SHIRE OF MURWEH

MORVEN - CHARLEVILLE - AUGATHELLA

Ordinary Council Meeting

AGENDA

Council Chambers, 95-101 Alfred St, Charleville

16 September 2025

9.00am



Charleville Fire Mitigation Burning September 2025

Notice is hereby given that an Ordinary Council Meeting of the Shire of Murweh will be held in the Council Chambers, 95-101 Alfred St, Charleville on 16, September 2025 at 9.00am.

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1 OPENING PRAYER

2 APOLOGIES AND LEAVE OF ABSENCE

Apologies

Nil

Leave of Absence

Nil

Applications for Leave of Absence

3 DECLARATION OF CONFLICTS OF INTEREST

4 UPDATE/CHANGE TO COUNCILLOR REGISTER OF INTEREST

5 CONFIRMATION OF MINUTES

Ordinary Council Meeting - 22 August 2025

SHIRE OF MURWEH

MORVEN - CHARLEVILLE - AUGATHELLA

Ordinary Council Meeting

MINUTES

Council Chambers, 95-101 Alfred St, Charleville

Friday, 22 August 2025

10:00AM



Murweh Shire Council Staff with Humphrey B Bear

MINUTES OF MURWEH SHIRE COUNCIL
ORDINARY COUNCIL MEETING

HELD AT THE COUNCIL CHAMBERS, 95-101 ALFRED ST, CHARLEVILLE ON FRIDAY, 22 AUGUST 2025 AT 10:00AM

PRESENT: Cr S Radnedge (Mayor), Cr R Eckel, Cr P Alexander, Cr T Sommerfield, Cr M Ebsworth

IN ATTENDANCE: B Scott (Chief Executive Officer), J Barton (Director Engineering Services), R Richen (Manager Tourism and Events), J Kronk (Director Corporate Services), K Crosby (Manager Regulatory Services).

Opened meeting at 10:03 AM

1 OPENING PRAYER

Fr Peter Doohan delivered the prayer for the guidance of Council.

2 APOLOGIES AND LEAVE OF ABSENCE

Apologies

Nil

Leave of Absence

Nil

Applications for Leave of Absence

Nil

3 DECLARATION OF CONFLICTS OF INTEREST

The Chief Executive Officer declared a conflict of interest in Item 13.3 as his wife is an employee of the Royal Flying Doctors Service.

4 UPDATE/CHANGE TO COUNCILLOR REGISTER OF INTEREST

Nil

5 CONFIRMATION OF MINUTES

RESOLUTION 194/25

Moved: Cr T Sommerfield
Seconded: Cr M Ebsworth

That the minutes of the Ordinary Council Meeting held 16 July 2025 be taken as read, confirmed and signed as a correct record of proceedings.

CARRIED

RESOLUTION 195/25

Moved: Cr P Alexander
Seconded: Cr R Eckel

That the minutes of the Special Council Meeting held 16 July 2025 be taken as read, confirmed and signed as a correct record of proceedings.

CARRIED

6 BUSINESS ARISING FROM MINUTES

Nil

7 MAYORAL MINUTE

The Mayor acknowledged that the Murweh Shire Council was very grateful in receiving notification of the grant provided by the Crisafulli Government's *Residential Activation Fund* for $13.2 million to construct 65 residential housing blocks as part of the Aurora Estate Part 2 Project.

8 NOTICE OF MOTION

Nil

9 CORRESPONDENCE FOR MEMBERS' INFORMATION

Nil

10 OFFICE OF CHIEF EXECUTIVE

10.1 CORRESPONDENCE FOR THE INFORMATION OF COUNCILLORS

RESOLUTION 196/25

Moved: Cr T Sommerfield
Seconded: Cr M Ebsworth

That Council receives and notes the correspondence received post the July 2025 Council Meeting that will be of interest to Councillors.

CARRIED

10.2 MAYOR'S MONTHLY REPORT JULY/AUGUST 2025

RESOLUTION 197/25

Moved: Cr M Ebsworth
Seconded: Cr T Sommerfield

That Council approves the Mayor's travel as presented and notes the Mayor's Monthly Meeting Schedule Report and Official Correspondence for August 2025 Council Meeting.

CARRIED

10.3 ATTENDANCE 129TH LGAQ ANNUAL CONFERENCE 19 - 22 OCTOBER 2025

RESOLUTION 198/25

Moved: Cr R Eckel
Seconded: Cr M Ebsworth

That Council approve the attendance of the Mayor, Councillor Shaun Radnedge; Deputy Mayor, Councillor Peter Alexander; and Chief Executive Officer, Mr Bruce Scott at the Local Government Association of Queensland (LGAQ) Annual Conference to be held at the Gold Coast from 19 – 22 of October 2025.

CARRIED

10.4 PROPOSED MOTION TO 2025 LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND (LGAQ) ANNUAL CONFERENCE

RESOLUTION 199/25

Moved: Cr M Ebsworth
Seconded: Cr T Sommerfield

That Council endorses the proposed Motion to the 2025 Local Government Association of Queensland (LGAQ) Annual Conference:

That the LGAQ calls on the State Government to adopt a comprehensive, timely and whole of government approach to implementing the recommendations of the Local Government Red Tape Reduction Taskforce as presented to Government on 25 June 2025.

CARRIED

10.5 ACQUISITION OF LOT 67 ON OR337 AND THE IDENTIFICATION OF POSSIBLE INDUSTRIAL LAND IN AUGATHELLA

RESOLUTION 200/25

Moved: Cr P Alexander
Seconded: Cr M Ebsworth

That Council make application to the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development for the acquisition of Lot 67 on OR337 at Charleville for the development of future residential housing and essential town and social services in a flood free environment, and

That Council seek guidance from the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development - as to whether it is possible to make application for the acquisition of part of Lot 1 on SP326435 and Lot 32 on SP343469 for the establishment of industrial land at Augathella, and

That Council seek guidance from the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development - as to whether it is possible to make application for the acquisition of part of the Old Charleville Road Reserve to acquire for the development of industrial land purposes at Augathella, and.

That Council seek guidance from the Augathella Golf Club and Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development - as to whether it is possible to make application for the subdivision of Lot 90 on CP863342 (approximately 12Ha) for the development of industrial land purposes at Augathella.

CARRIED

10.6 DONATION OR SPONSORSHIP REQUEST CHARLEVILLE STATE SCHOOL SPRING FAIR

RESOLUTION 201/25

Moved: Cr R Eckel
Seconded: Cr M Ebsworth

That Council provides sponsorship of a Family Pass to the Cosmos Centre, Bilby Experience and the WWII Secret Base, and a donation of 6 promotional packs as prizes for the Charleville State School Spring Fair to raise funds for purchasing resources for the school.

CARRIED

10.7 LIGHTING REQUEST FROM MRS L'ESTRANGE

RESOLUTION 202/25

Moved: Cr M Ebsworth
Seconded: Cr P Alexander

That Council will consider the request from Mrs L'Estrange after seeking advice from the other residents in this area as to their preferences for street lighting through a public survey; and

If the street lighting survey shows that the majority of residents of this area are in favour of street lighting, that Council seeks a quote from Ergon Energy for the costs associated with the provision of street lighting on the corners of the residential streets on the western side of the Warrego River from the intersection of Page Street and Frawley Street in a southerly direction to the end of this residential precinct; and

That Council also investigates the use of solar street lighting as an alternative to contemporary mains electricity street lighting.

CARRIED

10.8 CHANGE TO MONTHLY COUNCIL MEETING DAY AND CEO BRIEFING DAY

RESOLUTION 203/25

Moved: Cr R Eckel
Seconded: Cr T Sommerfield

1. That Council under section 254B(4) of the Local Government Regulation 2012 change the day of its Council Meeting from the third (3rd) Wednesday of the month to the third (3rd) Tuesday of the month, and
2. Change the day of its CEO Briefing session from the first (1st) Wednesday of the month to the first (1st) Tuesday of the month.

CARRIED

Manager of Tourism, Marketing and Events entered the meeting at 10:55 AM.

WWII Coordinator entered the meeting at 10:55 AM.

10.9 TOURISM REPORT JULY

RESOLUTION 204/25

Moved: Cr M Ebsworth
Seconded: Cr T Sommerfield

That Council receives and notes the August 2025 Tourism Report.

CARRIED

Council thanked the WWII Coordinator for stepping in to support operations at the Charleville Airport during the change of the REX Airlines Agent, and noted the willingness of the WWII Coordinator to assist during this period has been greatly appreciated.

Manager of Tourism, Marketing and Events exited the meeting at11:17 AM.

WWII Coordinator exited the meeting at 11:17 AM.

10.10 CHARLEVILLE STATE SCHOOL CHAIR HIRE WAIVER REQUEST

RESOLUTION 205/25

Moved: Cr P Alexander
Seconded: Cr T Sommerfield

That Council agree to waive the fee of the hire of chairs and tables for the Charleville State School 150 Years of Education Spring Fair event.

CARRIED

10.13 AUGATHELLA AQUA ANTS SWIMMING CLUB COMMUNITY ASSISTANCE APPLICATION

RESOLUTION 206/25

Moved: Cr M Ebsworth
Seconded: Cr T Sommerfield

1. That Council provides the Augathella Aqua Ants Swimming Club with:
    - a grant of $1,000.00 to assist with prizes for their annual Swimming Carnival, and
    - a load of loam for the resetting of pavers around the swimming pool.

2. That Council regards the request to complete repairs to the pavers surrounding the pool and the removal of fallen tree limbs at the rear of the toilet block to be the responsibility of Queensland Education - as Council already provides significant financial assistance to the Augathella State School for the maintenance of the swimming pool.

CARRIED

MOVE FROM STANDING ORDERS

RESOLUTION 207/25

Moved: Cr R Eckel
Seconded: Cr M Ebsworth

The Council resolves to move from Standing Orders to bring forward Item 12 the Director of Engineering Services Report.

CARRIED

The Director of Engineering Services entered the meeting at 11:35 AM.

12 ENGINEERING SERVICES

12.1 ENGINEERING SERVICES REPORT

RESOLUTION 208/25

Moved: Cr R Eckel
Seconded: Cr T Sommerfield

That Council receives and notes the Engineering Services Report for August 2025.

CARRIED

12.2 HIRE OF PLANT AND EQUIPMENT PREFERRED SUPPLIER PANEL 2025-2026

RESOLUTION 209/25

Moved: Cr P Alexander
Seconded: Cr M Ebsworth

That Council under section 233 of the Local Government Regulation 2012, includes the following contractors on a preferred supplier arrangement for the hire of plant and equipment (wet and dry hire) for Council works in 2025-26, commencing from 25 August 2025 at the rates submitted under this arrangement:

- Bitumill Pty Ltd
- BK Hire Pty Ltd
- Brooks Hire Service Pty Ltd
- Charleville Haulage
- Charleville Truck and Bobcat
- Comac Equipment Pty Ltd T/A Comac Earthmoving Trust
- Comlek Plumbing
- Ellis Profiling QLD Pty Ltd
- Ezyquip Hire Pty Ltd
- Frazer Earthmoving & Mechanical
- Hastings Deering (Australia) Limited
- Hazell Bros Plant Hire (Qld) Pty Ltd
- HBS Earthmoving (QLD) Pty Ltd
- Jason Bell Contracting Pty Ltd
- Komatsu Australia Pty Ltd
- Long Plain Trading Pty Ltd
- Luke Maher Construction & Earthworks
- Pipe Management Australia Pty Ltd
- PVE Civil Solutions Pty Ltd
- Rollers Queensland
- Russell's Grader Hire Pty Ltd
- Schmidt Plant Hire
- Sherrin Rentals Pty Ltd
- Sidedump Industries Australia Pty Ltd
- Suffcon Pty Ltd
- THE Stabilising Pty Ltd
- Tolbra Earthmovers and Haulage
- United Rentals Australia Pty Ltd
- Warrego Earthworks & Tree Services Pty Ltd

CARRIED

12.3 TRADE SERVICES PREFERRED SUPPLIER PANEL 2025-2026

RESOLUTION 210/25

Moved: Cr T Sommerfield
Seconded: Cr M Ebsworth

That Council under section 233 of the Local Government Regulation 2012, includes the following contractors on a preferred supplier arrangement for the provision of trade services to support Council operations and maintenance in 2025-26, commencing from 25 August 2025 at the rates submitted under this arrangement:

Electrical

- Brayley Electrical Pty Ltd
- Ecurb Electrical Pty Ltd T/A Bruce Air and Electrical
- Charleville Refrigeration and Electrical Pty Ltd
- Comlek Group
- Outback Energy Solutions Pty Ltd T/A South West Tech
- Patelre Pty Ltd T/A Pato's Electrical and Refrigeration

Air-Conditioning and Refrigeration

- Brayley Electrical Pty Ltd
- Ecurb Electrical Pty Ltd T/A Bruce Air and Electrical
- Charleville Refrigeration and Electrical Pty Ltd
- Comlek Group
- NHC Auto Refrigeration
- Outback Energy Solutions Pty Ltd T/A South West Tech
- Patelre Pty Ltd T/A Pato's Electrical and Refrigeration

Plumbing

- Comlek Plumbing

Building and Carpentry (including concreting and handyman services)

- Charleville Construction and Tiles Pty Ltd
- Charleville Refrigeration and Electrical Pty Ltd
- Comlek Group
- JD Carpentry and Garden Edging
- Murphy and Capewell Construction Pty Ltd
- Short and Sons
- Stephen Norris-Smith T/A SWQ Construction Services

Metal Fabrication and Welding

- Comlek Group
- Young's Welding Works Pty Ltd

CARRIED

12.4 1 X MOTOR GRADER REPLACEMENT - TENDER MG1. 25-26

RESOLUTION 211/25

Moved: Cr T Sommerfield
Seconded: Cr R Eckel

That Council approve the purchase of one (1) Caterpillar 150 Motor Grader from Hastings Deering Toowoomba for a total cost of $603,993.77 (excl. GST).

CARRIED

The meeting adjourned for a lunch break at 12:01 PM.

The meeting resumed proceedings at 12:23 PM.

12.5 3 X TRACTOR REPLACEMENT - TENDER TR2. 25-26

RESOLUTION 212/25

Moved: Cr R Eckel
Seconded: Cr M Ebsworth

That Council approves the purchase of three (3) John Deere 6M 125 Tractors from RDO Equipment Roma for a total cost of $692,557.39 (excl. GST).

CARRIED

12.6 8 X UTILITY VEHICLE REPLACEMENT - TENDER LV8. 25-26

RESOLUTION 213/25

Moved: Cr T Sommerfield
Seconded: Cr M Ebsworth

That Council approve the purchase of five (5) Ford Ranger XL Dual Cabs with steel trays, one (1) Ford Ranger XL Super Cab with steel tray and two (2) Ford Ranger Super Duties with steel trays from South West Ford and Nissan Charleville for a total cost of $598,580.00 (excl. GST).

CARRIED

12.7 NAEGLERIA FOWLERI PRELIMINARY INVESTIGATION REPORT - CHARLEVILLE DRINKING WATER SCHEME

RESOLUTION 214/25

Moved: Cr P Alexander
Seconded: Cr T Sommerfield

That Council receives the attached report with preliminary findings from Murweh Shire Council Engineering Services' internal investigation of the *Naegleria fowleri* detection within the Charleville Hospital precinct. With the inclusion of the correspondence presented to council on 22 August 2025.

CARRIED

12.8 VODITI ADVISORY PROJECT MANAGEMENT SERVICES FOR AUGATHELLA & CHARLEVILLE STP'S AND AURORA ESTATE SUBDIVISION

RESOLUTION 215/25

Moved: Cr R Eckel
Seconded: Cr M Ebsworth

That Council delegates authority to the CEO to enter into a sole invitee contract under Local Government Regulation 2012 s234(2) on an hourly rate / cost plus basis with Voditi Advisory for the project management services of the Augathella and Charleville Sewerage Treatment Plants and the proposed Aurora Estate subdivision due to the considerable corporate knowledge held of these project by the contractor.

CARRIED

The Director of Engineering Services exited the meeting at 12:55 PM.

The Council acknowledged and sincerely thanks the Director of Engineering Services and his Team for the considerable effort, expertise, and dedication that has gone into preparing the reports and updates into the possible presence of *Naegleria fowleri* in the Augathella and Charleville water supplies.

RETURN TO STANDING ORDERS

RESOLUTION 216/25

Moved: Cr T Sommerfield
Seconded: Cr R Eckel

The Council resolves to return to Standing Orders.

CARRIED

The Director of Corporate Services entered the meeting at 1:06 PM.

11 CORPORATE & REGULATORY

11.1 MONTHLY FINANCIAL REPORT

RESOLUTION 217/25

Moved: Cr M Ebsworth
Seconded: Cr T Sommerfield

That Council receives and notes the Finance Report for the period ending 31 July 2025, including;

1. Cash Position
2. Monthly Cash Flow Estimate
3. Comparative Data
4. Capital Funding – budget vs actual
5. Road Works – budget vs actual
6. Capital Funding Detail
7. Rates Summary
8. Income Statement July 2025
9. Balance Sheet July 2025
10. Financial Statement Actual July 2025

CARRIED

11.2 PLANNING MONTHLY REPORT

RESOLUTION 218/25

Moved: Cr T Sommerfield
Seconded: Cr M Ebsworth

That Council receives and notes the Planning Report for the August 2025 Council Meeting.

CARRIED

The Chief Executive Officer advised Council of his continuing conflict of interest in the next item of business, as his wife is an employee of the Royal Flying Doctors Service.

11.3 RECONFIGURATION AND MATERIAL CHANGE OF USE - ROYAL FLYING DOCTOR SERVICE

RESOLUTION 219/25

Moved: Cr R Eckel
Seconded: Cr T Sommerfield

That Council approves the application for a Development Permit for Material Change of Use for undefined use (non-resident workforce accommodation) and Reconfiguring a Lot (boundary realignment and creating an easement giving access to a lot from a constructed road) on land located at Sturt Street and Warrego Highway, Charleville, formally described Lot 53 SP253460 and Lot 1 SP253460 subject to the following conditions:

PART 1 – RECONFIGURING A LOT – CONDITIONS OF APPROVAL

NO.	CONDITIONS	CONDITION TIMING
1.0	**Parameters of Approval**	
1.1	The Developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor, or invitee of the Developer at all times unless otherwise stated.	At all times.
1.2	The cost of all works associated with the development and construction of the development including services, facilities and/or public utility alterations required are met at no cost to the Council or relevant utility provider, unless otherwise stated in a development condition.	At all times.
1.3	The developer is required to have repaired any damage to existing infrastructure that may have occurred during any works carried out associated with the development. To the extent the damage is deemed to create a hazard to the community, it must be repaired immediately.	At all times.
1.4	Unless otherwise stated, all works must be designed, constructed, and maintained in accordance with the relevant Council policies, guidelines and standards.	At all times.
2.0	**Approved Plans and Documents**	
2.1	The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this permit.	At all times

Drawing No.	Document Name	Issue no.	Date	Drawn by
SK-12	Proposed site boundary alignment	2	30.5.2025	Medhurst Architects

2.2	Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.	At all times.
3.0	**Easements**	
3.1	An access easement must be provided over the internal access roads, extending along the frontage of Lot 1 SP253460 to the Sturt Street (Mitchell Highway) frontage. The access easement must include the service access road extending from John Flynn Drive along the north western side boundary and north eastern rear boundary of Lot 1.	At the time of registration of the Plan of Survey and at all times.
3.2	A copy of the easement documentation must be provided to Council for approval prior to Council endorsement of the Survey Plan.	Prior to Council endorsement of the Survey Plan.
3.3	In any instance where existing services are not wholly contained with the proposed lot boundary the existing services must be relocated or contained within required easements.	Prior to Council endorsement of the Survey Plan.
4.0	**Sewerage Works**	
4.1	The lot must be connected to Council's reticulated sewerage network.	Prior to Council endorsement of the Survey Plan.
4.2	Design and construct all sewerage works, including but not limited to the construction of a new rising main and associated pump station and upgrade (as required) the existing pump station (SP05) to accommodate the proposed development. The works must be undertaken in accordance with the relevant standards and the provisions of a Development Permit for Operational Works (Engineering Work – Sewerage Infrastructure).	Prior to Council endorsement of the Survey Plan.
5.0	**Operational Works – Sewerage Infrastructure**	
5.1	Obtain a Development Permit for Operational Works for Engineering Work – Sewerage Infrastructure.	Prior to the commencement of any Sewerage Works on-site.
6.0	**Redundant Sewerage Infrastructure**	
6.1	Remove all redundant on-site sewerage infrastructure.	Prior to Council endorsement of the Survey Plan.
7.0	**Amenity and Environmental Health**	
7.1	Undertake the approved development so there is no environmental nuisance or detrimental effect on any surrounding land uses and activities by reason of the emission of noise, vibration, odour, fumes, smoke, vapour, steam soot, ash, wastewater, waste products, oil or otherwise.	At all times.
8.0	**Site Works and Erosion and Sediment control**	
8.1	Site works must be constructed such that they do not, at any time, in any way restrict, impair, or change the natural flow of runoff water, or cause a nuisance or worsening to adjoining properties or infrastructure.	Prior to the commencement of any construction works required by this development.

8.2	Prepare and implement an Erosion and Sediment Control Strategy (ESCS). The ESCS must consider erosion control and slope stability measures to be implemented during all stages of construction including during the clearing of vegetation. The ESCS must be available for inspection by Council officers during the construction phase.	Prior to the commencement of any construction works required by this development.
8.3	Implement the ESCS for the duration of the construction phase and until such time all exposed soils areas are permanently stabilised (for example, turfed, hydro mulched, concreted, or landscaped).	Prior to the commencement of any construction works required by this development.
9.0	**Construction and Environmental Management Plan**	
9.1	The applicant must submit a Construction and Environmental Management Plan (CEMP) to Council for review and approval. The CEMP must be prepared by a suitably qualified professional and adequately demonstrate how: (a) Traffic and parking generated during construction activities and works will be managed to minimise impacts on the surrounding area; (b) Best practice waste management strategies during the construction phase; and (c) Mitigate potential adverse impacts associated with dust, noise and lighting emissions, sediment, and stormwater run-off.	Prior to the commencement of construction and at all times during construction.
10.0	**Compliance**	
10.1	All relevant conditions of this development permit must be complied with prior to the Plan of Survey being submitted to Council for endorsement	Prior to Council endorsement of the Survey Plan.
11.0	**Outstanding Charges**	
11.1	All rates, service charges, interest and other charges levied on the land are to be paid prior to Council endorsement of the Plan of Survey.	Prior to Council endorsement of the Survey Plan.

PART B – MATERIAL CHANGE OF USE – CONDITIONS OF APPROVAL

NO.	CONDITIONS	CONDITION TIMING
1.0	**Parameters of Approval**	
1.1	The Developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor, or invitee of the Developer at all times unless otherwise stated.	At all times.
1.2	Where these conditions refer to “MSC” in relation to requiring Murweh Shire Council l to approve or be satisfied as to any matter, or conferring on the MSC a function, power or discretion, that role of the MSC may be fulfilled in whole or in part by a delegate appointed for that purpose by MSC.	At all times.

1.3	The cost of all works associated with the development and construction of the development including services, facilities and/or public utility alterations required are met at no cost to the Council or relevant utility provider, unless otherwise stated in a development condition.	At all times.
1.4	The developer is required to have repaired any damage to existing infrastructure that may have occurred during any works carried out associated with the development. To the extent the damage is deemed to create a hazard to the community, it must be repaired immediately.	At all times.
1.5	Unless otherwise stated, all works must be designed, constructed, and maintained in accordance with the relevant Council policies, guidelines and standards.	At all times.
1.6	All engineering drawings/specifications, design and construction works must comply with the requirements of the relevant Australian Standards and must be approved, supervised, and certified by a Registered Professional Engineer of Queensland (RPEQ).	At all times.
2.0	**Approved Plans and Documents**	
2.1	The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this permit.	At all times

Document Name	**Issue no.**	**Date**	**Drawn by**
Site & Location Plan	2	21.03.25	Medhurst Architects
Typical Floor Plan	2	21.03.25	Medhurst Architects
Roof Plan	3	26.03.25	Medhurst Architects
Overall Site Elevations	2	21.03.25	Medhurst Architects
Overall Unit Elevations	2	21.03.25	Medhurst Architects
Perspectives – Sheet 1	2	21.03.25	Medhurst Architects
Perspectives – Sheet 2	2	21.03.25	Medhurst Architects

2.2	Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.	At all times.
3.0	**Staging**	
3.1	The survey plan for the Reconfiguring a Lot component forming Part 1 of this approval, must be registered prior to	Prior to issue of development

	issue of a certificate of occupancy, unless otherwise approved by Council's delegated officer.	permit for Building Work
4.0	**Limitation of Approved Use**	
4.1	The accommodation facility must not be used for accommodation unrelated to the Royal Flying Doctor Service operations.	At all times.
5.0	**Parking and Access**	
5.1	One (1) covered car parking space must be provided for each dwelling unit in accordance with the approved plan of development.	Prior to the commencement of use and at all times thereafter.
5.2	Six (6) additional car parking spaces must be provided generally in accordance with the approved plan of development.	Prior to the commencement of use and at all times thereafter.
5.3	All carparking and vehicle manoeuvring areas must be sealed and design and constructed generally in accordance with the approved plans, and relevant Australian Standard.	Prior to the commencement of use and at all times thereafter.
5.4	Vehicle access to the site must be achieved from service road as detailed on the approved plan of development.	Prior to the commencement of use and at all times thereafter.
5.5	The parking spaces must be kept available for use and must not be used for the storage of goods at any time.	At all times.
6.0	**Stormwater Drainage Works**	
6.1	Stormwater drainage must be directed to a lawful point of discharge.	At all times.
6.2	Site works must not adversely affect flooding or drainage characterises of properties that are upstream, downstream, or adjacent to the development site.	At all times.
6.3	Prepare and lodge a stormwater management plan for approval by Council's delegated officer. The plan must be prepared by a suitably qualified person and comply with the requirements of the Queensland Urban Drainage Manual (QUDM).	Prior to issue of a Development Permit for Building Works.
6.4	Design and construct all stormwater drainage works for the development generally in accordance with the endorsed stormwater management plan and the Queensland Urban Drainage Manual (QUDM).	Prior to commencement of use.
7.0	**Water and Sewerage**	
7.1	Connect the development to Council's reticulated water network. Sufficient reticulated water capacity must be provided for domestic and firefighting purposes.	Prior to the commencement of use and at all times thereafter.
7.2	Connect the development to Council's reticulated sewerage network.	Prior to the commencement of

		use and at all times thereafter.
8.0	**Landscaping and Fencing**	
8.1	Prepare and lodge a landscape and fencing plan for approval by Council's delegated officer. Plant species must be low growing to ensure they do not cause a nuisance or impact on the airport operations.	Prior to the commencement of use and maintained at all times.
8.2	The landscaping and fencing must be constructed and maintained in accordance with the approved plan.	Prior to the commencement of use and maintained at all times.
9.0	**Waste Storage**	
9.1	Store all waste within a designated waste storage area. The waste storage area must be designed and located to not cause nuisance to neighbouring properties.	At all times
10.0	**Amenity - Lighting**	
10.1	Maintain outdoor lighting to comply with AS4282:2023 - Control of the obtrusive effects of outdoor lighting.	At all times.
11.0	**Electricity & Telecommunications**	
11.1	Connect the development to reticulated electricity supply and telecommunications to the standard of the relevant service provider.	Prior to the commencement of use and at all times thereafter.
12.0	**Amenity and Environmental Health**	
12.1	Undertake the approved development so there is no environmental nuisance or detrimental effect on any surrounding land uses and activities by reason of the emission of noise, vibration, odour, fumes, smoke, vapour, steam soot, ash, wastewater, waste products, oil or otherwise.	At all times.
13.0	**Site Works and Erosion and Sediment control**	
13.1	Site works must be constructed such that they do not, at any time, in any way restrict, impair, or change the natural flow of runoff water, or cause a nuisance or worsening to adjoining properties or infrastructure	Prior to the commencement of any construction works required by this development.
14.0	**Construction and Environmental Management Plan**	
14.1	The applicant must submit a Construction and Environmental Management Plan (CEMP) to Council for review and approval. The CEMP must be prepared by a suitably qualified professional and adequately demonstrate how: (a) Traffic and parking generated during construction activities and works will be managed to minimise impacts on the surrounding area; (b) Best practice waste management strategies during the construction phase;	Prior to the commencement of construction and at all times during construction.

	(c)	Mitigate potential adverse impacts associated with dust, noise and lighting emissions, sediment, and stormwater run-off; and	
	(d)	Construction activity will not have an impact on the operations of the airport	

ASSESSMENT MANAGER (COUNCIL) ADVISORY NOTES

1. The Material Change of Use component of this approval, granted under the provisions of the Planning Act 2016, shall lapse six (6) years from the day the approval takes effect in accordance with the relevant provisions of s85 of the Planning Act 2016.

2. The Reconfiguring a Lot component of this approval, granted under the provisions of the Planning Act 2016, shall lapse four (4) years from the day the approval takes effect in accordance with the relevant provisions of s85 of the Planning Act 2016.

3. This approval does not negate the requirement for compliance with all other relevant Local Laws and other statutory requirements. Any provisions contained in this approval relating to the enforcement of any of the conditions shall be in addition to all other rights, powers and privileges that the Council may possess or obtain, and nothing contained in these conditions shall be construed so as to prejudice, affect or otherwise derogate or limit these rights, powers and privileges of the Council.

4. Prior to commencing any construction activities, the applicant/developer will be required to obtain further development permits for operational works, building work, and plumbing and drainage work, as required under relevant legislation for this work.

5. This approval does not negate the requirement for compliance with all other relevant Local Laws and other statutory requirements, including applicable Aviation regulations. It is recommended the applicant engage a suitably qualified consultant to provide advice regarding compliance with the AS2021:2015 Acoustics – Aircraft.

6. If a crane is used during construction, the applicant must engage directly with the Airport Manager, CASA and Air Services Australia (if applicable) prior to commencement of construction.

7. An application to Murweh Shire Council is required for water and/or sewerage services to be connected to a property. The developer should contact Murweh Shire Council for further information on the necessary forms and application process.

8. General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

9. This development approval does not authorise any activity that may harm Aboriginal cultural heritage. It is advised that under Section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person

who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care").

10. The Commonwealth *Environment Protection and Biodiversity Conservation Act 1999* applies to action that has, will have or is likely to have a significant impact on matters of national environmental significance. Further information on the EPBC Act can be obtained from the Department of Agricultural, Water and the Environment website https://www.environment.gov.au/epbc/about

PART 2 – REFERRAL AGENCY RESPONSE

The State Assessment and Referral Agency response dated 28 July 2025 is included in the Decision Notice.

CARRIED

11.4 OPERATIONAL PLAN 2024-25 QUARTER FOUR REPORT

RESOLUTION 220/25

Moved: Cr M Ebsworth
Seconded: Cr P Alexander

That Council as per section 174 (3) of the Local Government Regulation 2012, receives the Fourth (4th) Quarter review outcomes of the Operational Plan 2024-25.

CARRIED

11.5 WORKPLACE HEALTH & SAFETY REPORT

RESOLUTION 221/25

Moved: Cr T Sommerfield
Seconded: Cr R Eckel

That Council receives and notes the August 2025 Workplace Health and Safety Report.

CARRIED

The Manager of Regulatory Services entered the meeting at 2:06 PM.

11.6 REGULATORY SERVICES REPORT – AUGUST COUNCIL MEETING

RESOLUTION 222/25

Moved: Cr T Sommerfield
Seconded: Cr R Eckel

That Council receives and notes the August 2025 Regulatory Services Report.

CARRIED

11.7 WASTE COLLECTION CONTRACT - AUGATHELLA AND MORVEN

RESOLUTION 223/25

Moved: Cr M Ebsworth
Seconded: Cr P Alexander

That Council approve an extension of its Augathella and Morven waste collection service until 31 January 2026 to the current contractor, to enable the following actions:

1. Advertise the Augathella and Morven waste contract service, seeking interested parties to provide Council with a quote to conduct the service up to and including 30 June 2028; and
2. Commence advertising of the Augathella and Morven Waste Collection Service, on Monday 20 October for a period of six weeks closing Friday 28 November 2025; and
3. Present an Officers report to the General Meeting of Council, 17 December 2025 providing a summation and recommendation for the Augathella and Morven waste services contract; and
4. Allow one month for the approved contractor to obtain equipment for the service and complete necessary inductions and hand over of the waste service ready for implementation of waste collection the week commencing 1 February 2026; and
5. Council approve the term of the next Augathella and Morven waste collection service contract to be from 1 February 2026 to 30 June 2028, aligning with Council's original timeline for waste collection services within its region.

CARRIED

11.8 ANIMAL MANAGEMENT POLICY

RESOLUTION 224/25

Moved: Cr M Ebsworth
Seconded: Cr P Alexander

That Council adopt the Animal Management Policy Item 1 attached, to be used for guidance in the decision making process for all applications received by Council to keep more than two dogs at any residential premises in accordance with *Murweh Shire Council Local Law No. 2 (Animal Management) 2012.*

CARRIED

11.9 EXEMPTION OF LANDING FEES - CHARLEVILLE AIRPORT

RESOLUTION 225/25

Moved: Cr R Eckel
Seconded: Cr T Sommerfield

That Council approve landing fee exemptions from 1 July 2025 to 30 June 2026, for the following organisations that use the Charleville Airport for medical purposes:

1. Angel Flight.
2. Lifeflight.

CARRIED

11.10 USE OF PORTABLE TOILETS - COOLADDI RECREATIONAL ASSOCIATION INC.

RESOLUTION 226/25

Moved: Cr T Sommerfield
Seconded: Cr M Ebsworth

That Council approve for:

1. Cooladdi Recreational Association to use two portable toilets for its forth coming gymkhana on 6 September 2025; and
2. The regulatory hire fees and charges of $58.00 per toilet per day, be waived for the use of this equipment for this event; and
3. Cooladdi Recreational Association be advised that collection and return of the portable toilets will be their responsibility.

CARRIED

The Manager of Regulatory Services exited the meeting at 2:52 PM.

The Director of Corporate Services exited the meeting at 2:52 PM.

13 ECONOMIC DEVELOPMENT

13.1 ECONOMIC DEVELOPMENT REPORT

RESOLUTION 227/25

Moved: Cr T Sommerfield
Seconded: Cr R Eckel

That Council receives and notes the August 2025 Economic Development Report.

CARRIED

14 COMMUNITY & HEALTH SERVICES

14.1 JULY MONTHLY LIBRARY REPORTS

RESOLUTION 228/25

Moved: Cr M Ebsworth
Seconded: Cr P Alexander

That Council receives and notes the August 2025 Library Report.

CARRIED

14.2 COMMUNITY SERVICE COORDINATOR REPORT- AUGUST REVIEW OF A YEAR

RESOLUTION 229/25

Moved: Cr R Eckel
Seconded: Cr P Alexander

That Council receives and notes the August 2025 Community Service Coordinator report regarding Community Health and Wellbeing.

CARRIED

15 CORRESPONDENCE FOR CONSIDERATION

Nil

16 CONFIDENTIAL MATTERS

RESOLUTION 230/25

Moved: Cr M Ebsworth
Seconded: Cr T Sommerfield

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the Local Government Regulations 2012:

16.1 Application for Conversion Lot 4231 on SP271523

This matter is considered to be confidential under Section 254J - 3 (i) of the Local Government Regulations, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State..

16.2 Application for Conversion Lot 1241 on PH1776

This matter is considered to be confidential under Section 254J - 3 (i) of the Local Government Regulations, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State..

CARRIED

16.1 APPLICATION FOR CONVERSION LOT 4231 ON SP271523

RESOLUTION 231/25

Moved: Cr M Ebsworth
Seconded: Cr T Sommerfield

That Council offers no objections to the Application for Conversion of Lot 4234 on SP271523; but advises the Department of Natural Resources that there is a possibility of roads off alignment through this land parcel, and

That Council provide the following advice to the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development regarding roads identified within the conversion of Lot 4234 on SP271523 process:

1. There are a number of public roads not gazetted and off alignment in this section of the Shire, due to very limited or prior surveying; and

2. Mt Tabor Road is to be identified and actioned upon the registration of the survey plan as part of this conversion process.

CARRIED

16.2 APPLICATION FOR CONVERSION LOT 1241 ON PH1776

RESOLUTION 232/25

Moved: Cr R Eckel
Seconded: Cr P Alexander

That Council provide the following advice to the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development regarding the request for further information regarding roads identified within the conversion of Lot 1241 on PH 1776 process:

1. There are a number of public roads not gazetted and off alignment in this section of the Shire, due to very limited prior surveying; and
2. Mt Tabor, Barngo and Mona Roads are to be identified and actioned upon the registration of the survey plan as part of this conversion process.

CARRIED

RESOLUTION 233/25

Moved: Cr P Alexander
Seconded: Cr R Eckel

That Council moves out of Closed Council into Open Council.

CARRIED

17 CLOSURE

There being no further business the Mayor declared the meeting closed at 3:05 PM.

6 BUSINESS ARISING FROM MINUTES

7 MAYORAL MINUTE

Nil

8 NOTICE OF MOTION

Nil

9 CORRESPONDENCE FOR MEMBERS' INFORMATION

Nil

10 OFFICE OF CHIEF EXECUTIVE

10.1 CORRESPONDENCE FOR THE INFORMATION OF COUNCILLORS

Author: **Chief Executive Officer**

Authoriser: **Chief Executive Officer**

RECOMMENDATION

That Council receives notes the correspondence received post the August 2025 Council Meeting that will be of interest to Councillors.

CORRESPONDENCE FOR NOTING

Correspondence received post the August 2025 Council Meeting that will be of interest to councillors.

LINK TO CORPORATE PLAN

1.1.1 Council has in place strategic decision-making frameworks to identify, prioritise, and meet current and future needs .

1.2.1 Council has in place effective whole of community communication and engagement strategies

1.3.1 Council has in place operational systems and capacity to deliver strategic priorities and core operations.

ATTACHMENTS

1. **Murweh Shire Council Letter Local Resilience Action Plan** ⇩
2. **2026 National Youth Parliament** ⇩
3. **ADVICE Ergon Energex are changing payment arrangements for electricity network relocation projects** ⇩
4. **2025 International Access to Information Day & Solomon Lecture** ⇩
5. **Blue Card changes from 20 September 2025** ⇩
6. **Information Commission Privacy Impact Assessments Monitoring** ⇩
7. **Local Government Depreciation Taskforce Neil Castles** ⇩
8. **LRAP Quick Reference Guide** ⇩
9. **CEO Murweh Shire Council- Invitation - Insurance in Rural and Regional QLD Roundtable** ⇩
10. **QRA CEO Funding Approved - Exclusion Fence Restitution Fund** ⇩
11. **QRA CEO Funding Approved - Primary Production Industry Support Package** ⇩
12. **QRA CEO Funding Approved - Tourism Industry Recovery Support Package** ⇩
13. **QRA CEO Funding Approved – Community Health and Wellbeing Package** ⇩
14. **QRA CEO Funding Approved – Small Business Recovery Package** ⇩
15. **Regional Aviation Security Advisory Forum** ⇩
16. **Regional Aviation Security Advisory Forum Term of Reference** ⇩
17. **Regulatory Approach for implementing the Child Safe Organisations Act 2024 (the Act)** ⇩
18. **Rural Doctors Foundation 2025 Annual Report** ⇩
19. **Tourism and Evets Queensland Flood Recovery Update - QRA Funding** ⇩

20. **Queensland Tourism Industry Council Queensland Tourism Week ⇩**
21. **Update Western Qld Tourism Recovery Package A DDG Natalie Patch ⇩**
22. **Transport and Main Roads DG Counrty Roads Connect ⇩**
23. **Valuer General Murweh Shire 2026 Annual Valuation ⇩**
24. **Invitation to Attend Year 3 Student Presentations – Monday, 15th September ⇩**
25. **Draft SWQ Community Recovery Officer ⇩**
26. **Invitation Darling Downs and South West Queensland Council of Mayors ⇩**
27. **Council of Mayors Strategy 2025 ⇩**
28. **Correspondence from Qld State Archivist - Consultation Round 3 on Mandatory Standards_ ⇩**
29. **Invitation - LGAQ Deputations and Annual Remuneration Review Submissions ⇩**
30. **Annual Remuneration Review Submissions Guide to making a submission ⇩**
31. **Community Attendance Flyer Service during school hours ⇩**
32. **Charleville Performing Arts Association - Proud Donor ⇩**
33. **Bilbies and Beyond Establishment of a Conservation Group Karen Russell ⇩**
34. **Thank you Lachlan McKellar ⇩**
35. **Morven Pool Donation ⇩**
36. **Free Resilience Workshop for Charleville ⇩**

OFFICIAL

DELIVERING FOR QUEENSLAND | Queensland Government

For reply please quote: *QRATF/25/7766*

20 August 2025

Office of the
Chief Executive Officer
Queensland Reconstruction Authority

Mr Bruce Scott
Chief Executive Officer
Murweh Shire Council
Email: bruce_scott@murweh.qld.gov.au
ceo@murweh.qld.gov.au

Dear Bruce

I'd like to acknowledge and commend your Council's continued leadership in disaster resilience across Queensland. As we face increasingly complex and frequent disasters, your proactive planning remains critical.

A key part of our shared resilience work is the review and further development of Murweh Shire Councils Local Resilience Action Plan (LRAP). This plan helps Council identify, prioritise and deliver targeted resilience projects, that reduce risk, support recovery and build long-term resilience that aligns with the *Queensland Strategy for Disaster Resilience (QSDR)* and other key frameworks.

Importantly, Council's LRAP also provides visibility to the Queensland Reconstruction Authority (QRA) of local priorities, helping us to shape targeted funding programs, and ensuring strong alignment with state and national investment strategies. LRAPs have been used to identify projects for programs such as the $95 million Crucial Access Links Program and will be used in this manner for future funding opportunities.

What's changing
In 2025, QRA will continue supporting councils to review, update and implement LRAPs.

As part of this, we are simplifying the LRAP template to:
- focus on distinct, feasible and fundable projects
- reduce administrative burden with structured fields and dropdowns
- improve consistency and visibility across the state; and
- ensure coverage across all five lines of recovery and resilience, not just infrastructure.

Your Resilience and Recovery Officer (RRO) will be in touch to assist with this transition. Where possible, QRA will migrate existing data to the new template and work with your team to refine and complete. I encourage council to consider data available from repeated infrastructure impacts in your region to better inform your plan via the REDI (Repeat Event Damage Index Map) https://www.qra.qld.gov.au/REDI

Level 11, 400 George Street
PO Box 15428 City East
Queensland 4002 Australia
Telephone +61 7 3740 1700
Website www.qra.qld.gov.au
ABN 13 640 918 183

What we ask of Councils
To prepare for this process, we encourage you to:
- review your current LRAP and identify updated priorities
- engage internally across departments to socialise the LRAP priorities; and
- be ready to meet with your RRO in the coming weeks.

Projects should focus on resilience and risk reduction both in a community capacity and infrastructure functionality. Resilience funding will be targeted towards projects that build a community's ability to prepare, recover and improve long-term resilience, including access to amenities and services like, water, food, education, health care and employment and initiatives that build community resilience, physical and mental health benefits and local economic sustainability.

For all projects, Council will need to accurately determine the scope of funding required to support delivery, including contingency. In accordance with previously delivered resilience programs, no further funding will be available for cost overruns.

Timeframes and project submissions during the LRAP update process
QRA will lead key tasks throughout this process and work closely with Councils to ensure there is a coordinated and supported approach. We are currently working toward the following milestone dates:

- August 2025 to September 2025
    - New LRAP template shared with Councils.
    - RROs will share the pre-populated LRAP template with their key Council contact upon the completion of data migration.
- October 2025 to February 2026
    - RROs will collaborate with Councils to review and update the LRAP.
    - Alternatively, Councils may choose to manage the process independently, with RRO support as needed.
- March 2026 to June 2026
    - RROs will work closely with Councils to finalise updates to the LRAP and seek formal endorsement from Council. It is noted that the formal endorsement process may vary for each Council.
    - RROs will develop internal communications and key messaging to support Councils through this process.
- July 2026
    - Adoption of updated LRAP to inform resilience investment consideration.

To support flexibility during the transition to the updated LRAP format, councils are encouraged to continue bringing forward priority projects for consideration. These proposals may still be reviewed and progressed where:

- the project aligns with existing LRAP objectives; and
- it is intended for inclusion in the updated LRAP.

Your RRO, Erin Ley is available to assist with this process and answer any questions via erin.ley@qra.qld.gov.au, or on mobile: 0438 594 822. A list of RROs is also available by visiting: https://www.qra.qld.gov.au/RLO.

Thank you again for your council's ongoing commitment to resilience and risk reduction. We look forward to continuing this important work together.

Yours sincerely



Major General Jake Ellwood (Retd)
Chief Executive Officer

The Y Australia

Dear Murweh Shire Council,

I'm reaching out to share a unique opportunity that could benefit a young person in your area.

The 2026 National Youth Parliament, hosted by the Australian House of Representatives and Y Australia, is a free program designed to empower young Australians aged 16-17 with a passion for leadership, policy, and civic engagement.

We're recruiting one young person from every single federal electorate in the country, and feel that Murweh Shire Council's outreach can help us to ensure that the program is reflective of the diversity of the Australian population - in culture, geography, lived experience, and background. We know that strong representation leads to stronger outcomes, and we hope to see participants from all corners of the community involved.

Required flights, transport, accommodation, food, activities are all covered. Applications are now open and will close on the 21st of November.
To be eligible for the program in 2026, students should currently be aged between 15-16-years-old.

If you know of young people who might be interested - or if you can help spread the word through your network - we would greatly appreciate your support.

Learn more and apply here:
https://nyp.houseofrepresentatives.gov.au/

Thank you for helping us build a Youth Parliament that truly reflects Australia.

Warm regards,
Caitlin Meyer
Project Manager – Youth Parliament
M 0493 090 316
E nationalyp@the-y.org.au
W National Youth Parliament
Make Flexibility work for you; *if you get an email from me outside normal hours, it's because I'm sending it at a time convenient to me. I don't expect you to read or reply until your working hours*

My pronouns are She/Her - for more information on pronouns click here.

