional Organisation of Councils (SWQROC) and South West Queensland Water & Sewerage Alliance (SWQWSA) held on 16 & 17 February at St George.

**CARRIED**

**10.2 LOCAL DISASTER MANAGEMENT PLAN AND SUB PLANS****RESOLUTION 032/25**

Moved: Cr M Ebsworth

Seconded: Cr R Eckel

That Council in accordance with Section 80(1) (b) of the Disaster Management Act 2003, Murweh Shire Council approve the updated versions of the Local Disaster Management Plan and Sub Plans as presented including;

- MSC Community Recovery Plan
- LDCC - Standard Operating Procedures
- Public Information Communication and Warnings Sub Plan
- Critical Infrastructure Services Disruption Sub plan
- Resupply Sub Plan
- Local Disaster Management Plan
- Evacuation Management Plan

**CARRIED**

**10.3 ELECTION SIGNAGE POLICY****RESOLUTION 033/25**

Moved: Cr T Sommerfield

Seconded: Cr P Alexander

That Council review & adopt the draft Election Signage Policy as presented, and

Council develop the appropriate administrative application form for political candidates seeking permission for the placement of their election signage in the Murweh Shire Council area.

**CARRIED**

**10.4 PROPOSAL FOR DISCOUNT FRAMEWORK FOR COUNCIL OPERATED TOURISM FACILITIES****RESOLUTION 034/25**

Moved: Cr P Alexander

Seconded: Cr T Sommerfield

That Council set standard discount rates to be applied to tourism facility tour prices at the discretion of facility managers being: a 10% promotional discount, a 15% school rate, a 20% local resident's discount and free admission for Murweh Shire based schools.

**CARRIED**

The Cosmos Centre Coordinator entered the meeting at 10:02am.

**10.5 TOURISM REPORTS****RESOLUTION 035/25**

Moved: Cr M Ebsworth

Seconded: Cr R Eckel

That Council receives and notes the reports from the Tourism Sections.

**CARRIED**

**10.6 TOURISM, MARKETING & EVENTS COMMITTEE MEETING 12 FEBRUARY 2025****RESOLUTION 036/25**

Moved: Cr M Ebsworth

Seconded: Cr P Alexander

That Council receives and notes the unconfirmed minutes of the Tourism, Marketing & Events Committee Meeting, and;

That Council acknowledges the Committee Action Items and endorses the Council Action Items as provided in the Tourism, Marketing & Events Committee Meeting Minutes.

**CARRIED**

The Cosmos Centre Coordinator exited the meeting at 10:17am.

**RESOLUTION 037/25**

Moved: Cr T Sommerfield

Seconded: Cr R Eckel

With the Director of Engineering Services needing to attend to an important matter, that Council agree to move from standing orders to allow the Engineering Services Section 12 of the Agenda to be received ahead of Section 11 of the Agenda.

**CARRIED**

The Director of Engineering Services entered the meeting at 10:18am.

**12 ENGINEERING SERVICES****12.1 ENGINEERING SERVICES REPORT****RESOLUTION 038/25**

MOVED: CR T SOMMERFIELD

SECONDED: CR R ECKEL

THAT COUNCIL RECEIVES AND NOTES THE ENGINEERING SERVICES REPORT.

**CARRIED**

THE DIRECTOR OF ENGINEERING SERVICES EXITED THE MEETING AT 10:34 AM.

THE MEETING ADJOURNED FOR A MORNING TEA BREAK AT 10:34 AM.

THE MEETING RESUMED NORMAL PROCEEDINGS AT 11:33 AM.

THE DIRECTOR OF CORPORATE SERVICES WAS PRESENT WHEN THE MEETING RESUMED.

## **11 CORPORATE & REGULATORY**

### **11.1 FINANCIAL REPORT JANUARY 2025**

#### **RESOLUTION 039/25**

Moved: Cr R Eckel

Seconded: Cr M Ebsworth

That Council receives and notes the Finance Report for the period ending 31 January 2024, including;

1. Cash Position
2. Monthly Cash Flow Estimate
3. Comparative Data
4. Capital Funding – budget vs actual
5. Road Works – budget vs actual
6. Capital Funding Detail
7. Rates Summary
8. Income Statement January 2025
9. Balance Sheet January 2025
10. Financial Statements Actual January 2025

**CARRIED**

### **11.2 HUMAN RESOURCES REPORT**

#### **RESOLUTION 040/25**

Moved: Cr M Ebsworth

Seconded: Cr T Sommerfield

That Council receives and notes the January Human Resources Report.

**CARRIED**

### **11.3 WORKPLACE HEALTH & SAFETY REPORT**

#### **RESOLUTION 041/25**

Moved: Cr P Alexander

Seconded: Cr M Ebsworth

That Council receives and notes the Workplace Health and Safety Report.

**CARRIED**

**11.4 PLANNING MONTHLY REPORT****RESOLUTION 042/25**

Moved: Cr R Eckel

Seconded: Cr T Sommerfield

That Council receives and notes the January Planning Monthly Report.