The Y Australia
Level 1, 2 Bristol Street, Essendon Fields VIC 3041

Part of Energy Queensland

25 August 2025

Mr Bruce Scott OAM
CEO
Murweh Shire Council
PO Box 63
Charleville QLD 4470

bruce_scott@murweh.qld.gov.au

Dear Mr Scott OAM

Change to payment arrangements for electricity network relocation projects

I am writing to advise of upcoming changes to the current payment arrangements for electricity network relocation projects delivered by Ergon Energy Networks and Energex for Murweh Shire Council.

Firstly, I would like to acknowledge and thank you for the ongoing support and collaboration we receive while delivering in this area from both state and local government partners. Your contribution continues to be instrumental in enabling coordinated infrastructure development and the delivery of reliable, affordable energy solutions across Queensland.

What is changing?

To improve financial transparency and project efficiency, we are transitioning to a milestone-based billing model for Murweh Shire Council funded electricity asset relocation projects. Under this model, payments will be aligned with actual project progress, with purchase orders drawn down progressively as each milestone is reached.

Currently, payment is typically made only upon project completion. However, with many projects now extending beyond 12 months, this approach has become increasingly challenging. It places a financial burden on Ergon Energy Network and Energex and limits the initiating party's ability to allocate costs within the appropriate financial period.

These costs have grown significantly over time and are placing pressure on our ability to deliver infrastructure at scale and, ultimately, on our cost to serve the community.

Milestone billing is a widely adopted industry practice, benefiting both parties with:

- Improved financial transparency and management of variations
- Reduced delays due to financial approval processes
- Enhanced tracking and reporting of project milestones
- A more equitable and sustainable distribution of financial responsibility.

Ergon Energy Corporation Limited ABN 50 087 646 062 | **Energy Queensland Limited** ABN 96 612 535 583 | **Energex Limited** ABN 40 078 849 055

When is the change coming?

This change will apply to contracts accepted on or after **Monday, 8 September 2025**, with milestones dates incorporated into the relevant agreements.

We believe this adjustment will strengthen our partnership and support more efficient and sustainable project delivery. We are committed to working collaboratively with you throughout the transition.

Should you wish to discuss this change, or any aspect of your asset relocation projects, please contact us, in the first instance, via: QLDConnections@energyq.com.au.

Thank you again for your continued support and commitment to delivering high-quality outcomes for our communities.

Yours sincerely



Belinda Driscoll
A/General Manager Customer Connections

Office of the Information Commissioner
Queensland

26 August 2025

Mr Bruce Scott
CEO
Murweh Shire Council

By email: mail@murweh.qld.gov.au

Dear Mr Scott

Solomon Lecture and International Access to Information Day 2025

'Ensuring Access to Environmental Information in the Digital Age'

The annual International Access to Information Day (**IAID**) will be celebrated on **28 September 2025**.

IAID is a time to champion greater awareness and understanding of the importance of information access, proactively releasing government information to the community and strengthening trust in government through transparency.

I write to extend an invitation to you and your staff to attend the Office of the Information Commissioner's 2025 Solomon Lecture at The Edge, State Library of Queensland, South Brisbane on **Thursday 25 September 2025** from 9.30am to 11.30am.

I also include important IAID resources and communications content which your agency is welcome to share.

The Solomon Lecture is a key OIC event that is held to coincide with IAID. The purpose of the lecture is to showcase and promote the importance of the Right to Information through inspiring and diverse keynote presentations, that aim to be thought-provoking and generate discussion on matters pertinent to ensuring open and accountable government.

This year's UNESCO appointed theme for IAID is, ***'Ensuring Access to Environmental Information in the Digital Age'***.

With this topic in mind, we are delighted that this year's Solomon Lecture will be delivered by marine biologist, advocate and author Sheree Marris.

Sheree's keynote is titled, *'Reef of Truth: What Coral Can Teach Us About Power, Access and Action'*. Sheree will explore the vital role of environmental information in shaping resilient ecosystems and informed societies. Using coral reefs as a powerful metaphor for connection, collaboration and fragility, she highlights how access to trusted, timely data can save not only species, but foster public trust. In an age of digital disinformation and ecological crisis, Sheree makes the case that access to environmental information isn't just a right, it's our lifeline.

The Solomon Lecture will be followed by a panel discussion facilitated by emcee and journalist Madonna King. It will feature panellists:

- **Professor Brendan Mackey**, Director of Griffith University's Climate Change Beacon

Level 11, 53 Albert Street, Brisbane QLD 4000 PO Box 10143, Adelaide Street, Brisbane QLD 4000 P (07) 3234 7373 www.oic.qld.gov.au ABN 70 810 24 665

- **Stephanie Winson**, Right to Information Commissioner, Office of the Information Commissioner Queensland
- **Sheree Marris**, marine biologist, author, advocate.

I personally welcome you and your staff to attend in-person and tickets to this free event are available at https://events.humanitix.com/solomon-lecture. Light refreshments will be served. The event will also be livestreamed for anyone who is unable to attend in-person.

How your agency can support IAID and help raise awareness

We are also calling on agencies to support IAID and promote greater proactive access to government-held information. There are many ways to do this, from raising awareness among your staff and stakeholders and the community, as well as using OIC's IAID resources and collateral like the poster, e-signature, social media shareables and more, which can be downloaded at www.oic.qld.gov.au/iaid2025. You will also find draft IAID communications content **attached**, which can be tailored to your audiences and channels.

By sharing key internal messages with your staff and more broadly to the community you and your agency can champion the public's right to information and demonstrate the Queensland public sector's commitment to open and accountable government.

Yours sincerely

Joanne Kummrow
Information Commissioner

Attach.

Level 11, 53 Albert Street, Brisbane QLD 4000 PO Box 10143, Adelaide Street, Brisbane QLD 4000 P (07) 3234 7373 www.oic.qld.gov.au ABN 70 810 24 665

ATTACHMENT: DRAFT MESSAGES FOR AGENCIES TO CELEBRATE IAID

Email from CEOs to staff

Subject line: Celebrate IAID 2025 and our commitment to upholding information access rights

Dear colleagues

International Access to Information Day (IAID) is coming up on 28 September 2025 and this year's theme is *'Ensuring Access to Environmental Information in the Digital Age'.*

IAID is a time to acknowledge that everyone has a right to information and also be aware of how public participation can strengthen democracies by building greater trust between the community and government, establishing closer links with citizens, improving public service delivery and encouraging greater social cohesion.

This year's environmental theme highlights that environmental data, ranging across issues like climate change, pollution, biodiversity, and disaster risks, transcends national borders. It also calls on collaborative, transparent, and innovative global sharing of information.

The theme outlines how digital technologies and open data platforms can enhance public access, foster transparency, and empower citizens and stakeholders to participate meaningfully in environmental governance and sustainable development.

I hope you can join <insert agency> in recognising IAID 2025. I encourage you to show your support and get involved, whether it's learning a little more about right to information (RTI) in Queensland, understanding how the community can access information from us <insert link>, or speaking with our RTI Officer/Team.

You might also like to watch the Solomon Lecture which is happening on 25 September 2025. This year's keynote will be delivered by marine biologist, advocate and author Sheree Marris. Sheree has a deep passion for the ocean and uses underwater photography to help bridge scientific research and public awareness.

Sheree is one of Australia's foremost environmental communicators, and her keynote will explore the vital role of environmental information in shaping resilient ecosystems and informed societies. Sheree's presentation is titled ***'Reef of Truth: What coral can teach us about power, access and action'***.

You can attend in-person at the State Library of Queensland or watch via the livestream. More information is on the Office of the Information Commissioner's website (www.oic.qld.gov.au/iaid2025) including how to register if you'd like to attend in-person.

IAID 2025 is an opportunity for our agency to review what steps we can take to help improve the ways people can access information held by our agency. It's also a reminder to look at our systems, policies, business practices and work culture, and reaffirm our commitment to openness and transparency.

You can find out more about your information rights and responsibilities at <insert internal link> or visit the OIC's website (www.oic.qld.gov.au) for more details on IAID.

Thank you for supporting IAID 2025 and joining us in our commitment to upholding information access rights.

Kind regards,

XXXXXXXXXX

Level 11, 53 Albert Street, Brisbane QLD 4000 PO Box 10143, Adelaide Street, Brisbane QLD 4000 P (07) 3234 7373 www.oic.qld.gov.au ABN 70 810 24 665

Staff intranet message

Show your support for International Access to Information Day 2025

Public sector agencies, organisations and communities around the world will be celebrating International Access to Information Day (IAID) on 28 September and we're asking for your help to raise awareness.

IAID is a reminder of every individual's right of access to government-held information; and the public sector's responsibility to release information if it is in the public interest to do so.

This year's IAID theme is *'Ensuring Access to Environmental Information in the Digital Age'.* It highlights that environmental data, ranging across issues like climate change, pollution, biodiversity, and disaster risks, transcends national borders. While the theme calls on collaborative, transparent, and innovative global sharing of information, it also outlines how digital technologies and open data platforms can enhance public access, foster transparency, and empower citizens and stakeholders.

IAID 2025 is an opportunity for our agency to review what steps we can take to help improve access to information for Queenslanders (especially those particularly vulnerable).

As a public sector agency, we have a responsibility to release information proactively unless it would be contrary to the public interest to do so. We have responsibilities under the *Right to Information Act 2009* to uphold.

This IAID learn more about our RTI policy, publication scheme <insert link>, and how we provide access to information through proactive disclosure or informally on request. Formal access applications should always be the last resort when other access is not available. Contact our RTI Officer/Team <insert name> if you have any questions.

You can also visit the Office of the Information Commissioner's website (www.oic.qld.gov.au/iaid2025) for more information about IAID, the Solomon Lecture, as well as information access rights and responsibilities.

With your help, together we can promote the value of the right to access government-held information with Queenslanders, while embedding a work culture that promotes openness, transparency and accountability.

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Website message

Join the celebrations for International Access to Information Day 2025

Join us on 28 September to celebrate International Access to Information Day (IAID), which recognises your right to access government-held information and the public sector's responsibility to release information if it is in the public interest to do so.

This year's IAID theme is *'Ensuring Access to Environmental Information in the Digital Age'.* It highlights that environmental data, ranging across issues like climate change, pollution, biodiversity, and disaster risks, transcends national borders. While the theme calls on collaborative, transparent, and innovative global sharing of information, it also outlines how digital technologies and open data platforms can enhance public access, foster transparency, and empower citizens and stakeholders.

When the community can access government-held information in a timely and efficient manner, it helps individuals and the wider community to stay informed, reduces misinformation and it empowers people to make decisions about matters affecting them.

IAID is a timely reminder for public sector agencies to review how people can access government-held information. Our agency is committed to improving access to information for the community and you can find out more about how to access information from us at <insert link>.

Please visit the Office of the Information Commissioner's website (www.oic.qld.gov.au/iaid2025) for more details about IAID, information access rights as well as the Solomon Lecture which will be held on 25 September and features a keynote from marine biologist, advocate and author Sheree Marris. Sheree has a deep passion for the ocean and uses underwater photography to help bridge scientific research and public awareness.

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QUEENSLAND TOURISM INDUSTRY COUNCIL

Afternoon all,

I'm getting in touch with a quick update on the Blue Card changes commencing Saturday 20 September 2025.

Quick overview:

- From 20 September, Blue Card coverage expands to amusement parks and arcades and introduces an "entertainment, beauty and photography" category. New starters in captured roles must hold a card and be linked to the organisation before they start. Transitional windows apply for existing workers.
- The start date coincides with the Queensland spring school holidays (20 Sept–6 Oct), so the timing compounds rostering and compliance pressures for family-facing attractions.
- Industry strongly supports child safety. The immediate concern is practical: short notice, red tape and cost during a peak trading period.

What's changing (in brief)

- Who is likely in scope: costumed entertainers; performers; photographers and chaperones working with children; operators or supervisors of children's rides; lifeguards at water play; hosts of children's parties or stage shows; "animal or zoo show hosts".
- Who is generally out of scope: catering, audiovisual, maintenance/engineering, or staff supplying only equipment, food or beverages without further child-contact.
- Immediate rule for new hires: "No card, no link, no start" from 20 September. Existing workers in captured roles have a transition period (most categories: six months; amusement-park business operators: 12 months).

What QTIC has done so far

- Written to the offices of Minister Andrew Powell (Tourism), the Attorney-General, and the DETSI Deputy Director-General outlining timing, cost and red-tape issues raised by operators.
- The Minister's office and the DETSI DDG are actively engaging with Blue Card Services; today I met with the Attorney-General's Chief of Staff to discuss immediate support and clearer guidance for attractions and wildlife parks.

- We are organising a webinar for affected operators next week to step through scope, timelines and practical compliance. We are aiming for Thursday 4 or Friday 5 September; final timing and registration link to follow.

We will be in touch with a calendar request as soon as the time is confirmed for the webinar. If you are affected, please compile how these changes affect your operation and where the pressure points are, particularly around roles, rostering and linking or other administrative tasks. Please also have ready for the webinar your top questions or edge cases so we can prioritise them for the webinar and in your discussions with government, for example mixed-age wildlife presentations, kids' club hosts, animal-encounter photographers, and queue or venue hosts near children's rides.

Kind regards

Tash.

Natassia Wheeler | Chief Executive Officer

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Level 5, 189 Grey Street, South Brisbane QLD 4101





Office of the Information Commissioner
Queensland

29 August 2025

Dear Chief Executive

Section 135(1) of the *Information Privacy Act 2009* (Qld) –
Examination of the use of privacy impact assessments and CCTV surveillance in public spaces

I write to advise you that the Office of the Information Commissioner (**OIC**) is examining local governments' use of privacy impact assessments in relation to their operation of closed circuit television (**CCTV**) surveillance systems in public spaces.

Legislative background

The *Information Privacy Act 2009* (Qld) (**IP Act**) requires public sector agencies, including local governments, to collect and handle personal information fairly, in accordance with the safeguards provided by the IP Act. This includes personal information captured by CCTV surveillance systems and body worn cameras.

Section 135(1)(b) of the IP Act describes functions of the Information Commissioner, including leading the improvement of public sector privacy administration in Queensland by taking appropriate action to, amongst other things:

(a) promote understanding of and compliance with the IP Act (section 135(1)(b)(i)); and

(b) provide best practice leadership and advice (section 135(1)(b)(ii)).

The Information Commissioner may make a report to the Speaker in relation to exercising these functions (section 193(1)(b)).

Context

Local governments install and operate CCTV surveillance systems to promote and enhance community members' safety in public spaces. These systems capture visual footage, and in some cases audio. If an individual can be identified from CCTV footage, this constitutes their personal information and is subject to privacy protections in the IP Act. Agencies operating CCTV surveillance systems in public spaces should ensure they consider their information privacy impacts and manage privacy risks associated with the personal information they collect, store, handle, manage, use and disclose.

While not mandatory under the IP Act, OIC strongly encourages public sector agencies to undertake a privacy impact assessment as part of a 'Privacy by Design' approach in the early stages of a project. In particular, where an agency will be collecting, holding and using personal information, and throughout a project's lifecycle to support compliance with its privacy obligations.

A privacy impact assessment is a scalable tool that can be used to:

(a) identify whether an agency project, activity or initiative involves personal information or sensitive information;

(b) assess whether an agency project, activity or initiative manages privacy risks appropriately;

(c) support good governance and informed decision making;

(d) allow potential problems and risks to be identified early to avoid or mitigate future issues; and

(e) support public trust in government agency's information handling practices.

It is nearly 10 years since OIC assessed privacy safeguards for camera surveillance across agencies, including local governments. At that time, OIC found that while agencies were generally aware of the need to manage the privacy impacts of operating CCTV surveillance systems, they did not use privacy impact assessments to assess their privacy obligations or to proactively manage associated privacy risks.

Accordingly, I have determined it is timely to examine the use by local governments of privacy impact assessments in relation to their operation of CCTV surveillance systems. This examination is limited to CCTV surveillance systems in public spaces and does not include a local government's buildings or workplaces.

The method of examination will be through written information requests made to your local government. No OIC site visits are planned.

We intend to complete this examination by the end of December 2025.

Request for information and documents

In accordance with my functions under section 135(1)(b) of the IP Act, please by:

1. **5 September 2025**, nominate an officer of your agency who will be OIC's first point of contact to coordinate and respond to requests for information (**contact officer**); and

2. **19 September 2025**, provide your agency's response to the **attached** questionnaire.

Please provide your responses to Acting Assistant Commissioner, Regulatory Audits and Investigations, Ms Karen McLeod at audit@oic.qld.gov.au.

Information about CCTV surveillance and privacy and a step by step guide to undertaking a privacy impact assessment is available on the OIC's website.

Thank you for your cooperation.

Yours sincerely



Joanne Kummrow
Information Commission

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Hi All,

As you are aware, the commencement of the LG Depreciation Taskforce (Taskforce) was recently announced by the Queensland Government.

I am pleased to advise that I was asked to lead the Taskforce, with the support of a project team from the Department of Local Government, Water and Volunteers. I have a large task of engaging widely with councils and other stakeholders to gain further understanding of the impacts and challenges that depreciation has on you.

Over the next 8 weeks or so, I will be seeking your thoughts on and understanding of depreciation. This will help me to identify the issues and guide my considerations for the report's final recommendations. I encourage you to engage with the Taskforce and to also promote involvement from relevant staff in your organisations.

I'm looking to hear from you and your staff on:

- Finance including the financial sustainability benchmarks
- Asset valuations
- Service and asset management planning
- Procurement
- Grant funding
- Any other issues which you think has relevance

There are a number of ways you and your staff can contribute including:

- Book a 1:1 online meeting with the Taskforce
- Complete the online form
- Email the Taskforce direct on depreciationtaskforce@localgovernment.qld.gov.au
- Register interest to attend a regional Think Tank session (for council officers)
- Contribute to the Depreciation Taskforce presentations and discussions at stakeholder events

I will be engaging with Mayors via the ROC network and in-person meeting where travel and time permits. Please free feel to reach out via the Taskforce email should you wish to arrange a time for an online or phone conversation.

I look forward to hearing from you.

Neil Castles
Taskforce Lead
Local Government Depreciation Taskforce

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QRA - Local Resilience Action Plan (LRAP) – Quick Reference Guide

Overview

Local Resilience Action Plans, known as LRAP's, are an essential tool that will help councils identify and prioritise and deliver targeted resilience projects, which focus on building long term community resilience, reducing disaster risk, support recovery and aligning with the Queensland Strategy for Disaster Resilience (QSDR) and other key frameworks.

LRAPs provide visibility to QRA of council's projects to help us develop future funding opportunities. For example, the $95 million Crucial Access Links program was shaped by the priorities identified through council LRAPs.

This guide outlines the key components of the LRAP document, including column descriptions, dropdown options, and tips for completing the plan effectively.

LRAP Key benefits:

- Prioritisation of key resilience projects - LRAPs help councils identify and prioritise critical projects that strengthen resilience and reduce future risks, ensuring resources are directed toward the highest-impact action.
- Access to targeted funding - Councils with an up-to-date LRAP can leverage their plan to access specific funding opportunities, such as the Crucial Access Links program, which focuses on resilience-building projects.
- Alignment with state and national strategies - LRAPs ensure that local efforts are in line with broader state and national resilience frameworks, fostering coordination and support across all levels of government.
- Regular review and updating - It is beneficial for councils to regularly review and update their LRAPs to ensure they reflect current priorities and evolving local risks. The RRO team is available to assist councils with this process.
- Complementing risk reduction measures - LRAPs support the implementation of risk reduction measures identified through QRA's Queensland Disaster Risk Management (QDRM) tool, bridging strategic risk assessments with actionable projects.

LRAP Responsibilities

The LRAPs are QRA documents and will be stored within QRA; however, the information and data contained within them belong to the council. It is the council's responsibility to ensure the information and data in the LRAP are kept up to date and remain relevant. If the council makes any amendments, they must provide an updated version to QRA once the changes have been endorsed.

Both the council and the RRO can make changes to the LRAP. Once the council has confirmed the changes and provided all relevant information, it is then the RRO's responsibility to verify the details to ensure accuracy.

Councils are encouraged to work towards completing and endorsing their Local Resilience Action Plans (LRAPs) by June 2026. This timeline ensures alignment with future funding opportunities and provides sufficient time for thorough planning, stakeholder engagement and prioritisation of resilience projects. Early preparation and endorsement will position councils to effectively address community needs and contribute to regional disaster risk reduction strategies.

Your RROs are your primary point of contact for all matters related to LRAPs, RLO's can provide advice and support on infrastructure related projects.

Steps to completing an LRAP

Step 1: Prepare the necessary information

Before starting, gather all relevant project details, including:

- project descriptions, objectives and outcomes
- current funding status and sources
- estimated costs and priority rankings
- relevant hazards, focus areas and QSDR objectives
- contact details for the accountable officer.

Ensure you have access to any supporting documents, such as council strategies, risk assessments, or community consultation reports.

Step 2: Complete each LRAP column – note that these CANNOT be changed

1. **Action ID**
    a. "Unique identifier" is QRA and council's internal identifier for each potential project.
    b. The convention used to assign these identifiers is:
    [Council abbreviation].[Line of resilience] [Number in sequence for that particular line of resilience] –
    Examples below for each line of resilience:
        i. Human and Social – *GRC.HS01, GRC.HS02, etc*
        ii. Economic - *GRC.EC01, GRC.EC02, etc*
        iii. Environment - *GRC.EN01, GRC.EN02, etc*
        iv. Built - *GRC.BU01, GRC.BU02, etc*
        v. Roads and Transport - *GRC.RT01, GRC.RT02, etc*
    c. Once you have used a unique identifier (action ID) you cannot change this once assigned to a project as this is essential for tracking projects within the QRA environment.

2. **Line of resilience**
    a. This is a drop-down option, please select from the five lines, only one can be selected.
    Ensure you select the one that most aligns with the project:
        i. Human and Social
        ii. Economic
        iii. Environmental
        iv. Built
        v. Roads and Transport

3. **Resilience project funding status** *(Current status of the project)*
    a. Drop down selection, indicate the current funding status to date of the project:
        i. Proposed
        ii. QRA funded
        iii. Partially QRA funded
        iv. Non-QRA funded
        v. Complete – QRA administrated funding
        vi. Complete – Non-QRA administrated funding
        vii. Removed
    b. Only one option should be selected for this, if however, it falls under two options, please use the *additional information* column. Note, keep it short and to the point.
    c. If a project or line item needs to be removed, update the relevant section by marking it as "Removed." Do not delete projects from the LRAP, as they are required for reporting purposes.

4. **Resilience project funding source** *(Funding source)*
    a. Identify the funding source if the project is funded, select one from the drop down:
        i. DRFA
        ii. DRF
        iii. QRRRP
        iv. Efficiencies Programs
        v. QRA- other
        vi. Non- QRA
        vii. Nil
    b. If the funding source is not yet secured, you will need to use “Nil”

5. **Resilience project title** (*Title of Project*)
    a. Provide a concise and descriptive title for the project.
    b. Use a title that clearly reflects the project’s purpose (e.g., *"Town stormwater upgrade for Thargomindah").*

6. **Resilience project description/scope** *(Description of project)*
    a. Write a high-level description (1–2 paragraphs) outlining the project’s purpose, scope, and key activities/deliverables.
    b. Focus on the "what," "why," and "how" of the project.

7. **Resilience project outcomes**
    a. List the potential resilience outcomes and benefits (e.g., reduced flood risk, improved emergency response).
    b. Be specific about the measurable benefits the project will deliver.

8. **Current project phase**
    a. Select the current phase of the project from the dropdown options:
        i. Pre-concept/Feasibility study
        ii. Design
        iii. Delivery ready
        iv. In delivery
        v. Complete
    b. If the project is in multiple phases, select the primary phase and clarify in "Additional Information." If a project consists of multiple phases, each subsequent phase must be entered as a separate line item with a new unique identifier (Action ID). Ensure there is a clear linkage to the main or initial project to maintain consistency and traceability.

9. **Project focus area**
    a. Choose the most relevant focus area for the project from the dropdown menu.
    Note: The dropdown options for "Project Focus Area" will change depending on the "Line of Resilience" selected in Step 2. For example:
        - If "Human and Social" is selected, the focus areas might include "Community Members," "Community Visitors," or "Education."
        - If "Roads and Transport" is selected, the focus areas might include "Roads - Highways" or "Bridges."

10. **Hazard addressed** *(Disaster)*
    a. Select the primary hazard the project addresses in accordance with the Queensland State Disaster Risk Report (SDRR), select from the provided drop-down options:
        i. Tropical Cyclone
        ii. Flooding
        iii. Severe Thunderstorm
        iv. Heatwave
        v. Bushfire
        vi. Earthquake
        vii. Tsunami
        viii. Pandemic
        ix. Biosecurity Emergency
    b. If the project addresses multiple hazards, select the one most closely aligned and note others in "Additional Information."

11. **Primary QSDR objective linkage**
    a. Link the project to one of the four Queensland Strategy for Disaster Resilience (QSDR) objectives. There are four (4) options in the drop-down selection.
    b. Refer to the QSDR framework for guidance on selecting the most relevant objective.

12. **Estimated project cost**
    a. Provide a rounded cost estimate (whole number only), including project management and contingency costs.
    b. Use reliable data and ensure the estimate is realistic.
    Important Note: Should a project be selected for potential funding, QRA will work with Council to validate the estimated project cost.

13. **Priority**
    a. Rank the project's priority, starting with "1" as the highest priority.
    b. Use a consistent methodology to determine rankings (e.g., based on risk reduction, community impact).
    Important note: Councils must decide their priorities based on what is most important to them. Projects should focus on resilience and risk reduction across the five (5) lines of Resilience, both in a community capacity and infrastructure functionality. Resilience funding will be targeted towards projects that build a community's ability to prepare, recover and improve long-term resilience. Business-as-usual projects and core council business should not be included in the LRAP. Potential projects should include those that go beyond the council's standard operations or exceed council's current capacity.

14. **Project responsibility**
    a. Identify the "owner" of the project, which could be the council, a state agency, or another organisation responsible for overseeing and managing the project. Ensure the identified owner is aware of their accountability for the project. If not Council, please include further detail in the Additional Information section. Select from the drop-down options provided:
        i. Council
        ii. State agency
        iii. Other

15. Project origin

a. Describe how the project was originally identified, select from the drop-down options provided,
   i. Unfunded via previous funding
   ii. Original LRAP
   iii. Council-identified Priority
   iv. Event Specific Local Recovery and Resilience Plan
   v. Queensland Disaster Risk Mitigation (QDRM) tool
   vi. REDI Map
   vii. Other – if selected please add a comment into the "Additional comments" field

16. Accountable officer (Internal)

a. Name of the internal project owner responsible for the project if funded, within department/Council
b. Ensure the officer's details are up to date.
   i. Name of the officer and position title

17. Additional information

a. Use this free-text field to add any additional context or comments. Keep the information clear and relevant to the line item.

OFFICIAL

DELIVERING FOR QUEENSLAND | Queensland Government

Office of the
Chief Executive Officer
Queensland Reconstruction Authority

For reply please quote: – QRATF/25/833

20 August 2025

Mr Bruce Scott
Chief Executive Officer
Murweh Shire Council
bruce_scott@murweh.qld.gov.au
ceo@murweh.qld.gov.au

Dear Mr Scott

Insurance is an important issue for all Queenslanders. The Queensland Government acknowledges the pressing concerns within our community regarding rising insurance premiums, particularly in rural and regional Queensland.

To address these concerns, the Queensland Reconstruction Authority (QRA) will hold an Insurance in Rural and Regional Queensland Roundtable in Charleville on Thursday 11 and Friday 12 September 2025. I would like to thank Murweh Shire Council for agreeing to host this event.

The roundtable will bring together representatives from QRA (chair), National Emergency Management Agency, major insurers, and local and state political representatives and intends to:

1. Explore the interplay between mitigation infrastructure and insurance premiums
2. Establish a shared understanding of risk assessment methods and data requirements
3. Foster commitment from stakeholders to address premium discrepancies and data-sharing practices.

The roundtable will commence at midday on Thursday 11 September 2025, allowing attendees to travel to Charleville in the morning. The morning of Friday, 12 September 2025 will include an opportunity to visit sites relevant to local flood mitigation efforts.

Following confirmation of attendees, a formal agenda will be distributed.

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Should you have further questions, I can be contacted directly on mobile 0448 148 217 or via email to jake.ellwood@qra.qld.gov.au.

Yours sincerely



Major General Jake Ellwood (Retd)
Chief Executive Officer

Dear CEO

I am pleased to advise that funding has been made available through the Exclusion Fence Restitution Fund to support the economic impacts to the Primary Production industry. This funding is designed to provide support for graziers to re-establish their networks of exclusion fencing damaged or destroyed by the disaster within your region as one of the 12 local governments in Queensland most affected by the Western Queensland Surface Trough and Associated Rainfall and Flooding, 21 March – 19 May 2025.

Delivered by the Department of Primary Industries, this $105,000,000 package will provide funding through grants of up to $500,000 to eligible Primary Producers.

The Queensland Reconstruction Authority (QRA) is tasked with managing the Disaster Recovery Funding Arrangements (DRFA) programs on behalf of all Queensland Government agencies. As such, QRA will continue to provide further information to all impacted local councils on the details relating to each funding package available for this event.

The development of these packages occurs in consultation with the National Emergency Management Agency and in line with the Queensland Disaster Funding Guidelines.

QRA will also reach out in the future to provide details of the longer-term support initiatives that will be made available. Further information about this and other packages is available by visiting:https://www.qra.qld.gov.au/funding-programs/event-specific-exceptional-circumstances-assistance/2025-western-queensland-surface-trough-exceptional-circumstances-packages

Feel welcome to contact your Regional Liaison Officer direct to discuss this funding and assist with projects that will support your regions recovery.

Regards
Jake Ellwood

Jake Ellwood
Chief Executive Officer
Queensland Reconstruction Authority

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Dear CEO

I am pleased to advise that $25.6 million in funding has been made available through the Primary Production Industry Support package, to support medium to long-term recovery and resilience of the primary production industry within your Council region, as one of the twelve local governments in Queensland most affected by the Western Queensland Surface Trough and Associated Rainfall and Flooding, 21 March 2025 - 19 May 2025.

Delivered by the Department of Primary Industries this package will support medium-term recovery and enhance the long-term resilience of the primary producer industry by:

- Providing primary producers with one on one independent, impartial and professional help to address financial stressors of the impact of a disaster event
- Supporting primary producers by helping them to recover from the impacts of the event and to build resilience to the impact of cumulative disaster events and better understand the risk and impact of disaster to their farm business
- Community events focused on the agricultural sector will build community resilience by creating stronger connections and relationships
- Repairing key state-managed predator control infrastructure to support primary producers in mitigating the impact of predators and pests and supporting recovery efforts.
- Mitigating the impacts caused by the significant increase in population of predators and pests on landscapes, pastures, vegetation and livestock to ensure timely recovery by the primary production sector within the LGAs impacted from the event.

The Queensland Reconstruction Authority (QRA) is tasked with managing the Disaster Recovery Funding Arrangements (DRFA) programs on behalf of all Queensland Government agencies. As such, QRA will continue to provide further information to all impacted local councils on the details relating to each funding package available for this event.

The development of these packages occurs in consultation with the National Emergency Management Agency and in line with the Queensland Disaster Funding Guidelines.

QRA will also reach out in the future to provide details of the longer-term support initiatives that will be made available. Further information about this and other packages is available by visiting: https://www.qra.qld.gov.au/funding-programs/event-specific-exceptional-circumstances-assistance/2025-western-queensland-surface-trough-exceptional-circumstances-packages

Please feel welcome to reach out to your Regional Liaison Officer to discuss this funding and assist with projects that will support your regions recovery.

Regards

Jake Ellwood

Jake Ellwood
Chief Executive Officer
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Dear CEO

I am pleased to advise that funding has been made available through the Tourism Industry Recovery Support Package to support the immediate to longer term economic recovery in local government areas that rely heavily on tourism and were significantly impacted by the Western Queensland Surface Trough and Associated Rainfall and Flooding, 21 March - 19 May 2025.

The Tourism Industry Recovery Support Package has $2.14 million in approved funding that will be delivered by the Department of Environment, Tourism, Science and Innovation, and will provide support through the following initiatives:

- Visitor Incentives – To assist in boosting the return of visitors to the regions through the following sub-initiatives:
  - Drive the Outback Campaign
  - Events Boost

- Tourism Recovery Officer – To deliver effective liaison and management of the recovery and resilience processes for the tourism sector including linking in with state and national programs.

The Queensland Reconstruction Authority (QRA) is tasked with managing the Disaster Recovery Funding Arrangements (DRFA) programs on behalf of all Queensland Government agencies. As such, QRA will continue to provide further information to all impacted local councils on the details relating to each funding package available for this event.

QRA will also reach out in the future to provide details of the longer-term support initiatives that will be made available. Further information about this and other packages is available by visiting: 2025 Western Queensland Surface Trough - exceptional circumstances packages.

Should you have any questions about this or other funding available, please contact your Regional Liaison Officer directly.

Regards

Jake Ellwood

Jake Ellwood
Chief Executive Officer
Queensland Reconstruction Authority

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PO Box 15428, City East QLD 4002

Dear CEO

I am pleased to advise that $14.61 million in funding has been made available through the Community Health and Wellbeing package. This package will support the medium to longer term recovery needs of disaster-affected communities and local organisations within within your council region as one of the eight local government areas in Queensland most affected by following the Western Queensland Surface Trough and Associated Rainfall and Flooding, 21 March - 19 May 2025 event.

Delivered by the Department of Families, Seniors, Disabilities Services and Child Safety this package aims to proactively work with the impacted communities including individuals, and families with community development activities and emotional wellbeing support. Providing vulnerable people, local organisations, social services and councils with individual and organisational disaster preparedness initiatives to assist in the long-term disaster recovery and future resilience by ensuring:

- recovery is locally led through engagement and collaboration with impacted councils, local community members, community organisations, service providers and individuals
- impacted individuals are supported in accessing available support services including personal, financial and mental health support
- community building activities are delivered and support community recovery, build social cohesion, and assist in addressing social isolation.
- local community groups and councils are supported in building preparedness and resilience to future disasters, including areas related to food security; and
- impacted individuals are supported in accessing grants and services to assist in rebuilding and returning to their properties.

The Queensland Reconstruction Authority (QRA) is tasked with managing the Disaster Recovery Funding Arrangements (DRFA) programs on behalf of all Queensland Government agencies. As such, QRA will continue to provide further information to all impacted councils on the details relating to each funding package available for this event.

The development of these packages occurs in consultation with the National Emergency Management Agency and in line with the Queensland Disaster Funding Guidelines.

QRA will also reach out in the future to provide details of the longer-term support initiatives that will be made available. Further information about this and other packages is available by visiting: https://www.qra.qld.gov.au/funding-programs/event-specific-exceptional-circumstances-assistance/2025-western-queensland-surface-trough-exceptional-circumstances-packages/community-health-and-wellbeing-2025-western-queensland-surface-trough

Your Regional Liaison Officer is available to discuss this funding and assist with projects that will support your regions recovery. Please feel welcome to reach out to them at any stage.

Regards
Jake Ellwood

Jake Ellwood
Chief Executive Officer
Queensland Reconstruction Authority

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Dear CEO

I am pleased to advise that $3.4 million in funding has been made available through the Small Business Recovery Package. This package aims to assist recovery by providing mental health support, financial security and building resilient small business enterprises within your Council region, as one of the nine local governments in Queensland most affected by Western Queensland Surface Trough and Associated Rainfall and Flooding, 21 March – 19 May 2025.

Delivered by the Department of Customer Services, Open Data and Small and Family Business, this package will support medium-term recovery and enhance the long-term resilience of small business operators by:

- providing dedicated support to disaster-affected small business owners, including tourism and rural businesses, through free, independent, one-on-one case management; and
- facilitating financial assistance to small businesses to assist in re-establishing operations and maintaining employment following significant disruptions and losses.

The Queensland Reconstruction Authority (QRA) is tasked with managing the Disaster Recovery Funding Arrangements (DRFA) programs on behalf of all Queensland Government agencies. As such, QRA will continue to provide further information to all impacted local councils on the details relating to each funding package available for this event.

The development of these packages occurs in consultation with the National Emergency Management Agency and in line with the Queensland Disaster Funding Guidelines.

QRA will also reach out in the future to provide details of the longer-term support initiatives that will be made available. Further information about this and other packages is available by visiting: https://www.qra.qld.gov.au/funding-programs/event-specific-exceptional-circumstances-assistance/2025-tropical-cyclone-alfred-exceptional-circumstances

Your Regional Liaison Officer is available to discuss this funding and assist with projects that will support your regions recovery. Please feel welcome to reach out to them at any stage.

Regards
Jake Ellwood

Jake Ellwood
Chief Executive Officer
Queensland Reconstruction Authority

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PO Box 15428, City East QLD 4002
www.qra.qld.gov.au
Connect with us via social media – Facebook LinkedIn YouTube



Good afternoon RASAF members,

The secretariat is now seeking **nominations for the Industry Chair** of the **Regional Aviation Security Advisory Forum (RASAF)** who will sit alongside the Government Chair.

If you wish to nominate, please respond to aviation.security@homeaffiars.gov.au by **COB Tuesday 9 September 2025** with the following information:

Your Name:
Your Company:
A brief statement of why you are nominating: (Please limit this to 1 to 2 sentences)

The Industry Chair will be elected by a vote amongst non-government members and will serve for a period of up to two years. Terms of Reference are attached, noting the role and responsibilities.

While there is no set criteria, it is expected that the industry chair will represent the views of industry at RASAF meetings, work with all industry members to put forward agenda items and other ideas to government and to support all members in their engagement as part of RASAF and with the department more broadly.

Upon receipt of all of the nominations, the secretariat will conduct an anonymous ballot via a survey platform.

Please let us know if you have any questions in the meantime.

Kind regards,

Beisan Ammari
ASAF and RASAF Secretariat
Aviation Security Policy Branch
Critical Infrastructure Partnerships and Policy Division
Department of Home Affairs
E: aviation.security@homeaffairs.gov.au



Australian Government
Department of Home Affairs

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Regional Aviation Security Advisory Forum

Terms of Reference – August 2025

1. Purpose of the Regional Aviation Security Advisory Forum

1.1. The purpose of the Regional Aviation Security Advisory Forum (RASAF) is to facilitate engagement and consultation between the Department of Home Affairs (the Department) and regional aviation industry participants.

2. Objectives

2.1. The objective of RASAF is to provide a collaborative forum for discussion on current and future security challenges, with a focus on addressing the operational implications for regional aviation of the policies and strategies being developed to adapt to an ever-changing threat environment.

2.2. The RASAF will:

- facilitate a constructive exchange of views between industry and Government on regional aviation security issues of an operational, legislative, policy, or regulatory nature and provide context of the threat environment.
- enable industry and Government agency representatives to put forward, and present papers on, issues relating to regional aviation.
- consider strategies to:
  - implement and maintain a robust aviation security regime for regional Australia with a particular focus on regional aviation;
  - obtain feedback on the performance of the Department as the aviation security regulator;
  - identify key issues and opportunities for the regional aviation security regime;
  - ensure security solutions are practical and effective.

3. Consultation and participation

3.1. RASAF is the primary forum for the Department to consult constructively with key regional aviation industry participants, local and federal police and other stakeholders. Active participation from both industry and government is vital to the success of RASAF.

3.2. Through effective consultation, RASAF will capitalise on the security expertise available within the aviation industry and across the Department to sustain and improve aviation transport security throughout regional Australia. RASAF recognises that maintaining public confidence in aviation is essential to ensure the future of regional aviation.

4. RASAF Membership

4.1. Membership of RASAF is by invitation of the Department and may include:

- Any regional aviation industry participant with a transport security program (TSP)

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- Government agencies involved in aviation security activities including, but not limited to, the Australian Federal Police, state and territory police, state and territory governments and the Department of Infrastructure, Transport, Regional Development and Communication, represented by senior executives
- Industry representative organisations including, but not limited to, the Australian Airports Association (AAA) and the Regional Aviation Association of Australia (RAAA).

4.2. The Department may invite non-RASAF members to RASAF meetings or working groups as appropriate. These invitations will not confer ongoing membership to RASAF.

4.3. Membership of RASAF may be reviewed at any time.

4.4. The Department will ensure that any items raised by members are distributed to all relevant industry stakeholders as appropriate, regardless of membership of RASAF.

4.5. The current membership list is at **Attachment A**.

5. Meeting Procedures

5.1. **Chair:** The forum will be jointly chaired by industry and the Australian Government.

- Government Chair - First Assistant Secretary (or equivalent), Critical Infrastructure Partnerships and Policy, Department of Home Affairs.
- Industry Chair – Elected and rotational.

The Industry Chair will be elected by a vote amongst non-government members and will serve for a period of up to two years.

It is expected that the Industry Chair will perform their role in an impartial manner, which facilitates cooperation and encourages the sharing of information and insights within the Forum.

5.2. The process for the selection and term of the Industry Chair is:

- Nominations for the Industry Chair will be sought from industry representatives either in person, at meetings, or out of session via email.
- Should no nominations for the Industry Chair be received, the FAS will remain as the sole Chair until such time as a nomination is received.
- If only one nomination is received, that nominee will be appointed as Industry Chair unopposed.
- If more than one nomination is received, the ASAF secretariat will conduct a ballot of non-government members to determine the nominee to hold the position.
- The candidate with the most votes will be the elected Industry Chair.
- In the event of a two way tie, the Government Chair may cast the deciding vote.

5.3. ***Secretariat***: The Department will provide the secretariat role.

5.4. ***Attendance at meetings:*** Member organisations (other than the Department) may nominate up to two delegates to attend each meeting. Additional representatives may be nominated subject to the approval of the Chair.

5.5. ***Alternate members***: A member may nominate an alternative representative to attend a meeting if they are unable to attend, subject to clause 5.4. This does not confer ongoing membership to the alternate individual.

5.6. ***Quorum***: A quorum is not required.

5.7. ***Agenda and Papers***: The Secretariat will develop and distribute a final Chair approved agenda to members at least one week prior to each meeting via the Trusted Information Sharing Network (TISN). All unclassified papers to be discussed at the meeting will be distributed with the agenda.

- Papers submitted will be noted as ‘For Information’ or ‘For Discussion’ or ‘For Endorsement’.
- Any RASAF member may propose agenda items for consideration prior to each meeting.

- The Secretariat will distribute a draft agenda to members at prior to each meeting.
- Any RASAF member may submit a paper for consideration, either in a meeting or out of session, at least three weeks prior to each meeting.
- The co-Chairs will approve all papers prior to distribution to members.

5.8. ***Meeting minutes:*** The Secretariat will develop and distribute a summary of outcomes and any action items to RASAF members via the RASAF TISN site following each meeting.

5.9. ***Decisions***: RASAF holds no decision-making delegations. The final decision on all regulatory development and policy advice remains the statutory authority of the Department.

6. RASAF Industry Chair and Government Chair Responsibilities

6.1. The Chairs will be jointly responsible for:

- approving agenda items and papers prior to distribution
- co-chairing the meetings
- appointing any working group chairs
- endorsing the minutes of RASAF
- endorsing terms of reference

7. Frequency and Location of Meetings

7.1. RASAF will meet two times per year. Additional extraordinary meetings, which must be approved by the co-Chairs, may be requested by any member to consider specific issues of concern.

7.2. The Department will determine meeting dates with due consideration to parliamentary sitting periods, peak travel periods, the ASAF, and will consider the timings of meetings to align with other key industry forums where possible and appropriate.

7.3. Meetings may be held either in person or via videoconference. Where possible, at least one in-person meeting will be held each year.

8. Working Groups

8.1. RASAF may establish working groups to examine specific issues or opportunities. A representative from RASAF may be invited to participate in any of these working groups as necessary.

8.2. The RASAF representative, in conjunction with the working group Chair, is responsible for briefing RASAF membership on the progress and outcomes of the working group.

9. Terms of Reference

9.1. The secretariat will consult with members on changes to the Terms of Reference.

9.2. The amended Terms of Reference come into effect once changes are endorsed by the members and approved by the Industry and Government Chairs.

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Attachment A: Membership

Airports		
Albany Airport	Albury Airport	Alice Springs Airport
Armidale Airport	Avalon Airport	Ayres Rock Airport
Ballina Airport	Bamaga Airport	Barcaldine Airport
Bathurst Airport	Bedourie Airport	Bendigo Airport
Birdsville Airport	Blackall Airport	Boulia Airport
Broken Hill Airport	Broome Airport	Bundaberg Airport
Burnie Airport	Busselton Airport	Carnarvon Airport
Ceduna Airport	Charleville Airport	Christmas Island Airport
Cloncurry Airport	Cocos (Keeling) Island Airport	Coffs Harbour Airport
Coober Pedy Airport	Cooma Airport	Cunnamulla Airport
Devonport Airport	Doomadgee Airport	Dubbo Airport
Emerald Airport	Esperance Airport	Essendon Airport
Geraldton Airport	Gladstone Airport	Gove Airport
Grafton Airport	Griffith Airport	Groote Eylandt Airport
Hamilton Island Airport	Hervey Bay Airport	Horn (Thursday) Island Airport
Hughenden Airport	Illawarra Airport	Julia Creek
Kalgoorlie Airport	Karratha Airport	Karumba Airport
King Island Airport	Kingscote Airport	Kununurra Airport
Launceston Airport	Laverton Airport	Learmonth Airport
Leonora Airport	Lismore Airport	Longreach Airport
Lord Howe Island Airport	Mackay Airport	McArthur River Airport
Meekatharra Airport	Merimbula Airport	Mildura Airport
Moorabbin Airport	Moranbah Airport	Moree Airport
Mornington Island Airport	Moruya Airport	Mount Gambier Airport
Mount Magnet Airport	Mount Isa Airport	Narrandera / Leeton Airport

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Airports		
Newcastle Airport	Newman Airport	Norfolk Island Airport
Normanton Airport	Olympic Dam Airport	Onslow Airport
Orange Airport	Paraburdoo Airport	Parkes Airport
Port Augusta Airport	Port Hedland Airport	Port Lincoln Airport
Port Macquarie Airport	Proserpine Airport	Quilpie Airport
Ravensthorpe Airport	Richmond Airport	Rockhampton Airport
Roma Airport	Sunshine Coast Airport	Tamworth Airport
Thargomindah Airport	Toowoomba Airport	Townsville Airport
Wagga Wagga Airport	Weipa Airport	Wellcamp Airport
Whyalla Airport	Wiluna Airport	Winton Airport

Airlines		
Airlines of Tasmania	Airnorth	Alliance Airlines
Virgin	Cobham Aviation Services	Corporate Air
Network Aviation	Qantas	Regional Express
Skippers Aviation	Skytrans Airlines	

Industry Bodies		
Australian Airports Association	Regional Aviation Associate of Australia	

Government Agencies		
Airservices Australia	Australian Federal Police	Australian Security Intelligence Organisation
Civil Aviation Safety Authority	Department of Home Affairs	Department of Infrastructure, Transport, Regional Development and Communications
State and Territory Police	State and Territory Government	

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Screening Providers		
Certis Group Security (SNP)	ISS Facility Services	MSS Security
Trident Services Australia		

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Dear Colleagues,

The Queensland Family and Child Commission (the Commission) has published its Regulatory Approach for implementing the *Child Safe Organisations Act 2024* (the Act).

This document outlines how the Commission will exercise its regulatory functions and powers under the Act. It explains how we will raise awareness, build capability, and - where necessary - use our powers to ensure compliance in a proportionate, risk-based, and transparent manner.

What This Means for You

We believe that the best outcomes for children occur when organisations:

- Understand their legal and ethical responsibilities.
- Have the capability to meet Child Safe Standards.
- Are held accountable when risk or harm is not appropriately addressed.

We encourage you to review the Regulatory Approach and consider your organisation's role in preventing harm before it occurs, as part of Queensland's broader child safeguarding system.

You can access the publication on the Commission's website https://www.qfcc.qld.gov.au/childsafe.

We would greatly appreciate your support in sharing these resources widely across your networks, organisation and sector.

If you have any questions, please don't hesitate to let us know.

Thank you for your continued commitment to child safety and your partnership with the Commission.

Kind regards,

Anne Edwards
Executive Director, Child Safe Organisations

Email **ED_CSO@qfcc.qld.gov.au**

Queensland **Family & Child** Commission
Level 7, 63 George Street, Brisbane, Qld 4000
Yuggera and Turrbal Country
PO Box 15217, Brisbane City East Qld 4002

Dear Bruce.

I hope all is well with you.

As we prepare our 2025 Annual Report, we are taking the opportunity to acknowledge the generous donors, partners, and sponsors who support the work of Rural Doctors Foundation. Murweh Shire Council's contribution has played a key role in helping us achieve our mission and we would be pleased to recognise the impact the council has made.

With your permission, we would like to include **Murweh Shire Council** in the supporter acknowledgement section of the report, in appreciation of your valued support in improving health outcomes in rural and remote communities.

If you are happy for Murweh Shire Council to be mentioned, we would appreciate it if you could please let me know **by next Wednesday, 27 August**. Please also let me know if you have any questions or preference regarding how Murweh Shire Council should be acknowledged.

Thank you once again for your invaluable support over the past 18 months and for helping us continue our work in rural and remote communities.

Kind regards
Olga

Olga Korobko
Relationship Manager

P: **07 3039 0011**
M: **0417 256 760**
E: **okorobko@rdf.org.au**
W: **ruraldoctorsfoundation.org.au**

Hello All,

Wanted to thank you for your time this morning. We are keen to work with you and your teams to get feedback on what we are proposing. Please channel this through OQTA and as always, feel free to reach out to myself as well.

Attached is the Outback Queensland recovery presentation we went through. We talked through two phases. As part of Phase 1, TEQ and OQTA have launched a targeted marketing initiative to drive immediate visitation and extend the tourism season into October. Live from 18th August through to 30th September.

Key highlights:

- **Phase 1 budget**: $180K ($110K QRA recovery funding + $70K TEQ), supporting social media, video content, and Helloworld offers.
- **Social media campaign** some examples here: https://www.dropbox.com/scl/fo/d9qnkyj7ulmna8piqtzpc/AMSmZhNrvWzXXNYPF0zmJOI?rlkey=lhrhsa1d3916hu5grx5yczdfm&e=1&st=3q60lxa9&dl=0
- **Helloworld partnership** offering discounted travel packages from $1,135, promoted across print, digital, and agent channels.
- **Queensland Weekender episode** airing 31 August featuring key destinations along the Matilda Way.
- **Results so far**: 2.5M reach, 1.4M video views, 10K website visits, and 1,106 leads to industry.

Looking ahead, Phase 2 will launch in late February 2026 with a broader awareness campaign, supported conversion activity. The strategy will focus on overcoming barriers to Outback travel by showcasing real stories, local experiences, and making the region feel more accessible. Have a look at the attached which includes our proposed media channels and next steps. We will be looking to set up another call once we have the creative, to again seek feedback.

Please encourage operators to list deals on ATDW to leverage the campaign and I will pick up with DD on the potentially of an ATDW roadshow into the Outback.

Let me know if you have any questions or would like to discuss further.

Best regards,

Kim

Kim McConnie
Group Executive Marketing • Marketing
Tourism and Events Queensland
+61735355379
0466135484

QUEENSLAND TOURISM INDUSTRY COUNCIL



One week, three events: Tourism Week 2025 tickets now on sale

Hi Bruce,

Tourism Week returns to the Brisbane Convention & Exhibition Centre from 12–14 November 2025, with tickets now open for the industry's three flagship events - the Destination IQ and DestinationQ Forums, and the 40th Queensland Tourism Awards Gala Ceremony.

For 2025, DestinationQ will move to a ticketed format, ensuring stronger delegate engagement and the best possible industry experience. By bringing DestinationQ in line with Destination IQ and the Awards, QTIC can continue to invest back into industry capability and deliver even more opportunities throughout the year.

Why attend?

- Hear directly from Ministers, government leaders and industry experts on Queensland's tourism future
- Take part in conversations that matter, with interactive sessions and real-time Q&A

- Connect with peers and decision-makers from across the state
- Celebrate 40 years of tourism excellence at the industry's most prestigious gala

Secure your tickets today and stay tuned as full programs will be released soon.

Explore Tourism Week

Three events. One vision



Destination IQ Forum

12 Nov

Queensland's foremost annual First Nations tourism conference. Delegates from all backgrounds will enjoy powerful conversations, opportunities and a celebration of First Nations achievements.

Buy tickets

DestinationQ Forum

13 Nov

Queensland's leading tourism conference, delivered by QTIC in partnership with the Queensland Government and Tourism and Events Queensland.

New in 2025: refreshed and ticketed
This format ensures better access, certainty and value for delegates, with industry priorities front and centre.

Buy tickets



Queensland Tourism Awards Gala Ceremony

14 Nov

Celebrating 40 years of tourism excellence at the industry's black-tie night of nights. A milestone not to be missed.

Buy tickets

2025 Destination Q & IQ Conferences – Sponsorship Opportunities

Don’t miss this unrivalled opportunity to engage with business and government leaders, profile your brand and demonstrate your industry leadership.

Sponsorship opportunities for Destination Q and Destination IQ Conferences close on September 30.

Contact the QTIC team **here** for information on all options available.

TOURISM & EVENTS Queensland

QUEENSLAND TOURISM INDUSTRY COUNCIL

Queensland Government

QTIC Corporate Network

Good afternoon

I wanted to give you an update on the progress of the $2.14 million tourism recovery package.

DETSI has been working closely with Queensland Reconstruction Authority (QRA) and the Commonwealth Government to seek approval for the guidelines to enable full activation of the program – **this approval was provided to us on 18 August**.

This means we can now fully activate the program which includes:

Drive the Outback Campaign

- This marketing campaign will focus on Drive Holidays to help the Region recover lost tourism and restore consumer confidence in the Outback. Funding will support a range of initiatives and partnerships—such as Weather Crosses, paid editorial and media engagement—aimed at driving visitation and stimulating bookings. The focus is how to build plans that ensure a strong start to 2026. These plans will be shared with industry to ensure feedback and input.
- In parallel to that, the focus has been investing in immediate opportunities to extend the season and boost spend in School Holidays. To do that, delivery has already started with TEQ in partnership with OQTA this week launching a dedicated social media campaign to support recovery for Outback Queensland and this campaign will promote trade and industry offers across Facebook and Instagram to drive visitation to Outback Queensland this year, through October and beyond. It includes a partnership with Helloworld running from 14 August - 11 September.
- Tourism operators are encouraged get involved by adding a free ATDW deal to appear on Queensland.com, to take advantage of the marketing investment that is shining a light on the region.

Events Boost

- TEQ working closely with OQTA to develop a strategic approach aimed at strengthening event activity in support of key regional events. This sub-initiative is designed to enhance the region's event calendar in 2025-26, creating long-term legacy outcomes and fostering a sustainable events ecosystem.

Tourism Recovery Officer

- Tourism has been working closely with QRA and the Commonwealth to ensure the approved guidelines provide flexibility around the delivery agent for the TRO. OQTA is working with the Mayors to finalise a delivery approach.

Next Steps

- TEQ will work closely with stakeholders to fully activate the Visitor Incentive programs;
- DETSI to continue to work with OQTA and councils to confirm Tourism Recovery Officer delivery; and
- We'll see most of you at the SWQROC Meeting at 8am Tuesday morning to discuss both the Tourism Package and the Environment Package.

I appreciate that it has been a long process to get this package of recovery funding finalised and I thank you for your patience and input to the process. We will keep you posted around further delivery milestones for these initiatives.

If you would like any more information on the tourism recovery package and other support for businesses please contact Sandra McLean, Director, Tourism DETSI, at sandra.mclean@detsi.qld.gov.au or phone on 0448 867 960.

Thanks
Nat

Natalie Patch
A/Deputy Director-General
Tourism
Department of the Environment, Tourism, Science and Innovation

E natalie.patch@detsi.qld.gov.au
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PO Box 15168, City East QLD 4002 | Turrbal and Jagera Country

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Office of the
Director-General
Department of
Transport and Main Roads

Our ref: DG48081

18 August 2025

Mr Bruce Scott OAM
Chief Executive Officer
Murweh Shire Council
mail@murweh.qld.gov.au

Dear Mr Scott

We are writing to you in relation to your nomination for the Country Roads Connect (CRC) Program, part of the Crisafulli Government's $100 million election commitment to deliver critical improvements to unsealed regional roads across Queensland affected by weather events. The Honourable Brent Mickelberg MP, Minister for Transport and Main Roads and the Honourable Dale Last MP, Minister for Natural Resources and Mines, Minister for Manufacturing and Minister for Regional and Rural Development, have asked that we respond on their behalf.

As expected, the CRC Program has received excellent support from Queensland's rural and regional councils. A total of 76 eligible project nominations were received, worth $426 million in total, reflecting significant demand from across the state.

Unfortunately, the following nomination/s were not successful in obtaining CRC Program funding:

- Mount Tabor Road

The CRC Program is aligned with the governments' commitment to work with local government to improve local infrastructure and maximise regional benefit, and the Department of Transport and Main Roads remains dedicated to working in partnership with councils to deliver positive outcomes for Queenslanders.

We sincerely thank you for your nomination and acknowledge your strong advocacy on behalf of your local community.

Yours sincerely

Sally Stannard
Director-General
Department of Transport and Main Roads

Jason Kidd
Acting Director-General
Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development

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Telephone +61 7 3066 7316
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ABN 39 407 690 291

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Ref CTS 17971/25

Department of
Natural Resources and Mines, Manufacturing and Regional and Rural Development

29 August 2025

Mr Bruce Scott OAM

ceo@murweh.qld.gov.au

Dear Mr Scott OAM

I am writing to advise you of my decision on the 2026 Land Valuation Program (the program). In making this decision, I considered the detailed property market analysis, the timing since the last valuation, and feedback from local government areas (LGAs) and key stakeholders.

I can confirm that Murweh Shire Council will not be included in the program. The program will include over half a million properties across 15 LGAs including Burdekin, Douglas, Etheridge, Gladstone, Gold Coast, Hinchinbrook, Ipswich, Lockyer Valley, Mareeba, Noosa, North Burnett, Redland, Sunshine Coast, Tablelands and Western Downs.

Queensland's land valuation system is an open and transparent process delivered consistent with the *Land Valuation Act 2010*.

As your LGA will not receive new land valuations in 2026, the current land valuations will remain in effect for rating purposes for the 2026-27 financial year.

Should you have any further enquiries, please contact Mr John Thomas, Area Manager, State Valuation Service, Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development on telephone 4529 1383.

Yours sincerely

Laura Dietrich
Valuer-General

1 William Street Brisbane
PO Box 15216 City East
Queensland 4002 Australia
Website www.nrmmrrd.qld.gov.au
ABN 59 020 847 551

Good morning Charleville Council.

My name is Katherine Spalding, and I am the Year 3 teacher at St Mary's Primary School.

This term, our students have been exploring the history of our town and developing thoughtful ideas to contribute to its future growth.

As part of their assessment, the students will be presenting their ideas to the class on **Monday, 15th September**.

During our discussions, the students expressed a keen interest in sharing their work with members of the local council.

We would be honoured if any representatives were available to attend and listen to their presentations.

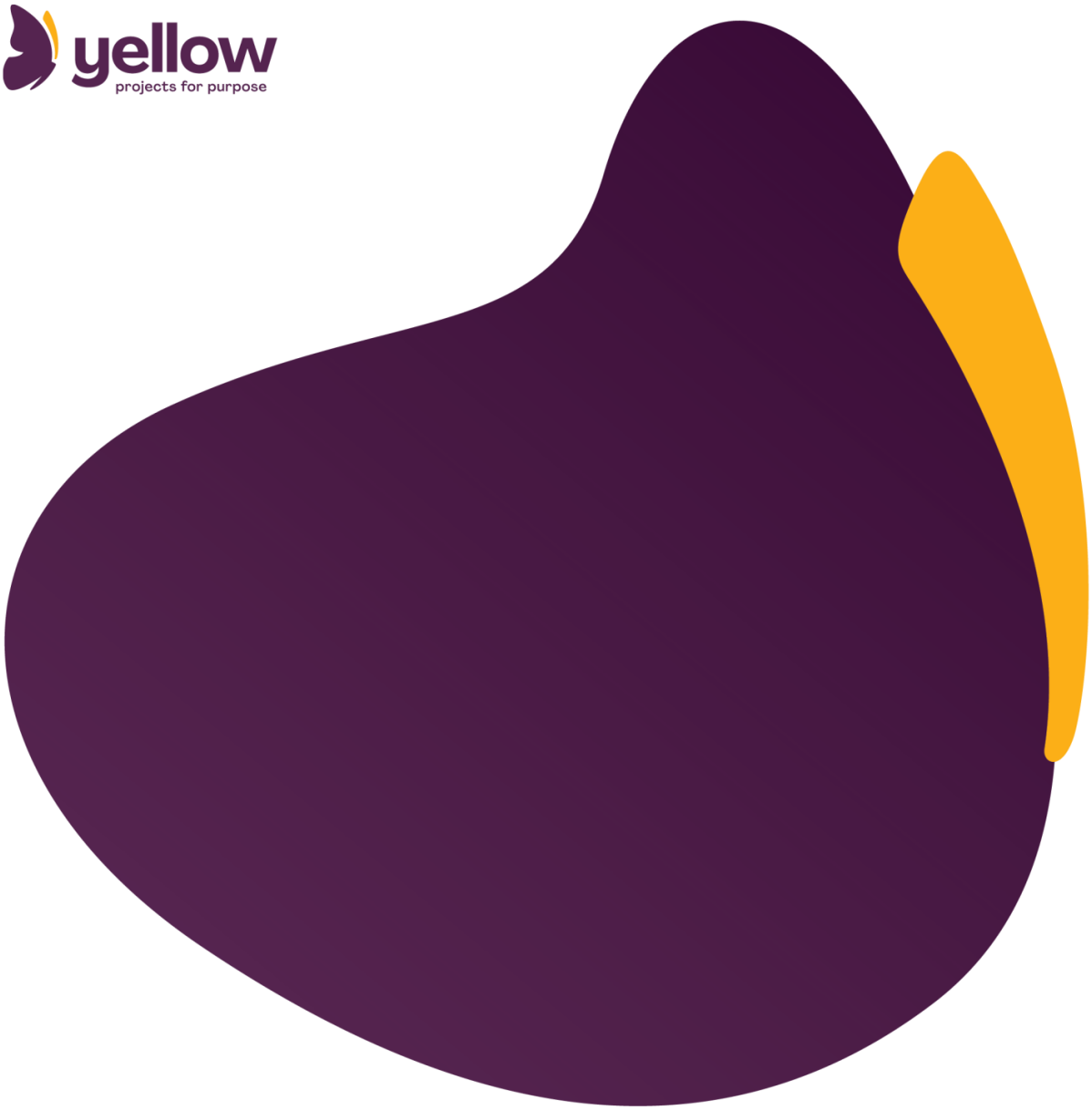
Your presence would be incredibly meaningful and would help inspire the students to remain engaged in shaping the future of our community.

I understand this invitation comes on short notice and that your schedules are demanding.

However, if anyone is available to join us, we would be sincerely grateful for your time and support.

Thank you for considering our invitation.

Katherine Spalding
Year 3 Teacher
St Mary's Primary School



Project Management Plan

Community Recovery Officer

South West Qld Regional Organisation of Councils

September 2025

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1. Background

The Department of Families, Seniors, Disability Services and Child Safety (the Department) has engaged the Yellow Company (Yellow) to fulfill the role of Community Recovery Officer through the Disaster Recovery Funding Arrangements (DRFA) Category A funding measure.

Services are to be provided to South West Queensland Regional Organisation of Councils (SWQROC) LGAs impacted by, and activated under DRFA for, the Western Queensland Surface Trough and Associated Rainfall and Flooding 21 March – 19 May 2025 event.

The LGAs to be supported include:

- Quilpie Shire Council
- Bulloo Shire Council
- Murweh Shire Council
- Paroo Shire Council

The SWQROC LGAs below are not included in the scope of work, but will be engaged and advised throughout the delivery of the work:

- Maranoa Regional Council – not activated for DRFA for the event
- Balonne Shire Council – opted out

Yellow will undertake engagement activities in relation to the activation of response and early relief activities in the district to inform recovery priorities and identify lessons, and develop action planning to support impacted communities to be more resilient during responses to future events.

2. Scope

The primary objectives for the project are as follows:

1. Increase understanding of combined local-level challenges faced by communities in the region when preparing for and responding to large scale flooding events, as identified during the flooding event in the region in April/May 2025.
2. Identify operational lessons and develop action planning to support impacted communities to be more resilient during responses to future events.
3. Develop awareness of vulnerabilities within disaster support arrangements as identified by impacted communities, and identify opportunities for improvement to make future responses more resilient.
4. Develop trigger-based action planning with indicators to inform and provide guidance on the best courses of action to support councils and communities in the district before, during and after a flood event.
5. Expand on local recovery and resilience plans to develop a region-wide approach for recovery priorities.

Project Work Breakdown

The work can be categorised as follows:

Level 1: project introduction (initiating)

Level 2: review and analysis (planning)

Level 3: engagement (executing)

Level 3: document development (executing)

Level 4: implementation (closing)

Initiating phase

Project charter

It is anticipated that the project will support community engagement activities in relation to the activation of response and early relief activities in the region, to inform district-wide operational planning, identify recovery priorities and support resilience in future responses.

The project will be successful on completion of a set of agreed deliverables, including After-Action Reports for the four councils and the region that include summary insights and recommendations, and opportunities for action.

Project assumptions

It is assumed the:

- project is of high operational importance to the councils and the Department
- Yellow can leverage existing relationships to seek further information, where required
- Yellow can access existing resources and materials relevant to the project's success

Project initiation

- The project was initiated when the Department executed the project with The Yellow Company on 29 August 2025.
- The project inception meeting took place on Wednesday 3 September 2025.
- The acceptance of this Project Management Plan will conclude the project initiation stage.

Planning phase

The project planning phase includes:

- Review of outputs completed to date in relation to the event, including relevant Local Recovery and Resilience Plans, any LDMG and District debriefs and After Action Reviews
- Development of a Stakeholder Engagement Strategy to incorporate relevant stakeholders from across impacted region and a detailed approach to travel and meetings
- Agreement to project deliverables and content e.g. After Action Reports, a Regional Lessons Implementation Strategy

Activities:

- Prepare a stakeholder engagement matrix to include community members and groups, council Mayors and CEOS, local and district disaster management groups, NGOs and critical support agencies.
- Develop a community engagement strategy to ensure that community inputs are considered and included in government and support agency planning and service provision.

Executing phase

The executing phase focuses on the stakeholder and community engagement and the delivery of the After Action Review reports and any implementation strategies.

Yellow will deliver the scope of work as the project manager working in partnership with Councils and the Department, and other key stakeholders as identified in the planning phase.

Activities:

- Contribute to recovery and resilience planning being undertaken by QRA and other state and federal agencies to ensure SWQROC region community expectations and priorities are identified and included.
- Undertake and facilitate events and workshops with councils, government support stakeholders and community members in the region to identify gaps in response and recovery and opportunities for resilience in planning and process.
- Serve as a point of contact for impacted SWQROC stakeholders to provide inputs to disaster response and recovery planning.
- Facilitate the provision of accurate and timely reporting to the Department for DRFA-required reporting to QRA for the Community Recovery Officer funding.

- Partner with the SWQROC leadership team to ensure that any reports and plans meet the required outcomes from a regional perspective.
- Establish region-wide engagement pathways between SWQ communities and critical state, federal, and non-government entities required for a successful recovery and a more resilient response to future events.
- Identify opportunities for resilience building in district-wide response and relief protocols to inform future events through lessons implementation planning.

Closing phase

A final project summary will be completed outlining:

- key stakeholder engagement throughout the project
- completion information for the deliverables
- successes and challenges.

Yellow will complete a final presentation and summary report to Councils and the Department.

Monitoring phase

The project will be monitored via the following:

- ongoing review of the schedule and the risk matrix
- fortnightly reporting to include:
    - project status
    - activities completed within the reporting fortnight
    - activities to be completed the following fortnight
    - any emerging risks or issues
    - decisions required from Councils or the Department.
- other meetings (e.g. SWQROC meetings), as needed, to ensure project is on track and identify any challenges.

3. Resources

The delivery of the Community Recovery Officer project work will be undertaken by Yellow Director and Principal Consultant Jo Killick.

Personnel	Level	Role	Aligned capability and experience
Jo Killick	Principal Consultant	Community Recovery Officer	Recovery planning Regional Liaison Project leadership portfolio Regional liaison Stakeholder engagement and coordination Monitoring, evaluation and reporting

4. Schedule

Project timeframe

Yellow will deliver the project in the required timeframe as outlined in the executed agreement.

An outline of the project milestones and activities is shown below:

Milestone	Activity	Planned completion date
Project commencement	Yellow appointed by the Department	1 September 2025
Initiating	Project inception meeting	3 September 2025
Initiating	Project Management Plan drafted for review	10 September 2025
Initiating	Project Management Plan updated and acceptance by Councils and the Department	15 September 2025
Planning	Review of existing and relevant plans, reports, debriefs related to the event to inform activities	20 September 2025
Planning	Development of detailed Stakeholder Engagement Strategy, including planning for meetings and travel	20 September 2025
Planning	Agreement to project deliverables and content e.g. After Action Reports, Lessons Implementation Strategy	27 September 2025
Executing	Stakeholder engagement, including travel, F2F and online meetings	31 October 2025
Executing	Development of agreed project deliverables, including After Action Reports	28 November 2025
Executing	Development of agreed project deliverables, including Lessons Implementation Strategy	28 November 2025
Executing	Review of and endorsement of agreed project deliverables by SWQROC Executive and the Department	12 December 2025
Monitoring	Reporting to SWQROC Executive and the Department	Fortnightly, ongoing throughout
Monitoring	Advice and updates to SWQROC Mayors	As required
Closing	Complete a final presentation and report to Councils and the Department	20 December 2025
Project ends		1 January 2026

Project deadline

The Department has requested a phased delivery ensuring completion of all activities for the project by 1 January 2026.

Proposed schedule

Yellow will develop a project schedule which will be reviewed with Councils and the Department, and be updated regularly. The schedule will be monitored fortnightly throughout the life of the project and any schedule changes will be captured through updates, project meeting minutes and monthly reports.

5. Stakeholders

Stakeholder matrix

A high-level stakeholder matrix is provided below.

Stakeholder group	Influence	Interest	Frequency	Comments
Department of Families, Seniors, Disability Services and Child Safety	High	High	Involve	Partnership
Impacted communities in SWQ	High	High	Involve	As per engagement strategy
South West Queensland Regional Organisation of Councils: Mayors	High	High	Involve	Partnership
Quilpie Shire Council: CEO and staff	High	High	Involve	Partnership
Bulloo Shire Council: CEO and staff	High	High	Involve	Partnership
Murweh Shire Council: CEO and staff	High	High	Involve	Partnership
Paroo Shire Council: CEO and staff	High	High	Involve	Partnership
Maranoa Regional Council	Low	Low	Inform	As required
Balonne Shire Council	Low	Low	Inform	As required
Supporting District, State and Commonwealth agencies	Low	High	Inform	As per engagement strategy

Stakeholder matrix legend



6. Risk assessment

An initial risk assessment for the project is provided in accordance with Yellow's Risk Management Framework. This will be tested with Councils and the Department during the Initiation phase of the project. The project risks will be monitored by Yellow through regular reviews.

#	Risk	Likelihood	Consequence	Risk rating	Mitigation plan
1	Key stakeholders required for delivery of the activities are over-engaged since the event.	Possible	Moderate	Medium	1. Identify key stakeholders early and review already completed engagement activities to target specific outcomes. 2. Leverage existing relationships with key stakeholders to notify and promote awareness and benefits of participation.
2	Disaster event impacts resourcing and availability.	Possible	Moderate	Medium	Plan consultation activities to be completed before the disaster season, where possible.
3	Time elapsed since the event reduces interest and buy-in from stakeholders.	Possible	Moderate	Medium	Ensure that engagement planning is targeted to possibilities for broad improvements and acknowledges effort to date.

Risk framework

The following risk framework is extracted from Yellow's Risk Management Framework. This framework applies to Yellow's management of all project activities.

Likelihood	Consequence criteria	Insignificant	Minor	Moderate	Major	Catastrophic
Almost certain	The event is expected to occur in most circumstances	5 Medium	10 High	15 High	20 Severe	25 Severe
Likely	The event will probably occur in most circumstances	4 Low	8 Medium	12 High	16 Severe	20 Severe
Possible	The event will occur at some time	3 Low	6 Medium	9 Medium	12 High	15 High
Unlikely	The event is unlikely to occur but could happen	2 Low	4 Low	6 Medium	8 Medium	10 High
Rare	The event may occur only in exceptional circumstances	1 Low	2 Low	3 Low	4 Low	5 Medium

Rating	Score
Low	1–4
Medium	5–9
High	10–15
Severe	16–25

7. Communications

This section provides the structure for managing all communications during the project to ensure transparency, information sharing and a 'no surprises' environment.

The key principles for communications on the project are outlined below.

Principle	Approach
Respectful communications	People's backgrounds and cultures are different, and this contributes positively to project team diversity and experience. Communication styles for individuals vary and will be respected on this project.
No surprises	Issues are communicated early. Where possible, issues are briefed individually, directly, privately and verbally before group or written communications.
Single point of truth	All formal project communications will be issued and controlled via the agreed communication channels (e.g. email, MS Teams, Zoom, project meetings, presentations, briefing notes, etc.) and saved appropriately.
Single point of contact	All formal project communications will be confirmed through a single point of contact at Yellow.

Internal communications

The project communications will be tracked using established communication tools, such as the Microsoft suite including email, MS Teams, project meetings, presentations and briefing notes where required.

External communications

Communication with external stakeholders is a requirement of this project. Facilitation of engagement and communication with external stakeholders will be coordinated through the Councils in consultation with the Department and recorded by Yellow.

8. Cost

Fees will be as per agreed SOA for Professional Services QGP0050-18 rates and will be charged monthly based on actuals and supported with timesheets.

Flights, accommodation, car hire will be charged monthly based on actuals with a value for money approach.

1300 261 715

admin@yellowco.com.au
yellowco.com.au

QLD

Level 13, 10 Market Street
Brisbane QLD 4000

ACT

Level 8, 121 Marcus Clarke St
Canberra ACT 2601



Hello Mayors, Councillors and Chief Executive Officers

On behalf of Mayor Geoff McDonald, Chair of the Darling Downs and South West Queensland Council of Mayors, you are invited to attend the next DDSWQCoM meeting to be held at the **Gold Coast Convention Centre** from **1.00pm – 5.00pm, Sunday October 19** coinciding with the LGAQ Conference.

For your convenience, an opt in dinner reservation will be made for Mayors, CEO's and Officers at a local restaurant (TBC) at approximately 6.30pm, Sunday evening. More details for both events will be forwarded to you shortly.

Attached to this email, please find the updated draft strategy document for your review. If you have any feedback on the document, please email this to michael.duff@tr.qld.gov.au by Wednesday, 10 September.

A reminder that with each of the priority areas, a working group lead was determined by the meeting.

The lead for each priority area is below:

- **Infrastructure Top Priorities and Leads:**
    - **Critical Freight Roads:** Mayor Suzette Beresford & Mayor Lawrence Springborg
    - **Telecommunications:** Mayor McDonald & Mayor Wendy Taylor
    - **Bulk Water:** Southern Downs/Western Downs (lead role assumed by that group)
- **Policy Top Priorities and Leads :**
    - **Insurance & Disaster Recovery:** Shaun (Zorro) Radnedge
    - **Energy Regulation:** Mayor Lawrence Springborg
    - **DRFA Reform:** Maranoa Regional Council
- **Economic Development Leads:** Mayor Melissa Hamilton assisted by Mayor Springborg

Expressions of Interest – 2026 meeting and dates

On behalf of the Chair, Mayor Geoff McDonald I invite member Councils to express their interest in hosting a meeting of the DDSWQCoM in 2026.

The expectation would be that the host Council provides a venue with Teams Meeting capability, catering for the meeting, and sponsor a dinner for the Thursday night for the around 50 guests.

To assist I would propose the following dates (depending on 2026 Parliamentary sittings) as a starting point to avoid the region's show circuit:

- First meeting
  - 26 and 27 February 2026
  - 12 and 13 March 2026
- Second meeting
  - 25 and 26 June 2026
  - 2 and 3 July 2026
  - 23 and 24 July 2026
- Third meeting
  - Cairns - Sunday 18 October

If Councils that are interested in hosting could please email michael.duff@tr.qld.gov.au with preferred dates by **Friday 19 September,** it would assist in adopting this calendar at our Gold Coast meeting and claiming these dates well in advance.

Levy fees

The process of invoicing levy fees will occur in the week beginning Monday 8 September with an email to Chief Executive Officers requesting a Purchase Order Number.

Toowoomba Regional Council is currently holding levy funds in trust, and a request has been made by the Manager of Governance and Legal that a separate DDSWQCoM partnership entity be formed to properly account for funds held, and reported back to the Council of Mayors.

I am working with the legal team and finance team and will provide more clarity to you at a future meeting.

As always, please email michael.duff@tr.qld.gov.au with any queries or questions that you may have.

Thank you

Kind regards

Michael Duff
Executive Management Officer
Governance and Legal Services

Toowoomba Regional Council
PO Box 3021, Toowoomba QLD
P 07 4688 6334 **E** 6334 **M** 0497 144 227 **IM** sip:Michael.Duff@tr.qld.gov.au
Michael.Duff@tr.qld.gov.au
www.tr.qld.gov.au

DARLING DOWNS AND
SOUTH WEST QUEENSLAND

COUNCIL OF MAYORS STRATEGY 2024-2028

V2 July 2025

Darling Downs & South West Queensland
COUNCIL OF MAYORS



Who are the DDSWQCoM?

The Council of Mayors represents the communities of the Bulloo, Quilpie, Paroo, Murweh, Maranoa, Balonne, Western Downs, Goondiwindi, Southern Downs and Toowoomba regions and shires, covering an area the size of Sweden.

Using the collective influence of our member Councils, we help shape positive government policy reform and investment outcomes for DDSWQ. We work together to explore emerging ideas and deliver solutions which protect and enhance the prosperity of DDSWQ.

Priorities

Infrastructure Priorities

Critical Freight Routes

Telecommunications

Bulk Water Supply

Policy Priorities

Insurance

Energy Regulation

Disaster Recovery Funding Arrangements (DRFA) Reforms

Economic Development

Economic Growth and Investment Attraction

Energy - Community Benefit

Investment in water

Olympics 2032

- Community centered leadership
- Cohesive regional collaboration
- Effective policy engagement
- Focussed advocacy

For more information, contact Michael Duff
via phone: 07 4688 6334 or email: michael.duff@tr.qld.gov.au

PAROO SHIRE COUNCIL · TOOWOOMBA REGION · Southern Downs REGIONAL COUNCIL · Goondiwindi REGIONAL COUNCIL · QUILPIE Shire · SHIRE OF MURWEH · WESTERN DOWNS REGIONAL COUNCIL · Bulloo Shire · maranoa REGIONAL COUNCIL · For the People Balonne Shire Council

Department of Justice
Queensland State Archives

In reply please quote: QSA 25/19043

435 Compton Road Runcorn
PO Box 1397 Sunnybank Hills
Queensland 4109 Australia
Telephone +617 3037 6777
www.archives.qld.gov.au

03 September 2025

Mr Bruce Scott
Chief Executive Officer
Murweh Shire Council

Via email: ceo@murweh.qld.gov.au

Dear Mr Scott

Consultation (Round 3) on draft *Public Records Act 2023* Mandatory Standards

Mandatory standards for records management are currently being developed under the *Public Records Act 2023* that will apply to all public authorities in Queensland. As the Chief Executive, you will be responsible for your public authority complying with these Standards. I anticipate these Standards will commence on or after 1 July 2026.

While the draft Mandatory Standards closely align with the Records Governance Policy (RGP) which currently applies to your public authority, five new requirements are proposed**.**

I seek your feedback as the Chief Executive of your public authority by 2 October 2025 on these five proposed requirements in draft Standards using an online consultation survey.

You may be aware, Queensland State Archives has been consulting with records and information practitioners in public authorities since late 2024, with the draft Standards revised to address the feedback received.

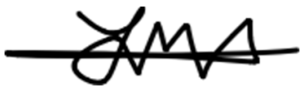
As records management in a digital world involves risk assessment, management and governance, to complete the survey you may wish to seek advice from your audit, risk and records management teams.

You can view the full draft Mandatory Standards and supporting information on the ForGov Public Records Act webpage.

(2)

If you have any questions about the online survey, please contact Rachael Rangihaeata, Director, Policy & Assurance, Government Records via email, qsadirectorpolicyandassurancegovernmentrecords@archives.qld.gov.au.

Yours sincerely



Louise Howard
Queensland State Archivist
Queensland State Archives

Dear Mayor/Chief Executive Officer,

The Queensland Local Government Remuneration Commission (the Commission) is commencing its annual remuneration review process, which aims to determine the remuneration for mayors, deputy mayors, and councillors from 1 July 2026, in accordance with sections 241–244 of the Local Government Regulation 2012.

The Commission appreciates the vital role that elected members play within their communities and fully acknowledge the various challenges they face in performing their duties. With this in mind, the commission aims to ensure that the review process is thorough and inclusive of all perspectives.

To facilitate this, we extend an invitation to all Queensland councils to participate in deputations during the upcoming Local Government Association of Queensland (LGAQ) annual conference in October 2025. Members of the Commission will be in attendance at the conference from 20th to 22nd October 2025, to be held at the Gold Coast Convention & Exhibition Centre. Please note that opportunities to meet with the full Commission for deputations are available only on *Monday 20th and Tuesday 21st October*.

Additionally, the Commission is again inviting written submissions from mayors, councillors, and chief executive officers, should anyone not be attending the conference. To enhance this process, the commission is this year trialling an option to follow up written submissions with a face-to-face engagement via Microsoft Teams. This will provide an opportunity to discuss your submission further, should you indicate you wish to avail of this opportunity.

To arrange an appointment with the Commission at the conference, please reply to this email indicating the topic or submission, the names of attendees, and your preferred meeting time. Kindly send this information to lgrcenquiries@dsdilgp.qld.gov.au before ***COB 10th October 2025***. Written submissions can be emailed to the same address by ***Friday 7th November 2025***. For further guidance regarding submissions, please refer to the attached memo.

The Commission looks forward to your participation and valuable insights.

Karen Shea
Principal Project Officer (part-time Mon to Wed)
P: 07 3452 7994
E: karen.shea@dsdilgp.qld.gov.au
A: Level 4, 8 Market Lane, Maroochydore, Qld 4558
W: www.dlgwv.qld.gov.au

Attachment 1

1. This memo note is to assist mayors, councillors, and other stakeholders with making submissions to the Local Government Remuneration Commission (the **Commission**) in exercise of its statutory functions under the *Local Government Act 2009* (the **Act**).

2. It is not intended to dictate the content, framework nor style of submissions to be made to the Commission. Rather, it is to achieve a level of consistency efficiency for those making submissions, and to address recurring issues the Commission has identified in past submissions it has received.

Statutory framework

3. Section 177 of the Act provides the functions of the Commission are:

   (a) to establish the categories of local governments; and
   (b) to decide the category to which each local government belongs; and
   (c) to decide the maximum amount of remuneration payable to the councillors in each of the categories; and
   (d) to consider and make recommendations to the Minister about the following matters relating to councillor advisors—
      (i.) whether or not to prescribe a local government under section 197D(1)(a);
      (ii.) the number of councillor advisors each councillor of a local government may appoint;
      (iii.) the number of councillor advisors a councillor of the council under the City of Brisbane Act 2010 may appoint; and
   (e) another function related to the remuneration of councillors if directed, in writing, by the Minister.

4. Chapter 8, Part 1, Division 1 of the *Local Government Regulation 2012* (the **Regulation**) sets out the processes of the Commission in deciding the remuneration that is payable to councillors.

5. The Regulation requires the Commission to review the categories of local governments once every four years, in the year prior to each quadrennial election, to determine whether the categories and the assignment of local governments to those categories require amendment.

6. After determining the categories of local governments, the Regulation also requires the Commission to decide annually, before 1 December each year, the maximum amount of remuneration to be paid to mayors, deputy mayors and councillors in each category from 1 July of the following year.

Submissions to the Commission

7. Each council and stakeholder may make its own submissions as it sees fit. To assist the Commission with responding to such submissions, it is requested that that those submissions address, *at minimum*:

   (a) who is making the submission, including their contact details;

   (b) if the submission is being made by a council - whether the submission is being made by the council as a whole (unanimously or otherwise), or is being made as a councillor in their personal capacity;

Attachment 1

(c) if the submission relates to the Commission's function to establish and decide categories of local governments quadrennially – the matters set out in regulation 242 of the Regulations; and

(d) if the submission relates to the Commission's function to annually set the maximum amount of remuneration payable to the councillors in each of the categories – matters relating to the Council's specific economic industry, conditions and views from its constituents (if any):

(e) if the submission relates to the Commission's function to vary remuneration in exceptional circumstances:

(i.) the facts which give rise to the exceptional circumstances;
(ii.) how those circumstances are exceptional;
(iii.)what the current applicable level of remuneration; and
(iv.) what the level the remuneration is submitted to be varied to.

(f) if the submission relates to the Commission's function to make recommendations about councillor advisors – the statutory criteria set out in regulation 277H of the Regulations.

8. Submissions to be made in writing to lgrcenquiries@dsdilgp.qld.gov.au



SERVICE DURING SCHOOL HOURS

A COMMUNITY INITIATIVE TO INCREASE STUDENT ATTENDANCE

FOR STUDENTS TO BE SERVED DURING SCHOOL HOURS, THEY MUST:

- Be accompanied by a parent or carer
- Have a valid leave pass from school

WHY

Our school staff and community care about your education and are eager to see you have success. We know attendance at school matters.


WE ARE A PROUD DONOR OF THE 2025
CHARLEVILLE
PERFORMING
ARTS FESTIVAL

Bilbies and Beyond!

Hello everyone, hoping all is well your way.
National Bilby Day - 14 September 2025 - 20 years, (the only gazetted National day in Australia dedicated to a Native Species).

Frank Manthey (OAM) 13.08.1938 – 21.05.2019.
Frank devoted a large part of his life to saving the Australian Bilby; a species he was intensely passionate about!
Along with Peter McRae, in 1999, the 'Save The Bilby Fund' was born. They raised more than a million dollars to protect the Bilby!
You can only imagine the hours of tireless lobbying that this took before finally, the Federal Government gazetted National Bilby Day, first celebrated in 2005.
The day is celebrated annually on the second Sunday of September.

Frank's passion was more than Bilbies, he worked endlessly for the local Cunnamulla community (where he raised his family) and later, in Charleville in many capacities.
He was awarded:

- Life Membership of Cunnamulla, Charleville, Quilpie and Augathella Bowls Clubs.
- Co-founded the Cunnamulla District Youth Club with Fr Tom Sheeran in the 1960s. Their objective was to provide the youth of Cunnamulla with opportunities to learn social and sporting skills. Frank was the President of the Club for 6 years.
  He and Fr Tom Sheeran coordinated activities such as boxing, roller skating, water skiing, football and netball for Cunnamulla's youth and also hosted the prestigious Golden Glove Boxing Competition for two years.
- active member of the Cunnamulla and District Referees Association for Rugby League Football for a number of years.

His passion and enthusiasm for whatever cause he pursued was of monumental proportions resulting in amazing outcomes!

His work and dedication was recognised by receiving a number of awards, including:

- Australian Geographic Society's Australian Conservationist of the Year Award 2001
- Queensland Government's International Year of the Volunteer medal in 2001
- Australia Day Medal for achievement in his work for Conservation
- Commonwealth Centenary of Federation Medal
- Ipswich Medallion 2009
- The naming of the world class Bilby exhibit in the City of Ipswich the "Frank Manthey Bilby Burrow" in 2009
- Being named an Ambassador for the City of Ipswich in 2010
- Being awarded the "Order of Australia Medal" (OAM) in 2014 for service to wildlife preservation, particularly as Co-Founder of the "Save The Bilby Fund'

Frank believed and was passionate about, educating our Youth, spending years attending schools, often with a bilby! spreading the message, promoting and inspiring each individual to take action to make the world a better place for people, other animals, and our Environment.
Frank met with Dr Jane Goodall in Sydney, 2 weeks before his death, the two had become great friends, he had plans!
The Jane Goodall Institute Australia (JGIA) was founded in 2007 and is an Australian non-profit and registered environmental organisation.
https://janegoodall.org.au/australian-programs/

As Frank's family, 20 years on, we wanted to honour his work, for the passionate, caring person he was!

We'd like to see Frank's passion for the Environment, Animals and our Planet continue, with maybe? the establishment of a **Conservation Group** within our local areas.

We gratefully acknowledge that there are individuals and groups already undertaking amazing works for preservation and conservation in our areas.
The vision for the **Conservation Group** would be to interact with Schools, local Councils, Aboriginal TO's, and to be inclusive of individuals and already established groups, to undertake specific projects identified within local areas.
Open to suggestions!

Frank met so many beautiful and wonderful people on his journey.
We have created a Facebook Page, Frank Manthey Conservation: Beyond Bilbies.
Please feel free to share to your networks.

We will be at the Cunnamulla Sunday Markets, 14 September, 2025
https://www.facebook.com/Visitcunnamulla
Look forward to meeting and seeing you there!

Kind regards
Karen Russell

The Russell Family acknowledge the Traditional Custodians of the lands to which we live and work on.
We recognise and respect their continuing connection to the Land and Environment.
We pay respect to all of our Aboriginal and Torres Strait Islander Ancestors and peoples throughout Australia, giving us strength and inspiration.

Good afternoon Murweh Shire Council

I have recently been arranging travel & would like to say a big thank you to Council.

Lach was extremely helpful providing my Residents code, Rex contact details & explaining the process

Overall, much more streamlined, prompt & pleasant than I previously experienced

Many thanks

Kym

HAYLEY ROLFE

Principal

Morven State School
PO Box 21
Morven, 4468
QLD, Australia

Phone:(07) 4654 8151
Email: admin@morvenss.eq.edu.au

Chief Executive Officer
Murweh Shire Council
PO Box 63
Charleville QLD 4470

Dear Chief Executive Officer,

Re: Murweh Shire Council Donation for the Morven Pool

On behalf of Morven State School and the wider Morven community, I would like to sincerely thank the Murweh Shire Council for increasing the annual donation for the Morven Pool to $13,000.

The pool is an essential part of our community, providing a safe and enjoyable space for families and children. We open it between three and seven times a week during the swimming season, and it continues to be well used and appreciated.

The increased support has made a real difference in covering rising operational costs and reducing the financial pressure on the school. We would be grateful if Council is able to continue supporting the pool at this level in the years ahead.
Thank you again for your ongoing commitment to our community.

Kind regards,

Hayley Rolfe
Principal, Morven State School

For inquiries, reach us at:

Phone:(07) 4654 8151
Email: admin@morvenss.eq.edu.au

Free Resilience Workshop for Charleville

I am writing to offer the Murweh Shire Council a unique opportunity to host a 3-hour *Resilience Workshop* at Charleville, as part of *The Gidyea Tour: Workshops for Resilience and Renewal*, a flood-recovery outreach project planned for early May 2026.

The tour aims to support emotional wellbeing in communities impacted by the devastating March 2025 floods in Western Queensland, and we want to personally visit and connect with as many communities as possible. We will offer workshop participants practical strategies to manage stress, recover emotionally from adversity, and strengthen personal and family resilience.

The workshops will be co-facilitated by Natalie Stockdale and Mark Henderson. Natalie has previously worked as a teacher at Longreach SDE and lived in the region for almost two decades, raising her daughters through the distance education system. While Mark is an experienced men's wellbeing advocate who brings a down-to-earth and relatable approach, especially valued by rural men.

If your Shire accepts this invitation in principle, we would greatly appreciate a **letter of support** to accompany our grant application which would fund this workshop as a free community event. Please note that our application must be submitted by Wed 17th September.

I would also appreciate the opportunity to discuss next steps by phone. Please let me know if you would like to schedule a time or I can be contacted during business hours (ACST) on Mob: 0419 824 122.

Best regards,

Tessa.