**CARRIED****11.5 REPEAL OF HUMAN RESOURCE POLICIES****RESOLUTION 043/25**

Moved: Cr P Alexander

Seconded: Cr T Sommerfield

That Council repeal policies:

1. HR-004 Induction Policy
2. HR-006 Exit Interview Policy
3. HR-007 Drugs and Alcohol Policy
4. HR-009 Anti-Discrimination, Bullying and Harassment Policy
5. HR-022 Recruitment and Selection Policy

as these operational policies have now been approved by the Council Chief Executive Officer.

**CARRIED****11.6 STATUTORY FEES AND CHARGES ADJUSTMENTS****RESOLUTION 044/25**

Moved: Cr M Ebsworth

Seconded: Cr T Sommerfield

That Council approve the adjustment of the following statutory fees and charges in its 2024/25 Schedule of Fees and Charges:

## Plumbing Residential

- |  |              |
|--|--------------|
| 1. Assessment Fee per fixture (owner to supply plan)   | \$66.00 and  |
| 2. On stumps inspection fee - Minimum of 3 inspections | \$275.00 and |
| 3. On slab inspection fee – Minimum of 4 inspections   | \$275.00 and |

## Cemetery Fees

- |  |          |
|--|----------|
| 4. Burial Fees to include one marquee and 40 chairs at a funeral |          |
| 5. Additional one marquee and Group of 40 chairs                 | \$120.00 |

## Showgrounds

- |                                      |          |
|--------------------------------------|----------|
| 6. Sheep & Goat, sale and show venue | \$250.00 |
|--------------------------------------|----------|

**CARRIED**

The Manager of Regulatory Services entered the meeting at 12:32PM.

#### **11.7 REGULATORY SERVICES REPORT - JANUARY**

##### **RESOLUTION 045/25**

Moved: Cr M Ebsworth

Seconded: Cr R Eckel

That Council receives and notes the Regulatory Services Report for January 2025.

**CARRIED**

The Manager of Regulatory Services exited the meeting at 1:34AM.

The meeting adjourned for a break at 01:59 PM.

The meeting resumed normal proceedings at 02:13 PM.

The Director of Corporate Services was not present when the meeting resumed.

#### **12 ECONOMIC DEVELOPMENT**

Nil

#### **13 COMMUNITY & HEALTH SERVICES**

##### **14.1 LIBRARY JANUARY MONTHLY REPORT**

##### **RESOLUTION 046/25**

Moved: Cr P Alexander

Seconded: Cr M Ebsworth

That Council receives and notes the Monthly Library Report.

**CARRIED**

##### **14.2 COMMUNITY SERVICE PILOT ROLE IMPACT AND PROGRESS REPORT**

##### **RESOLUTION 047/25**

Moved: Cr T Sommerfield

Seconded: Cr P Alexander

That Council receives and notes the Community Service Coordinator Pilot Role Impact and Progress Report to January 2025.

**CARRIED**



**14.3 ASSISTANCE REQUEST FROM LIFELINE REGARDING COUNCIL WEBPAGE.****RESOLUTION 048/25**

Moved: Cr R Eckel

Seconded: Cr M Ebsworth

That Council not support a 'crisis button' until there has been consultation with social service providers so as to reduce any community confusion and expectations.

**CARRIED****14.4 SUPPORT OF WESTERN TOURING CIRCUIT 2025****RESOLUTION 049/25**

Moved: Cr R Eckel

Seconded: Cr M Ebsworth

That Council continue its support of the Western Touring Circuit for 2025/26 at a cost of \$3,000 per annum.

**CARRIED****14.5 REQUEST FOR SPONSORSHIP - CHARLEVILLE SHOW QUICK SHEARS COMPETITION****RESOLUTION 050/25**

Moved: Cr R Eckel

Seconded: Cr P Alexander

That Council accepts the offer to become a gold sponsor of the Charleville Show Quick Shears Competition at a cost of \$1000.

**CARRIED****14 CORRESPONDENCE FOR CONSIDERATION**

Nil

**15 CONFIDENTIAL MATTERS****RESOLUTION 051/25**

Moved: Cr T Sommerfield

Seconded: Cr P Alexander

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the Local Government Regulations 2012:

**16.1 First Budget Review 2024-2025**

This matter is considered to be confidential under Section 254J - 3 (c) of the Local Government Regulations, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the local government's budget.

**CARRIED****RESOLUTION 052/25**

Moved: Cr T Sommerfield

Seconded: Cr M Ebsworth

That Council resumes Open Council proceedings with the Council Meeting being reopened to the public.

**CARRIED****16.1 FIRST BUDGET REVIEW 2024-2025****RESOLUTION 053/25**

Moved: Cr M Ebsworth

Seconded: Cr R Eckel

- That Council adopt the First Budget Review 2024-25 as presented
- That Council adopt the revised Financial Statements 2024-2027
- That Council adopt the 10-year revised Financial Statements 2024-2034

**CARRIED****16 CLOSURE**

There being no further business the Mayor declared the meeting closed at 2:32PM.