--

Tessa Colliver
Grants Coordinator
Mob. 0419824122
www.kintsugiheroes.com.au

10.2 MAYOR'S MONTHLY REPORT SEPTEMBER 2025

Author: **Mayor**

Authoriser: **Chief Executive Officer**

RECOMMENDATION

That Council approves the Mayor's travel as presented and notes the Mayor's Monthly Meeting Schedule Report and Official Correspondence for the September 2025 Council Meeting.

BACKGROUND



CR SHAUN RADNEDGE

MAYOR'S REPORT FOR THE MONTH OF August 2025

Date	Meeting
August	
26	Meeting with Louise Winton, Morven Progress Association. Secretary Meeting with Director General Tourism – Flood Recovery School Review with Education Qld, Morven State School Dinner with Small Business Chamber
27	Business Chamber Qld event
28	Tourism catch up, Tourism Manager Meeting with CEO Peak Services, Brett Fraser
29	SWROC leadership meeting
September	
2	CEO Briefing session Meeting with Health, grown your own workforce
3	Meeting with QPS & Australian Caravan Group
5	SWROC Leadership Group Meeting
6	Attend 150-year State School Dinner
8	Meeting with Central Warrego Race Club President OQTA board meeting
9	SWROC Tourism Steering Committee

10	Meeting with Southern Qld Landscapes CEO Gillian Meppem Meeting with ICPA President and Council re: agricultural educational opportunity Meeting Grace Brown, visit coordination Meeting SWROC and Minister Murray Watt's adviser regarding rain radar SWQ Meeting Minister Anne Leahy and LGAQ CEO Alison Smith
11 & 12	Insurance Round Table Rural and regional discussion regarding Insurance Premium pricing Charleville
15	Youth Council
16	September Council Meeting

LINK TO CORPORATE PLAN

1.3.1 Council has in place operational systems and capacity to deliver strategic priorities and core operations.

ATTACHMENTS

1. **2025 National Local Roads, Transport and Infrastructure Congress** ⇩
2. **Billet Family Brochure GROW Rural SWQ** ⇩
3. **Charleville State School Spring Fair Cent Auction Donation** ⇩
4. **Dasa-Lee Charleville State School Spring Fair Cent Auction** ⇩
5. **ICPA Qld Letter to Mayor Radnege Murweh Shire Council** ⇩
6. **ICPA Agricultural High School Proposal with Letters of Support** ⇩
7. **ICPA Qld Robobank Letter of Support** ⇩
8. **Mayor Shaun Radnedge and Guest Invitation Australian Army Freedon of Entry** ⇩
9. **Mayor SQ Landscapes Croxdale Station Producer Demonstration Site** ⇩
10. **SQ Landscapes Croxdale Station Producer Demonstration Site EOI Cattle** ⇩
11. **Mayor Thank you Fran Harding** ⇩
12. **Minister McBain Response to Cr Samntha O'Toole SWQROC** ⇩
13. **URGENT INVITE For the Premier of Queensland Insurance Roundtable 11-12 September 2025** ⇩



Dear Mayor Radnedge,

I am pleased to invite you to attend the 2025 National Local Roads, Transport and Infrastructure Congress, to be held in Bendigo, Victoria, from 11–12 November.

This year's Congress, themed *Driving National Productivity*, will focus on the critical role local roads and infrastructure play in strengthening communities, enabling freight and supply chains, and supporting Australia's economic growth.

The keynote speakers this year is **Rupert Hoskin AM** with his keynote on "The Human Side of Infrastructure Leadership". As a former Army Brigadier, and current strategist Rupert brings a unique perspective to community infrastructure. Drawing on a career spanning global military command, diplomacy, humanitarian action, and business leadership, his keynote will focus on how projects need both technical and people skills for success.

The program will also include in-depth and practical sessions on:

- Road funding, maintenance, and productivity
- Building better roads and integrating resilience into construction
- Circular economy opportunities in infrastructure
- Managing Coastal Erosion and Infrastructure Resilience

Delegates will also have the opportunity to hear from key Federal Government Ministers and Shadow Ministers on their priorities and what's ahead for local government.

The Congress is also a valuable opportunity to expand your professional networks and connect with suppliers and partners who support councils in delivering for their communities.

We will also offer a site tour, to explore key projects in the Bendigo area. This is always a great opportunity to share project learnings between councils.

To learn more about the program and register, please visit: https://conferenceco.eventsair.com/roads-congress-2025/
2025 National Local Roads, Transport & Infrastructure Congress

If you are unable to attend, I strongly encourage you to nominate your fellow elected members, CEO/General Manager, or senior engineering or infrastructure staff to represent your council.

I hope you can join us in Bendigo for this important national conversation, and I look forward to welcoming you to the 2025 Roads Congress.

Yours sincerely,



Mayor Matt Burnett
President
Australian Local Government Association



Health Workforce Queensland

GROWing Your Future Health Workforce

We are looking for families who can:

- Accommodate two (or more, if possible) students for Friday, 10 October 2025
- Collect your assigned billets from a local venue (to be confirmed) on Friday, 10 October 2025 at 4pm
- Transport and join the students, as our guests, for dinner at the Warrego Yacht Club from 6.30-8.30pm
- Transport billets back to your home
- Provide your billets with breakfast on Saturday morning and transport them to a local location (to be confirmed) at 9am

REGISTER NOW
futureworkforce@healthworkforce.com.au

GROW Rural connects multidisciplinary health students with rural communities through annual visits, community engagement, and immersive experiences to encourage them to return as early career professionals.

Can you be a billet family?

- Friday, 10 October 2025
- Billet families will receive $100 per student to cover incidentals

GROW Rural

GROW Rural health students visit SWQ

Years 1-3

Community billeting, social activities and student placements

Students graduate and join the rural health workforce

Years 3-4

CHARLEVILLE STATE SCHOOL

04/08/2025

Hello, Business Owner,

My name is Nicole Simpson, and I am the current year 3/4 teacher at Charleville Sate School. I am sure that you have heard that this year, Charleville State School is celebrating 150 years of educating Charleville locals and as a part of those celebrations, we are hosting a Spring Fair.

What you may not know, is that each class has been asked to come up with a fundraising idea for the fair and after much discussion, our class would like to run a Cent Auction. To connect this event with our English unit, the students have together constructed a persuasive letter using the language features we have learned so far, asking local businesses to donate a prize as a contribution to our Cent Auction.

We are not asking for big, expensive or extravagant items (don't tell them I told you that). Anything that you would be happy to contribute, would honestly, make their day. They are all so excited about running this event. Each student has picked their business for very specific reasons, and they cannot wait to tell everyone the reasons why. I have been listening to them for a week.

Thank you for taking the time to read their letter. If you do decide to donate something, please call the school to organise a time for me to pick it up or alternatively, it can be dropped at the office.

Kind Regards,

Nicole Simpson

3/4S Classroom Teacher

Charleville State School

ello, Mr Mayor My name is Dasha-Lee, and I am
year 4 student at Charleville State School.
id you know that Charleville State School is
aving their 150th year anniversary and
pring Fair this year? Everyone is welcome.
My class is super excited becase we are
rganising a cent auction as our contribution to
e once in 150 year celebration

n behalf of Charleville State School, I would
ke to encourage your support by kindly asking
ou to donate a major prize for our Cent Auction
generous donation from you would help
ake our event a big success. Lots of families
rom our vibrant school and community will be
oming together so it will be a wonderful way
or you as the mayor of Charleville to be a
hampion for our school helping us 'To always be
ur best' and, for locals to see and appreciate
our kindness and generosity.

Thankyou so much for considering my request. Your generosity means that we will have an amazeng and awesome auction. I hope you will help us make our cent auction a really special and exciting event!
of course, we will see you there.
kind regards,
Dasha-Lee



Annette Boyle
ICPA Qld Secretary
2064/1 The Vistas Drive
Carrara QLD 4211
P: 0412 165 007
E: secretary@icpaqld.com.au

22 August 2025

Mayor Shaun Radnedge
Shire of Murweh
95-101 Alfred Street,
CHARLEVILLE QLD 4470
shaun_radnedge@murweh.qld.gov.au

Dear Mayor Radnedge,

Re: ICPA Qld Proposed Immersive Agricultural High School with Boarding Facilities

I am writing on behalf of ICPA Qld to express our interest in exploring your region as a potential site for a State-run, dedicated, immersive Agricultural High School with Boarding facilities.

This proposal is now part of our official policy, and we have been engaging with key stakeholders to progress the concept. Our next step is to identify a location that can best support the vision and long-term success of such a facility.

The proposed school would offer an educational environment that blends academic learning with hands-on agricultural training, preparing students for careers across the agricultural sector while strengthening rural communities. Its immersive approach would build practical skills, encourage innovation, and develop leadership — equipping young people with the capabilities needed for the future of farming and agribusiness.

We believe your region's strengths make it a strong contender for such a facility and we welcome the opportunity to discuss this proposal with you further. Please feel free to make contact to arrange a suitable time for a meeting (either in person or online) if you are interested.

I have attached ICPA Qld's proposal for this Agricultural High School and letters of support for your information. Such a facility would have enormous potential for Queensland students, especially rural and remote families, and support the health of Queensland's Agricultural Industry into the future.

Yours sincerely

A. Boyle

Annette Boyle
Secretary ICPA Qld
secretary@icpaqld.com.au
0412165007



Immersive Agricultural High School Proposal

Introduction

Agriculture is a vital contributor to Australia's economy. The Isolated Children's Parents' Association, Qld (ICPA) seeks endorsement from the Queensland Government for the establishment of a dedicated, immersive, co-educational Agricultural Boarding School for Years 7-12 in Queensland. Agricultural education thrives on practical experiences. This school's Agricultural pedagogy will bridge the gap between theoretical knowledge and practical application, emphasising how agricultural principles and practices are used in real-life situations. This aims to increase the profile of agriculture and address the growing demand for a skilled agricultural workforce, promote sustainable agricultural practices, support rural industries and communities, and strengthen national food security. The school will serve as a hub for innovation, sustainability, and economic growth while fostering student engagement. It will provide students with the skills and knowledge needed to pursue either a vocational or ATAR pathway in their chosen agricultural field, encompassing a rounded program embracing agriculture, academics, sport and boarding, ensuring they graduate career and work-ready.

Objectives

- To promote an immersive, high-quality secondary education focused on agricultural sciences and practices across the curriculum
- To develop students' practical skills through hands-on learning by promoting sustainable and innovative agricultural technologies
- To collaborate with agricultural peak bodies, government, relevant organisations and companies ensuring skills and learning are industry-ready and relevant
- To reinvigorate agriculture education in schools by facilitating career-ready and meaningful pathways to employment and/or further education
- To develop a reputation for educating respectful young people with career-ready work ethics in a safe and supportive learning and residential environment.

Curriculum

Students would study a range of subjects that lead to their Queensland Certificate of Education (QCE), through the Vocational Education and Training (VET) pathway or by obtaining an Australian Tertiary Admission Rank (ATAR).

Year 7 to Year 10

Student learning would be through academic classroom delivery together with physical and practical learning to assist with ensuring all students are engaged and exposed to materials that are relevant and challenging to grow their industry mindset.
Agriculturally immersed subjects could include, but not be limited to:

English	Mathematics
Languages	Health and Physical Education
Science	Technologies
Humanities and Social Sciences	The Arts

Senior Secondary – Year 11 and Year 12

Depending on the pathway students choose to adopt, they could select the relevant subject or accredited course to study, with a combination of academics and exposure to industry experience to enhance their learning, whilst immersed in:

English	Mathematics
Sciences	Health and Physical Education
Languages	Technologies
The Arts	Humanities and Social Sciences

Access to specialised courses in beef production, sheep and goat production, horticulture, broadacre farming, intensive agriculture, aquaculture, cotton and sugarcane could be available. These examples of agricultural industries would be indicative of the potential opportunities that are accessible, depending on the location of the school. Access to these specialised courses could be available through:

- VET courses
- Agricultural Immersion Programs
- Regenerative Agriculture
- School-Based Traineeships
- University Head Start Courses
- Workshops
- Tours

By offering a full suite of subjects relating to agriculture, students from all backgrounds would have the opportunity to begin shaping agricultural careers that are not limited by land ownership. In doing so, more people can be attracted to the rural sector which would, in turn, work towards a reversal of the downward trend in rural populations and to ensure national food security.

Industry Partnerships

According to the *Queensland Agriculture Industry Workforce Plan 2022-2027*, “The growth in highly skilled roles to support the changing nature of modern farming businesses requires adaptability as well as improving the skills of the current and future Workforce."

Collaboration and partnerships are essential for driving agricultural sustainability and growth. By working with industry, government, and other key organisations, the sector can achieve positive, tangible outcomes. Strengthening regional networks, improving workforce retention, and ensuring industry relevance are critical steps in this process. Connecting with industry and providing hands-on, immersive learning forms the foundation for prospective students to integrate into the workforce of the $34 billion agricultural sector. Industry partnerships can offer inquiry-based learning opportunities within the curriculum, enabling students to access the latest research, innovations, and best practices, ensuring they are well-equipped to contribute to the industry's future.

By implementing innovative programs and fostering partnerships with industry, universities, and the broader community, students can gain valuable insights into key advancements and emerging growth and niche areas within the agricultural sector. This approach will equip students with diverse industry skills and awareness, strengthening rural and regional workforces. Additionally, this approach will enhance connections between industry and schools while improving job readiness for future industry entrants.

Facilities & Resources

Resources will include modern farming equipment, livestock and access to state-of-the-art industry-standard technology and equipment to support teaching and learning experiences across multiple platforms. This would include but not be limited to laboratories, farm plots, greenhouses, cattle yards, sheep yards, machinery sheds and tech labs. Subscriptions and access to AgTech equipment such as Optiweigh, Farmbot, sustainability initiatives, digital data collection and analysis programs would be necessary.

Students boarding at the school will have access to academic support, along with a wide range of social, cultural, and sporting activities, fostering a well-rounded lifestyle in a nurturing and supportive environment. Extracurricular activities will be integrated with the school's learning framework, enriching the overall educational experience while promoting the care and well-being of each individual.

To ensure that quality agricultural educators and boarding staff are attracted and retained, appropriate staff housing and accommodation must be provided so these staff are able to support the academic and residential program.

The Immersive Agricultural High School with co-educational boarding will need to be located in a large regional town that is accessible for rural and remote students from across the state. Some will be required to travel great distances to access this education. The location will also need to have access to a broad spectrum of agricultural industries to ensure exposure to areas of specific agricultural significance. The location will also need to enable participation in excursions to places of interest (cotton gins, saleyards, etc) and work experience to validate learning and knowledge.

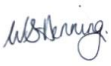
Conclusion

The dedicated, Immersive Co-educational Agricultural Boarding School for Years 7-12 in Queensland will tackle key challenges in the agricultural industry by providing specialised training, facilities and resources, clear employment pathways, and strong industry collaboration. As outlined by Education Queensland, it is the shared commitment of the Non-State and Queensland Government schooling sectors to provide high-quality education and engagement for young people in alternative schools.

Initiatives like this school are essential to building a skilled workforce that can drive the future of agriculture and ensure long-term food security. Students need to be engaged to be successful, and this school will provide hands-on, immersive learning experiences that foster passion and expertise within the curriculum. Graduates will be equipped with the skills and knowledge to thrive in an industry that employs over 350,000 people. These students will not only secure meaningful careers but also emerge as future leaders shaping the agricultural sector.

Appendix

**Statistic supplied by QFF - March 2025
Supporting students to stay in school



Wendy Henning
President



Sally Campbell
Boarding Schools, Hostels, Non-State Boarding Schools Portfolio Leader

Dear Wendy,

I am writing to express our support for the establishment and continued development of a dedicated, immersive Agricultural Highschool with coeducational boarding for Years 7-12 in Queensland.

As an organization that deeply values the importance of agriculture, we believe that this proposal plays a crucial role in shaping the future of our regional communities and the agricultural industry.

Agricultural High Schools provide students with unique opportunities to gain hands-on experiences and practical knowledge in various aspects of agriculture – including crop production, animal husbandry, sustainable farming practices and agribusiness. These skills are essential for fostering a new generation of informed and capable individuals who can contribute to the advancement of agriculture and our nation's food security.

We wholeheartedly support ICPA Qld in its endeavour to establish a high quality immersive agricultural high school with coeducational boarding for Years 7-12 students in Queensland. Camm Agricultural Group is confident that the school will inspire and equip students with the knowledge and skills necessary to succeed in the agricultural industry and make meaningful contributions to their communities.

Bryce Camm
CEO, DA & JF Camm Pty Ltd

Head Offic
"Wonga Plain
Irvingdale Q. 44(

P 07 4663 77
F 07 4663 77

E info@cammgroup.com.
www.cammgroup.com.

ABN: 18 064 290 7

23rd April, 2025

Letter of Support: ICPA Qld Agricultural High School Proposal

To whom it may concern,

Australian Country Choice (ACC) is pleased to formally acknowledge and support the Isolated Children's Parents' Association Queensland (ICPA Qld) for its initiative and vision in proposing the establishment of a dedicated, immersive, co-educational agricultural boarding school for Years 7–12 in Queensland.

As one of Australia's largest vertically integrated beef supply chain businesses, ACC employs dozens of school leavers annually across our operations, which span 42 beef cattle properties and 1.75 million hectares (4.3 million acres) of pastoral, grazing and farming land throughout Queensland. Our workforce is the backbone of our business, and we consistently seek individuals who are passionate about the beef industry, eager to upskill, and open to innovation.

The creation of an agricultural high school presents a unique opportunity to cultivate interest in agriculture among both rural and urban students, including those with no prior background in the industry. A curriculum embedded with practical, hands-on learning will equip students with real-world knowledge and skills directly aligned with industry needs. Importantly, it will also raise awareness and understanding of food and fibre production within the broader community.

Furthermore, a school environment—particularly one with boarding facilities—helps develop interpersonal and social skills essential for students to thrive in rural and remote work environments. At ACC, many of our roles require close teamwork and adaptability in camp-style living and working conditions, making these skills highly valuable.

ACC believe this proposal has the potential to positively influence school retention rates and sees significant advantages in the development of a dedicated agricultural high school of this nature. We commend ICPA Qld for its forward-thinking initiative and offer our full support. Furthermore, we have invited ICPA Qld onsite Monday, 28th April 2025, to present their proposal in more detail, and we look forward to collaborating with them. We would also welcome any additional discussion or involvement as the project progresses.

Kind regards,

Anthony Lee
Chief Executive Officer
Australian Country Choice



117 Colmslie Road, Murarrie,
PO Box 478, Morningside,
Queensland 4170, Australia

ACCBEEF.NET.AU

13 March 2025

The Hon. Rosslyn Bates MP
Minister for Finance, Trade, employment and Training
1 William Street
BRISBANE Q 4000

Via email: ftet@ministerial.qld.gov.au

QUEENSLAND FARMERS' FEDERATION

PO Box 12009 George Street, Brisbane Qld 4003
Level 8, 183 North Quay, Brisbane Qld 4000
qfarmers@qff.org.au | (07) 3837 4720
ABN 44 055 764 488

Dear Minister

Re: Letter of Support to Isolated Children and Parents' Association Queensland Inc. from Queensland Farmers' Federation for the immersive Agricultural High School with Boarding initiative

I am writing on behalf of Queensland Farmers' Federation (QFF) and its members to express our wholehearted support for the Isolated Children and Parents' Association Queensland's (ICPA Qld) immersive Agricultural High School with Boarding initiative.

QFF is the united voice of agriculture in Queensland. Our members are agricultural peak bodies who collectively represent more than 13,000 farmers who produce food, fibre and foliage across the state. QFF's peak body members come together to develop policy and lead projects on the key issues that are important to their farmer members and the Queensland agriculture sector. Together, we form a strong, unified voice leveraging our effectiveness by working together to drive policy and initiatives that support a strong future for Queensland agriculture.

Queensland Farmers' Federation supports the immersive Agricultural High School with Boarding initiative, it underpins the Queensland Agriculture Industry Workforce Plan 2022-2027 which aims to address agricultural challenges by fostering training, employment pathways and industry collaboration. Initiatives such as this are going to be critical if we are to successfully build a skilled workforce pipeline to support and enable the future of agriculture in this state.

We commend ICPA Qld for this incredibly strategic initiative that, if successful, will play a very important role in advancing Queensland agriculture for future generations.

Yours sincerely

Jo Sheppard
Chief Executive Officer

MEMBERS
Canegrowers
Cotton Australia
Qld Fruit & Vegetable Growers
Nursery and Garden Industry Qld
eastAUSmilk
Turf Queensland
Australian Cane Farmers Association
Queensland United Egg Producers
Pork Queensland Inc
Irrigator Groups Across Qld

Robert Payne
Region Director, East
+61 409 910 043
robert.payne@nutrien.com.au

28 March 2025

Wendy Henning
President, Early Childhood Portfolio Leader, ICPA QLD Inc.
'Merchison Park'
309 Rocky Glen Road
Glenmorgan QLD 4423

Dear Ms Henning,

Subject: Nutrien Ag Solutions commitment to supporting the Isolated Children's Parents' Association Queensland's Immersive Agricultural High School Proposal

As Australia's agricultural sector continues to evolve, equipping the next generation with the skills needed to support our nation's food security is essential. Nutrien Ag Solutions recognises the value of industry collaboration in agricultural education and supports the Queensland Isolated Children's Parents' Association's (ICPA) innovative proposal to establish a dedicated, immersive, co-educational Agricultural Boarding School for Years 7–12 in Queensland.

The proposed Agricultural Boarding School will offer students a comprehensive, hands-on education in agricultural sciences, fostering innovation, sustainability and industry engagement. With both vocational and ATAR pathways, the program will equip students with the skills needed for diverse career opportunities, helping to address critical workforce shortages and strengthen national food security. Similar agriculture-focused education models in Western Australia and Victoria have already demonstrated strong outcomes, highlighting the potential impact of this initiative.

Nutrien Ag Solutions is committed to supporting agricultural education in Australia. We have recently announced a collaboration with the Primary Industries Education Foundation Australia (PIEFA), providing free sustainable agriculture resources for secondary students across Australia, as well as the CRT Primary Schools Program, which aims to strengthen agricultural communities and enhance educational opportunities related to agriculture

In line with this, we support the proposed Agricultural Boarding School and encourage government and industry involvement. We believe this initiative can significantly strengthen food and fibre production for future generations, leaving a lasting impact on our industry and communities.

Regards,



Robert Payne
Region Director, East
Nutrien Ag Solutions

Nutrien Ag Solutions Ltd.
ABN 73 008 743 217

MDH PTY LTD
DEVONCOURT
CLONCURRY, QUEENSLAND
AUSTRALIA 4824
TEL : 61 7 4742 5906 FAX : 61 7 4742 5920
ABN 64 010 114 468 www.mdh.net.au

Julie McDonald
Devoncourt Station
CLONCURRY QLD 4824

Wednesday, 9 April 2025

The Hon David Crisafulli, Premier of QLD
The Hon David Janetzki, Treasurer
The Hon Tony Perrett, Minister for Primary Industries
The Hon John-Paul Langbroek, Minister for Education

Dear Sirs,

Subject: Support for the Establishment of an Agricultural Boarding School in Queensland

I am writing to express my strong support for the establishment of an agricultural co-educational boarding school in Queensland. As an advocate for rural education and the agriculture sector in general, I see a great need for a school that can offer a dedicated immersive curriculum to students that will be the future leaders and workforce of Australia's primary industries.

There are clear and multiple benefits for the sector, and these benefits will ultimately flow through to enhance the economic outlook for not only Queensland, but the nation. It is critically important to recognise the current lack of meaningful agricultural education across mainstream secondary schools, and to address this shortfall through meaningful actions such as this proposal.

A dedicated agricultural boarding school would combine academic learning with practical experience in a range of fields, giving students a comprehensive education that prepares them for future careers in the sector, and a strong advantage when looking to study in a relevant field at a tertiary institution. A skilled workforce in any sector is essential, and this school could act as a talent pipeline for agriculture, ensuring that the next generation of agricultural professionals is well prepared to address the challenges they will face into the future.

I am a graduate of Hurlstone Agricultural High School (class of 1990) , a co-educational boarding school based in NSW. Hurlstone gave me insights into a wide range of agricultural production systems, offering practical lessons and opportunities to participate in the day to day operations of an on-site dairy, piggery and pasture research facility among others. Combined with a first class academic offering, these teachings created an interest and then a drive for me to shape a career agriculture, and as the current CFO as one of Australia's largest beef cattle enterprises, I am incredibly grateful to have had a chance to attend such a school.

The establishment of an agricultural boarding school in Queensland is an investment in the future of our communities, our state, our nation and most importantly our industry. I urge you to support this proposal put forward by the Isolated Children's Parents Assocation, QLD .

Kind regards

Julie McDonald
MDH Pty Ltd

The State Council
Isolated Children's Parents' Association
Queensland
"Merchison Park"
309 Rocky Glen Road
Glenmorgan QLD 4423

Rabobank Australia Ltd
ABN 50 001 621 129 AFSL 234 700
Postal Address: GPO Box 4577
Sydney NSW 2001

2nd June 2025

Dear Members of the ICPA Queensland State Council,

Re: Letter of Support for the Development of a Dedicated Immersive Agricultural High School in Queensland

I am writing in support for the proposal to establish a dedicated immersive Agricultural High School in Queensland.

As a global leader in food and agribusiness banking, Rabobank is deeply committed to the long-term sustainability and prosperity of rural and regional communities, and we believe this initiative represents a vital step forward in securing the future of Australian agriculture.

Agriculture is a cornerstone of the Queensland economy, however, we know through client engagement of the unique challenges for the sector: workforce shortages, skills gaps, and creating pathways for young people to have a career in Agriculture.

A purpose-built Agricultural High School would provide an opportunity for young people to receive a high-quality, hands-on education in modern agricultural practices while fostering a deep connection to the land and community, and creating meaningful actions to support the sectors future.

Rabobank's two Queensland Client Councils - which comprise clients who provide insightful and authentic feedback about the food and agri-sector, the communities which they operate in and feedback on Rabobank's strategy, community investment initiatives and products and services - unanimously endorse this initiative.

These Councils serve as a forum for farmers and agribusiness leaders to voice the issues that matter most to their communities and the broader agricultural industry - with the quality of agricultural education and industry capacity building a key, consistent topic of concern. The creation of dedicated immersive Agricultural High Schools is seen as an important part of the solution.

We commend the ICPA Queensland for its vision and advocacy in championing this initiative. Rabobank is supportive of a future where rural education is not only accessible, but also inspiring, innovative, and deeply connected to the land and its people.

Yours faithfully,

Marcel van Doremaele
Group Executive, Country Banking
Rabobank Australia

HIS WORSHIP THE

Mayor Geoff McDonald

HAS PLEASURE IN INVITING

Mayor Shaun Radnedge & Guest

Murweh Shire Council

TO VIEW THE

7TH SIGNAL REGIMENT AUSTRALIAN ARMY, FREEDOM OF ENTRY CEREMONIAL PARADE

AND THE

GRAND CENTRAL FLORAL PARADE

AS PART OF THE 76TH TOOWOOMBA CARNIVAL OF FLOWERS

ON

Saturday, 20 September 2025

AT

City Hall, 541 Ruthven Street, Toowoomba
(Entry via The Annex)

Please join us for refreshments from 7:30am
followed by reserved seating outside City Hall from 9:15am.

We invite you to embrace all things floral and festive and pop on a hat for comfort under our sunny Toowoomba skies.

RSVP

Please email your reply to events@tr.qld.gov.au by Wednesday, 10 September 2025 with dietary and accessibility requirements.

This invitation is reserved especially for you and is not transferable.

TOOWOOMBA REGION

Dear Zorro and Bruce

I promised to keep you up to date with happenings at Croxdale. In exciting news, it looks like Croxdale Station will be accepted as a producer demonstration site for the Zero Net Emissions Ag Co-operative Research Centre (CRC).

Rangelands producers and the unique grazing system of southwest Qld are not adequately understood or represented in the scientific data when considering a low emissions future. Using a Croxdale as a demonstration site for researchers and producers to work together presents and excellent opportunity to rectify this and attract scientists to Charleville.

To do this we need a herd, approx. 60 head, that represents local enterprises. I've attached an expression of interest (EOI) invitation to get this rolling. I'd appreciate your assistance in pushing this out to anyone who you think may be keen. Croxdale needs a fair bit of repair and maintenance, and you'll note in the attached EOI there is an opportunity for producers to nominate a commercial maintenance arrangement, equivalent to cash agistments payments, to undertake required maintenance of tracks, fences, water points etc.

Use of Croxdale as a research site certainly does not preclude other activity such as First Nations events or training opportunities. My hope is that we see an increase in use of the property.
Please give me a call if there's anything you'd like to discuss.
Kind regards

Gillian

Gillian Meppem
Chief Executive Officer
Southern Queensland Landscapes
266 Margaret Street, Toowoomba Qld 4350

M 0427 056 441
E ceo@sqlandscapes.org.au

Wednesday 27 August 2025

Croxdale demonstration site herd agistment opportunity

Southern Qld Landscapes is a partner to the Zero Net Emissions Ag Co-operative Research Centre (CRC). The CRC seeks to provide the technology and quantification required to transition livestock production to a low methane emissions future. It is Southern Qld Landscapes' view that rangelands producers have not yet been sufficiently considered. However, an opportunity has arisen for Croxdale Station, held in trust by SQL on behalf of the Qld Government, to become a research producer demonstration site (PDS) for the CRC in 2026. To undertake this work establishment of a research herd, representative of local enterprises, is required.

Southern Qld Landscapes now seek expressions of interest from an established local producer, or group of producers, favourable to exploring innovation and productivity efficiencies that are keen to partner in this work. The CRC adopts a peer-to-peer learning approach with research questions informed by local producers and advisers. As the site is established a steering group will be required to inform research questions and provide feedback to projects. The CRC's demonstration sites are designed to provide a hub for sector-wide outreach and engagement, that is both feasible and accessible, to drive adoption of emission reduction activities, methods and initiatives from the CRC in the local context. It is likely that Croxdale will operate as a demonstration site from 2026 for up to six years.

www.sqlandscapes.org.au **admin@sqlandscapes.org.au**

Toowoomba
266 Margaret Street, Qld 4350
PO Box 1670, Toowoomba 4350
(07) 4620 0111

Roma
133a McDowall Street, Qld 4455
PO Box 705, Roma 4350
(07) 4620 0111

Charleville
92 Alfred Street, Qld 4470
(07) 4656 8500

Southern Queensland Natural Resource Management Ltd Trading as Southern Queensland Landscapes ABN 40 627 143 202

The opportunity: Located 15 km south-west of Charleville, Croxdale Station (Lot 3 SP243890, ~4,500 ha) has been destocked for four years and consistent with most local country, is currently carrying a significant body of feed. Croxdale requires some considerable repair and maintenance related to fencing, track maintenance, water points and yards. Southern Qld Landscapes request interested producers propose a commercial agistment arrangement, that may also include in-kind contribution to ongoing repair and maintenance of Croxdale grazing related infrastructure as agreed. The CRC has advised a herd of ~60 head is required, representing a lighter cc. Croxdale will continue to remain available as a host site for other activities such as environmental research and monitoring and education and training.

How to lodge an expression of interest:

Please email admin@sqlandscapes.org.au by Monday 29 September, with subject line **Croxdale EOI,** providing the following information:

- contact name and details, legal entity and ABN
- a brief description of your enterprise including cattle type
- proposed Croxdale agistment arrangements, please include proposed price per unit and/or proposed commercial repair and maintenance, including available suitable equipment and workforce.

For further information please contact:
CEO Gillian Meppem
0427 056 441
ceo@sqlandscapes.org.au

www.sqlandscapes.org.au **admin@sqlandscapes.org.au**

Toowoomba
266 Margaret Street, Qld 4350
PO Box 1670, Toowoomba 4350
(07) 4620 0111

Roma
133a McDowall Street, Qld 4455
PO Box 705, Roma 4350
(07) 4620 0111

Charleville
92 Alfred Street, Qld 4470
(07) 4656 8500

Southern Queensland Natural Resource Management Ltd Trading as Southern Queensland Landscapes ABN 40 627 143 202

Dear Zoro, want to say a heartfelt thank you to the council for the use of the Mulga Lands Community Centre. It's a wonderful facility and both Jill and Daryl gave me enormous help and support.

I love to have any opportunity to get back to Charleville and I'll be talking to Paul Geary Poppa's grandson about making a joint visit in the near future.

Warmest regards,

Fran

The Hon Kristy McBain MP

Minister for Regional Development, Local Government and Territories
Minister for Emergency Management
Member for Eden-Monaro

Ref: MC25-005699

Cr Samantha O'Toole
Chair
South West Queensland Regional Organisation of Councils
PO Box 201
ST GEORGE QLD 4487

via: linda.richardson@swqroc.com.au

Dear Cr O'Toole

Thank you for your correspondence of 21 May 2025 regarding my re-appointment as the Minister for Regional Development, Local Government and Territories and new role as Minister for Emergency Management. It is an honour and I am privileged to have the opportunity to continue to serve our nation. I apologise for the delay in responding.

It was great to meet with you, and Cr Shaun (Zoro) Radnedge, during the recent National General Assembly hosted by the Australian Local Government Association in Canberra. This year has certainly presented significant challenges for your member councils with the extreme weather events and subsequent flooding. The resilience of your communities must not be taken for granted.

I was also very pleased to join you and many of your SWQROC colleagues last week in St George for the WQAC Conference. The Australian Government remains committed to supporting local recovery efforts in Queensland in the months, and indeed years ahead. I was very pleased to announce the additional funding last week that I hope will greatly assist Western Queensland communities with their recovery from the floods.

Thank you again for hosting me for such a wonderful event. It is so important to me to meet personally with local governments on your home turf. Thank you again for writing to me and I hope to see you again soon.

Yours sincerely

Kristy McBain MP

25 / 8 /2025

Parliament House, Canberra ACT 2600 Tel: 02 6277 7060 | Email: minister.mcbain@mo.regional.gov.au

SHIRE OF MURWEH
MORVEN - CHARLEVILLE - AUGATHELLA

RECEIVED
26 AUG 2025

Mayor Shaun (Zoro) Radnedge
All correspondence to be addressed to the Mayor
Mail to: Murweh Shire Council PO Box 63 Charleville Q 4470
E: shaun_radnedge@murweh.qld.gov.au
P: 0419 363 030
www.murweh.qld.gov.au

15 August 2025

Hon David Crisafulli MP
Premier of Queensland
PO Box 15185
CITY EAST QLD 4002
By email: premier@ministerial.qld.gov.au

Dear Premier Crisafulli

Insurance in Rural and Regional Queensland Roundtable

On the Afternoon of 11 September and the morning of 12 September 2025 Murweh Shire Council wiill be hosting an *Insurance in Rural and Regional Queensland Roundtable* in Charleville.

Insurability is an important issue for all Queenslanders, and collectively, we acknowledge the pressing concerns within our community regarding the increasing insurance premiums - particularly in rural and regional Queensland.

Queensland has seen investment in both risk mitigation infrastructure, as well as improved flood risk models and LiDAR. This roundtable will explore the extent to how insurance providers sufficiently factor such work into premium calculation.

This roundtable discussion intends to:

1. Explore the interplay between mitigation infrastructure and insurance premiums.
2. Establish a shared understanding of risk assessment methods and data requirements.
3. Foster commitment from stakeholders to address premium discrepancies and data-sharing practices.

It would be my great pleasure to invite you to this roundtable to hear the collective conversation and provide you imput into this discussion that might start to unlock some of the blockages or issues around insurane premuim risk pricing.

For any further information, please do not hesitate to contact by mobile phone on: 0419 363 030 or email at: shaun.radnedge@murweh.qld.gov.au

Yours sincerly

Councillor Shaun Radnedge
Mayor
Murweh Shire Council

QRA QUEENSLAND RECONSTRUCTION AUTHORITY

OFFICIAL

Insurance in Rural and Regional Queensland Roundtable

Agenda Draft

Date: Thursday, 11-12 September 2025
Time: 1:00pm – 4:00pm
Location: Murweh Shire Council Chambers

Background

Insurability is an important issue for all Queenslanders. Collectively, we acknowledge the pressing concerns within our community regarding the increasing insurance premiums, particularly in rural and regional Queensland.

Queensland has seen investment in both risk mitigation infrastructure, as well as improved flood risk models and LiDAR. This roundtable will explore the extent to how insurance providers sufficiently factor such work into premium calculation. This roundtable discussion intends to:

1. Explore the interplay between mitigation infrastructure and insurance premiums.
2. Establish a shared understanding of risk assessment methods and data requirements.
3. Foster commitment from stakeholders to address premium discrepancies and data-sharing practices.

Day 1 – Thursday 11 September 2025

Item	Topic	Presenter	Time	Duration
1.	Welcome and introductions	Jake Ellwood	1:00pm	5 mins
2.	Minister address	Hon Ann Leahy MP	1:05pm	5 mins
3.	Murweh Shire Mayor address	Cr Shaun Radnedge	1:15pm	10 mins
4.	Balonne Shire Mayor address	Cr Samantha O'Toole	1:25pm	10 mins
5.	Maranoa Shire Mayor address	Cr Wendy Taylor	1:35pm	10 mins
6.	NEMA – Hazard Insurance Partnership	Jill Charker	1:45pm	15 mins
7.	QRA activities update	Jimmy Scott	2:00pm	15 mins
	Break		2:15pm	15 mins
8.	Insurance Council of Australia	Kylie Macfarlane	2:30pm	15 mins
9.	Suncorp	Anna Cartwright	2:45pm	15 mins
10.	RACQ	Trent Sayer	3:00pm	15 mins
11.	IAG	TBA	3:15pm	15 mins
12.	Concluding remarks	Hon Ann Leahy MP Cr Shaun Radnedge Cr Samantha O'Toole Cr Wendy Taylor Jake Ellwood	3:30pm	30 mins
	Concludes		4:00pm	

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Day 2 – Friday 12 September 2025

Item	Topic	Presenter	Time
1.	Site visits – Charleville	Cr Shaun Radnedge	9:00am
2.	Concludes		12:00pm

Flights

- Thursday - Direct Rex flight from Brisbane to Charleville departs 8:00am, arriving 10:40am
- Friday - Direct Rex flight from Charleville to Brisbane departs 2:10pm, arriving 3:55pm

Attendees

Elected Representatives

1. Hon Ann Leahy MP, Minister for Local Government and Water and Minister for Fire, Disaster Recovery and Volunteers, Member for Warrego
2. Cr Shaun Radnedge, Mayor, Murweh Shire Council
3. Cr Samantha O'Toole, Mayor, Balonne Shire Council
4. Cr Wendy Taylor, Mayor, Maranoa Shire Council

Council Attendees

5. Bruce Scott OAM, Chief Executive Officer, Murweh Shire Council
6. Michelle Clarke, Chief Executive Officer, Balonne Shire Council
7. Rob Hayward, Chief Executive Officer, Maranoa Shire Council

State Attendees

8. Jake Ellwood, Chief Executive Officer, QRA
9. Jimmy Scott, General Manager, Integration and Coordination, QRA

Insurance Attendees

10. Kylie McPherson, Chief Operating Officer, Insurance Council of Australia
11. Riley Williamson, Senior Manager, Government Affairs, Insurance Council of Australia
12. Anna Cartwright, Executive General Manager, Suncorp
13. Trent Sayers, Chief Executive Insurance, RACQ
14. TBA, IAG Group

C'th Attendees

15. Jill Charker, Deputy Coordinator-General, National Emergency Management Agency

10.3 CHANGE TO THE OCTOBER COUNCIL MEETING DATE

Author: **Chief Executive Officer**

Authoriser: **Chief Executive Officer**

RECOMMENDATION

That Council under *Section 254B of the Local Government Regulation 2012*, change the date of the October Ordinary Council Meeting from Tuesday 21 October to Friday 24 October to enable the Mayor, Councillor and Chief Executive Officer to attend the 2025 Local Government Association of Queensland (LGAQ) Annual Conference between 19 – 23 October.

BACKGROUND

Council has by resolution at the September Council Meeting, changed the day for its monthly Ordinary Council Meetings to the third Tuesday of the month, the October 2025 Council Meeting falls on Tuesday 21 October 2025.

This change to the day of Council's monthly Council Meetings has impacted Council's attendance at the 2025 Local Government Association of Queensland (LGAQ) Annual Conference being held between 19 – 23 October.

As a result of the above, I propose that Council, by resolution under *Section 254B of the Local Government Regulation 2012*, change the October Ordinary Council Meeting from Tuesday 21 October 2025 to Friday 24 October - and that this decision be transmitted to the community in the same manner as directed by *Section 254B of the Local Government Regulation 2012*.

254B Public notice of meetings

1) A local government must, at least once in each year, publish a notice of the days and times when—

   (a) its ordinary meetings will be held; and

   (b) the ordinary meetings of its standing committees will be held.

2) The notice mentioned in *subsection (1)* must be published on the local government's website, and in other ways the local government considers appropriate.

3) A local government must display in a conspicuous place in its public office a notice of the days and times when—

   (a) its meetings will be held; and

   (b) meetings of its committees will be held.

4) A local government must, as soon as practicable, notify any change to the days and times mentioned in *subsection (1)* or *(3)* in the same way as the days and times were previously notified.

LINK TO CORPORATE PLAN

1.1.1 Council has in place strategic decision-making frameworks to identify, prioritise, and meet current and future needs .

1.2.1 Council has in place effective whole of community communication and engagement strategies

ATTACHMENTS

Nil

10.4 CHARLEVILLE HISTORIC HOUSE DONATION OF DORMAN GENERATOR TO CHARLEVILLE AIRFIELD MUSEUM

Author: **Chief Executive Officer**

Authoriser: **Chief Executive Officer**

RECOMMENDATION

That Council accepts the kind donation of the historically important Dorman Generator from the Charleville & District Historical Society, which is to be included with other historic exhibits associated with the Charleville Airport at the Charleville Airfield Museum located at the Charleville Airport, and

BACKGROUND

The committee members of the Charleville & District Historical Society would like to donate a historic Dorman Generator and accessories to the Charleville Airfield Museum.

This item was previously used at Charleville Airport as a generator, and the Charleville & District Historical Society have suggested that the Dorman Generator could possibly become a working display for the Charleville Airfield Museum - noting its significant importance to the safety and resilience of the Charleville Airport for possibly 50 years.

DORMAN POWER GENERATOR

The Dorman genset is a 68kva three phase generator and was used at the airport as an emergency power source, supplying electricity to:

a. Runway lighting
b. Some power points and essential communication equipment in the adjacent Flight Service Unit
c. Emergency power points in the (now) RFDS hangar.

The Dorman Generator was installed at the Charleville Airport by the Department of Civil Aviation in the 1950s.

It is reported that the Dorman Generator was still in service when South West Air Services part owner Mr Pete Wade arrived at the Charleville Airport in 1992.

It is also reported that the generator's support equipment was plagued by white ants, and Mr Wade remembers letting in the exterminator at one stage to treat the huge termite galleries inside the switch boards.

The unit was still serviceable when removed in around the year 2000 with current Airport Reporting Officer, Mr Phil Pfingst helping with the generator's removal by arranging the forklift to load it onto the truck for transport to Charleville Historic House.

There is a possibility that the earlier history of the Dorman Generator could be traced through its serial number and access to where it's located at Historic House.
While the Dorman Generator was installed at the Charleville Airport by the Department of Civil Aviation in the 1950s, it is interesting to note that the new emergency generator is located on the same concrete plinth originally occupied by the Dorman Generator.

LINK TO CORPORATE PLAN

1.1.1 Council has in place strategic decision-making frameworks to identify, prioritise, and meet current and future needs .

3.3.1 The education needs of the community are represented and pursued

ATTACHMENTS

1. **Letter to Charleville Airfield Museum (Dorman Generator)** ⇩
2. **Dorman Generator (Photo 1)** ⇩

Charleville & District Historical Society



Historic House Museum
PO Box 128
Charleville Queensland 4470
Australia
Phone (07) 4654 3349

historichousemuseum@bigpond.com
ABN 76 986 632 509

Charleville Airfield Museum
Airport Drive
Charleville Qld 4470

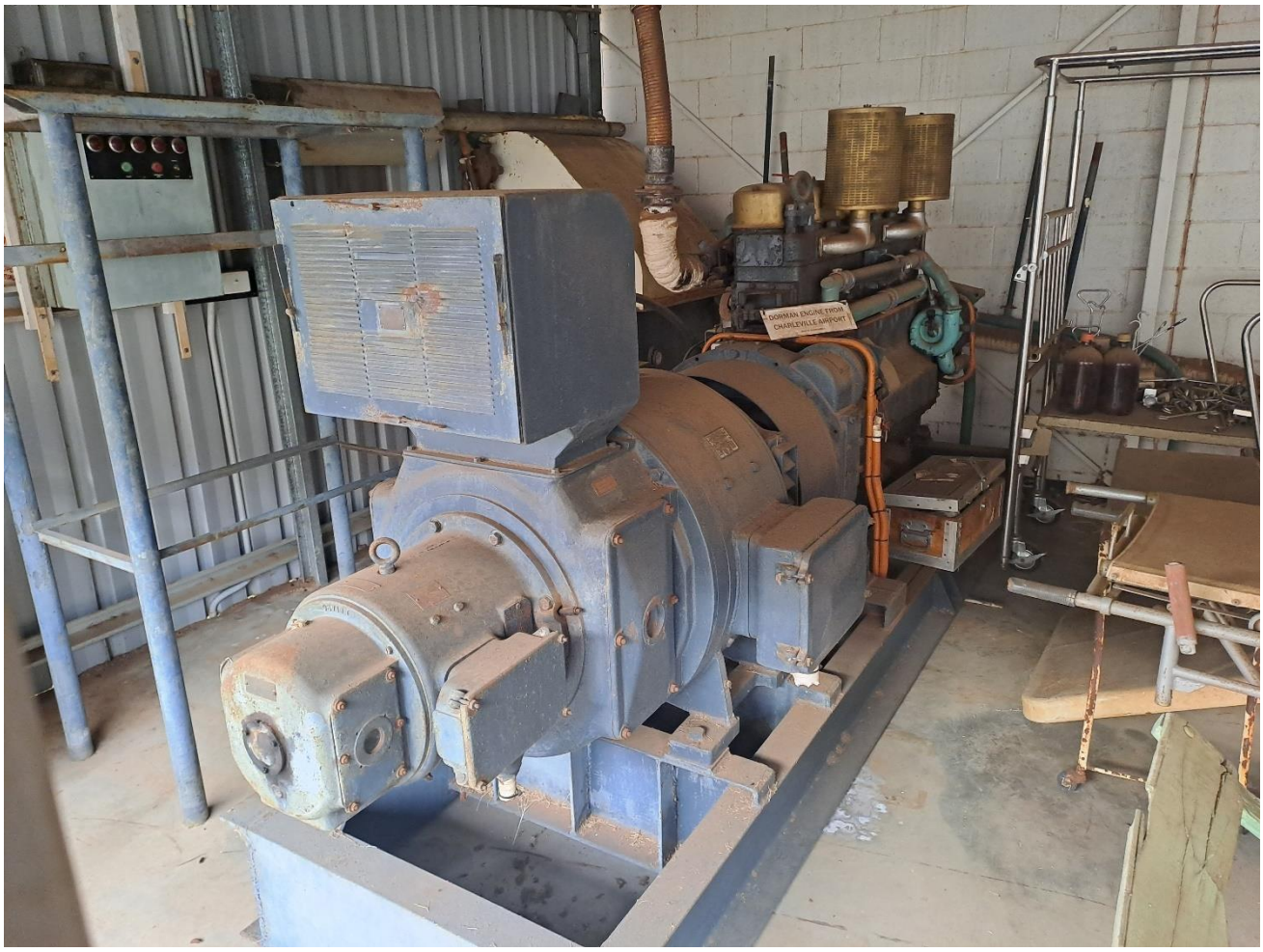
Dear Sir/ Madam,

The committee members of the Charleville & District Historical Society would like to donate a Dorman Generator and Accessories to the Charleville Airfield Museum. This item was previously used at Charleville Airport as a generator which is attached to a frame and could possibly be a working display for your museum.

For any further information contact Sharyne Kirkup, Secretary Historic House 0438173104.

Sincerely,

Mrs Sharyne Kirkup
Secretary ~Charleville Historic House Museum.


NORMAN ENGINE FROM
CHARLEVILLE AIRPORT

10.5 SOUTH WEST FLOODING EVENT - AAR REPORT

Author: **Special Project Officer/Disaster Management Officer**

Authoriser: **Chief Executive Officer**

RECOMMENDATION

That Council resolves to:

Receive and note the After-Action Review – 2025 South West Flood Event.

Endorse the implementation of key recommendations relevant to Murweh Shire Council, including alternate LDCC site identification, Charleville Airport resilience measures, and updates to the Local Disaster Management Plan.

Advocate to State and Federal agencies for improved weather monitoring infrastructure in South West Queensland.

BACKGROUND

Between 21 March and 14 April 2025, Murweh, Quilpie, Bulloo, and Paroo Shires experienced one of the most significant flood events in 50 years. The Charleville District Disaster Management Group (DDMG) and Local Disaster Management Groups (LDMGs) were activated, with extensive community impact, infrastructure damage, and logistical challenges.

Murweh Shire was directly involved in response and recovery, including the erection of the Warrego River flood gates on 3 April 2025 and provision of critical support through Charleville Airport, which became the main logistics hub for resupply operations.

Key Findings from the AAR

Impact on Murweh Shire:

- Flood isolation of communities and activation of Warrego River flood gates.
- Charleville Airport experienced heavy demand as the central logistics hub, with significant staff fatigue due to limited Airport Reporting Officers.
- Lack of alternative flood-resilient facilities above the 8m Warrego River flood level poses risks to emergency coordination.

Insights Identified:

- Strong local and regional relationships enabled effective logistics and response.
- Limited weather infrastructure (flood gauges and weather radar) hampered planning and situational awareness.
- Charleville Airport operations faced strain due to aviation fuel shortages and limited trained staff.
- Inter-agency communication gaps created delays and reduced efficiency.

Lessons Learned:

- Early deployment of trained staff is critical to effective disaster management.
- Council-to-Council (C2C) support arrangements enhance surge capacity.
- Clearer communication protocols and inter-agency coordination are required.
- Localised evacuation plans, including animal evacuation strategies, need to be developed.

Recommendations Relevant to Murweh Shire Council:

- Emergency Facilities – Identify and establish an alternate LDCC location above the 8m flood level in Charleville.
- Charleville Airport Resilience – Secure additional training and staffing for Airport Reporting Officers, and progress funding applications (e.g., RPPP) for runway upgrades.

Disaster Planning – Update the Local Disaster Management Plan (LDMG) to:

- Include contingencies for aviation fuel supply.
- Incorporate animal evacuation procedures and localised evacuation triggers.
- Strengthen inter-agency communication protocols.
- Weather & Warning Systems – Advocate for additional BoM river gauges on the Paroo and Bulloo rivers and support the establishment of a new weather radar between Morven and Alice Springs.
- Council-to-Council Support – Formalise C2C arrangements for future events.

Risk/Legal Implications:

- Failure to implement lessons from the AAR may leave Council and the community vulnerable in future flood events, exposing Council to operational, reputational, and financial risks.

Financial/Resource Implications:

- Potential funding required for alternate LDCC facility.
- Ongoing training costs for Airport Reporting Officers.
- Opportunity to secure external funding for infrastructure resilience (e.g., Regional Precincts and Partnerships Program).

LINK TO CORPORATE PLAN

4.2.1 Facilitate certainty and security, underpinned by industry diversity, resilience, and capability.

ATTACHMENTS

1. AAR 2025 SW Flood Event ⇩

DELIVERING FOR QUEENSLAND

2025 - South West Flooding Event



Author – Sgt. Mick Wilshire, Executive Officer – Charleville District Disaster Management Group

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Classification

This document has been classified as *Official* under the Qld Government Information Security Classification Framework (QGISF).

The QGISF describes OFFICIAL information as "routine information without special sensitivity or handling requirements. All routine public-sector business, operations and services is treated as OFFICIAL. At the OFFICIAL classification there is a general presumption that data may be shared across government. Security measures should be proportionate and driven by the business requirement."

References

Relevant Standards and Guidelines considered for this after-action review are:

- Australian Institute for Disaster Resilience (AIDR) - Australian Emergency Management Arrangements Handbook
- AIDR Lessons Management Handbook
- IGEM Standard for Disaster Management in Queensland
- AS/NZS 31000:2018 Risk Management – Guidelines
- 2025 Charleville District Disaster Management Plan

Author – Sgt. Mick Wilshire, Executive Officer – Charleville District Disaster Management Group

Queensland Government

Endorsement and Approval

The contents of this document were endorsed by the Charleville District Disaster Management Group (DDMG) by flying minute and subsequently approved for dissemination by Insp. KING - District Disaster Coordinator.

Endorsed – 05/09/2025

Approved for dissemination



Neil King
Inspector/DDC
Charleville District Disaster Management Unit
08/09/2025

Purpose

The purpose of the debrief process was to reflect on the Charleville District Disaster Management Group and District Disaster Coordination Centre (DDCC) response to the Western Queensland Floods.

On Tuesday the 5th day of August 2025, the Charleville District Disaster Management Group (DDMG) facilitated a debrief activity with the focus to share and discuss views to establish:

- Events that occurred?
- What worked well? (good practice)
- What didn't work well? (areas of improvement)
- What can we do differently? (improvement actions)
- Identify learnings for continual organisational improvement.

Evaluation Process

The evaluation undertaken in this review has utilised the OILL process (observation-insight-lessons identified and lessons learned) outlined in the Australian Institute of Disaster Resilience, Lessons Management Handbook. Any Insights, Lessons Learned and Recommendations collected or developed as part of this review, will be managed through the Lessons Management Process, and will contribute to the over-all lessons management database for this group.

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Event Summary

A base timeline of the Charleville DDCC response to the Western Queensland flooding event was presented to the participants to provide context to the activity:

21st March 2025

The Western Queensland Surface Trough and Associated Rainfall and Flooding commenced, causing widespread rain and flooding across Western Queensland. The lingering trough, together with the ex-tropical cyclone Alfred resulted in the state's third wettest March.

23rd to 26th March 2025

According to the Bureau of Meteorology (BoM), during this time, parts of South-West Queensland received more than their average annual rain fall. This level of downpour was described as a "Pseudo Monsoon".

The Paroo, Bulloo and Cooper catchments recorded their highest flood water levels in 50 years.

24th March 2025

At 1206hrs Diamantina Development Road between Charleville and Quilpie closed due to flooding, leading to the isolation of the Quilpie township.

25th March 2025

Charleville District Disaster Management Group (DDMG) moved from Lean Forward to Stand Up at 0930hrs. Charleville District Disaster Coordination Centre (DDCC) was also activated and was established at the SES Area Office-Alfred Street, Charleville.

District Disaster Coordinators (DDC) were Inspector Neil King and Acting Inspector Stephen Miller.

Quilpie and Paroo LDMG's moved to Stand Up.

26th March 2025

On this day Bulloo LDMG moved to Stand Up.

27th March 2025

At 0815hrs a Public Safety Preservation Act (PSPA) Declaration was made by Inspector Deb Harris-Taaffe for the community of Adavale. On this date 28 residents were evacuated by helicopter from Adavale due to flooding inundation.

Author – Sgt. Mick Wilshire, Executive Officer – Charleville District Disaster Management Group

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(Photo 1) Flooding at Adavale 27/03/2025



(Photo 2) Helicopters at Charleville Airport 29/03/2025

28th March 2025

At 1515hrs the Minister for Police approved a Disaster Declaration for the entire Charleville Disaster District.

29th March 2025

Flood inundation commenced into Thargomindah township and surrounding areas.

30th March 2025

At 0200hrs the Bulloo River at Thargomindah Peaked at a height of 7.55m, 1.48m above the Bulloo River bridge isolating the township.

Resupply of Quilpie completed for a seven-day period.

Bulloo Shire commenced construction of emergency levee bank.

31st March 2025

Thargomindah township relocated to higher ground. Initially the Thargomindah Airport, then onto Bulloo Shire Council Depot in Thargomindah. All power to Thargomindah was de-energised.

Author – Sgt. Mick Wilshire, Executive Officer – Charleville District Disaster Management Group

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(Photo 3) Thargomindah township 31/03/2025

3rd April 2025

At 1600hrs Murweh Shire Council erected the Warrego River flood gates in Charleville. This was prompted by information from BoM indicating that water in the Warrego River would reach 6m during the evening, however the Warrego River peaked at 5.32m.

14th April 2025

DDCC ceased operations at 1600hrs.

Activation Summary

Group	Alert	Lean Forward	Stand Up	Lean Forward	Alert	Stand Down
Charleville DDMG	1230 hrs 24/03/2025	0650 hrs 25/03/2025	0930 hrs 25/03/2025	1600 hrs 14/04/2025	0800 hrs 12/05/2025	1045 hrs 15/05/2025
Quilpie LDMG		0900 hrs 24/03/2025	0645 hrs 25/03/2025	1900 hrs 17/04/2025		1230 hrs 09/05/2025
Bulloo LDMG		1020 hrs 24/03/2025	0930 hrs 26/03/2025	0652 hrs 17/04/2025		0857 hrs 13/05/2025
Paroo LDMG		1115 hrs 25/03/2025	1215 hrs 25/03/2025	1300 hrs 14/04/2025		0853 hrs 12/05/2025
Murweh LDMG		1113 hrs 25/03/2025			1700 hrs 29/03/2025	1025 hrs 15/05/2025

Information Requests and Reporting

In line with other events, reporting during this event was driven by the State Disaster Coordination Centre (SDCC).

state. Reporting requirements consisted of:

- Situation Reports
- Aviation Fuel Reports
- Isolated community resupply reports

Author – Sgt. Mick Wilshire, Executive Officer – Charleville District Disaster Management Group

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Requirement from the SDCC was for twice daily reporting to ensure continued supplies were adequate for those isolated communities.

Damage Assessments

Adavale – 22 Damaged, 15 Severe / 6 Moderate

Thargomindah – 150 Damaged, 23 Severe / 43 Moderate

Eulo – 13 Damaged, 3 Severe / 2 Moderate

Hungerford – 20 Damaged, 3 Moderate

Recovery

A Charleville District Disaster Recovery Strategy Document was prepared and emailed to the committee members involved in the recovery meetings. Recovery strategy was for the DDC to chair the Functional Recovery and Resilience Group (FRRG) meetings involving Local Government Areas (LGA's) and government agencies that were leading the recovery response. These meetings were to ensure recovery was being initiated and agencies were assisting those LGA's that were affected. There were 6 FRRG meetings held – 10/04/25 Initial meeting, 15/04/25, 24/04/25, 01/05/25, 15/05/25 and 05/06/25. Each LGA and Government agency provided their reports to the Chair and discussed these reports during the meetings so the DDC (Chair) could gauge the progress of recovery.

Committee Members

- District Disaster Coordinator (DDC) - Chair
- Queensland Reconstruction Authority (QRA) – Co-Chair
- Executive Officer QPS (XO)
- National Emergency Management Agency (NEMA)
- Functional Lead – Department of Families, Seniors, Disability Services and Child Safety
- Functional Lead – Economic – Department of State Development, Infrastructure and Planning
- Functional Lead – Environment – Department of Environment, Tourism, Science, and Innovation
- Functional Lead – Transport – Department of Transport and Main Roads
- Functional Lead – Built – Department of Housing and Public Works
- Bulloo Shire Council – Mayor
- Bulloo Shire Council – CEO
- Bulloo Shire Council - Local Recovery Coordinator
- Murweh Shire Council – Mayor
- Murweh Shire Council – CEO
- Murweh Shire Council – Local Recovery Coordinator
- Paroo Shire Council – Mayor
- Paroo Shire Council – CEO
- Paroo Shire Council – Local Recovery Coordinator
- Quilpie Shire Council – Mayor
- Quilpie Shire Council – CEO
- Quilpie Shire Council - Local Recovery Coordinator

Author – Sgt. Mick Wilshire, Executive Officer – Charleville District Disaster Management Group

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Recovery Hubs

During the response phase and once floodwaters receded, the Department of Families, Seniors, Disability Services and Child Safety assisted each Local Disaster Management Group (LDMG) across the Disaster District with the request for the Personal Hardship Assistance Activation. Once approved the Department's Community Recovery Team deployed ready reserves to establish recovery hubs within the impacted communities and towns within the impacted areas. The Recovery Hubs operated from the 14 April to 29 April 2025 across each location to coordinate and assist with personal hardship assistance grants, psychological first aid, referrals to support agencies and information dissemination.

Summary

The slow-moving weather event - Western Queensland Surface Trough and Associated Rainfall commenced 21st March 2025 and resulted in heavy rainfall and flooding across the Shires of Quilpie, Bulloo, Paroo and Murweh. Flooding isolated many communities within the shires. Quilpie, Bulloo and Paroo Shires required DDCC assistance with resupply of essential goods and medical supplies.

The Mayors of Quilpie, Bulloo, Paroo and Murweh have requested additional height gauges on the Paroo and Bulloo Rivers, as well as a new weather radar between the Warrego radar (north of Morven) and Alice Springs. These improvements would greatly enhance the ability to predict river heights in the event of a similar rain event to that of March/April 2025.

19 DDMG meetings were conducted via TEAMS 25/03/25-14/04/25. They were held at 1100hrs each day for consistency. Meetings were worked around LDMG's, as some preferred morning and others in the afternoon for their meetings.

During the recent flood disaster, Charleville Airport was a critical hub for aerial operations, with high volumes of aircraft activity placing significant pressure on local resources. Charleville Airport became the key logistics centre to meet the substantial requests to resupply food parcels, stock feed and medical supplies for the Charleville Disaster District. Charleville Council 4 Airport Reporting Officers (ARO's) were heavily utilised throughout the event, resulting in staff fatigue and raising concerns about sustainability during prolonged operations. This highlights the need for additional trained ARO's to ensure ongoing operational resilience. Appendix A is the Position Description for an Airport Reporting Officer at Murweh Shire Council (MSC). MSC has applied through the Regional Precincts and Partnerships Program (rPPP) for funding to asphalt overlay and at the same time strengthen the runway, further enhancing the airport's capability to support heavier aircraft during response efforts in future.

During the weather event, aerial operations and the management of aerial assets were critical to response and recovery efforts. High demand for aircraft to support resupply and evacuations placed significant pressure on coordination processes and available resources. Limited pre-event planning for aerial assets led to challenges in securing the right aircraft at the time, while airport facilities and staff were stretched to capacity.

Author – Sgt. Mick Wilshire, Executive Officer – Charleville District Disaster Management Group

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Aircraft Type	Total Aircraft Utilised	Number of Dispatches*	Hours Flown
Helicopter	10	96	319.27
Fixed Wing Aircraft	7	35	134.73

Requests for Assistance (RFA's) reached overwhelming levels, particularly when multiple shire councils were submitting requests through the guardian system simultaneously. The high volume initially created delays in processing and prioritising tasks and placed additional strain on operational personnel.

Corrective Services prisoners provided valuable support to the State Emergency Service (SES) by assisting with unloading trucks, restacking pallets, and loading essential items onto aircraft during the disaster response.

Author – Sgt. Mick Wilshire, Executive Officer – Charleville District Disaster Management Group

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Insights

The following insights were identified through analysis of themed observations:

Ref	Insight
Insight 25 - 001	There were challenges with resourcing due to delays and standard deployment pattern which reduced the effectiveness of these resources.
Insight 25 - 002	Having the Council-to-Council (C2C) process was critical in ensuring effective capacity of the local disaster management capabilities.
Insight 25 - 003	Strong local and regional relationships were key enablers of effective logistics coordination during the response. While logistics operations proceeded smoothly, it was the pre-established networks and trusted contacts that largely ensured timely communication, resources sharing, and problem-solving. This highlights the critical importance of investing in relationships-building and inter-agency connectivity as part of ongoing preparedness efforts.
Insight 25 - 004	The QRA plays an essential role in disaster recovery by guiding local governments through funding, eligibility, damage assessment, and the reconstruction process. Their presence on the ground early in the event significantly improves understanding of what is claimable and ensures local governments receive timely and accurate support.
Insight 25 - 005	There were several challenges in integrating fodder drops into broader disaster management operations.
Insight 25 - 006	Limited weather infrastructure across the district challenged situational awareness and planning ability.
Insight 25 - 007	Air operations (Airops) at Charleville Airport were significantly impacted by the high volume of aircraft and the concurrent presence of SES and council staff supporting ground operations. The airport's limited capacity and resource constraints particularly in managing appropriate fuel drum types, contributed to logistical strain and operational inefficiencies.
Insight 25 - 008	During the disaster, obtaining aviation fuel proved to be a significant challenge, impacting the continuity of air operations. Delays and uncertainty around fuel availability led to operational inefficiencies and increased coordination burdens.

Author – Sgt. Mick Wilshire, Executive Officer – Charleville District Disaster Management Group

Queensland Government

Insight 25 - 009	Early identification and planning for aerial support proved critical in ensuring timely resource allocation and effective operational coordination during the event.
Insight 25 - 010	The DDCC's effectiveness was hindered by a lack of trained staff, resulting in coordination delays, reduced situational awareness, and limited support to field operations.
Insight 25 - 011	Agencies had limited awareness of each other's capabilities and resources, leading to gaps in response and missed opportunities for support during the flood disaster.
Insight 25 - 012	Local governments often face challenges completing AWS templates due to limited staff availability and competing priorities during disaster events.
Insight 25 - 013	Agencies reported that the frequency of DDMG meetings impacted their ability to focus on operational tasks.
Insight 25 – 014	Lack of knowledge regarding battery back-up capability of mobile network created challenges in effective communication to the public and the agencies.
Insight 25 – 015	During the March/April 2025 flood event, clear, consistent communication across all phases of the response was essential to maintaining a shared understanding and enabling coordinated actions across agencies.
Insight 25 – 016	Challenges were encountered where a loss of mobile service impacted getting Important information to the community.
Insight 25 – 017	A lack of timely and consistent BoM warnings lead to delays in decision making, inconsistent situational awareness, and redundant or conflicting actions among agencies involved in the operation.
Insight 25 – 018	Inter-agency coordination was significantly hindered by the absence of a unified communication framework. This gap led to delays in decision making, inconsistent situational awareness, and redundant or conflicting actions among agencies involved in the operation.
Insight 25 – 019	Short-term evacuation planning did not fully consider the complexities of relocating residents who had already left town, resulting in logistical and safety challenges during subsequent washouts.
Insight 25 – 020	Lack of localised evacuation plans, including animal relocations created confusion and delays in decision-making and response.
Insight 25 - 021	Delays in establishing the DDCC impacted coordination, situational awareness, and timely decision-making during the initial stages of the event.

Author – Sgt. Mick Wilshire, Executive Officer – Charleville District Disaster Management Group

Insight 25 – 022	If flood waters exceed 8 metres in Charleville, all key emergency services and coordination centres become compromised, impacting command, control, and communication.
Insight 25 – 023	During the critical event, confusion around LDMG responsibilities - such as requesting de-energising, sourcing helicopters, and leading evacuations delayed decision-making and compromise community safety.
Insight 25 - 024	Effective ground resupply relies heavily on local knowledge, coordination, and real-time situational awareness to ensure essential goods reach isolated or impacted communities.
Insight 25 - 025	Initially DDCC operations were affected by lack of clarity of roles and Guiding documents. This was enhanced through deploying additional DM specialists.
Insight 25 – 026	Lack of training and previous experience of key roles impacted the effectiveness in the initial response.

Lessons Identified

Lesson 25 - 001	Remote area disasters need to consider early deployment of staff and volunteers and the deployment pattern to ensure most effective use of personnel.
Lesson 25 - 002	Implementing a C2C deployment process early in a disaster response is critical to ensuring adequate local capacity and operational effectiveness.
Lesson 25 - 003	During response, operational efficiency is enhanced by the existence of pre-established relationships and a trusted network of local and regional partners. Experience reinforces the critical value of sustained investment in relationship-building and interagency connectivity as part of ongoing preparedness.
Lesson 25 - 004	Early deployment of QRA personnel is critical to effective recovery operations. Local governments benefit greatly from direct, early engagement with QRA representatives who can clarify claimable activities, provide guidance and support coordination efforts.
Lesson 25 - 005	Integration of fodder relief measures into broader operations requires preplanning and exercising to ensure effective use of resources and coordinated action.
Lesson 25 - 006	The limited weather recording infrastructure across rural and remote areas impedes the ability to develop and maintain awareness and forward plan
Lesson 25 - 007	Charleville airport has limited scalability for supporting high-tempo Airops and multiple agencies simultaneously. Coordination between aviation fuel supply and demand was not optimal, with not enough fuel drums for the demand. SES and council staff played a vital role in maintaining operations, but clearer task delineation and role clarity are needed to avoid duplication and confusion.

Author – Sgt. Mick Wilshire, Executive Officer – Charleville District Disaster Management Group

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Lesson 25 - 008	An understanding of likely air operations and resultant fuel stores required should be developed early to engage fuel suppliers and meet operational demand, including fuel drums.
Lesson 25 - 009	Pre-identifying and securing access to aerial assets prior to forecasted flooding events is critical. Early aerial assessments enable faster and more informed decision-making regarding evacuation, resource deployment, and risk mitigation
Lesson 25 - 010	Staffing coordination centres with untrained staff reduces operational efficiency and hampers timely decision-making during emergencies.
Lesson 25 - 011	A lack of inter-agency familiarity and pre-disaster planning can hinder coordination and reduce the overall effectiveness of the response.
Lesson 25 - 012	Without dedicated time and support, critical documentation like AWS templates may be delayed, impacting funding opportunities and recovery timelines.
Lesson 25 – 013	Excessive meetings reduced productivity and created duplication of information sharing.
Lesson 25 - 14	Lack of understanding of battery back-up for mobile network will impact effective messaging to public and between agencies.
Lesson 25 - 015	Mixed messaging around transitioning to recovery while still performing disaster response duties lead to uncertainty about priorities.
Lesson 25 – 016	Relying on standard mobile networks for critical messaging can lead to communication failures during severe weather.
Lesson 25 – 017	Timely and accurate weather warnings are critical to the success of operations.
Lesson 25 – 018	Effective communication is critical to the success of joint operations. The lack of communication systems across agencies created operational inefficiencies.
Lesson 25 – 019	Re-evacuating displaced residents and determining safe, accessible locations for short-term accommodation may result in difficulty unless pre-determined arrangements are made.
Lesson 25 - 020	Localised evacuation triggers need to be clearly defined and communicated, and animal evacuation requires dedicated planning, resources and coordination.
Lesson 25 - 021	Early activation of the DDCC is critical to ensure proactive planning, multi-agency coordination, and effective response readiness.
Lesson 25 - 022	There are no current flood-resilient facilities in Charleville above the 8-metre flood mark, placing emergency coordination at a significant risk.
Lesson 25 - 023	There is a need for clear understanding and documentation of LDMG roles, authorities, and escalation pathways when managing key operational decisions during disaster response.
Lesson 25 - 024	Resupply operations can be delayed or misdirected when there is unclear communication between logistics teams, local coordinators, and distribution points.

Author – Sgt. Mick Wilshire, Executive Officer – Charleville District Disaster Management Group

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Lesson 25 – 025	Comprehensive - planning and documentation, enhanced with training and exercising will ensure effective Coordination Centre activity.
Lesson 25 – 026	The importance of comprehensive training of key roles to ensure comprehensive preplanning and response cannot be understated.

Recommendations

Recommendation 25 - 001	DDMG agencies Disaster Management Officers should incorporate pre-identified deployment patterns that prioritise early placement of key personnel based on operational needs, geography and logistical constraints. This includes staging personnel closer to potential response areas when feasible, pre-assigning roles, and developing scalable staffing models tailored to remote settings.
Recommendation 25 - 002	That councils should consider C2C support early in activation from other councils to provide surge capacity, operational expertise, and relief for overstretched local teams.
Recommendation 25 - 003	Ensure regular engagement between partner agencies at local and district levels. This may include joint training, workshops, site visits, and interagency meetings which will strengthen networks and trust.
Recommendation 25 - 004	QRA prioritise rapid deployment of field officers to impacted regions to support councils in understanding funding eligibility, documenting damage appropriately, and aligning early actions improving early and long-term recovery operations.
Recommendation 25 - 005	That DPI consider core membership of LDMGs and continue to work with Local and District Groups to include fodder relief measures into broader DM planning.
Recommendation 25 - 006	That District work with BoM to identify and harness personal weather stations across the district to inform awareness.
Recommendation 25 - 007	DDMG agencies establish a joint Airops plan and includes coordination across agency requirements. This could include operating protocol for SES, council staff, and aviation teams to streamline responsibilities and ensure the correct fuel resources and logistics are confirmed in advance.
Recommendation 25 - 008	LDMG's include in their Local Disaster Plan (LDP), contingencies for fuel demand. Include aviation fuel planning as a standing item in their LDP.
Recommendation 25 - 009	DDMG and LDMG's establish pre-event agreements (MOU's) with aerial asset providers and integrate them into the DDMG plan and local plans.
Recommendation 25 – 010 (a)	The District Executive Officer should enhance local disaster capability by identifying and training suitable personnel who can

	be rapidly deployed to support operations within a District Disaster Coordination Centre (DDCC) when required.
Recommendation 25 – 010 (b)	EMCC develop and maintain a trained roster of DDCC staff, with regular exercises and refresher training to ensure readiness and capability
Recommendation 25 – 011 (a)	Agencies conduct joint planning sessions and capability briefings to ensure all agencies understand each other's roles, responsibilities and available resources, thereby strengthening inter-agency familiarity and improving coordination and overall response effectiveness during disasters.
Recommendation 25 – 011 (b)	Agencies write and share concise summaries of their operational capabilities, resources, and support functions to enhance mutual understanding and coordination during disaster response efforts.
Recommendation 25 - 012	Public Information Warnings Unit (PIWU) conduct a pre-season workshop with agency support to assist local governments in completing Australian Warning System (AWS) templates in advance, ensuring readiness and reducing pressure during response and recovery phases and how to archive them.
Recommendation 25 - 013	Executive Officer in consultation with DDC streamline DDMG meetings to key updates and decision points, with clear agendas and reduced frequency to support operational efficiency.
Recommendation 25 – 014 (a)	Telstra work with LDMG and DDMG to understand redundancy of mobile network and fixed line internet.
Recommendation 25 – 014 (b)	NBN work with LDMG and DDMG to understand redundancy of the fibre to the premises network.
Recommendation 25 – 015	DDCC instructions to include clear communication protocols that define when and how to transition between response and recovery phases.
Recommendation 25 – 016	Agencies to use multiple channels for alerts including reliable text messaging services and backup systems, to ensure delivery even during service outages.
Recommendation 25 – 017	DDMG and LDMGs work with BoM to better understand limitations and improve forecasting capability within the district.
Recommendation 25 – 018	DDMG and LDMG ensure interagency communication plan is part of local disaster planning.
Recommendation 25 – 019	LDMG's and appropriate agencies develop in their sub-plan short-term evacuation sites and include protocols for tracking and re-evacuating displaced persons.
Recommendation 25 - 020	LDMG's to review and update evacuation sub-plans to include clear, locally appropriate triggers and integrate animal evacuation procedures, including roles, responsibilities, shelter options and flow chart for animal evacuations.
Recommendation 25 – 021	Executive Officer to include triggers in DDCC instructions for earlier DDCC activation based on forecasts and risk assessments, enabling timely coordination and resource mobilisation.

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Recommendation 25 - 022	Murweh Shire Council LDMG in consultation with Charleville DDMG identify an alternate LDCC location above the 8-metre flood level, ensuring they are equipped and ready to activate during high-risk flood scenarios.
Recommendation 25 - 023	EMC conduct annual review with LDMG's clarifying roles, responsibilities and functions within local disaster plans.
Recommendation 25 – 024	LDMG's in consultation with EMC establish clear ground resupply protocols, including local staging points, communication channels, and pre-identified drop zones, with input from local stakeholders to streamline operations during events.
Recommendation 25 – 025	Review and update DDCC Instructions including checklists and guides for functions and system workflows.
Recommendation 25 - 026	Key roles be identified and monitored. Incumbents should be trained without delay and where a delay is experienced, they should be assigned mentors to work with them until they gain the appropriate experience.

Author – Sgt. Mick Wilshire, Executive Officer – Charleville District Disaster Management Group

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Appendix A – Position Description – Airport Reporting Officer

Position Details	
Position Title:	*Airport Reporting Officer Senior*
Department:	*Regulatory*
Location:	Murweh Shire
Employment Basis	*Permanent Full-time*
Certified Agreement and Level:	**Queensland Local Government Industry Award (*Stream B)* 2017** *Murweh Shire Council Certified Agreement 2022*
Level:	*8 O/A*
Reporting to:	*Supervisor* or as directed
Supervisors:	*Nominated Staff*

The Murweh Shire

Located in southwest Queensland, the Murweh Shire covers an area of 43,905km^2 with over 5000 people residing across the Shire primarily in the towns of Charleville, Augathella, Morven and Cooladdi. Our employees work across all towns in our Shire and our main administration office is located in Charleville. The town acts as a major commercial and tourism hub for the Shire forming part of a thriving region, with excellent schools, shopping and facilities that support the main industries of grazing, agriculture and tourism.

Our Mission:
To promote a vibrant, inclusive, local government area through sustainable, responsive leadership.

Our Values:
Underpinning our employee culture and behaviours:

Compassion We have compassion for all
Vision We look forward to set the path
Trust We are trusted
Pride We take pride in what we do and the way we do it
Integrity We have transparency about the decisions we make
= SUSTAINABILITY



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Council's Expectations

General

- Performance may be reviewed annually against the responsibilities, accountabilities and behaviours defined in this role description.
- Consistently complete allocated tasks to a high standard and within agreed timeframes
- Undertake other tasks up to and including your ability, training and level.
- Maintain a professional image of Council as being efficient, courteous and customer focused.
- Undertake training as directed.
- Prompt response to service requests; be diligent in the delivery of assigned duties.

Organisational

- Completion of Timesheet, Logbooks and Pre-starts as required.
- Contribute positively and participate in team meetings as required.
- Completion of relevant position administration e.g. Guardian System
- Keep your supervisor informed of your activities and any factors that could impact on the public & Council operations.
- Personal planning to meet deadlines and notify Council staff promptly to avoid problems in their planning.
- Always ensure the security and appropriate intended use of Council information.
- Comply with the requirements of Council policies and procedures as amended from time to time.

Continuous Improvement & Quality Management

- Be a team player and assist proactively within the position's capacity.
- Be willing to accept responsibility for own actions and decisions, and to be held accountable for them.

Performance Measurement Criteria (guide only)

- *No internal complaints received*
- *Minimal customer complaints received*
- *All tasks completed within agreed timeframes*
- *Timesheet, Logbooks and Pre-starts are completed on time*
- *100% Completion of all required training*
- *100% of required Health and Safety documentation is completed and hazards & incidents reported in a timely manner*
- *All tasks are planned and completed to a high standard*
- *Demonstrated participation in requested tasks and involvement in team activities*

Organisational Responsibilities

All employees are bound by the *Queensland Local Government Act 2009* to act with integrity, and in a way that shows proper concern for the public interest. All employees are responsible for acting in accordance with the Murweh Shire Council Code of Conduct and other relevant policies, procedures and protocols as may be applicable to the role. Policies are accessible to employees on the Council's website under "Council Policies".

As a representative of Council, demonstrated professionalism and a commitment to a high level of service and continuous improvement in the best interest of Council and the Community are essential.

Author – Sgt. Mick Wilshire, Executive Officer – Charleville District Disaster Management Group

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Workplace Health & Safety

All workers have a duty to familiarise themselves with and comply with statutory and Murweh Shire Council Work Health and Safety requirements, including but not limited to, our Safety Management System, protocols, Policies, Procedures and work instructions. In fulfilling this duty, workers are to:

- Take reasonable care for their own health and safety.
- Take reasonable care that your acts or omissions do not adversely affect the health and safety of others.
- Comply with the Work Health and Safety Act, Regulations, Codes of Practice and Council's Work Health and Safety Policies and Procedures.
- Comply with instructions given by the relevant manager and/or supervisor in respect of the health and safety of themselves and the health and safety of others.
- Comply with the requirements of Council policies and procedures as amended from time to time.
- Participate in the consultation and communication processes as prescribed in the *Consultation, Cooperation and Coordination Code of Practice 2021*.

Position Overview

To coordinate and ensure the ongoing maintenance and compliant operation of Murweh Shire Council's three aerodromes at Charleville, Augathella, and Morven.

Key Responsibilities

All duties are to be conducted in an efficient, timely, professional and safe manner. The key responsibilities include, but are not limited to:

- Ensuring all airport operations (landside, terminal, and airside) are conducted safely, efficiently and in full compliance with relevant regulatory requirements and standards.
- Conduct serviceability inspections and bird and wildlife management procedures as directed in the Aerodrome manual.
- Maintain aircraft movement areas including pavements, markers, markings and associated lightning.
- Provide first response to security or safety incidents including responding to an aviation emergency in accordance with the Aerodrome Emergency Procedures.
- Ensuring the airport facility is maintained and kept in fully compliant condition.
- Preparation of works plans and the coordination of airport staff or contractors / consultants required to complete works.
- Supervising ARO's and other Council staff when working airside at MSC's aerodromes.
- Preparing regular rosters in keeping with Councils rostering principles to ensure appropriate coverage for the aerodromes and adequate breaks for staff.
- Preparing and delivering monthly reports providing updates on safety, security, and the maintenance/operational budget.
- Perform the role of Chairperson at the Airports Working Group meetings.
- Ensure all equipment, tools and machinery are operated, maintained and stored safely, properly and securely.
- Using and maintaining the full suite of airport operational documents including but not limited to the Transport Security Program (TSP), Aerodrome Manual (AM), Risk Management Plan (RMP) and any agreed emergency procedures.
- Delivery of Airside Inductions for new staff or contractors requiring access to the airside at any of Councils aerodromes.
- Maintain the Visitors Identification Card (VIC) System and Vehicle, Plant and Equipment Airside Approvals Register,

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- Delivery of Airside Access and Driver training.
- Variable time frames during winter due to coincide with daylight hours.
- Adhere to Murweh Shire Council policies and procedures.
- Commitment to Work Health and Safety, Council's Code of Conduct and demonstrating appropriate behaviour for a public sector employee.
- Ensure that timesheets are being correctly completed daily.
- All overtime and TOIL is to be authorised by your supervisor.
- Employees may need to work additional hours to ensure the completion of a project or projects.
- Any other duties as directed that is not explicitly listed in this job description.

Physical Requirements

Physical Demand Category

☐ Sedentary Work

☐ Maybe required Light Duty – Frequent lifting/carrying of objects weighing up to 5kgs.

☐ Maybe required Medium Work – Frequent lifting/carrying of objects weighing up to 10kgs.

☒ Maybe required Heavy Work – Frequent lifting/carrying of objects weighing up to 16kgs.

Audio – Visual Demands

☒ Depth Perception ☒ Colour Discrimination ☒ Peripheral Vision ☒ Hearing

Specific Actions Required

This job may include

Standing/walking		Sitting		Driving	
☐	None	☐	None	☐	None
☐	Occasional	☐	Occasional	☐	Occasional
☐	1-4 hours	☐	1-4 hours	☐	1-4 hours
☒	4-6 hours	☒	4-6 hours	☒	4-6 hours
☐	6-8 hours	☐	6-8 hours	☐	6-8 hours

Work Environment

Attribute	Yes	No
Chemicals	☒	☐
Cold	☒	☐
Dampness	☒	☐
Heat/Humidity	☒	☐
Heights	☒	☐
Noise	☒	☐
Fumes/Gases	☒	☐

Repetitive Motions

☒ Simple Grasping ☒ Fine Manipulation ☒ Pushing & Pulling ☒ Finger Dexterity ☒ Foot Movement

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This Job Will Require

Manoeuvre	Frequent	Occasional	None
Bending	☒	☐	☐
Squatting	☒	☐	☐
Climbing	☒	☐	☐
Twisting	☒	☐	☐
Reaching	☒	☐	☐

Skills, Experience and Qualifications

Essential or relevant to your position:

- current `HR' Class Driver's licence
- Construction white card
- Aerodrome Reporting and Works Safety Officer Certificate (current within 2 years)
- VHF Aeronautical Radio Operators Certificate (AROC) of Competency.
- Firearms Licence issued under the *Queensland Weapons Act* 1990.
- Aviation Security Identification Card.
- Demonstrated time management and communication skills.
- Ability to work with and lead a small team.
- Sound literacy and numeracy skills.
- Knowledge of the legislative framework that an aerodrome operates under.

Desirable:

- Current First Aid Certificate
- Sound computer skills.

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Eligibility and Other Requirements

To be eligible for this position, the incumbent must be:

- legally entitled to work in Australia, including obtaining and retaining any necessary visas or residency status where applicable;
  Note: If you have a visa permitting you to work temporarily in Australia, you may be appointed to a temporary or casual position, provided the work complies with the conditions of your visa.
- medically fit and physically capable to meet the health requirements of the position and be prepared to complete a Medical Assessment in accordance with the "Fitness for Duty Policy";
- prepared, if required, to provide a positive Criminal History Check;
- willing to obtain a 'Suitability Card' to enable the incumbent to work with or supervise people less than eighteen (18) years of age if required;
- prepared to work flexible hours to meet the requirements of the position;
- in agreement with all other terms and conditions specified within the Contract of Employment;
- approved for employment by Human Resources following satisfactory qualification, reference and any other pre-employment checks as required for this position (applicable to new starters only).

Acknowledgment of Position Description

☐ I have received a copy of the relevant position description.

☐ I have read this position description, and I understand the duties, responsibilities and expectations.

☐ I understand that the position description outlines the general nature, function, and level of work being performed, rather than an exhaustive list of all duties, responsibilities, and skills needed for the role.

☐ I understand my duties may change on a temporary or regular basis according to the needs of the Council without it being specifically included in the position description.

☐ Before signing, I have discussed any relevant questions I have about the position. The listed skills and experience represent the minimum requirements for the position.

☐ I understand that I must possess the ability and/or aptitudes to perform each duty proficiently.

Employee Signature: Date:

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Employee Name: Director / Manager Signature: Date: Director/ Manager of Regulatory Services Name:

10.6 SEEKING APPROVAL - SEXUAL VIOLENCE AWARENESS MONTH

Author: **Chief Executive Officer**

Authoriser: **Chief Executive Officer**

RECOMMENDATION

That Council provides approval to Lifeline Darling Downs and South West Queensland Ltd for the placement of signs in the community in support of the Sexual Violence Awareness Month of October 2025

BACKGROUND

Lifeline Darling Downs and South West Queensland is seeking Council approval to place a display along Wills street in support of the Sexual Violence Awareness Month of October.

Lifeline Darling Downs and South West Queensland is looking to display blue pinwheels along the garden edge and additional signage in the public toilets – photos attached to explain the concept.

Lifeline Darling Downs and South West Queensland have given an undertaking to not block pathways or disrupt the plants in any gardens.

It is Lifeline Darling Downs and South West Queensland intent to bring awareness, acknowledge, and represent the victims of sexual violence, and are seeking the support of the Council enabling this project to proceed.

LINK TO CORPORATE PLAN

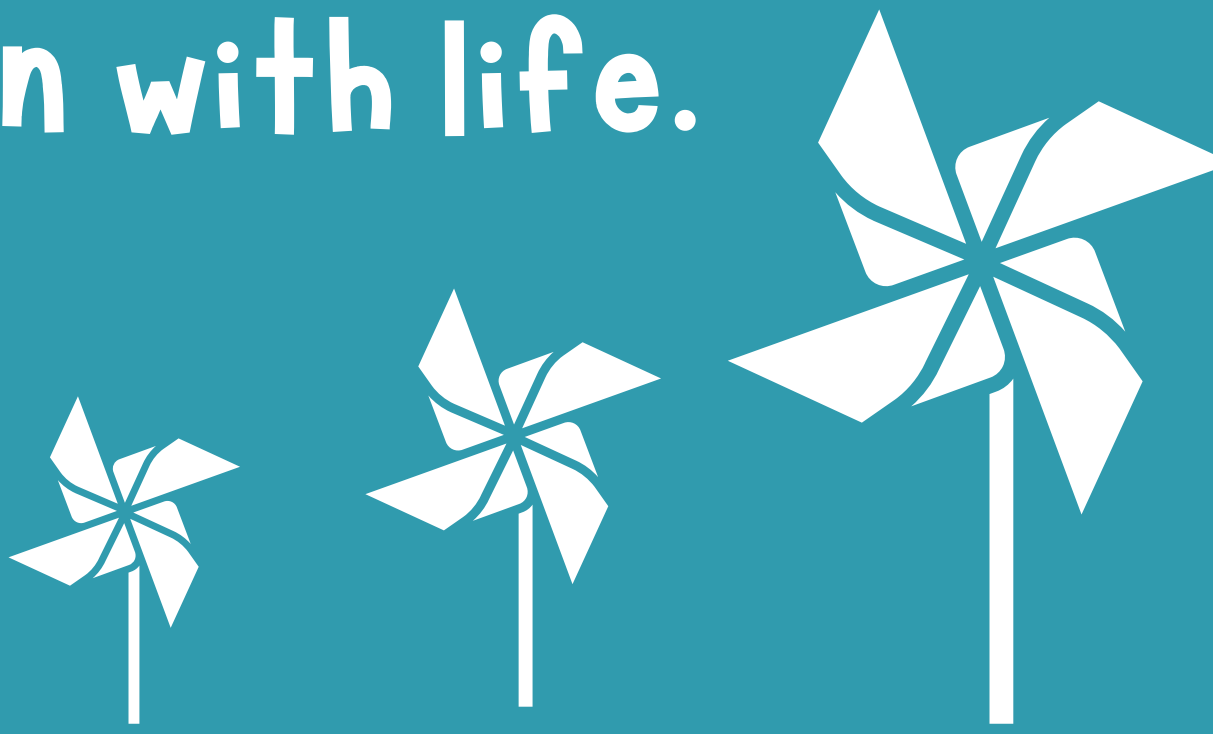
1.1.1 Council has in place strategic decision-making frameworks to identify, prioritise, and meet current and future needs .

1.2.1 Council has in place effective whole of community communication and engagement strategies

ATTACHMENTS

1. **Pinwheel corflute signs** ⇩
2. **Pinwheel Sign Example** ⇩
3. **SVA Month Toilet posters** ⇩

The silent survivors that keep moving on with life.



THIS DISPLAY IS AN ACKNOWLEDGEMENT AND REPRESENTATION OF PEOPLE WHO HAVE EXPERIENCE AND SUFFERED SEXUAL VIOLENCE IN SILENCE.

WE SEE YOU. WE BELIEVE YOU

Lifeline
DARLING DOWNS & SOUTH WEST QLD

Support is Available.

SELF HELP ADVICE

SCAN HERE

LOCAL SUPPORT

SCAN HERE

1800 737 732

24-HOUR SEXUAL ASSAULT AND DOMESTIC VIOLENCE SUPPORT

1300 991 443

Lifeline DARLING DOWNS & SOUTH WEST QLD


CASA VOLUNTEERS
CONTINUE TO
MAKE SURE
ABUSED &
NEGLECTED
CHILDREN DO NOT
FACE FOSTER CARE
OR THE COVID-19
CRISIS, ALONE.

You Deserve To Heal

Are these some of the questions you are facing after a sexual assault?

Can I receive support even if i don't want to report to police?
Yes, if you're 18 years and over.

Do I have to go to hospital?
No. Only if you want go.

If I go to hospital do I have to report?
No.

Can I receive support if historic event?
Yes.



What happens if I didn't say no when i wanted to?
This is sexual assault. Support is available.

Can I report if its not a recent event?
Yes.

What happens if I'm still in a relationships with a person who hurt/s me?
You can still receive support.

We understand each situation is different. There is no simple answer. Support is here to help your journey.

Lifeline
DARLING DOWNS & SOUTH WEST QLD

Online referral:
https://www.lifelinedarlingdowns.org.au/make-a-referral

1300 991 443 or 4688 3735

10.7 TOURISM REPORT - SEPTEMBER 2025

Author: **Tourism Manager**

Authoriser: **Chief Executive Officer**

RECOMMENDATION

That Council receives and notes the September 2025 Tourism Report.

BACKGROUND

Visitor Information Centres

Charleville Visitor Information Centre saw a 20.08% decrease in visitor numbers in August compared to the same period last year. Numbers indicate that we are past the peak of the season, with a 27.27% drop in visitation since July. This is on trend from previous years, as we start to see a decline from August with a small incline expected for the upcoming school holidays.

We are awaiting approval from TMR for a request for additional signage for the front of the Information Centre.

Morven Visitor Information Centre welcomed 614 visitors in August.

Augathella Visitor Centre saw 220 visitors through the door during August.

Transport

Queensland Rail Tickets: Charleville Visitor Information Centre booked for 8 people.

Greyhound Tickets: Charleville Visitor Information Centre booked for 6 people.

Rex Airline: Charleville Visitor Information Centre had 0 enquiries about air travel.

Charleville Cosmos Centre

Engagement with the tours and the Centre has been steady and equivalent to August in previous years. This is great to see as we approach our September school holidays, expecting another spike in visitor engagement before the season slows down.

Xzibit will be installing new exhibits and interactives at the Cosmos Centre between September 9th and September 16th. The Centre itself will remain closed during this time, with all other tours operating as normal. Staff will be stationed outside the front door to intercept any arriving guests. We will close around 5pm, and re-open 30 minutes before scheduled observatory sessions at night.

WWII Secret Base

It was a surprising month for the WWII Secret Base, being the busiest August we've had on record yet. Special thanks to the staff at the base for running extra tours where it is possible to accommodate the demand.

New Town History Tour

- Phase 1: Research and site identification underway
- Collaborating with Historic House for potential guided walkthroughs
- Waiting on bus procurement (insurance issues ruled out WWII truck option)

Charleville WWII History Book

- Partnership with author Peter Ingman – lead publisher of Avonmore Books
- Cost to us: Order of 200 books originally at $17.97 (less 40% trade discount) x 200 = $3,594.
- High guest demand, potential retail opportunities at other locations and marketing of the exhibit at other locations

Events:

Council-supported events for August included:

Humphrey the Bear production - 103 attendees.

Opera Queensland production - approximately 100 attendees.

Business Chamber Queensland's Recruitment and Retention Workshop - approximately 12 attendees.

Looking ahead at upcoming Council-supported events, tickets have gone on sale for Queensland Symphony Orchestra scheduled to perform on 6 November.

The Australian Caravan Club will be in Charleville from 10th / 11th October until 19th October. Expect 100 -150 vans through town.

As agreed in the August Council meeting, Justice of the Peace training is scheduled for 25th and 26th October.

Experience Charleville Website

The purpose of this report is to update and advise Council on the plans to transition the Experience Charleville website hosting and management to Granicus, aligning it with Council's existing web infrastructure under the LGAQ hosting arrangement.

The Experience Charleville website is currently hosted by Impart Media, who are a partner with Bookeasy - our current booking tool provider. We have previously identified that Bookeasy has limited functionality and is difficult to navigate, and we are already in the process of exploring alternative booking solutions so as to migrate when our current contract expires in August 2026.

We have recently been advised by Impart Media that the Experience Charleville website is running on an outdated version of Joomla and must be upgraded to Joomla 5 before the end of 2025 to ensure compatibility and security.

They have provided two options:

- Basic Upgrade – A temporary upgrade to keep the website operational, still with limited functionality: **$1,200**.
- Full Upgrade – A comprehensive upgrade and rebrand to ensure future viability: **$36,200**.

These quotes are attached. While the $1,200 'basic upgrade' may appear attractive as a short-term solution, it does not address the underlying issue. This option would only provide temporary functionality and the website would still require the full upgrade at a later date. The quote for the full upgrade with Impart Media is deemed excessive and unreasonable, further cementing our decision to move away from this service provider.

In contrast, Council's main website and the Cosmos Centre website are already hosted by Granicus under the LGAQ framework. Preliminary advice suggests that transitioning the Experience Charleville website into this arrangement would cost in the order of **$15,000** (formal quote from LGAQ pending).

It is recommended that Council transition the Experience Charleville website to Granicus via LGAQ hosting for the following reasons:

- Consistency and streamlined management: All Council-managed websites hosted under Granicus via LGAQ.
- Cost-efficiency: Avoids the prohibitive $36,200 Joomla upgrade quoted by Impart Media.
- Security and stability: Access to latest patches and proactive upgrades through Granicus.
- Future-proofing: Long-term compatibility with Council's digital systems.
- Simplified support: Single point of contact for hosting issues.

This project is currently unbudgeted for in the 2025/26 financial cycle, so it is our recommendation that an amount of $15 - $20k be added to the 2026/27 budget so that we are able to migrate the website and mitigate any risks of Council's ability to promote tourism, deliver online services, and remain visible on our digital platforms.

A formal cost proposal from Granicus (via LGAQ) is being sought. As stated, early advice suggests it will be broadly comparable to the estimated $15,000 cost and significantly lower than the $36,200 full Joomla upgrade.

We seek a resolution from Council to move forward with the basic upgrade offered by Impart Media as a short-term solution, and to support the budget allocation for the new financial year for the migration to Granicus.

Tourism Fees & Charges

At the February Council meeting, the following discount structure was presented:

- 10% discretionary discount as applied by coordinators
- 15% discount for school groups
- 20% discount for locals
- Free entry for local schools

At that time, there was no Tourism Manager in place to oversee, monitor, and assess the fees and charges framework. With strengthened budget oversight and a more strategic approach to revenue management, we are now recommending a simplified pricing model. Under this model:

- All groups (including schools), whether local or visiting, will be charged the standard entry fee. This approach has not been challenged previously, and the introduction of a group discount is not considered necessary.
- Local schools will no longer be listed as free, noting that in practice they have not previously received complimentary access and there is no expectation for free entry, outside of Council's generosity to offer it.
- Genuine requests for discounted rates may still be considered on a case-by-case basis, with approval to be granted only where there is a clear strategic or community benefit.

This change reflects a need to move away from automatically applying discounts and towards a more deliberate, financially responsible model. By streamlining our pricing structure, we can improve revenue outcomes, ensure consistency, and support smarter budget management.

We recommend that Council receives and endorses these fees and charges relating to groups and discounts which in summary will only include the 10% discretionary discount as applied by coordinators and the 20% discount for locals.

Outback Queensland Tourism Association (OQTA) Membership Renewal

It was agreed at the CEO Briefing in September that Council will renew its membership with OQTA for the 2025/2026 season. Accordingly, the OQTA report cards and partnership agreement have been included in this report for Council's consideration.

Nominations for the OQTA Management Committee

Council has received correspondence from the CEO regarding the current call for nominations to the Outback Queensland Tourism Association (OQTA) Management Committee.

The vacancy is for the South-West Sub-Region Representative.

To be eligible, nominees must:

- Be an individual financial member of OQTA as at 18 September 2025
- Be nominated and seconded by at least two financial members of the relevant sub-region (outside of the nominee's own organisation)
- Commit to a two-year term commencing from the date of the OQTA Annual General Meeting

Given the tight timeframe (nominations close 18 September 2025), Council is requested to discuss and agree on whether Murweh Shire Council wishes to put forward a nomination, and if so, to identify the nominated individual at today's meeting.

LINK TO CORPORATE PLAN

1.3.1 Council has in place operational systems and capacity to deliver strategic priorities and core operations.

ATTACHMENTS

1. **August Visitor Stats** ⇩
2. **Impart Media minor quote for Joomla 5 upgrade** ⇩
3. **Impart Media major quote for rebrand** ⇩
4. **OQTA Partnership Agreement** ⇩
5. **OQTA Report Card January 2025** ⇩
6. **OQTA Report Card July 2025** ⇩
7. **OQTA Flood Recovery Report Card 2025** ⇩
8. **Email from CEO re nominations for OQTA Management Committee** ⇩

AUG VISITOR NUMBER STATISTICS FOR TOURISM FACILITIES

Charleville VIC

Charleville VIC Walk in Stats													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
2023	677	656	1184	2947	4290	6582	6002	4646	4206	1665	695	411	33961
2024	525	506	1103	2537	3929	5213	6678	5024	4807	1924	687	527	33460
2025	644	536	704	1706	2762	4032	5325	4184					19893

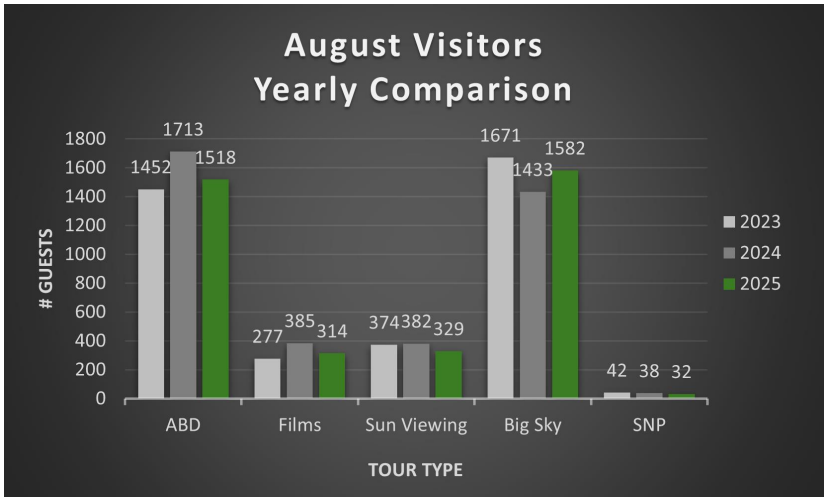
Charleville VIC Phone Stats													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
2023	159	206	314	488	800	1075	1010	709	666	454	238	147	6266
2024	271	242	383	747	631	1055	1263	1008	581	403	204	527	7315
2025	261	241	401	478	522	719	801	608					4031

Information Packs Sent Out													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
2023	4	8	6	3	7	6	2	1	0	2	0	0	39
2024	0	7	4	10	3	9	6	1	4	4	3	2	53
2025	4	4	8	3	6	7	3	5					40

Bilby Experience Pax													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
2023	76	105	288	1159	1442	2454	2144	1656	1730	543	180	0	11777
2024	10	51	342	845	1054	1832	2221	1838	1717	545	66	0	10521
2025	0	0	0	682	1040	1635	2304	1556					7217

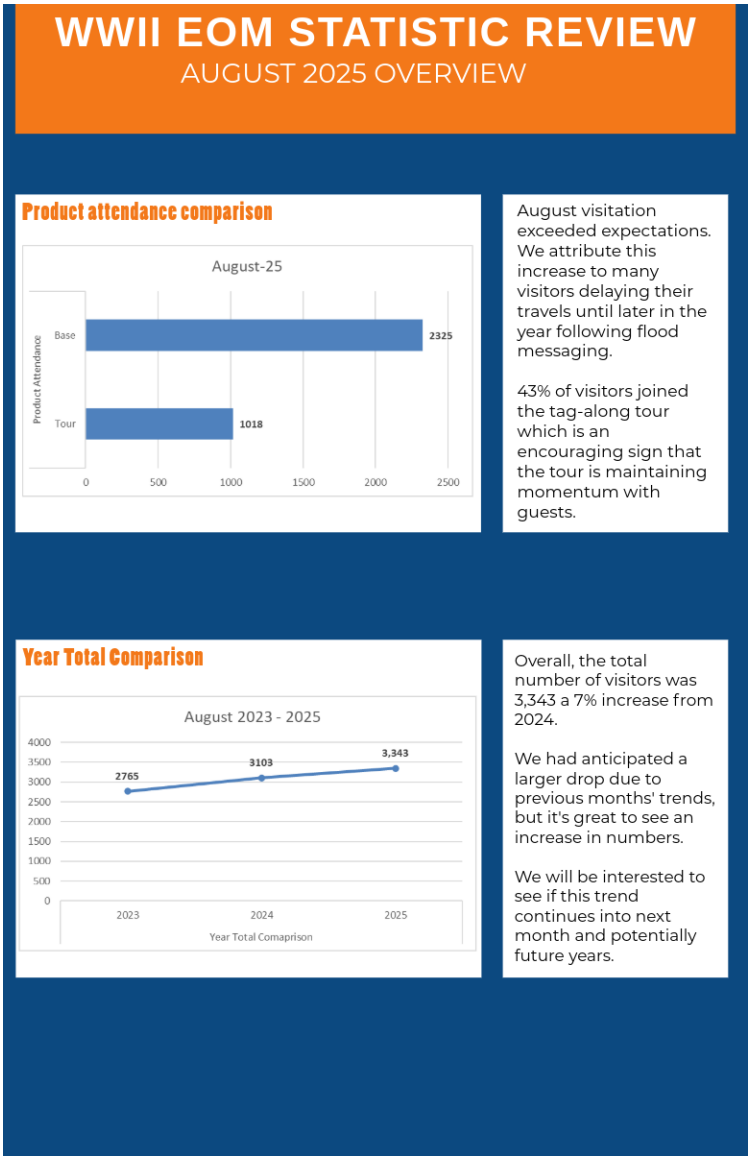
Bilby Experience Shows													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
2023	8	11	26	58	64	75	59	55	64	32	21	0	473
2024	3	6	29	51	49	47	71	68	65	40	W/Ts	0	429
2025	0	0	0	48	66	61	69	63					307

Charleville Cosmos Centre



"ABD" is Astronomy by Day - interactive exhibit | "Films" are the Planetarium movies | "Big Sky" is the Big Sky Observatory – our main night tour | "SNP" is the Small and Personal tour with the 30" telescope.

WWII Secret Base



QUOTATION

26 August 2025
V2.0

Key Contact	Robyn Richen
Title	Tourism Manager
Company	Murweh Shire Council
Email	robyn_richen@murweh.qld.gov.au
Subject	Joomla 5 Upgrade

QUOTED SERVICES

Work to be undertaken:	Cost (ex GST)

Joomla 5 CMS Upgrade
 	
• New Refreshed Admin dashboard and interface
• Enhanced Security
• Faster Performance
• Improved SEO features
• Improved Compatibility
• Front facing upgrades:
  ○ Upgraded booking gadget for Accom and Tours Operators
  ○ Improved date and guest picker
  ○ Product order > available first enhancement
• 45min training run-through included
• Ecommerce integration* (GTM & GA access required)
	$1,200.00

Total ex GST	$1,200.00

Please sign and return to Impart Media via support@impartmedia.com. Quote is valid for 14 days from the date of issue.

All payments should be made within 7 days of invoice or as agreed in the contract.
We assume that a milestone has been completed and accepted if no relevant correspondence has been received within 7 days of milestone completion.

APPROVAL

I warrant that I have read and understood the items outlined above and I accept this quote:

Name:

Date:

Signed:

Confidentiality & Copyright
The information in this proposal is supplied as 'commercial in confidence' and may not be disclosed to any third party without the express permission, in writing, from Tourism Holdings. Tourism Holdings Pty ltd lays claim to the intellectual property on all original material in this document and therefore reserves its copyright.

By signing this document, I warrant that I am authorised to make the financial and legally binding commitments outlined in this document on behalf of the Company named above.

udget Estimate - Standard Template

TEM	PRICE	UNIT	QTY	SUB TOTAL (ex GST)
emplate website development	$25,000	/site	1	$25,000
AWS cloud hosting/SSL cert*	$1,200	/year	Ongoing	$1,200
ubtotal (ex GST)***				$26,200

udget Estimate - Premium Template

TEM	PRICE	UNIT	QTY	SUB TOTAL (ex GST)
emium website development	$35,000	/site	1	$35,000
NS cloud hosting/SSL cert*	$1,200	/year	Ongoing	$1,200
ubtotal (ex GST)***				$36,200

ular backups and software updates included, charged annually from the first site launch anniversary
uote valid for 45 days. Not inclusive of 3rd party integrations
alent of 4 hours training included throughout implementation

Ongoing Maintenance

SUPPORT PACKAGES	COST (ex GST)
10 hours prepaid support (included on Premium template)	$1,700
5 Hours prepaid support	$1,000
Casual plan (hourly – minimum 2 hours)	$240

CUSTOM INTEGRATIONS/DEVELOPMENTS	COST (ex GST)
Hourly – minimum 2 hours	$240
Daily – equivalent of 7.5 hours	$1,500
Fixed Prices - After consultation of requirements, a mutually agreed fixed price can be arranged	POA

FEE COMPONENTS	Due

Initial Payment 60% – Upon agreement signing

Second Payment 30% – Upon design sign-off

Final Payment 10% – Upon site sign-off OR at 12 months after agreement signing (whichever comes first)

Impart Media Website Agreement example - commercial in confide

Outback Queensland Tourism Assoc & Murweh Shire Council

Partnership Agreement

1 July 2025 – 30 June 2026

Overview

The partnership between Outback Queensland Tourism Association (OQTA) and Murweh Shire Council supports the growth of the region's visitor economy through destination marketing, content creation, industry development and advocacy. It reflects a shared commitment to increasing visitation, improving tourism capability, and positioning Murweh Shire as a key part of the Outback Queensland tourism landscape.

Under this agreement, Murweh Shire Council gains access to regional marketing campaigns, tourism data and insights, trade development support, and a strong advocacy voice at state and federal levels. The partnership also facilitates collaborative media activity, shared content assets, and tailored support for operators and council-led initiatives.

Key Benefits

Tourism Advocacy

OQTA provides a strong, unified voice for Outback tourism, ensuring Murweh Shire Council's interests are represented at state and federal levels. Advocacy focuses on practical issues like transport access, regional flight pricing, infrastructure, and digital connectivity. OQTA also offers timely support during economic shifts, natural disasters or policy changes, and can assist with letters of support for funding and development proposals. Murweh Shire also receive voting rights at OQTA's Annual General Meeting.

Marketing & Promotion

Murweh Shire will be included in OQTA's high-impact marketing targeting drive travellers across Queensland and interstate. This includes:

- A minimum of five tailored social media posts (valued at $1,250), shared with over 129,000 followers on Facebook and 60,000 on Instagram
- Inclusion in the OQTA consumer eNewsletter, reaching over 68,000 engaged subscribers
- Editorial coverage in the 2025 Outback Queensland Traveller's Guide (valued at $6,000)
- Ongoing promotion of Murweh region attractions, events, and drive experiences on the OQTA website, which attracts over 1.1 million visitors annually.
- Access to OQTA's professional image and video library for council and operator use

Content & Media Collaboration

OQTA works with Murweh Shire to deliver content through media campaigns and hosted famils with journalists and content creators. Council can nominate regional stories, operators or themes, and both parties will share video, photography, blogs and social posts to ensure consistent messaging and broader reach.

Trade, Industry Development & Workforce Support

OQTA helps Murweh Shire operators become trade-ready and connect with both domestic and international travel trade markets. This includes tailored mentoring, assistance with creating rate sheets and promotional materials, and the opportunity for inclusion in the 2025/26 Trade Toolkit, subject to funding. Eligible council-run ATDW products automatically receive five points towards the Best of Queensland Experiences Program, boosting their profile within the industry.

Data & Insights

Through its partnership with Localis, OQTA provides Murweh Shire Council with visitation data on visitor movement, profiles, and regional trends. Custom data sets are available for purchase, and OQTA offers support in interpreting this information to guide planning and decision-making.

Denise Brown CEO | Outback Queensland Tourism Assoc	Name Murweh Shire Council

Outback Queensland
Live Australia's story

REPORT CARD
January 2025

FOR JULY-DECEMEBER 2024

MEDIA & MARKETING SUCCESS



Denise Cullen Famil

Freelance travel writer Denise Cullen visited the Outback in November 2024, working with Paroo, Quilpie, Balonne and Maranoa Councils, and local operators, to showcase the South West Queensland region and the Wellness Way hot springs trail. Key experiences included Sandytown River Cruises, Riversands Wines, Cunnamulla Hot Springs, Toogunna Plains, The Lake, Eromanga Natural History Museum and Mitchell's Great Artesian Spa. So far this has resulted in two articles in *The Australian Travel + Luxury*, and a six-page feature in *The Wanderer* magazine.

BRIAR JENSEN FAMIL

Freelance writer Briar Jensen also visited the Outback in November 2024 to write an article about the Wellness Way (South West section) for the NRMA's *Open Road* magazine and Explore. Briar visited St George, Cunnamulla, Eulo, Thargomindah, Eromanga, Quilpie, Charleville and Mitchell. OQTA thanks partner Councils for their great support of this famil.

Matilda Way Holiday Competition



OQTA launched a giveaway competition to promote the Matilda Way in the lead up to the Paris Olympics. More than 3,000 entrants vied for Matilda Way experiences and attractions worth over $1,000, along with 22 exclusive Tambo Teddies, each embroidered with the number of a Matildas soccer team player on their paw.

A special shout out to the Matilda Way and sponsors for supporting this competition.

PR Agent – Contract Confirmed

After an extensive recruitment phase, OQTA is pleased to confirm the appointment of Amanda Munn from Lingo PR as the new PR contractor for the 2025 season. Amanda's appointment will begin in early 2025.

Newsletters

892 INDUSTRY SUBSCRIBERS

60,362 CONSUMER SUBSCRIBERS

14,113 TRAVELLER'S GUIDES DISTRIBUTED



Bookeasy Online Bookings

OQTA partnered with Bookeasy in November to offer exclusive online travel booking opportunities for members on the OQTA website. Bookeasy connects with all major channel managers and tour management systems, allowing members who opt in to increase their brand visibility and receive instant bookings via outbackqueensland.com.au



OQTA Co-op Marketing Opportunities

OQTA launched a co-operative marketing campaign in September, offering year-round and cost-effective marketing opportunities to suit all Outback operators, events, and Councils. In addition, a special Drive co-operative prospectus was distributed to all the Drive Highways and relevant Councils in late 2024.

Outback Online Shop

We unveiled a new online shop on the OQTA website in December as part of a pilot program to boost online sales for Outback businesses and enhance the overall consumer experience. The program is available exclusively for OQTA members that sell online merchandise, products and gift vouchers.



Drive North West Queensland Campaign Launch

OQTA CEO Denise Brown and Chair Natalie Gardner were in Mount Isa in August to help launch Tourism and Events Queensland's Drive North West Queensland holiday campaign. Targeting seasoned travellers in NSW, Victoria and Queensland via social media, digital platforms, radio and print media, the campaign was funded through the State Government's Regional Economic Futures Fund.

Website

542,929 PAGE VIEWS

331,784 SESSIONS

5,624 ATDW OPERATOR LEADS

Top Keywords MAP OF QUEENSLAND, JULIA CREEK, DINOSAUR TRAIL QLD, LONGREACH, ROMA, THINGS TO DO IN CHARLEVILLE, THINGS TO DO IN LONGREACH, BARCALDINE, CUNNAMULLA, CHARLEVILLE



Outback on show in Melbourne

OQTA participated in the National 4x4 Outdoor Show in Melbourne in August under the Drive Queensland banner – 500 Outback Queensland Traveller's Guide were distributed over the three days.



Outback Queensland Traveller's Guide

2,482 PAGE VIEWS

608 DOWNLOADS



Wellness Way Trail Map

23,216 PAGE VIEWS

2,532 DOWNLOADS

SOCIAL MEDIA SUCCESS

Instagram

59,135 NUMBER OF FOLLOWERS

50.2% PERCENTAGE GROWTH*

45,654 ENGAGEMENT

630,252 REACH

890,142 IMPRESSIONS

986,808 VIDEO VIEWS

TOP POST *November 2024*



14,120 INTERACTIONS
10,259 ACCOUNTS REACHED
10,717 IMPRESSIONS

TOP VIDEO *November 2024*



30,030 PLAYS
1,034 INTERACTIONS
21,829 ACCOUNTS

Facebook

125,535 NUMBER OF FOLLOWERS

47% PERCENTAGE GROWTH *

212,478 ENGAGEMENT

3,042,644 REACH

2,055,687 VIDEO VIEWS

TOP POST *September 2024*



218,565 PEOPLE REACHED
1,324 ENGAGEMENT

TOP VIDEO *December 2024*



285,916 PLAYS
3,668 ENGAGEMENT

* since April 2020

REPORT CARD *January 2025*

INDUSTRY DEVELOPMENT & ADVOCACY

Social Media Webinars

We hosted three social media webinars in October, designed to enhance Outback operators' online presence and boost business through strategic social media practices. Free for OQTA members, the webinars offered practical tips to optimise campaigns and create engaging content to drive traffic and bookings.

OQTA AGM



OQTA held its Annual General Meeting in October, with more than 50 members attending in person and online. Natalie Gardner was re-appointed Chair, with Murweh Mayor Shaun (Zoro) Radnedge taking on the Deputy Chair role. We also welcomed new North West Region representative Michelle Valinoti and Winton Shire Mayor Cathy White, who joins the board as the new RAPAD-appointed representative. We extend our thanks to outgoing board members Cr Andrew Martin and Gary Murray for their invaluable contributions over the years.

Outback Queensland Welcomes You Program

We rolled out the Queensland Welcomes You initiative for Outback Queensland in November - a five-module online learning program created to enhance visitor experiences across the region. The program is funded by the Queensland Government and delivered by the Queensland Regional Tourism Network.

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FORMAL LETTERS OF SUPPORT, INVITATIONS AND ADVOCACY

Trip to Diamantina and Boulia

The OQTA team visited the Far West region in December, meeting with Diamantina Shire Mayor Francis Murray, Boulia Shire Mayor Eric Britton and senior Council officers and tourism teams. We also connected with operators including Ben from the Birdsville Hotel, Shelley from the Boulia Camel Races, and Karen from the Boulia Min Min Encounter. Partnering with Racheal from Tourism and Events Queensland, we emphasised the vital role events play in building itineraries and driving visitation throughout the Outback Queensland tourism season.



Diamantina Events Strategy

OQTA CEO Denise Brown worked with Diamantina Shire and Big Red Bash founder Greg Donovan to formulate an events strategy for the region, following the decision to rest the Big Red Bash in 2025. Two John Williamson concerts will be held on Big Red in July 2025 and Diamantina Shire has partnered with OQTA and other regions to create the Outback Camel Trail. The events aim to promote regional dispersal over an extended number of weeks and support circular itinerary planning for the 2025 season.



Free Agritourism Masterclass workshops

AGRI WEBINAR & WORKSHOPS

OQTA's Kelly Hensley and Sparrowly Group's Giovanna Lever hit the road in August to deliver free Agritourism Masterclass workshops in Charleville, Cunnamulla, Longreach, and Biloela. The in-region workshops followed an Agritourism 101 webinar held in July.

A key action of the Outback Queensland Agritourism Accelerator Project, the workshops aimed to help primary producers diversify their operations and create sustainable, high-quality, and distinctive agritourism experiences.

QRTN Executive

As a member of the executive committee of the Queensland Regional Tourism Network (QRTN), OQTA CEO Denise Brown has been working to elevate key priorities for the tourism industry, in the lead up the state and federal government elections. Increased investment in destination marketing along with a new product and industry development fund to drive innovation and growth are just some of the priorities being advocated.



Destination 2045 Workshop, Mount Isa

Outback Queensland had the privilege of welcoming Queensland Tourism Minister Andrew Powell to Mount Isa in December for the state's first Destination 2045 consultation workshop. More than 50 industry and community stakeholders attended the workshop to share their insights and shape Queensland's new 20-year tourism strategy.

SOUTHERN OUTBACK FAMIL

OQTA was thrilled to host six influential travel buyers on a familiarisation tour of South West Queensland in October, with the support of Quilpie, Murweh and Paroo Shire Councils. Designed to expand the product options for inbound tour operators and wholesalers, the itinerary featured a range of experiences and attractions across the three shires.



Outback Trade Ready Program

OQTA's Amanda Kruse attended ATEC Meeting Place in October to raise the profile of Outback Queensland with key travel buyers. Amanda met with 24 inbound tour operators (ITOs), online travel agents, domestic wholesalers and national tour companies in a series of one-on-one meetings designed to ensure Outback Queensland is included in more programs and itineraries.

Trade Ready Mentoring

Amanda has also conducted **training webinars** with key ITO wholesale and retail reservations sales agents, and ITO and wholesale product managers, to pitch Outback Queensland products and experiences.

QMF Panel

OQTA CEO Denise Brown was a panel presenter at the QLD Music Trails Stakeholder Event in November. The panel explored the power of partnerships and the potential for regional music events to inspire and grow tourism.



OQTA's Natalie, Shaun and DD with TEQ Chair Grant Hunt at Destination Q

REPRESENTATIONS AND DELEGATIONS

- ATEC Meeting Place, Gold Coast
- ART Conference, Mackay
- DTIS Tourism Innovation Forum
- Mount Isa Mines Rodeo
- QRTN Executive
- New Ways of Working Tourism Review – Consultation session
- TEQ South West Dino Famil – Quilpie & Eromanga
- TEQ Central West Dino Famil – Longreach, Muttaburra & Winton
- North West Minerals Province Stakeholder Advisory Committee
- WQAC Assembly, Mount Isa
- TEQ Strategic Update, Brisbane
- QDEP Events Strategy and QDEP Review Consultation
- QTIC World Tourism Day
- Meeting with Qantas Senior Executives – Qantas Founders Museum
- QTIC AGM
- Friends of RAPAD
- Meeting with Assistant Ministers Sean Dillon MP and Bree James MP
- Future Brisbane 2024
- MITEZ General Meeting
- Destination IQ
- Destination Q
- Presentation to Flinders Shire Council Meeting
- Destination 2045 Consultation, Mount Isa

QLD TOURISM AWARDS

CONGRATULATIONS TO ALL OUR OUTBACK QUEENSLAND WINNERS AT THE 2024 QUEENSLAND TOURISM INDUSTRY COUNCIL QUEENSLAND TOURISM AWARDS!

Mitchell Grass Retreat
Unique Accommodation

Fun Over 50 Holidays
Tour and Transport Operators



Quilpie Visitor Information Centre, Museum and Gallery
Visitor Information Services

Big Red Bash
Festivals & Events

Silver Winners

Outback Queensland Masters
Festivals & Events

Western Queensland Spirit
Tourism Wineries, Distilleries & Breweries

Cobbold Gorge Tours
Tourist Attractions

St George Region
Tourism Marketing & Campaigns

Fun Over 50 Holidays
Ecotourism

Bronze Winner

WWII Secret Base & Tour
Cultural Tourism

Outback Queensland
Live Australia's story

REPORT CARD
July 2025

FOR JANUARY-JUNE 2025

MEDIA & MARKETING SUCCESS

1,459
NUMBER OF STORIES

35 million
PEOPLE REACHED

$3,117,007
PUBLICITY VALUE



OQTA and PR partner Lingo PR has spearheaded a comprehensive media and PR campaign following the Outback Flood Event in March. With funding support from the Queensland Department of Tourism and Tourism and Events Queensland (TEQ), we have been able to achieve national coverage for the region across TV, print, broadcast and digital platforms. Please refer to our Flood Recovery Report Card (Part A) for details.

We continue to reach out to key travel writers and outlets and actively support media famils. We were excited to support freelance writer Denise Cullen's visit to Longreach in February to showcase new attractions including Darr River Station, Longreach Birding Tours, Golden West Tours, and the new Carbon Dating exhibition at Qantas Founders Museum. Special thanks to hosts Longreach Regional Council and operators including Mitchell Grass Retreat, Saltbush Retreat, and Queensland Rail. Denise's articles appeared in *The Australian's Travel + Luxury* on 22 March and 3 May, as well as *The Australian* on 7 May.

OQTA Co-op Marketing Activities

OQTA launched a $30,000 co-operative marketing campaign, timed to coincide with our Season Launch, including LiSTNR radio ads, digital ad and content packages, PR and Queensland.com featured deals and RACQ print and newsletter activities.



OQTA Chair Natalie Gardner and CEO Denise Brown with LGAQ CEO Alison Smith

2025 SEASON LAUNCH

The all-new 2025 Outback Queensland Traveller's Guide was unveiled at our Season Launch event at Lefty's Music Hall in March. The event was attended by more than 90 Outback operators, industry partners and media. The guide features sections on all regions of the Outback, including our 19 Councils, along with operator ads, Drive itineraries, events listing guide, general visitor information and the ever-popular A3 size Queensland map.



Win an Outback Holiday Competition

This year's Win a Holiday competition offered three holiday vouchers to visit the Outback, valued at $5,000. A record 20,828 people entered to win the annual competition, significantly boosting our consumer database. The campaign was promoted via RACQ's *The Road Ahead* magazine and a targeted social and digital media campaign.

OQTA Website Deals

OQTA has launched a new initiative to feature ATDW-loaded deals on Outbackqueensland.com. Operators are able to load up to three deals on ATDW, which will also appear on Queensland.com, extending the reach of these special offers.

Website

553,561 PAGE VIEWS

306,111 SESSIONS

6,123 ATDW OPERATOR LEADS

Top Keywords

QUEENSLAND MAP, JULIA CREEK, DINOSAUR TRAIL QLD, LONGREACH, CUNNAMULLA, BARCALDINE, MAP OF QUEENSLAND, OUTBACK QUEENSLAND, CHARLEVILLE, BIRDSVILLE

Newsletters

64,115 CONSUMER SUBSCRIBERS

870 INDUSTRY SUBSCRIBERS

OQTA REPRESENTATION AT CONSUMER SHOWS

7–9 FEB	Let's Go Gold Coast Caravan & Outdoor Expo
19–23 FEB	Victorian Caravan & Touring Supershow (Melbourne)
26 FEB – 2 MAR	Let's Go SA Caravan Camping & Outdoor Show (Adelaide)
29 APR – 4 MAY	Sydney Caravan Camping Holiday Supershow
9–11 MAY	Cairns Expo
16–18 MAY	Townsville Expo
23–25 MAY	Mackay Expo
4–8 JUN	Let's Go Queensland Caravan & Camping Supershow (Brisbane)



Outback Queensland Traveller's Guide

50,000 COPIES PRINTED

3,264 PAGE VIEWS

879 DOWNLOADS

Wellness Way Trail Map

17,050 PAGE VIEWS

1,877 DOWNLOADS

SOCIAL MEDIA SUCCESS

Instagram

60,282 NUMBER OF FOLLOWERS

53% PERCENTAGE GROWTH*

44,116 ENGAGEMENT

729,406 REACH

1,079,834 IMPRESSIONS

1,222,034 VIDEO VIEWS

TOP POST *January 2025*



957 INTERACTIONS
10,319 ACCOUNTS REACHED
12,236 IMPRESSIONS

TOP VIDEO *March 2025*



78,022 PLAYS
2,887 INTERACTIONS
56,987 ACCOUNTS

Facebook

129,343 NUMBER OF FOLLOWERS

51% PERCENTAGE GROWTH *

294,414 ENGAGEMENT

4,849,979 REACH

6,592,947 VIDEO VIEWS

TOP POST *January 2025*



457,427 PEOPLE REACHED
4,252 ENGAGEMENT

TOP VIDEO *June 2025*



129,348 PLAYS
2,897 ENGAGEMENT

* since April 2020

TRADE SUCCESS

Trade Ready Mentoring

OQTA secured travel trade expert Amanda Kruse to extend the Trade Mentoring Program for Outback Queensland members into 2025. Amanda delivered tailormade mentoring for eight operators including assistance with developing trade-ready promotional materials and creating rate sheets for the 2026/27 season and inbound tour operator (ITOs) contracts. Operators were also supported to craft a variety of trade-ready self-drive itineraries and packages across Outback Queensland for presentation at 2025 trade events.

Trade Ready Training Webinars

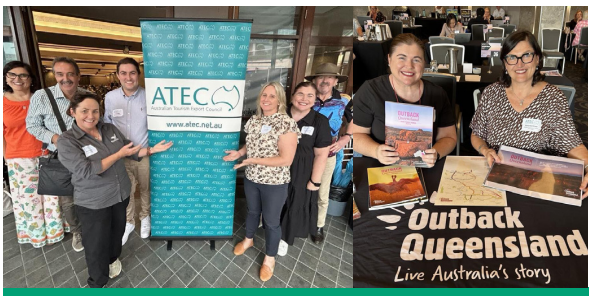
OQTA facilitated training webinars for key ITO wholesale and retail reservation sales agents, along with ITO and wholesale product managers, to promote Outback Queensland products and experiences. Trade Ready operators from the mentoring program were also invited to present during these webinars, highlighting the expanding range of trade-ready products now available.

European Wholesalers Famil

OQTA supported a select group of European wholesale agents, who already sell extended self-drive itineraries in Australia, to experience Outback Queensland's South West and Central West regions first hand in April. With support from TEQ, the pre-ATE25 famil aimed to enhance agents' product knowledge and explore options for international self-drive itineraries that link Outback Queensland with their existing beach and reef coastal offerings.

ATE25 Media Famil

OQTA worked with TEQ and Tourism Australia to showcase Charleville's signature tourism experiences and wellness products in Eulo and Cunnamulla on an ATE25 famil for international media. TEQ staff attended the famil alongside media from the UK and Switzerland.



ATEC Queensland New Product Showcase

OQTA's Kelly Hensley and Amanda Kruse travelled to Sydney in March to participate in the ATEC Queensland New Product Showcase, accompanied by eight Outback Queensland tourism operators. Kelly and Amanda also attended the ATEC TEQ Queensland Business to Business Showcase to represent the entire destination and present the new trade-ready itineraries.

The Outback Queensland team met with 38 ITOs, online travel agents, domestic wholesalers, and national tour companies in a series of one-on-one meetings aimed at ensuring Outback Queensland's inclusion in more programs and itineraries. Thanks to TEQ for sponsoring the following tour operators' registrations to attend:

- Qantas Founders Museum
- Saltbush Retreat
- Outback Pioneers
- Boobook Explore
- Western Queensland Spirit
- Experience Charleville
- Outback at Isa
- Cobbold Gorge



Queensland Premier David Crisafulli, Tourism Minister Andrew Powell and Assistant Minister Bree James with the OQTA team

ATE25 BRISBANE

The vibrant spirit of Outback Queensland was on full display in Brisbane at the 2025 Australian Tourism Exchange (ATE) in May. Australia's premier annual tourism trade event brought together over 1,600 Australian tourism operators and more than 700 buyers from 31 different countries.

OQTA was thrilled to have Outback operators actively participate in the international promotion of the destination and attend ATE independently for the first time, with support from TEQ. Outback Queensland featured five booths representing the following participating businesses:

- Boobook Explore
- Maranoa Regional Council
- Western Queensland Spirit
- Qantas Founders Museum
- Australian Stockman's Hall of Fame
- Outback Aussie Tours
- Saltbush Retreat
- Outback Pioneers
- Experience Charleville
- Cobbold Gorge
- Dinoasaur Experiences Australia
- Anita Clark Tourism including Mitchell Grass Retreat, Rangelands, Red Dirt Tours, Toogunna Plains and Eromanga Natural History Museum

Outback at Isa's Martin Turner and Nikiya Kynuna also met with key distribution and Indigenous tourism contacts from Tourism Australia, TEQ and the Australian Tourism Export Council, as part of a guided Indigenous ATE walkthrough.

Outback luxury in the spotlight

Outback Queensland was thrilled to host Flight Centre Travel Group's Luxury Brand House, The Luxury Travel Collection, in Longreach in March.

The Outback Soiree saw 80 global business owners travel via private jet to experience a specially curated itinerary showcasing the region's bespoke luxury experiences, world-class museums and authentic Outback hospitality.

Congratulations to our operators for championing our region so beautifully and special thanks to Katie Stenzel from Opera Queensland for her breathtaking performance of Waltzing Matilda on the wing of the legendary Boeing 747 at the Qantas Founders Museum.



INDUSTRY DEVELOPMENT AND ADVOCACY

TEQ Global Market Briefings

OQTA joined TEQ's Global Market Briefings in March to gain valuable insights into international marketing strategies across major source markets, including New Zealand, the UK, Europe, and North America and Eastern Markets.

MURWEH MINGLE

OQTA's Kelly travelled to Charleville in February to present to tourism operators from Charleville, Morven, and Augathella. A big thank you to Murweh Shire Council for the invitation to present on all things OQTA - who we are, what we do, and how we support tourism in the region.



Outback Queensland Education Experience Program

OQTA has lobbied the Queensland Government to extend the Outback Queensland Education Experience Program beyond its current term and expand eligible destinations to include Maranoa and Balonne Council areas.

RTO Forum and Destination Australia

OQTA's Denise and Kelly attended the RTO Forum and Destination Australia in Sydney in March, connecting with tourism leaders from across the country to discuss the future of Australia's visitor economy. Denise was a panel presenter at the national RTO Forum, reinforcing the vital role of strong regional partnerships in driving sustainable growth.

Congratulations to Hughenden

For taking out bronze in the Top Tiny Town category at the 2025 Queensland Top Tourism Town Awards.



Outback to the City

Outback operators from across the region pitched their products directly to key TEQ and departmental staff at the Outback to the City event in March, highlighting some of the incredible experiences on offer in Outback Queensland in 2025. The event also featured an overview of the Queensland Brand and Drive Market, followed by roundtable discussions on key topics including consumer PR, media and trade famils, ATDW and holiday deals, and strategies for leveraging events. Huge thanks to TEQ for hosting this signature event.

Destination 2045 Consultation

Outback Queensland was delighted to welcome Queensland Tourism Minister Andrew Powell and Assistant Tourism Minister Bree James to the three Outback consultation workshops for Queensland's new 20-year tourism strategy. A heartfelt thank you to the 200+ industry and community stakeholders who were able to join us for these important discussions and help shape OQTA's whole of region submission to the Queensland Department of Tourism.

AUSTRALIAN TOURISM AWARDS

Huge congratulations to our Outback Queensland winners at the 2024 Australian Tourism Awards:

- FUN OVER 50 HOLIDAYS – Gold in Tour & Transport Operators
- BIG RED BASH – Gold in Festivals & Events
- VISIT QUILPIE SHIRE – Silver in Visitor Information Services
- MITCHELL GRASS RETREAT – Finalist in Unique Accommodation



OQTA at Destination Australia, Festival of Outback Opera

REPRESENTATIONS AND DELEGATIONS

- Destination 2045 – Longreach and Roma Workshops
- TEQ Global Market Briefing
- TEQ RTO Business Planning Day
- Outback Qld Welcomes You Virtual Workshop
- Murweh Mingle
- ATEC New Product Showcase
- Flight Centre Famil
- QRTN Industry Collab
- RTO Forum, Sydney
- Destination Australia, Sydney
- QTIC Tourism Leaders Breakfast
- Outback to the City, Brisbane
- Outback Tourism Disaster Network Meeting
- Increasing Tourism for the Australian Fossil Mammal Sites Forum
- Winton 150 Celebrations
- Roma's Easter in the Country
- Outback Music Trails, Roma
- Outback Sounds, Charleville
- Queensland Tourism Futures
- SWQROC Tourism Recovery Information Session
- ATE25
- Festival of Outback Opera
- Longreach Stakeholder Meeting
- Mount Isa Destination IQ
- Brisbane 2032 Vision Statement Workshop – presenting ideas for Outback representation
- Destination 2045 Tourism Plan Launch
- Adventure Way Promotions Group
- All Roads to Mount Isa Tourism Event
- ATDW Webinar
- 2025 Top Tourism Town Awards
- Helloworld Agent Training Webinar

Outback Queensland
Live Australia's story

FLOOD RECOVERY
Report Card
PART A (April to June 2025)

CAMPAIGN OVERVIEW:

As part of Outback Queensland's Flood Recovery program, OQTA has committed to delivering a two-phase marketing program with the support of Tourism and Events Queensland (TEQ). Phase one of this program has been delivered between April and June 2025.

Phase two will be delivered from July to December 2025. This report card provides a summary of deliverables and outcomes for Phase 1 of the Flood Recovery program.

CAMPAIGN CHANNELS

- FAMILS AND MEDIA
- BROADCAST VIDEO ON DEMAND (BVOD)
- NATIVE STORIES
- EMAIL MARKETING
- PAID SOCIAL MEDIA MARKETING
- TRADE TACTICAL

FAMILS AND PR

OQTA has engaged heavily with media to generate a series of positive stories around flood recovery and inviting visitors to the region. This includes:

- Coordinated ABC Brisbane and Channel 7 Brisbane to attend Winton for the town's 150 Year Celebrations
- Bringing Channel 10 and Channel 7 Weekender to Quilpie, Charleville and Eromanga for a series of 16 crosses and stories
- CEO Denise Brown conducted over 32 radio and tv interviews during the first two weeks of flood recovery
- Bringing Channel 7 Weekender to Longreach for a number of flood recovery segments
- Engagement with 277 journalists nationally to distribute our media kit and pitch ongoing stories
- Securing national breakfast show crosses on Sunrise and Weekend Today for Thargomindah's Shearers Shindig
- Bringing Channel 10 and Channel 7 Weekender to Blackall in August

Highlights include:

- National breakfast show crosses on Sunrise and Weekend Today for Thargomindah's Shearers Shindig
- Multiple stories on Winton, Eromanga, Charleville and Quilpie across Channel 7, Channel 10 and Queensland Weekender
- State wide coverage for our Outback is Open story
- National coverage for our Outback in Bloom story
- Charleville listed in The Australian Women's Weekly's list of Top Australian Towns

sunrise



Today

1,459 OQTA GENERATED MEDIA STORIES FROM APRIL TO JUNE

MEDIA STORIES REACHED MORE THAN **35,155,038** PEOPLE

OVER **$3,117,007** IN MEDIA VALUE

MARKETING CAMPAIGNS

THE OUTBACK IS OPEN - COME & SAY G'DAY

As an immediate response to the flood crisis, OQTA deployed an Outback Is Open – Come & Say G'Day campaign. This involved:

- Extensive PR around the Outback is Open message
- Two native Escape stories amplified through the Newscorp network
- Display advertising on Escape
- Full page ad in the RACQ Road Ahead
- Courier Mail double page wrap in the Magic Round print feature
- Full page advertisements in regional Newscorp papers
- 3 native content stories on the RACQ Road Ahead website
- 3 x inclusions in the RACQ's Road Trip EDM (reaching 57,000 subscribers)
- Paid video campaigns through OQTA social channels



CAMPAIGN VIDEO HAS BEEN PLAYED **515,020** TIMES



10,202
VIEWS OF THE OUTBACK IS OPEN LANDING PAGE

35.4%
EMAIL OPEN RATE

1,267,775
IMPRESSIONS OF ESCAPE NETWORK DISPLAY ADS

20,383
TIMES ESCAPE STORY WAS VIEWED

BVOD

Our Outback is Open Campaign video was streamed across On Demand Channels including Nine Now, Seven Plus, Foxtel, Kayo and more.

These ads targeted interest-based groups (travellers, caravanners and those who had purchased flights and related travel products within the past 12 months) and were geotargeted to areas with drive or flight connections within Queensland.

FOXTEL Kayo Nine 7 10



REPORT CARD

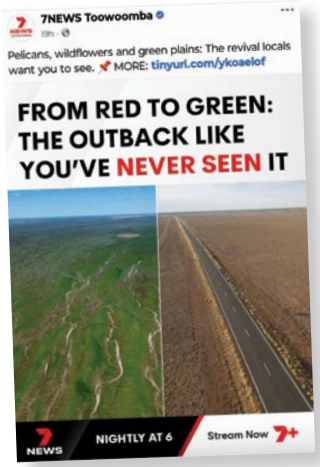
PART A (April to June 2025)

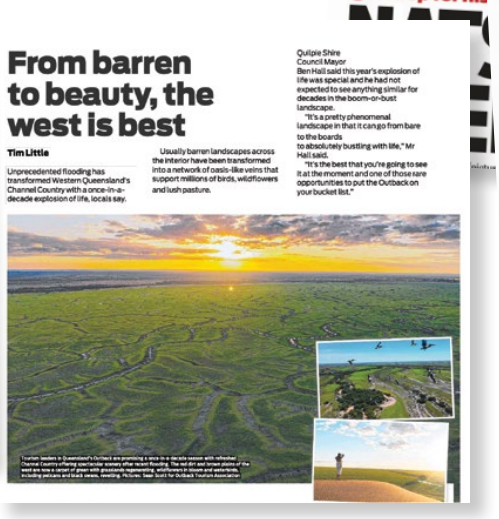
OUTBACK IN BLOOM

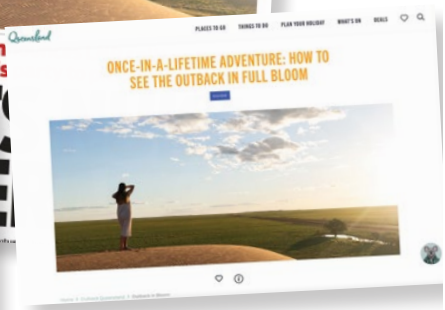
To demonstrate the spectacular nature of the Channel Country, OQTA engaged a photographer, helicopter charter and videographer to capture Outback at its best. This footage was used for a comprehensive PR campaign as well as paid native stories across our social channels.

The campaign continues to receive media coverage with Queensland.com launching a supporting campaign in late June.











188
MEDIA STORIES

$209,757
IN MEDIA VALUE

5,030,111
PEOPLE REACHED

47,911
PEOPLE VIEWED THE VIDEO ON SOCIALS

35.4%
EMAIL OPEN RATE

3,432
PEOPLE CLICKED TO OUR WEBSTORY

HELLOWORLD TACTICAL CAMPAIGN

In partnership with TEQ, OQTA has partnered with Helloworld Travel for an integrated national campaign that will drive bookings and increase length of stay in region.

The campaign consists of packaged holidays and tactical offers promoted through Helloworld's retail and trade channels. This includes national print campaigns, online media, in-store advertising, a dedicated campaign landing page and agent toolkits and training.

The campaign has just commenced, and we look forward to reporting on its progress in Phase 2.

View the campaign: vivaholidays.com.au/packages/uncover-outback-queensland



REPORT CARD

PART A (April to June 2025)

TACTICAL INITIATIVES

ATDW WORKSHOP

To capitalise on Phase 1 and Phase 2 campaigns, OQTA and the Australian Tourism Data Warehouse (ATDW) hosted a free webinar to help Outback operators boost their online presence and create compelling deals for Queensland.com and Outbackqueensland.com.

The webinar was designed to drive bookings and make the most of campaign exposure.

As a result, Outback Queensland now features a record 26 deals on Queensland.com and Outbackqueensland.com.

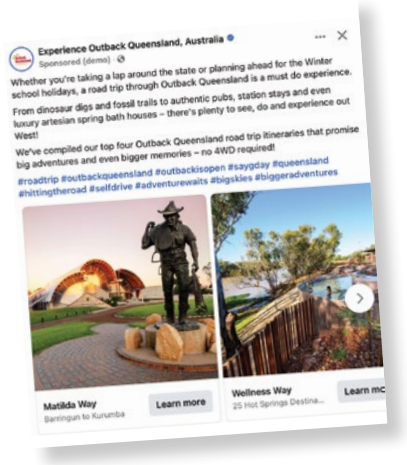
CARAVAN AND CAMPING SHOW PINS

Using Facebook geotargeting tools, OQTA has shown drive advertising to visitors attending or showing interest in the Townsville Caravan Show (16-18 May), the Brisbane Caravan and Camping Show (4-8 June) and the Toowoomba Outdoor Adventure Expo (25 – 27 July).

44,206 AD VIEWS
AT THE BRISBANE CARAVAN AND CAMPING SHOW (865 CLICKS TO OUR CONTENT)

12,164 AD VIEWS
AT THE TOWNSVILLE CARVAN SHOW (345 CLICKS TO OUR CONTENT)





DRIVE RETARGETING

OQTA has been showing retargeting ads to people engaged with our e-newsletter database and those who have visited our website. This strategy was designed to capitalise on visitors from our PR activity and Newscorp stories and to show tailored drive messaging to these new audiences.

These ads will continue to run throughout the remainder of the season.

60,765
PEOPLE HAVE SEEN OUR DRIVE RETARGETING AD

7,542
PEOPLE HAVE CLICKED TO OUR DRIVE ITINERARIES

57,987
PEOPLE VIEWED OUR RETARGETING VIDEO

PHASE 2 SNEAK PEEK...

BEST OUT WEST - NEWSCORP

Outback will partner with Newscorp to present a series of stories and content pieces showcasing what's Best Out West. Two Escape journalists will be in region from late July to film.

IN REGION FAMILS

More in-region famils and media activity is planned for July through to September.

DRIVE CAMPAIGN

We'll be transitioning from our Outback in Bloom campaign to a co-operative Drive Campaign. More details on this will be sent to members soon.

From: Bruce Scott

Sent: Monday, September 8, 2025 12:13 PM

To: Councillors

Cc: Robyn Richen

Subject: FW: Reminder: Nominations open for the OQTA Management Committee

Good morning Councillors,

Please find below regarding nominations for the OQTA Management Committee.

I have copied Robyn into this, as we could included this as a Report to the September Council Meeting seeking a nomination from Murweh Shire Council – but it only provides Council with 2 days to get the nomination and seconded by 2 financial members.

See below:

Nominees must:

- Be an **individual financial member** of OQTA as at 18 September 2025
- Be nominated and seconded by at least two (2) financial members of the relevant sub-region (from outside the nominee's own organisation)

The elected representative will hold the position for two (2) years from the date of the next Annual General Meeting.

Please let me know if there is interest, and if so, I can seek Robyn's patience to prepare a Report with a recommended nomination – or leave the recommendation as from Murweh Shire Council and get the nomination on the day of the meeting on16 September..

Kind regards,

Bruce Scott OAM

Chief Executive Officer

Murweh Shire Council

PO Box 63 Charleville Q 4470

P 07 4656 8355 | M 0427 586 902 | Fax: 07 4656 8399

E bruce_scott@murweh.qld.gov.au

www.murweh.qld.gov.au

From: Outback Queensland Tourism Association <newsletter@outbackqueensland.com.au>
Sent: Monday, 8 September 2025 11:44 AM
To: Bruce Scott <Bruce_Scott@murweh.qld.gov.au>
Subject: Reminder: Nominations open for the OQTA Management Committee

You don't often get email from newsletter@outbackqueensland.com.au. Learn why this is important

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

View this email in your browser

Outback Queensland
Live Australia's story



Nominations for OQTA Management Committee -
South West Sub-Region Representative

Outback Queensland Tourism Association (OQTA) is calling for nominations to fill a vacancy on the Management Committee for a Sub-region Representative.

Nominees must:

- Be an **individual financial member** of OQTA as at 18 September 2025
- Be nominated and seconded by at least two (2) financial members of the relevant sub-region (from outside the nominee's own organisation)

The elected representative will hold the position for two (2) years from the date of the next Annual General Meeting.

Current vacancy:
South West sub-region geographically covering the Local Government Areas of Balonne, Paroo, Bulloo, Quilpie, Murweh and Maranoa.

How to nominate:
Complete the attached prerequisite form and submit it with:

- A current photo
- A 100-word summary outlining your skills and experience

Email to admin@outbackqueensland.com.au no later than 18 September 2025.

Board papers will be provided to all elected representatives. The outcome will be announced at the OQTA Annual General Meeting on Thursday 30 October 2025.

Late nominations, and/or nominations other than via email, will not be accepted.

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PO Box 506, Longreach QLD 4730

11 CORPORATE & REGULATORY

11.1 MONTHLY FINANCIAL REPORT

Author: **Accountant**

Authoriser: **Chief Executive Officer**

RECOMMENDATION

That Council That Council receives and notes the Finance Report for the period ending 31 August 2025, including;

1. Cash Position
2. Monthly Cash Flow Estimate
3. Comparative Data
4. Capital Funding – budget vs actual
5. Road Works – budget vs actual
6. Capital Funding Detail
7. Rates Summary
8. Income Statement August 2025
9. Balance Sheet August 2025
10. Financial Statement Actual August 2025

BACKGROUND

In accordance with Section 204 of the Local Government Regulation 2012, a financial report summarising Council's actual performance against budgeted performance must be provided to Council.

This report provides information to Council regarding actual financial performance for the month ended 31 August 2025 against the Budget FY25/26 as adopted by the Council.

Highlights of this month's Financial Report:

Report - Period Ending 31 August 2025

Revenue

As at 31 August, total revenue is $6.8 M, or 14 % of the annual budget of $48.4 M.
These statements are for 2 months of the financial year and generally would represent 17 % of the overall budget.

Noting that the annual budget includes capital grant and subsidies.

Expenses

As of 31 August, total expenditure is $ 6.8 M, which represents 18 % of the budgeted $ 38.5 M.

Actual expenses of 18 % is slight over the year-to-date budget of 17 %.

Outcome

There is currently a cash balance of $ 20.5 M, (last month $20.1 M). The $447K increase is mainly due to receipt of QRA claims for the April 2025 event. Total received from QRA is $2.5M

Restricted cash – grant not yet spent: $ 12.5 M (last month $ 15.3 M).

Actual unrestricted/surplus cash: $ 8.1 M (last month $ 4.7 M).

The figures presented last month were based on an unadjusted contract liability account, which explains the higher variance in restricted and unrestricted cash.

The total cash balance is sufficient to cover restricted cash.

The net cost to operate the Council's tourism facilities at the end of August were $4,255 compared with the YTD budget of $202,369. The budget vs actual net cost to Council YTD were $198,114 K.

Payments to Bilby fund for tickets sold less management fees are now up to date.

Capital Works

See the Capital Funding Report 2025 – 26 for details of all projects.

1. Cash Position
2. Monthly Cash Flow Estimate
3. Comparative Data
4. Capital Funding – budget V's actual
5. Road Works – budget V's actual
6. Unrestricted Cash Balance

1. Cash Position as at 31 August 2025

CASH AT BANK						
	Operating Account					$277,751
SHORT TERM INVESTMENTS						
	National Bank of Australia					$ -
	QTC Cash Fund					$20,303,875
				Total		**$ 20,581,626**
The following items should be backed by cash and investments, plus any increases in the surplus of Debtors over Creditors.						
	Cash backed **Current Liabilities** (AL,LSL,SL,RDO)					$5,779,871
	Restricted cash - grants/loan received not yet spent					$12,473,673
						$ 18,253,544
Balance of estimated rates/other **debtors** - estimated **creditors:**						
	(	$4,102,485	-	$907,424	)	$ 3,195,061
Plus cash surplus/(deficit)		$ 20,581,626	-	$ 18,253,544		$ 2,328,082
Working Capital				**Total**		**$ 5,523,143**

2. Monthly Cash flow Estimate: - September 2025

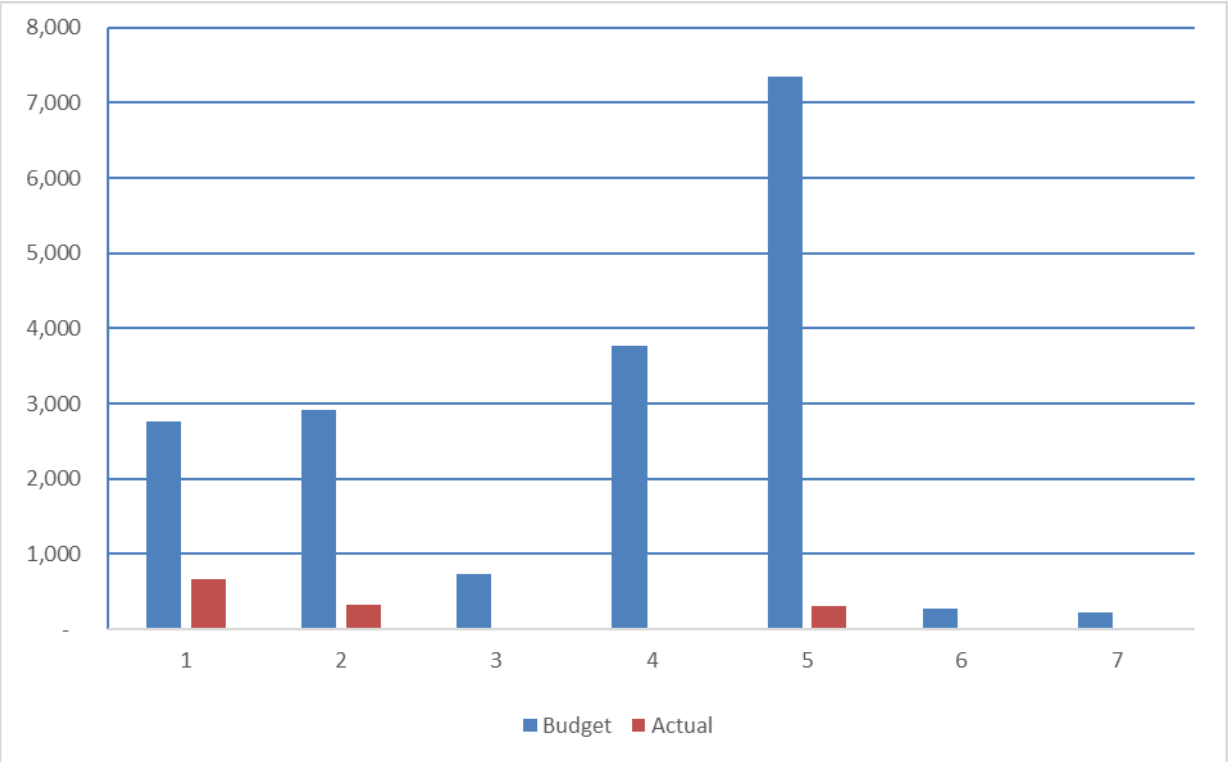
Cash Flow Estimate				
Receipts			**Expenditure**	
Rates	$25,000		Payroll	$880,000
Fees & Charges	$25,000		Creditor Payments	$1,500,000
Debtors	$300,000		Loan Payments	$0
Grants/Claims/Loan QTC	$500,000		Lease Payments	$0
Total	**$850,000**		**Total**	**$2,380,000**
Therefore, cash is expected to decrease by			**$1,530,000**	**in the period.**

3. Comparative Data for the month of 31 August 2025

Comparative Year	2025	2024	2023
	$000	**$000**	**$000**
Cash position	$ 20,582	$ 9,253	$ 10,627
Working capital	$ 5,523	$ 6,922	$ 7,691
Rate arrears	$ 723*	$ 627*	$ 498
Outstanding debtors	$ 504	$ 407	$ 79
Current creditors	$ 730	$ 306	$ 480
Total loans	$ 3,219	$ 3,423	$3,623

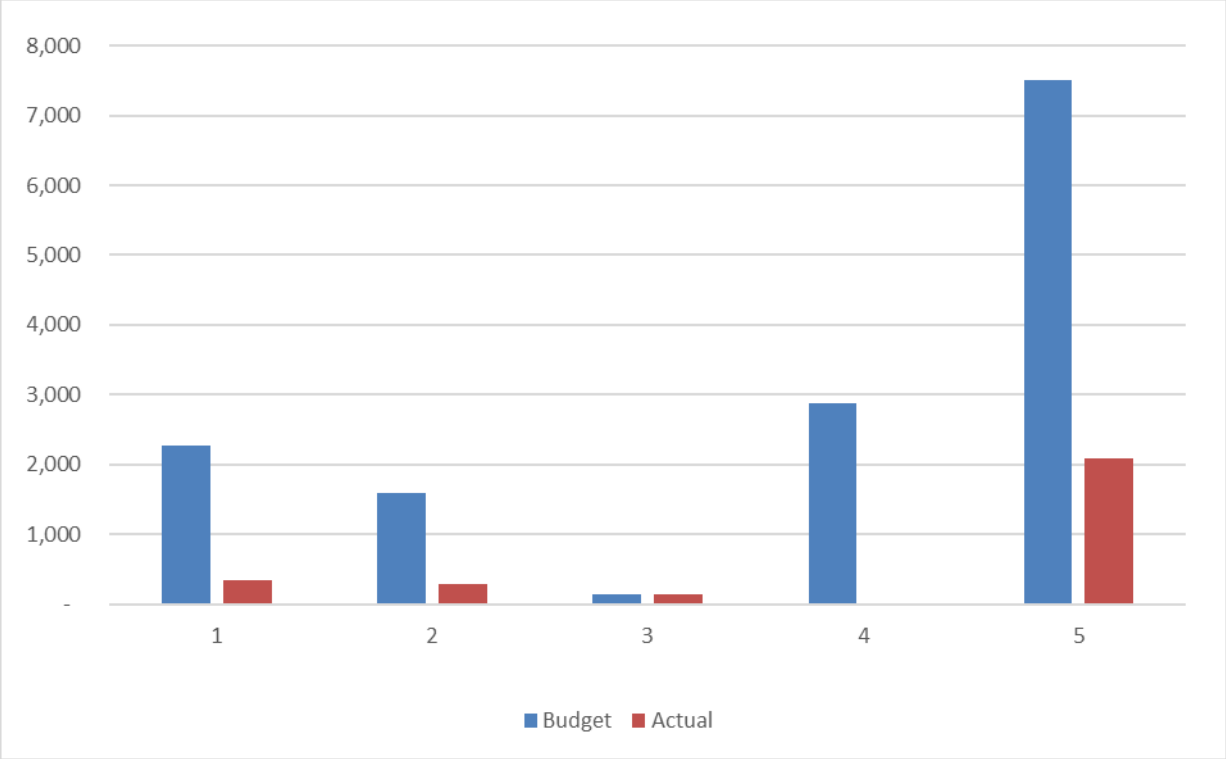
**Net of rates paid in advance of $ 457,083 and due to timing issues.*

4. Capital Funding: Year to 31 August 2025



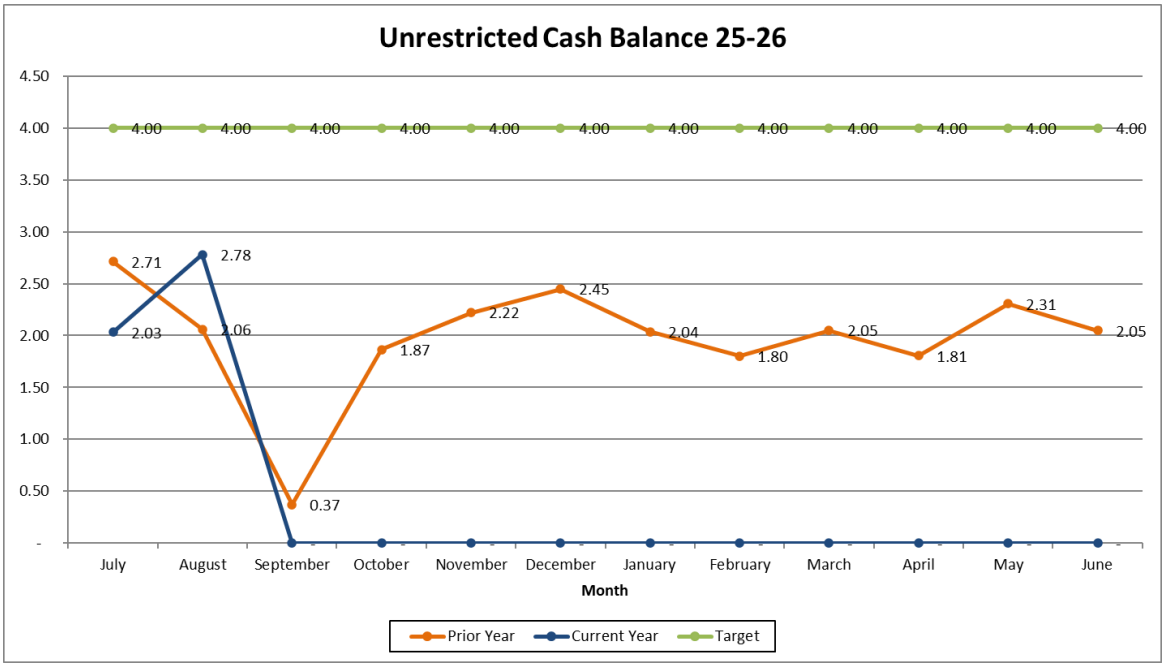
		Budget $(000)	Expended YTD Actual $(000)	% of Budget Expended
	Total Capital Funding	**$18,027**	**$1,306**	**7.25%**
1	**Buildings / Other Structures**	$2,766	$659	23.82%
2	**Plant & Equipment / Furniture & Fittings**	$2,921	$322	11.02%
3	**Airport Upgrade**	$727	$0	0.00%
4	**Roads & Drainage Infrastructure**	$3,766	$11	0.30%
5	**Water & Sewerage Infrastructure**	$7,345	$311	4.24%
6	**Office/Other Equip**	$280	$3	1.07%
7	**QTC - Loan Redemption**	$222	$0	0.00%

5. Road Works Expenditure: Year to 31 August 2025



		Budget $(000)	Expended YTD Actual $(000)	% of Budget Expended
	Total Road Expenditure	**$14,390**	**$2,866**	**20%**
1	**Rural Roads**	$2,281	$336	**15%**
2	**Town Streets**	$1,589	$287	**18%**
3	**Private Works**	$136	$135	**99%**
4	**RMPC Works**	$2,884	$12	**0%**
5	**Flood Damage**	$7,500	$2,096	**28%**

6. Unrestricted Cash Expense Cover Ratio: Year to 31 August 2025



	Cash Expense Cover			
1	July	2.7 months	2 months	> 4 months
2	August	2.1 months	2.8 months	> 4 months
3	September	0.4 months	-	> 4 months
4	October	1.9 months	-	> 4 months
5	November	2.2 months	-	> 4 months
6	December	2.4 months	-	> 4 months
7	January	2.0 months	-	> 4 months
8	February	1.8 months	-	> 4 months
9	March	2.0 months	-	> 4 months
10	April	1.8 months	-	> 4 months
11	May	2.3 months	-	> 4 months
12	June	2.0 months	-	> 4 months

LINK TO CORPORATE PLAN

1.3.1 Council has in place operational systems and capacity to deliver strategic priorities and core operations.

ATTACHMENTS

1. **Capital Funding Details** ⇩
2. **Rates Summary** ⇩
3. **Income Statement August 2025** ⇩
4. **Balance Sheet August 2025** ⇩
5. **Financial Statement Actual August 2025** ⇩

MURWEH SHIRE COUNCIL **CAPITAL WORKS PROJECTS 2024-25** **DECEMBER 2024**

Projects											
Asset Class/GL Number	**Job Number**	**Project Description**	**Funding source**	**30/06/2025 Balance carry over projects**	**Actual year to date 2025-26**	**% of 2025-26 budget**	**Budget Project Costs 2025-26**	**Responsible Officer**	**Officers update, ie % of completion, what's been done, commitments, etc**	**Project Status (traffic lights)**	**Progress (%)**
Land Improvements											
217-4000-0	1500-0040-0000	Aurora Estate Stage 2	Housing Support Program (Fed)	$ 242,506	$49,282	14.66%	$336,078	DES	Engineering Design sitting at 85% and expected to be completed by Sept 25. SARA approval complete.		
	Sub total			**$ 242,506**	**$ 49,282**		**$ 336,078**				
Airport											
242-4000-0	8000-3609-0000	Charleville Airport Masterplan	W4QLD 24-27	$ -	$0	0.00%	$50,000	DES			
	8000-3608-0000	Augathella Airstrip-Old Tambo road - Augathella LRCIP 4	LRCIP 4	$ 22,775	$0	0.00%	$77,225	DES	Clearing works completed, just waiting on OLS Survey to be provided.		
	8000-3610-0000	Charleville Airport Reseal Project - RAUP Funding	50% funded by Dept of Industry, Science and Resources under the Remote Airstrip Upgrade Program	$ -	$0	0.00%	$600,000	DES			
	Sub total			**$ 22,775**	**$ -**		**$ 727,225**				
Buildings & Other											
360-4000-0	8000-1750-0000	Executive Housing	Loan	$ 502,099	$425,566	85.47%	$497,915	CEO	Council has settled for the premises at 23 Racecourse Drive on 31 July		
	8000-2592-0000	Cosmos Upgrade	Dept Tourism& Sport	$ 115,964	$32,952	77.28%	$42,637	DEDT			
	8000-2593-0000	Construct amenities to support Multi -sport at Charleville Showgrounds-Dept of Tourism/sport	Dept Tourism& Sport	$ 26,755	$140,400	25.46%	$551,534	DES	Invoices at start of construction just received ($148k). Precast/fabrication underway and expected to be complete by October.		
	8000-2591-0000	King Edward Park Precinct Masterplan	W4QLD 24-27	$ -	$0	0.00%	$50,000	DEDT			
	8000-2590-0000	Council Facility Infrastructure Program	W4QLD 24-27	$ 201,496	$1,000	0.25%	$398,504	DES	Augethella Depot & Charleville water & sewerage shed complete.		
	8000-2555-0000	Replace A/C at the Art Gallery	General	$ -	$0	0.00%	$80,000	DES	Rescoping required to investigate alternative options		
	8000-2700-0000	Charleville Racecourse Jockey Room Replacement	Racing Qld 258K and Central Wareego Race Club 51K	$ -	$0	0.00%	$360,000	DES	Project to be scoped		
	8000-2551-0000	Charleville Town Hall Refurbishment Project	General	$ -	$0	0.00%	$100,000	DES	Project to be scoped		
370-4000-0	8000-2953-0000	Charleville Racecourse Upgrades LRCIP 4	LRCIP 4	$ 243,623	$1,280	1.47%	$87,266	DES	Main switch board replacement remaining. Planned to be completed in December and include back up power generator		
	8000-2962-0000	New Lawn Cemetery Beams	General	$ -	$0	0.00%	$29,300	DES	New lawn beams to be installed at the end of September		
	8000-2401-0000	Solar Projects	50% funded by Community Energy Upgrade Fund(Dept of Industry Science and Resources)	$ -	$0	0.00%	$202,900	DEDT			
	8000-2400-0000	Area Promotion Signage Renewals	General	$ -	$0	0.00%	$20,000	DES			
	8000-2966-0000	Qantas Heritage Trail Monument	General	$ -	$8,320	83.20%	$10,000	CEO	Qantas Heritage Trail Monument installed - project completed.		
	Sub total			**$1,089,938**	**$609,517**		**$2,430,055**				
Plant Clearing Account											
445-4000-0	8000-1200-0000	Plant Purchase	General	$ 2,078,905	$322,002	11.02%	$2,921,095	DES			
	Sub total			**$ 2,078,905**	**$322,002**		**$2,921,095**				
Road Infrastructure											
525-4000-0	8000-3024-0000	Town Street Rehabilitation Program	W4Qld 24-27. Additonal 50K from the compatibility project not approved	$ -	$0	0.00%	$100,000	DES			
	3620-0024-0602	Kerb and Channel renewals	General	$ -	$7,771	5.18%	$150,000	DES			
	8001-3040-0000	Footpath renewals	General	$ -	$3,426	1.71%	$200,000	DES			
	8000-3025-0000	Town Street Rehabilitation Program	W4Qld 24-27. Additonal 50K from the compatibility project not approved	$ -	$0	0.00%	$300,000	DES			
	8005-1002-0000	R2R/TIDS project - Alfred Street Charleville Refurbishment	R2R/TIDS	$ -	$0	0.00%	$1,500,000	DES	Preliminary design provided and project kick-off meeting completed in August. Expected kick-off early 2026		
	8000-3041-0000	R2R/TIDS project - Rural Road Reseal - Biddenhan & Mount Tabor	R2R/TIDS	$ -	$0	0.00%	$640,126	DES	Reseal sections expected by the complete in September		
	8000-3996-0000	R2R - Resheeting & Reseals - Rural	R2R	$ -	$0	0.00%	$437,843	DES			
	8000-3995-0000	R2R - Resheeting & Reseals - Urban	R2R	$ -	$0	0.00%	$437,842	DES			
	Sub total			**$0**	**$11,197**		**$3,765,811**				
Water Infrastructure											
555-4000-0	8000-5270-0000	Water and Sewerage CA & Programming	W4QLD 24-27	$ -	$0	0.00%	$100,000	DES	Renewal section along Parry st (pool end) towards Old Cunnamulla rd completed in early September. Further sections to be progressed on Epacris st		
	8000-5254-0000	Charleville water renewals	General	$ -	$97,932	48.97%	$200,000	DES	Minor works completing entire Brunel St mains replacement.		
	8000-5260-0000	Morven water renewals	General	$ -	$46,364	30.91%	$150,000	DES	Additional scoping required to determine critical areas to be renewed		
	8000-5252-0000	Augathella water renewals	General	$ -	$19,756	13.17%	$150,000	DES			
	8000-5270-0000	Water & Sewer Infrastructure Program - W4Q	W4Qld 24-27	$ -	$0	0.00%	$400,000	DES			
	Sub total			**$ -**	**$ 164,052**		**$ 1,000,000**				

MURWEH SHIRE COUNCIL

CAPITAL WORKS PROJECTS
2024-25

DECEMBER 2024

Asset Class/GL Number	Job Number	Project Description	Funding source	30/06/2025 Balance carry over projects	Actual year to date 2025-26	% of 2025-26 budget	Budget Project Costs 2025-26	Responsible Officer	Officers update, ie % of completion, what's been done, commitments, etc	Project Status (traffic lights)	Progress (%)
Sewerage Infrastructure											
585-4000-0	8000-5370-0000	Augathella CED Scheme	LGSSP 22-24	$ 596,551	$74,034	7.04%	$1,051,348	DES	Engineering Design expected to be completed September 2025. DETSI application in progress. Project moving into tendering phase. **Budget updated to align with funding variation		
	8000-5372-0000	Augathella CED Scheme Design	BOR	$ 334,282	$647	0.19%	$334,282	DES	Engineering Design expected to be completed September 2025. DETSI application in progress. Project moving into tendering phase. **Budget updated to align with funding variation		
	8000-5375-0000	Charleville Sewerage Treatment Plant Upgrade	LGSSP 22-24	$ 1,151,019	$72,427	1.54%	$4,709,847	DES	Engineering Design to 70% expected to be complete by Aug 2025. Plans for 100% design in progress.		
	8000-5350-0000	Augathella sewerage renewals	General	$ -	$0	0.00%	$100,000	DES	Additional scoping required to determine critical areas to be renewed		
	8000-5360-0000	Charleville Sewer Network Renewal Program	General	$ -	$0	0.00%	$150,000	DES	Additional scoping required to determine critical areas to be renewed		
	Sub total			**$ 2,081,853**	**$147,109**		**$6,345,478**				
Equipment Clearing Account											
597-4000-0	NEW	Corporate Computer network replacements	General	$ -	$0	0.00%	$100,000	DCS	No action as yet		
	8000-1799-0000	Computer Replacement Program	General	$ -	$2,986	3.73%	$80,000	DCS	Order placed in Early September, Delivery expected in October		
	8000-1794-0000	Dental Equipment	General	$ -	$0	0.00%	$100,000	DCS	Quote for equipment received. Awaiting priority listing from surgery to progress further.		
	Sub total			**$ -**	**$2,986**	**0.00%**	**$280,000**				
	Total Capital			**$5,515,976**	**$1,306,145**		**$17,805,743**				
Loan repayments		Current Loans Payments	General	$ -	$0	0.00%	$221,539	DCS			
	Sub total				**$0**	**0.00%**	**$221,539**				
GRAND TOTAL				**$5,515,976**	**$1,306,145**	**7%**	**$18,027,282**				

STATEMENT OF RATES AND CHARGES

31 August 2025

	ARREARS 30 JUNE 2025	LEVIES	INTEREST	RECEIPTS	DISCOUNT	WRITE OFFS	PENSIONER STATE	PENSIONER COUNCIL	BALANCE
Charleville	$290,738.24	$0.00	$4,751.54	$23,659.08	$0.00	$7.98	$0.00	$0.00	$271,822.72
Augathella	$34,029.24	$0.00	$408.53	$11,935.26	$0.00	$0.00	$0.00	$0.00	$22,502.51
Morven	$19,953.71	$0.00	$382.54	$1,865.19	$0.00	$0.00	$0.00	$0.00	$18,471.06
Total Urban	$344,721.19	$0.00	$5,542.61	$37,459.53	$0.00	$7.98	$0.00	$0.00	$312,796.29
Rural	$218,135.54	-$7,680.65	$3,615.25	$41,712.82	-$768.08	$333.72	$0.00	$0.00	$172,791.68
TOTAL GENERAL	$562,856.73	-$7,680.65	$9,157.86	$79,172.35	-$768.08	$341.70	$0.00	$0.00	$485,587.97
CLEANSING	$157,076.94	-$236.31	$2,519.84	$15,708.06	-$1.79	$3.15	$0.00	$0.00	$143,651.05
SEWERAGE	$166,394.40	$0.00	$2,692.22	$13,750.79	-$21.85	$1.11	$0.00	$0.00	$155,356.57
WATER	$296,155.29	$0.00	$4,835.34	$29,693.01	$0.00	$3.97	$0.00	$0.00	$271,293.65
WATER CONSUMPTION	$39,203.87	$0.00	$0.00	$6,960.03	$0.00	$22.96	$0.00	$0.00	$32,220.88
C.E.D.	$29,361.91	$0.00	$296.23	$5,206.46	$0.00	$0.00	$0.00	$0.00	$24,451.68
LEGAL FEES	$11,207.11	$4,400.00	$0.00	$8,767.48	$0.00	$83.82	$0.00	$0.00	$6,755.81
LAND CHARGES	$752.23	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$752.23
TOTALS	$1,263,008.48	-$3,516.96	$19,501.49	$159,258.18	-$791.72	$456.71	$0.00	$0.00	$1,120,069.84

STATE EMERGENCY LEVY	$60,443.39
TOTAL CURRENT & ARREARS	**$1,180,513.23**

Current Year	1 Year	2 Years	3 Years	4 Years	5 Years +	Interest	
$0.00	$558,622.86	$240,896.58	$123,110.48	$60,149.03	$43,971.26	$153,763.02	$1,180,513.23

RATES PAID IN ADVANCE	$457,083.32
NET OUTSTANDING AS PER RATES GL	$723,429.91

General Ledger2023.6.13.1 Revenue and Expenditure Summary Page - 1
(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 17% of year elapsed. To Level 4. Excludes committed costs)
MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2026 Printed(TOMASO): 10-09-2025 9:41:34 PM

		REVENUE			EXPENDITURE			SURPLUS/(DEFICIENCY)		
		31 Aug 2025		Budget	31 Aug 2025		Budget	31 Aug 2025		Budget
1000-0001	EXECUTIVE MANAGEMENT									
1100-0002	CORP GOVERNANCE SUB PROGRAM	0.00	0%	0	64,973.46	10%	635,879	(64,973.46)	10%	(635,879)
1300-0002	DISASTER MANAGEMENT SUB PROGRAM	0.00	0%	140,319	37,025.85	22%	169,143	(37,025.85)	128%	(28,824)
1500-0002	HUMAN RESOURCES SUB PROGRAM	1,363.63	---%	0	26,964.54	9%	313,040	(25,600.91)	8%	(313,040)
1000-0001	EXECUTIVE MANAGEMENT	1,363.63	1%	140,319	128,963.85	12%	1,118,062	(127,600.22)	13%	(977,743)
2000-0001	CORPORATE SERVICES									
2100-0002	REVENUE SUB PROGRAM	1,201,892.65	9%	13,299,913	0.00	0%	0	1,201,892.65	9%	13,299,913
2200-0002	STORES OPERATION SUB PROGRAM	0.00	0%	0	93,410.93	96%	96,955	(93,410.93)	96%	(96,955)
2300-0002	ADMINISTRATION SUB PROGRAM	0.00	0%	200,000	577,695.77	17%	3,382,281	(577,695.77)	18%	(3,182,281)
2400-0002	FINANCE SUB PROGRAM	0.00	0%	0	24,575.46	28%	87,038	(24,575.46)	28%	(87,038)
2500-0002	ONCOSTS SUB PROGRAM	0.00	0%	0	401,269.57	-295%	(135,985)	(401,269.57)	-295%	135,985
2600-0002	LIBRARY SUB PROGRAM	350.91	1%	38,980	46,890.60	16%	300,433	(46,539.69)	18%	(261,453)
2700-0002	AERODROMES SUB PROGRAM	112,662.03	27%	422,575	115,527.78	10%	1,131,193	(2,865.75)	0%	(708,618)
2800-0002	AREA PROMOTION/DEVT SUB PRO									
2800-0003	ECONOMIC DEVELOPMENT	935,068.15	10%	9,614,069	41,837.03	7%	576,645	893,231.12	10%	9,037,424
2805-0003	COUNCIL HOUSING	0.00	0%	22,867	18,064.97	14%	128,376	(18,064.97)	17%	(105,509)
2815-0003	CULTURAL DEVELOPMENT	0.00	0%	30,000	34,180.25	15%	221,280	(34,180.25)	18%	(191,280)
2820-0003	TOURISM & PROMOTION									
2855-0004	TOURISM AND PROMOTION	504,406.12	33%	1,519,799	543,145.35	18%	2,940,921	(38,739.23)	3%	(1,421,122)
2820-0003	TOURISM & PROMOTION	504,406.12	33%	1,519,799	543,145.35	18%	2,940,921	(38,739.23)	3%	(1,421,122)
2800-0002	AREA PROMOTION/DEVT SUB PRO	1,439,474.27	13%	11,186,735	637,227.60	16%	3,867,222	802,246.67	11%	7,319,513
2000-0001	CORPORATE SERVICES	2,754,379.86	11%	25,148,203	1,896,597.71	22%	8,729,137	857,782.15	5%	16,419,066
3200-0001	HEALTH/ENVIRONMENTAL SERVICES									
3200-0002	SPORT, REC & COMMUNITY FACILITIES									
3200-0003	SPORTS & RECREATION FACILITIES									
3200-0004	PARKS GARDENS & RESERVES	0.00	0%	0	191,788.21	9%	2,042,793	(191,788.21)	9%	(2,042,793)
3220-0004	RACECOURSE	4,151.82	6%	75,088	26,660.08	9%	292,397	(22,508.26)	10%	(217,309)
3240-0004	SWIMMING POOLS	0.00	0%	0	40,282.67	11%	375,546	(40,282.67)	11%	(375,546)
3200-0003	SPORTS & RECREATION FACILITIES	4,151.82	6%	75,088	258,730.96	10%	2,710,736	(254,579.14)	10%	(2,635,648)
3260-0003	COMMUNITY FACILITIES									
3260-0004	TELEVISION, CCTV and WIFI	0.00	0%	0	20,037.83	12%	161,135	(20,037.83)	12%	(161,135)

General Ledger2023.6.13.1 Revenue and Expenditure Summary Page - 2
(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 17% of year elapsed. To Level 4. Excludes committed costs)
MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2026 Printed(TOMASO): 10-09-2025 9:41:34 PM

		REVENUE			EXPENDITURE			SURPLUS/(DEFICIENCY)		
		31 Aug 2025		Budget	31 Aug 2025		Budget	31 Aug 2025		Budget
3270-0004	HALLS & CENTRES	4,086.40	6%	69,283	19,919.92	4%	471,055	(15,833.52)	4%	(401,772)
3280-0004	SHOWGROUNDS	3,128.20	10%	30,636	28,076.26	10%	272,218	(24,948.06)	10%	(241,582)
3290-0004	CEMETERIES & MEMORIALS	9,864.47	19%	52,937	39,527.34	21%	187,093	(29,662.87)	22%	(134,156)
3320-0004	PUBLIC CONVENIENCES	0.00	0%	0	39,256.02	15%	259,308	(39,256.02)	15%	(259,308)
3330-0004	AGED CARE	17,808.40	18%	96,340	8,438.25	8%	109,653	9,370.15	-70%	(13,313)
3260-0003	COMMUNITY FACILITIES	34,887.47	14%	249,196	155,255.62	11%	1,460,462	(120,368.15)	10%	(1,211,266)
3200-0002	SPORT, REC & COMMUNITY FACILITIES	39,039.29	12%	324,284	413,986.58	10%	4,171,198	(374,947.29)	10%	(3,846,914)
3400-0002	ENVIRONMENTAL SUB PROGRAM									
3410-0003	COMMUNITY HEALTH	1,394.00	8%	17,620	21,020.63	11%	199,073	(19,626.63)	11%	(181,453)
3435-0003	ANIMAL CONTROL	14,046.28	21%	65,792	23,703.20	6%	376,802	(9,656.92)	3%	(311,010)
3460-0003	RESERVES	0.00	0%	0	39,592.83	15%	270,965	(39,592.83)	15%	(270,965)
3475-0003	STOCK ROUTES	20,350.00	10%	209,000	41,392.32	6%	663,905	(21,042.32)	5%	(454,905)
3400-0002	ENVIRONMENTAL SUB PROGRAM	35,790.28	12%	292,412	125,708.98	8%	1,510,745	(89,918.70)	7%	(1,218,333)
3500-0002	REFUSE MANAGEMENT SUB PROGRAM									
3500-0004	CHARLEVILLE REFUSE MANAGEMENT	4,931.54	1%	824,386	97,305.31	10%	929,519	(92,373.77)	88%	(105,133)
3540-0004	MORVEN REFUSE MANAGEMENT	102.55	---%	0	7,035.11	18%	39,686	(6,932.56)	17%	(39,686)
3570-0004	AUGATHELLA REFUSE MANAGEMENT	156.45	---%	0	6,371.25	16%	38,665	(6,214.80)	16%	(38,665)
3500-0002	REFUSE MANAGEMENT SUB PROGRAM	5,190.54	1%	824,386	110,711.67	11%	1,007,870	(105,521.13)	58%	(183,484)
3200-0001	HEALTH/ENVIRONMENTAL SERVICES	80,020.11	6%	1,441,082	650,407.23	10%	6,689,813	(570,387.12)	11%	(5,248,731)
4000-0001	ENGINEERING SERVICES									
4100-0002	ENGINEERING OFFICE SUB PROGRAM	0.00	0%	0	809,052.25	18%	4,419,282	(809,052.25)	18%	(4,419,282)
4200-0002	BUILDING & PLANNING SUB PROGRAM	11,395.09	11%	104,603	62,096.94	25%	249,039	(50,701.85)	35%	(144,436)
4300-0002	PLANT OPERATIONS SUB PROGRAM	68,604.85	52%	133,066	(766,974.71)	217%	(353,914)	835,579.56	172%	486,980
4400-0002	PRIVATE WORKS ACTIVITIES	602,360.13	8%	7,590,094	635,356.49	16%	4,006,154	(32,996.36)	-1%	3,583,940
4500-0002	OTHER ROAD ACTIVITIES SUB PROGRAM	3,374,634.74	31%	10,961,155	2,499,393.42	24%	10,312,842	875,241.32	135%	648,313
4000-0001	ENGINEERING SERVICES	4,056,994.81	22%	18,788,918	3,238,924.39	17%	18,633,403	818,070.42	526%	155,515
5100-0001	WATER & SEWERAGE SERVICES									
5100-0002	WATER SUPPLY ACTIVITIES SUB PROGRAM									
5100-0003	CHARLEVILLE WATER	4,132.54	0%	1,837,612	103,569.47	10%	1,044,179	(99,436.93)	-13%	793,433
5200-0003	MORVEN WATER	1,192.50	117%	1,017	12,267.97	6%	207,941	(11,075.47)	5%	(206,924)
5300-0003	AUGATHELLA WATER	407.37	19%	2,099	23,656.93	12%	195,919	(23,249.56)	12%	(193,820)
5390-0003	WATER DEPRECIATION	0.00	0%	0	0.00	0%	648,324	0.00	0%	(648,324)

General Ledger2023.6.13.1 Revenue and Expenditure Summary Page - 3
(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 17% of year elapsed. To Level 4. Excludes committed costs)
MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2026 Printed(TOMASO): 10-09-2025 9:41:34 PM

		REVENUE			EXPENDITURE			SURPLUS/(DEFICIENCY)		
		31 Aug 2025		Budget	31 Aug 2025		Budget	31 Aug 2025		Budget
5100-0002	WATER SUPPLY ACTIVITIES SUB PROGRAM	5,732.41	0%	1,840,728	139,494.37	7%	2,096,363	(133,761.96)	52%	(255,635)
5400-0002	SEWERAGE ACTIVITIES SUB PROGRAM									
5400-0003	CHARLEVILLE SEWERAGE	2,494.46	0%	943,609	70,015.03	12%	582,685	(67,520.57)	-19%	360,924
5450-0003	AUGATHELLA SEWERAGE	296.23	0%	96,711	7,025.54	8%	88,519	(6,729.31)	-82%	8,192
5490-0003	SEWERAGE DEPRECIATION	0.00	0%	0	0.00	0%	531,446	0.00	0%	(531,446)
5400-0002	SEWERAGE ACTIVITIES SUB PROGRAM	2,790.69	0%	1,040,320	77,040.57	6%	1,202,650	(74,249.88)	46%	(162,330)
5100-0001	WATER & SEWERAGE SERVICES	8,523.10	0%	2,881,048	216,534.94	7%	3,299,013	(208,011.84)	50%	(417,965)
	TOTAL REVENUE AND EXPENDITURE	6,901,281.51	14%	48,399,570	6,131,428.12	16%	38,469,428	769,853.39	8%	9,930,142

General Ledger2023.6.13.1 Balance Sheet Page - 1
(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 17% of year elapsed. To Details. Excludes committed costs)
MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2026 Printed(TOMASO): 10-09-2025 9:40:31 PM

		OPENING BALANCE	YEAR TO DATE 31 Aug 2025		YEAR TO DATE BUDGET	CURRENT BALANCE 31 Aug 2025		CURRENT BALANCE BUDGET
	CURRENT ASSETS							
0100-0001	CURRENT ASSETS							
0105-3000	Cash at Bank - General Account	673,576.12	(398,195.48)	---%	0	275,380.64	41%	673,576
0110-3000	Cash on Hand	1,570.00	0.00	0%	0	1,570.00	100%	1,570
0115-3000	QTC - Cash Investments	21,512,886.15	(1,209,010.66)	18%	(6,702,024)	20,303,875.49	137%	14,843,520
0116-3000	NAB - Term Deposits	0.00	0.00	0%	0	0.00	0%	0
0117-3000	Cash: Cosmos Centre Float	500.00	0.00	0%	0	500.00	100%	500
0118-3000	Cash: Visitor Info Centre	300.00	0.00	0%	0	300.00	100%	300
0120-3000	Accounts Receivable - Rates	997,134.52	(273,904.61)	---%	0	723,229.91	73%	997,135
0121-3000	Acct Rec - Rates EOY Receipts	341,384.99	0.00	0%	0	341,384.99	---%	0
0127-3000	Provision for Doubtful Rates	(194,186.04)	0.00	0%	0	(194,186.04)	118%	(165,033)
0130-3000	Stores and Materials	466,176.33	(42,585.50)	---%	0	423,590.83	91%	466,176
0132-3000	Inventory - Cosmos Centre	64,973.26	0.00	0%	0	64,973.26	59%	109,910
0140-3000	Prepaid Expenses	244,212.34	(132,182.98)	---%	0	112,029.36	46%	244,212
0147-3000	Accrued Revenue - General	319,685.76	(7,425.14)	---%	0	312,260.62	---%	0
0148-3000	Contract Assets	3,676,344.81	(1,180,918.00)	---%	0	2,495,426.81	99%	2,524,219
0150-3000	Workers Compensation Receivable	25,617.49	0.00	0%	0	25,617.49	100%	25,617
0155-3000	Accounts Receivable - Debtors	801,154.12	(296,295.61)	---%	0	504,858.51	63%	801,154
0156-3000	Accts Rec - Debtors EOY Receipts	(529,713.50)	529,713.50	---%	0	0.00	0%	0
0160-3000	Provision for Doubtful Debts	(2,089.80)	0.00	0%	0	(2,089.80)	13%	(16,023)
0165-3000	GST Receivable/Suspense	130,011.00	(88,920.08)	---%	0	41,090.92	32%	126,772
0170-3000	Industrial Land for Resale	1,156,028.41	0.00	0%	0	1,156,028.41	100%	1,156,028
0171-3000	Provision for Obsolescence	(603,028.40)	0.00	0%	0	(603,028.40)	100%	(603,028)
0100-0001	CURRENT ASSETS TOTAL	29,082,537.56	(3,099,724.56)	46%	(6,702,024)	25,982,813.00	123%	21,186,605
	TOTAL CURRENT ASSETS	29,082,537.56	(3,099,724.56)	46%	(6,702,024)	25,982,813.00	123%	21,186,605

General Ledger2023.6.13.1 Balance Sheet Page - 2
(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 17% of year elapsed. To Details. Excludes committed costs)
MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2026 Printed(TOMASO): 10-09-2025 9:40:31 PM

		OPENING BALANCE	YEAR TO DATE 31 Aug 2025		BUDGET	CURRENT BALANCE 31 Aug 2025		BUDGET
	NON-CURRENT ASSETS							
0200-0001	NON-CURRENT ASSETS							
0200-4000	Land at Cost	0.00	0.00	0%	0	0.00	0%	0
0205-4000	Land for Resale	0.00	0.00	0%	0	0.00	0%	0
0210-4000	Land at Valuation	3,517,500.00	0.00	0%	0	3,517,500.00	111%	3,166,675
0211-4000	Land Improvements at Valuation	0.00	0.00	0%	0	0.00	0%	0
0215-4000	Land Clearing Account	32,826.62	(44,348.21)	---%	0	(11,521.59)	-35%	33,150
0217-4000	WIP - Land Improvements	259,760.64	49,281.58	15%	336,078	309,042.22	52%	595,839
0221-4000	Aerodrome Landing Strip at Cost	307,501.22	0.00	0%	0	307,501.22	100%	307,501
0231-4000	Aerodrome Landing Strip at Valuation	16,434,911.07	0.00	0%	0	16,434,911.07	108%	15,231,158
0241-4000	Accum Depn - Aerodrome Landing Strip	(4,632,991.95)	0.00	0%	(457,242)	(4,632,991.95)	96%	(4,807,155)
0242-4000	WIP - Aerodrome Upgrade	126,384.20	0.00	0%	727,225	126,384.20	16%	815,004
0300-4000	Buildings at Cost	11,109,311.25	0.00	0%	0	11,109,311.25	264%	4,205,879
0310-4000	Buildings at Valuation	87,385,363.69	0.00	0%	0	87,385,363.69	121%	72,476,484
0320-4000	Accum Depn - Buildings	(43,618,570.60)	0.00	0%	(953,523)	(43,618,570.60)	147%	(29,660,939)
0330-4000	Other Structures at Cost	4,370,094.06	0.00	0%	0	4,370,094.06	134%	3,268,739
0340-4000	Other Structures at Valuation	5,072,483.55	0.00	0%	0	5,072,483.55	66%	7,659,914
0350-4000	Accum Depn - Other Structures	(3,200,025.00)	0.00	0%	(756,269)	(3,200,025.00)	90%	(3,571,068)
0360-4000	WIP - Buildings	361,481.93	459,517.43	22%	2,080,590	820,999.36	9%	9,328,328
0370-4000	WIP - Other Structures	1,064,003.37	(10,804.30)	-3%	349,466	1,053,199.07	40%	2,661,480
0380-4000	Parks at Cost	994,160.58	0.00	0%	0	994,160.58	100%	994,161
0381-4000	Accum Depn - Parks	(6,083,347.39)	0.00	0%	0	(6,083,347.39)	82%	(7,418,251)
0382-4000	WIP - Parks	0.00	0.00	0%	0	0.00	0%	0
0383-4000	Parks at Valuation	16,226,629.42	0.00	0%	0	16,226,629.42	95%	17,106,581
0400-4000	Equipment and Furniture Fittings	3,554,578.63	0.00	0%	0	3,554,578.63	105%	3,369,774
0410-4000	Accum Depn - Equipment and FF	(1,937,010.32)	0.00	0%	(69,833)	(1,937,010.32)	97%	(2,006,843)
0411-4000	Plant	19,280,419.87	0.00	0%	(1,221,094)	19,280,419.87	107%	18,059,326
0415-4000	Accum Depreciation - Plant	(8,613,752.94)	0.00	0%	0	(8,613,752.94)	100%	(8,613,753)
0420-4000	Furniture and Fittings	2,112,888.28	0.00	0%	0	2,112,888.28	100%	2,112,888
0430-4000	Accum Depn - Furniture and Fittings	(2,478,710.10)	0.00	0%	0	(2,478,710.10)	100%	(2,478,710)
0445-4000	Plant Clearing Account	113,537.67	147,578.19	5%	2,921,095	261,115.86	9%	2,965,722
0500-4000	Road Infrastructure at Cost	13,694,675.95	0.00	0%	0	13,694,675.95	100%	13,691,483
0510-4000	Road Infrastructure at Valuation	369,344,237.43	0.00	0%	0	369,344,237.43	108%	343,531,069
0520-4000	Accum Depn - Road Infrastructure	(82,549,676.27)	(688,884.00)	19%	(3,628,810)	(83,238,560.27)	103%	(80,509,906)
0525-4000	WIP - Road Infrastructure	3,546,092.57	3,420.50	0%	3,765,811	3,549,513.07	49%	7,296,798
0530-4000	Water Infrastructure at Cost	2,446,642.08	0.00	0%	0	2,446,642.08	100%	2,446,642
0540-4000	Water Infrastructure at Valuation	37,677,292.49	0.00	0%	0	37,677,292.49	100%	37,677,292
0550-4000	Accum Depn - Water Infrastructure	(18,241,497.48)	0.00	0%	(648,324)	(18,241,497.48)	97%	(18,889,821)
0555-4000	WIP - Water Infrastructure	356,809.08	185,630.81	19%	1,000,000	542,439.89	41%	1,330,674
0560-4000	Sewerage Infrastructure at Cost	589,318.30	0.00	0%	0	589,318.30	100%	589,318
0570-4000	Sewerage Infrastructure at Valuation	36,753,847.50	0.00	0%	0	36,753,847.50	100%	36,753,848
0580-4000	Accum Depn - Sewerage Infrastructure	(20,586,514.44)	0.00	0%	(531,446)	(20,586,514.44)	97%	(21,117,960)
0585-4000	WIP - Sewerage Infrastructure	2,318,962.47	146,337.65	2%	6,345,477	2,465,300.12	29%	8,641,060

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(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 17% of year elapsed. To Details. Excludes committed costs)
MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2026 Printed(TOMASO): 10-09-2025 9:40:31 PM

		OPENING	YEAR TO DATE			CURRENT BALANCE		
		BALANCE	31 Aug 2025		BUDGET	31 Aug 2025		BUDGET
0586-4000	WIP - Aurora Estate Stage 2	0.00	0.00	0%	0	0.00	0%	0
0587-4000	WIP - Aurora Estate Stage 3	0.00	0.00	0%	0	0.00	0%	0
0588-4000	WIP State Gov - Bradleys Gully Div	0.00	0.00	0%	0	0.00	0%	0
0589-4000	WIP - Industrial Estate	0.00	0.00	0%	0	0.00	0%	0
0595-4000	Residential Land Resale (NCA)	0.00	0.00	0%	0	0.00	0%	0
0596-4000	Right of Use Assets	0.00	0.00	0%	0	0.00	0%	221,276
0596-4001	Accumulated Amortisation	0.00	0.00	0%	0	0.00	0%	(221,276)
0597-4000	Equipment Clearing Account	0.02	2,985.50	1%	280,000	2,985.52	1%	464,805
0599-4000	Landfill Asset	0.00	0.00	0%	0	0.00	0%	0
0200-0001	NON-CURRENT ASSETS TOTAL	447,109,617.45	250,715.15	3%	9,539,201	447,360,332.60	102%	437,707,186
	TOTAL NON-CURRENT ASSETS	447,109,617.45	250,715.15	3%	9,539,201	447,360,332.60	102%	437,707,186
	TOTAL ASSETS	476,192,155.01	(2,849,009.41)	-100%	2,837,177	473,343,145.60	103%	458,893,791
	CURRENT LIABILITIES							
0600-0001	CURRENT LIABILITIES							
0600-5000	Accounts Payable	94,853.15	635,525.59	---%	0	730,378.74	770%	94,853
0605-5000	Accrued Expenses - All	2,480,389.75	(2,480,389.75)	---%	0	0.00	0%	0
0610-5000	Fire Services Levy Payable	37,846.67	1,049.73	---%	0	38,896.40	19%	203,071
0612-5000	Contract Liabilities	14,226,954.63	(1,826,801.00)	---%	0	12,400,153.63	369%	3,360,065
0613-5000	Prepaid Rates	341,384.99	0.00	0%	0	341,384.99	---%	0
0614-5000	Unearned Revenue	0.00	0.00	0%	0	0.00	0%	0
0615-5000	PAYG Payable	0.00	0.00	0%	0	0.00	0%	0
0616-5000	Progress Association	145,200.99	(7,052.32)	---%	0	138,148.67	100%	137,776
0617-5000	Bookeasy - Outside Operators	5,003.00	6,689.04	---%	0	11,692.04	123%	9,533
0618-5000	QWRAP Banker	81,599.36	0.00	0%	0	81,599.36	100%	81,599
0625-5000	Payroll Suspense	0.00	0.00	0%	0	0.00	0%	0
0630-5000	Wages Advance	0.00	0.00	0%	0	0.00	0%	0
0632-5000	RDO & Toil Accumulated	12,804.31	384.94	---%	0	13,189.25	55%	24,003
0635-5000	Stock Routes Fees Payable	0.00	3,972.30	---%	0	3,972.30	293%	1,355
0636-5000	Finance Lease - Current	0.00	0.00	0%	0	0.00	0%	0
0640-5000	Office Extension Current Loan	0.00	0.00	0%	0	0.00	0%	0
0645-5000	Cosmos Centre Current Loan	0.00	0.00	0%	0	0.00	0%	0
0650-5000	Medical Centre Current Loan	0.00	0.00	0%	0	0.00	0%	0
0660-5000	Morven Rail Current Loan	63,457.23	0.00	0%	62,268	63,457.23	101%	62,886
0665-5000	Plant Replacement Current Loan	0.00	0.00	0%	0	0.00	0%	0
0666-5000	Plant Replacement No 2 Current Loan	0.00	0.00	0%	0	0.00	0%	0
0670-5000	Residential Current Loan	53,356.14	0.00	0%	49,773	53,356.14	103%	51,612

General Ledger2023.6.13.1 Balance Sheet Page - 4
(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 17% of year elapsed. To Details. Excludes committed costs)
MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2026 Printed(TOMASO): 10-09-2025 9:40:31 PM

		OPENING BALANCE	YEAR TO DATE 31 Aug 2025		BUDGET	CURRENT BALANCE 31 Aug 2025		BUDGET
0671-5000	Flood Mitigation Current Loan	49,772.57	0.00	0%	47,841	49,772.57	102%	48,831
0672-5000	Airport Upgrade Current Loan	49,473.52	0.00	0%	47,640	49,473.52	102%	48,590
0675-5000	Annual Leave payable	1,088,059.71	49,245.36	---%	0	1,137,305.07	106%	1,074,801
0680-5000	Long Service Leave Payable	1,176,876.86	(9,363.26)	---%	0	1,167,513.60	108%	1,086,027
0685-5000	Sick Leave Payable	0.00	10,074.23	---%	0	10,074.23	107%	9,438
0690-5000	Land Rebate Holding Account	(7,000.00)	0.00	0%	0	(7,000.00)	100%	(7,000)
0697-5000	Salary Sacrifice Deduct - Before Tax	400,299.33	8,550.65	---%	0	408,849.98	102%	400,299
0698-5000	Salary Sacrifice Deduct - After Tax	(404,433.52)	(4,740.64)	---%	0	(409,174.16)	101%	(404,434)
0699-5000	Suspense Account: General Account	(6,083.53)	(6,007.67)	---%	0	(12,091.20)	-2%	523,630
0600-0001	CURRENT LIABILITIES TOTAL	19,889,815.16	(3,618,862.80)	<999%	207,522	16,270,952.36	239%	6,806,935
	TOTAL CURRENT LIABILITIES	19,889,815.16	(3,618,862.80)	<999%	207,522	16,270,952.36	239%	6,806,935
	NON-CURRENT LIABILITIES							
0700-0001	NON-CURRENT LIABILITIES							
0700-6000	Non-Current Long Service Leave	190,094.93	0.00	0%	0	190,094.93	89%	213,770
0701-6000	Finance Lease - Non current	0.00	0.00	0%	0	0.00	0%	0
0740-6000	Office Extension Non-Current Loan	0.00	0.00	0%	0	0.00	0%	0
0745-6000	Cosmos Centre Non-Current Loan	0.00	0.00	0%	0	0.00	0%	0
0750-6000	Medical Centre Non-Current Loan	0.00	0.00	0%	0	0.00	0%	0
0760-6000	Morven Rail Non-Current Loan	696,833.11	0.00	0%	(62,268)	696,833.11	100%	697,451
0765-6000	Plant Replacement Non-Current Loan	0.00	0.00	0%	0	0.00	0%	0
0766-6000	Plant Replacement No 2 Non-Current	0.00	0.00	0%	0	0.00	0%	0
0770-6000	Residential Develop Non-Current Loan	852,174.98	0.00	0%	(49,773)	852,174.98	100%	854,014
0771-6000	Flood Mitigation Non-Current Loan	880,278.19	0.00	0%	(47,841)	880,278.19	100%	881,268
0772-6000	Airport Upgrade Non-Current Loan	573,581.44	0.00	0%	(47,640)	573,581.44	100%	574,531
0780-6000	Landfill Restoration Provision	2,043,032.54	0.00	0%	0	2,043,032.54	90%	2,271,434
0700-0001	NON-CURRENT LIABILITIES TOTAL	5,235,995.19	0.00	0%	(207,522)	5,235,995.19	95%	5,492,468
	TOTAL NON-CURRENT LIABILITIES	5,235,995.19	0.00	0%	(207,522)	5,235,995.19	95%	5,492,468
	TOTAL LIABILITIES	25,125,810.35	(3,618,862.80)	---%	0	21,506,947.55	175%	12,299,403
	NETT ASSETS/(LIABILITIES)	451,066,344.66	769,853.39	27%	2,837,177	451,836,198.05	101%	446,594,388

General Ledger2023.6.13.1 Balance Sheet Page - 5
(Accounts: 0100-0001-0000 to 5490-2000-0000. All report groups. 17% of year elapsed. To Details. Excludes committed costs)
MURWEH SHIRE COUNCIL (Budget for full year) Financial Year Ending 2026 Printed(TOMASO): 10-09-2025 9:40:31 PM

		OPENING BALANCE	YEAR TO DATE 31 Aug 2025		BUDGET	CURRENT BALANCE 31 Aug 2025		BUDGET
	COMMUNITY EQUITY							
0800-0001	EQUITY							
0800-0002	SHIRE CAPITAL							
0805-7000	Retained Surplus	47,026,755.59	0.00	0%	0	47,026,755.59	100%	47,026,756
0807-7000	Retained Surplus-Cosmos	(1,275,671.18)	0.00	0%	0	(1,275,671.18)	100%	(1,275,671)
0810-7000	Asset Revaluation Reserve - Roads	219,686,254.78	0.00	0%	0	219,686,254.78	110%	199,538,474
0811-7000	Asset Revaluation Reserve - W & S	35,576,612.26	0.00	0%	0	35,576,612.26	100%	35,576,612
0812-7000	Asset Reval Res - Bldgs & Structures	38,652,881.28	0.00	0%	0	38,652,881.28	94%	41,171,211
0813-7000	Asset Revaluation Reserve-Land	1,113,147.34	0.00	0%	0	1,113,147.34	146%	762,322
0815-7000	Asset Revaluation Reserve Aerodrome	13,553,782.85	0.00	0%	0	13,553,782.85	107%	12,633,109
0816-7000	Asset Revaluation Reserve - Plant	0.00	0.00	0%	0	0.00	0%	0
0820-7000	Current Surplus / Deficit	0.00	769,853.39	8%	9,930,142	769,853.39	8%	9,930,142
0825-7000	Year End Surplus/Deficit	96,732,581.74	(0.00)	---%	0	96,732,581.74	89%	108,324,396
0800-0002	SHIRE CAPITAL TOTAL	451,066,344.66	769,853.39	8%	9,930,142	451,836,198.05	100%	453,687,351
0830-0002	RESERVES							
0800-0001	EQUITY TOTAL	451,066,344.66	769,853.39	8%	9,930,142	451,836,198.05	100%	453,687,351
	TOTAL COMMUNITY EQUITY	451,066,344.66	769,853.39	8%	9,930,142	451,836,198.05	100%	453,687,351

Murweh Shire Council
Statement of Comprehensive Income

	Aug 25 Actual $000	Jun-26 Budget $000
Revenue		
Operating revenue		
Net rates, levies and charges	-	7,972
Fees and charges	728	2,721
Interest received	172	681
Sales revenue	689	3,611
Other income	59	101
Grants, subsidies, contributions and donations	4,517	21,139
Total operating revenue	6,166	36,224
Capital revenue		
Grants, subsidies, contributions and donations	647	12,066
Total revenue	6,812	48,290
Capital income		
Total Capital Income	-	109
Total income	6,812	48,399
Expenses		
Operating expenses		
Employee benefits	1,616	10,890
Materials and services	3,806	19,177
Finance costs	11	136
Depreciation and amortisation	1,378	8,267
Total operating expenses	6,811	38,469
Net result	2	9,930

Murweh Shire Council
Statement of Financial Position

	Aug 25 Actual	Jun-26 Budget
Assets	**$000**	**$000**
Current assets		
Externally restricted component	12,474	14,227
Unrestricted component	8,108	3,085
Cash and cash equivalents	20,582	17,312
Trade and other receivables	1,864	1,374
Inventories	1,042	1,010
Contract Assets	2,495	2,524
Other current assets	-	264
Total current assets	25,983	22,484
Non-current assets		
Property, plant & equipment	447,360	446,536
Total non-current assets	447,360	446,536
Total assets	473,343	469,020
Liabilities		
Current liabilities		
Trade and other payables	2,487	2,260
Contract Liabililites	12,400	3,360
Borrowings	216	228
Provisions	1,168	1,156
Total current liabilities	16,271	7,004
Non-current liabilities		
Borrowings	3,002	2,760
Provisions	2,233	2,395
Total non-current liabilities	5,235	5,155
Total liabilities	21,506	12,158
Net community assets	451,837	456,862
Community equity		
Asset revaluation surplus	308,583	297,000
Retained surplus	143,254	159,862
Total community equity	451,837	456,862

Murweh Shire Council
Statement of Cash Flows

	Aug 25 Actual $000	Jun-26 Budget $000
Cash flows from operating activities		
Receipts from customers	3,015	14,440
Payments to suppliers and employees	(9,008)	(30,698)
Interest received	173	681
Non-capital grants and contributions	4,517	22,579
Borrowing costs	(11)	(98)
Other cash flows from operating activities	-	-
Net cash inflow from operating activities	(1,314)	6,904
Cash flows from investing activities		
Payments for property, plant and equipment	(940)	(17,806)
Proceeds from sale of property, plant and equipment	-	109
Grants, subsidies, contributions and donations	647	12,066
Net cash inflow from investing activities	(293)	(5,631)
Cash flows from financing activities		
Repayment of borrowings	-	(222)
Net cash inflow from financing activities	-	(222)
Total cash flows		
Net increase in cash and cash equivalent held	(1,607)	1,051
Opening cash and cash equivalents	22,189	16,261
Closing cash and cash equivalents	**20,582**	**17,312**

11.2 COMPREHENSIVE VALUATION REPORT 30 JUNE 2025, LAND, BUILDING AND OTHER STRUCTURES

Author: **Accountant**

Authoriser: **Chief Executive Officer**

RECOMMENDATION

1) That Council note the comprehensive valuation report as presented.

2) That Council authorise management to update the asset register reflecting the gross replacement cost and fair value as per the report.

BACKGROUND

In March 2022, Council approved the revised non-current assets policy including the application of rolling valuation approach to all infrastructure assets.

The following table shows the proposed schedule of comprehensive asset revaluation by Asset Class.

Asset Class	Frequency
Roads Infrastructure	Every second year following last valuation – 2022/23
Water and Sewerage Infrastructure	Every third year following last valuation – 2023/24
Buildings, Other Structures, Parks and Land	Every fourth year following last valuation – 2024/25

Council engaged Marsh valuation services to conduct a comprehensive valuation assessment of Land, Buildings and Other Structures asset classes effective 30 June 2025.

Following is the analysis of pre and post valuation asset values – Land, Buildings and Sewerage Assets.

Land Assets

Asset Class	Pre Index $	Post Index $	Increase $
Land Assets	3,166,675	3,517,500	350,825
Totals	**3,166,675**	**3,517,500**	**350,825**

Buildings and Other Structures

Asset Class	Pre Index $	Post Index $	Inc/(Dec) $
Gross	105,605,902	117,047,400	11,441,498
Accum Depn	39,332,337	53,300,476	13,968,139
Fair Value	**66,273,566**	**63,746,924**	**- 2,526,641**

Valuation Results:

Land - Estimated increase in fair value of $ 350,825.

Buildings and Other Structures – Estimated decrease in fair value $2.5 million

Financial Risks:

Potential overstatement or understatement of depreciation expense and replacement values if non-current assets are not valued on a regular basis.

Environment Risks: Nil

Social Risks: Nil

LINK TO CORPORATE PLAN

1.3.1 Council has in place operational systems and capacity to deliver strategic priorities and core operations.

ATTACHMENTS

1. Land, Building and Other Structures Comprehensive Valuation Report 30 June 2025 ⇩

Marsh

Murweh Shire Council (MSC)

Valuation of Buildings, Other Infrastructure and Land for Financial Reporting Purposes & Market Valuation of Charleville Industrial Land (Estate)

Date of Valuation: 30 June 2025
Date of Issue: 12 August 2025

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Section One

Valuation Summary

Client Number & Job Number	CN107267900.VSP0102898
Instructing Party	Justin Kronk Director of Corporate Services Murweh Shire Council 95-101 Alfred Street, Charleville, QLD 4470
Locations Valued	Various locations as outlined in the report
Valuation Purpose	Valuation of Buildings, Other Infrastructure, Land for Financial Reporting Purposes and Market Valuation of Charleville Industrial Land (Estate)
Valuer Certifying Report	Travis Whiteman AAPI Certified Practising Valuer QLD Registration Number #5143
Dates of Inspection	17-20 March 2025
Date of Valuation	30 June 2025
Date of Issue	12 August 2025

Important

All data provided in this summary is wholly reliant on and must be read in conjunction with the information provided in the attached report. It is a synopsis only designed to provide a brief overview and must not be acted on in isolation.

Summary - Financial Reporting Valuation

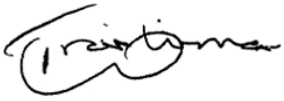
ASSET CATEGORY	GROSS REPLACMENT COST ($)	FAIR VALUE ($)	ACCUMULATED DEPRECIATION ($)	ANNUAL DEPRECIATION ($)
Buildings	91,846,150	46,953,269	44,892,881	2,016,780
Other Infrastructure	25,201,250	16,793,655	8,407,595	691,592
Land	n/a	3,517,500	n/a	n/a
TOTAL	117,047,400	67,264,424	53,300,476	2,708,372

Summary – Market Valuation

ASSET CATEGORY	MARKET VALUATION ($)
Charleville Industrial Land (Estate) - Refer to Accompanying Spreadsheet for Individual Lot Values	1,127,000
TOTAL	1,127,000

On behalf of Marsh Valuation Services:

*Co-Signatory





Travis Whiteman

Certified Practising Valuer

QLD Registered Valuer #5143

12 August 2025

Robert Leigh Muller

Certified Practising Valuer, Chartered Valuation Surveyor, Chartered Commercial Property Surveyor

12 August 2025

*'Whilst not having inspected the subject property, I the counter-signatory, acting in the capacity as a Supervising Member, have reviewed the draft Valuation Report and working papers, and based upon that review and questioning of the Primary Valuer (as appropriate), I am satisfied there is a reasonable basis for the valuation process undertaken and the methodology adopted by the Primary Valuer.'

"Liability limited by a scheme approved under Professional Standards Legislation."

Section Two

Instructions

Instructions have been received from Justin Kronk, Director of Corporate Services - Murweh Shire Council, to evaluate the fair value of buildings, infrastructure, and land across the MSC Local Authority area, as well as to conduct a market valuation of the Charleville Industrial Land Estate. We have valued the specified assets on the basis of Fair Value in accordance with:

- Queensland Local Government Act 2009;
- Local Government Regulation 2012 (Qld);
- Australian Accounting Standards – Fair Value Methodology

In adopting the Fair Value of the assets contained within this report for financial reporting purposes, the entity should have regard to the Australian and International Accounting Standards and in particular satisfy the following criteria:

- The presumption that the entity does not have any intention or need to liquidate, to curtail the scale of its operations or to undertake a transaction on adverse terms;
- The entity intends to retain the assets for continuous use for the purposes of the enterprise for the foreseeable future.

Brief Description

The valuation encompasses specified buildings, other infrastructure and land assets at various locations throughout the MSC area. The MSC local authority area administers approximately 40,700 square kilometers of land. Within this report, we have assessed specified assets owned by MSC on the basis of fair value, which include the following asset categories:

- Buildings
- Other Infrastructure
- Land

We have also supplied an additional market valuation for the land owned by MSC within the Charleville Industrial Estate. This area includes 23 industrial-zoned lots, with sizes ranging from 1,910 square metres to 8,060 square metres, situated approximately 3 kilometres south-east of the MSC Administration Chambers.

Dates of Inspection

17-20 March 2025

Date of Valuation

30 June 2025

Date of Issue

12 August 2025

Assumptions, Conditions & Limitations

- Our research within the island-based locations indicates that accessing professional trades personnel can be challenging, and quotes can vary significantly in price, as well as in the timeliness of service delivery. Consequently, depending on the specific workplace or location, the urgency of the work, the transient workforce typical of these areas, and other supply and demand factors, we recognise that our figures are more subjective than usual. In these unique locations, we primarily rely on data from cost building guides, adjusting for locational factors, as this is the most standardised and dependable source available. Whenever possible, this data has been corroborated by information from MSC, our internal cost database, and research sourced from the local construction sector.
- We note that we were only able to internally inspect a sample of residential houses. Where no internal access was attained, the Valuer has had to make assumptions regarding the condition of internal fit out and services. We reserve the right to amend the condition of any assets that were not internally inspected should new evidence become available.
- Assets that we could not locate or access during our inspections have been indexed using existing/ prior data.
- The original asset register we received has been modified, including the removal of certain assets. If any changes made by Marsh or MSC are found to be incorrect, the report should be sent back to Marsh for review.

Currency

All values are in Australian Dollars and exclusive of Goods and Services Tax

Not Subject to Change

This valuation has been made on the basis that there was no material change to the assets, their features, or market conditions, between the dates of inspection and the date of valuation.

Valuer's Interest

We hereby certify that the Valuers:

- Have no interest, financial or otherwise, in the properties subject to appraisal;
- Are suitably qualified to carry out the valuation;
- Are authorised under the law of the state or territory where the valuation takes place to act as a Valuer; and
- Confirms that the valuation has been prepared for accounting compliance purposes.

Valuers

Travis Whiteman AAPI
Certified Practising Valuer
QLD Registered Valuer #5143

Experience and Capability

Marsh Valuation Services values over 10,000 assets annually with values in excess of $100billion including over 50 Local Government Authorities across Australia.

We have successfully undertaken over 1,000 individual financial reporting and/or insurance valuation projects without receiving an audit qualification.

Section Three

Approach and Methodology

Terminology

Fair Value

Fair Value is defined in IFRS 13 and Australian Accounting Standards 116 and 13 as follows:

'The price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date'.

Market Value

In accordance with the definition set out in the Australian Accounting Standards and adopted by the Australian Property Institute, Market Value is defined as:

'The estimated amount for which an asset or liability should exchange on the valuation date between a willing buyer and a willing seller in an arm's length transaction, after proper marketing and where the parties had each acted knowledgeably, prudently and without compulsion.'

Fair Value Approach

The Australian Accounting Standards Board (AASB) has adopted the Australian Equivalent to International Financial Reporting Standards (IFRS) for implementation by entities from 1 January 2005.

The standards that are most relevant for the valuation of building and other assets are as follows:

STANDARD	DESCRIPTION
AASB 5	NON-CURRENT ASSETS HELD FOR SALE & DISCONTINUED OPERATIONS
	This standard provides guidelines on the grouping and accounting of assets held for resale. Assets that are classified as held for sale are to be measured at the lower of carrying amount and fair value less costs to sell.
AASB 13	FAIR VALUE MEASUREMENT
	This standard defines Fair Value, sets out in a single standard framework for measuring Fair Value and required disclosure regarding approach to measurement. This standard also defines a hierarchy of inputs to be disclosed. Under this standard there are three defined levels of Fair Value measurement: Level 1 – Fair Values that reflect the unadjusted quoted prices in active markets for identical assets or liabilities. Level 2 – Fair Values that are based on inputs other than quoted prices included within Level 1 that are directly or indirectly observable for the asset or liability. Level 3 – Fair Values that are derived from data unobservable in the market.

STANDARD	DESCRIPTION
	We note the AASB 2022-10 Amendments to Australian Accounting Standards – Fair Value Measurement of Non-Financial Assets of Not-for-Profit Public Sector Entities. Key considerations from the amendment will be required, particularly with reference to the application of the cost approach and the development of unobservable inputs.
AASB 16	LEASES
	This standard sets out the principles for the recognition, measurement, presentation and disclosure of leases. The objective is to ensure that lessees and lessors provide relevant information in a manner that faithfully represents those transactions. This information gives a basis for uses of financial statements to assess the effect that leases have on the financial position, financial performance and cash flows of an entity. This standard is applicable to annual reporting periods beginning on or after 1 January 2019.
AASB 116	PROPERTY, PLANT & EQUIPMENT
	This is the standard most relevant to the valuation of property, plant and equipment and is applicable to all entities including not-for-profit entities. The objective is to prescribe the accounting treatment so that users of the financial report can obtain information about the entity's property, plant and equipment investments. The standard excludes assets held for sale (AASB 5). The standard defines fair value and the frequency and suggested approach to be taken in the revaluation of property, plant and equipment assets.
AASB 136	IMPAIRMENT OF ASSETS
	This standard is to ensure that assets are carried at no more than their recoverable amount. This standard does not apply to investment property that is measured at fair value (AASB 140 Investment Property). An impairment loss is the amount by which the carrying amount of an asset or a cash generating unit exceeds its recoverable amount. This loss may be for various reasons including a decline in the asset's market value that is more significant than expected or adverse changes to the entity or the market in which it operates.
AASB 140	INVESTMENT PROPERTY
	Investment Property is property that is held to earn rentals or capital appreciation on both rather than for production or supply of goods and services or for administrative purposes or for sale in ordinary course of business. This standard prescribes the accounting treatment for investment property including those asset partially held for rental or capital appreciation. This standard requires all entities to determine the fair value of investment property for the purpose of either measurement (if the entity uses the fair value model) or disclosure (if it uses the cost model).
AASB 2022-10	AMENDMENTS TO AUSTRALIAN ACCOUNTING STANDARDS
	This Standard amends AASB 13, including adding authoritative implementation guidance and providing related illustrative examples, for fair value measurements of

STANDARD	DESCRIPTION
	non-financial assets of not-for-profit public sector entities not held primarily for their ability to generate net cash inflows. This Standard applies prospectively to annual periods beginning on or after 1 January 2024. Of particular note, the valuation provides guidance when estimating the replacement cost of a reference asset. Amongst other points, the section states that it is assumed the reference asset will be acquired or constructed at the subject asst's existing location and if the subject asset is fixed to a parcel of land, includes site preparation costs for the refence parcel of land on which the reference asset would hypothetically be constructed, unless those site preparation costs are reflected in the fair value measurement of the subject parcel of land. For the purpose of the site preparation costs, this includes but are not limited to: costs required to prepare the land for the hypothetical construction of the reference asset and the costs required to remove and dispose of any unwanted existing structed on the land to make way for the hypothetical construction of the reference asset. We highlight that these costs have been included in the determination of the replacement cost for the reference building and other assets, where applicable.

Valuation Premise

The highest and best use of each asset may be derived from its use in combination with other assets and liabilities or on a stand-alone basis.

Market participants may maximise the value of an asset (or group of assets) by using the asset in combination with other assets or with other assets and liabilities. When considering the valuation premise, AASB 13 clarifies that the fair value of the asset should be measured from the perspective of market participants who are presumed to hold the complementary assets and liabilities.

As the land and building would transfer in one line in a hypothetical transaction, it is considered that the property provides maximum value to market participants on an 'in combination' basis (i.e. the land and building assets associated with the subject property) and then apportioned on a summation basis for each asset class being land and buildings.

Valuation Process and Assumptions

Where there is an active and liquid market as evidenced by sales transactions of similar property types, a Market Approach by way of Direct Comparison or Income Capitalisation methods can be utilised. These are accepted valuation methodologies under AASB13. If a Market Approach is adopted, the valuation is deemed to be based on Level 2 inputs.

The Direct Comparison method, which is generally considered a Level 2 input on the Fair Value Hierarchy, involves the analysis of sales evidence and comparisons with the subject land, taking into account matters such as whether an active market can be established and there are no unreasonable restrictions as to use and/or sale, area, location and other general site characteristics. We note the Direct Comparison approach has been utilised in our assessment for most residential owned properties (land and improvements), however our Fair Value measurement has been based on either Level 2 or 3 inputs, depending on our additional assumptions as to:

- Whether the land is subject to restrictions as to use and/or sale;

- Whether there is an active market or not.

If these assumptions apply to any land or buildings, we have measured the Fair Value based on Level 3 inputs. We note that assets having a restrictive zoning, land that is utilised for footpath or access restriction purposes, land that is a volumetric title, or due to its general characteristics land that has no observable active market, have been assessed based on Level 3 inputs.

The valuation techniques used to measure Fair Value maximise the use of observable data where it is available and relies as little as possible on entity specifics. The disclosure of valuation estimates is designed to provide users with an insight into the judgements that have been made in the determination of Fair Values.

Principal (or Most Advantageous) Market and Market Participant

AASB 13 discusses the concepts of principal market and most advantageous market. In accordance with these concepts, a market transaction takes place either in:

- The principal market, the market with the greatest volume and level of activity for the asset or liability; or
- In the absence of a principal market, the most advantageous market. The most advantageous market is the market that maximises the amount that would be received to sell the asset or minimizes the amount that would be paid to transfer the liability, after taking into account transaction costs and transportation costs. However, although transaction costs are taken into account when determining which market is the most advantageous, the price used to measure the asset's fair value is not adjusted for those costs (although it is adjusted for transport costs).

A market must be accessible to the entity at the measurement date to be considered under AASB 13. The entity is not required to have the ability to sell the asset at that date but rather it should be able to access the market.

When measuring fair value, the entity must identify characteristics of market participants in the principal (or most advantageous) market. Market participants are buyers and sellers who are independent of each other, have knowledge or an understanding of the asset, have the ability to transact within the market and are willing to enter into a transaction without being compelled to do so. The underlying assumptions of a fair value measurement are determined by the position of market participants and so it is important for an entity to understand the forces driving their decisions to transact.

In the circumstances when there are no identifiable principal markets for an asset and it does not normally transact with enough frequency or transparency to draw meaningful comparisons the fair value measurement must assume a transaction takes place between hypothetical market participants from the perspective of a market participant that holds the asset (AASB 13.21).

Fair Value Methodology

Under AASB 116 the value of property is to be recorded at Fair Value. This is usually determined using a sales based market value approach. However, the methodology adopted in determining the Fair Value of the asset will depend on the level of specialisation of the asset, the existence of a market for the asset and the existence of market evidence. There are instances where assets are not sold except as part of a continuing business. Where a Market Value approach is not suitable, an alternative approach is depreciated replacement cost. These approaches are referenced below:

Market Value Approach

The Australian Accounting Standards Board and the Australian Property Institute define Market Value as:

'The estimated amount for which an asset or liability should exchange on the valuation date between a willing buyer and a willing seller in an arm's length transaction, after proper marketing and where the parties had each acted knowledgeably, prudently and without compulsion.'

This approach is based on available sales evidence using either the direct comparison, summation or income approaches.

Assets valued using the Market Value approach are deemed to have been assessed using Level 2 and / or Level 3 inputs.

Current Gross Replacement Cost Approach (CGRC)

There are circumstances where the market approach is not suitable as the asset is rarely sold. Under these circumstances, the most appropriate method is CGRC.

Assets for which the CGRC approach may be suitable include specialised assets such as community halls, toilet blocks, showgrounds, roads, water and sewer infrastructure or other assets that cannot be reliably estimated due to a lack of market evidence. The CGRC approach is deemed to be based on Level 3 inputs.

For the purpose of this assessment, we have adopted a direct cost valuation methodology. This ensures consistency in pricing and assumptions and facilitates a like-for-like comparison between structures and replacement cost.

The estimate of direct costs include all labour, plant, equipment, materials and subcontractor works necessary to construct an asset. The estimate of direct costs assumes construction would take place in a single/staged phase with unimpeded access to the site.

Inputs - Buildings

To meet the Fair Value hierarchy requirements, our process of valuation will maximise the use of observable inputs and minimise the use of unobservable input as much as possible.

Observable inputs include market-based evidence of sales prices for land and buildings.

Unobservable inputs include the Valuer's choice of a $/m² replacement cost and the Valuer's opinion of condition. The nature of Building assets requires that they are valued using the application of unit rates. Unit rates are developed by summing each component which goes into producing a unit (be it metres, square metres, tonnes, etc) of an asset. The major components of any asset are the raw materials, plant, labour and overheads. These unit costs are then applied to known measurements of the assets to produce a replacement cost.

Below is a list of the data inputs that we use to determine building values:

- Recent construction data (unobservable)
- Rawlinsons cost data & cost indices for different regions (observable / publicly available). The Rawlinson's cost data selected is then subject to review by engineers and Valuer's taking into account site specifics
- Consideration on building size, material, type, and structure to derive the unit rate (unobservable)
- Condition assessment (unobservable)

- Useful life and remaining useful (unobservable)
- Restrictions associated with each site (unobservable)
- Valuer's professional judgement (unobservable).

The developed inputs were subsequently adjusted for the attributes of each specific asset as determined by the Valuer through the data collected on site, the information provided by PTA and publicly available information. Asset attributes that impacted the adjusted rates included elements such as:

- Location,
- Size and/or quantity,
- Site specific factors such as access, slope and neighbouring properties,
- Building materials,
- Configuration and layout,
- Inclusions and exclusions,
- Extent and type of services, and
- Footprint.

Where there is a significant level of professional judgement used in determining the valuation due to the level of unobservable data relied upon, the valuation will be based on predominately Level 3 inputs.

Determination of Quantities

The quantities of each assets, including area, was determined via a mixture of:

- The physical collection of data through the inspection process,
- Provision of areas, plans and documents from the Council (where provided), and
- Aerial mapping.

Depreciation Methodology

Straight line depreciation was used for all building asset components.

Useful Lives

Useful lives for building assets are a measure of the estimated time an asset or asset component is expected to be available for use by an entity. It should be noted that in reality, no two assets provide the same useful life due to varying usage, actual construction (versus assumed) and maintenance factors.

Generally structural assets have longer lives and mechanical and electrical assets have shorter lives, to further specify an estimated useful life, inputs such as climate, maintenance, usage and special factors including obsolescence are used to refine generic lives based on broad range acceptable values.

The useful lives we have adopted are not prescribed in any journal or building guide; however they are consistent with the range of lives that are being used by other professionals in the valuation industry and are supported by data from IPWEA'S Asset Management & Financial Management Guidelines – Practise Note 12 2017 – Useful Life of Infrastructure for assets of the type and construction that form the subject of this report. Where applicable, useful lives have been categorised to maintain a uniform approach across all asset types.

Estimated Useful Remaining Life

The estimated remaining life of the asset having regard to Physical Deterioration, Functional Obsolescence and Economic Obsolescence.

Physical Deterioration

This may be due to wear, inadequate maintenance, dry rot, damage by termites or borers, or normal weathering and decay. Any one or more of these causes of depreciation might relate only to a part or to parts of an improvement, e.g. flooring, plumbing components, fence posts, and other items less durable than the main structure.

Functional Obsolescence

This exists in respect of older type assets that are no longer fully functional in accordance with current requirements. Causes may include inconvenience of interior layout, outdated and inefficient lifts, fixtures and fittings, or where an existing machine is no longer compatible with new systems within a process.

Economic Obsolescence

A lessening of economic utility may be caused by extrinsic circumstances beyond the control of an owner. For example, non-conforming use under a town-planning scheme, changes in the character of the locality, technological advances for which the building cannot readily be adapted or large increases in land values. The effect of any one such change might be that a building or other improvement, formerly economic, no longer contributes adequately to the highest and best use of the land.

Estimated Useful Remaining Life Calculation

The remaining lives used in the depreciation calculations are estimated using three different methods:

- Condition;
- Known Age; and
- Estimated Age.

Where the condition was able to be determined from the Valuer's inspection or where detailed condition reports have been prepared, the remaining life is dependent on the recorded condition, using a sliding scale. Where detailed condition is not available and the age of the asset is known, the remaining life is estimated using the current age of the assets, adjusted for obsolescence after visual inspection.

Where neither the condition nor the age are known, assumptions are made as to the age and condition of the assets in collaboration with Murweh Shire Council staff, in order to obtain a depreciated replacement cost which reasonably reflects the value of the asset.

If building works were ongoing at the date of inspection but were to be completed by the valuation date then an assumption has been made in the valuation whereby the valuation figure is based on the works being complete. Where such assumption has been made a comments have been placed in the valuation document. If works were ongoing and the information from Murweh Shire Council stated the works were not to be completed by the date of valuation then these works have not been included in the valuation.

In calculating the condition rating given to the asset on a straight line basis, a condition rating of 0 (zero) is new, a condition rating of 5 reflects an asset half way through its useful life and a condition rating of 10 reflects an asset at the end of its useful life. As an example, an asset with an estimated life of 50 years that is given a condition rating of 5 will have an estimated remaining useful life of 25 years.

Element Breakdown of Building Assets

AASB 116.43 requires that each part of an asset that has a significant cost component relevant to the total cost, should be treated separately. The intention of this standard is to recognise that the significant parts of larger assets are likely to have different useful lives.

An example of separating components is where each part of a building has a cost that is significant in relation to the total cost of the item such as the roof, lifts and escalators, or mechanical services such as air conditioning and hot water systems.

Separating these assets allows for improved recording and analysis of renewal need, replacement timing and useful life.

Buildings have been separated into components where appropriate. Please see the accompanying building valuation spreadsheet for specific componentisation breakdowns.

SUB STRUCTURE

Includes the substructure of the buildings, such as concrete slabs and foundations, as well as bearers, posts and joists.

SUPER STRUCTURE

Structure includes the main superstructure, including external cladding, load bearing walls, columns, stairs and external walls built upon the before mentioned base/floor. Also includes all windows, external doors, internal walls and doors. It also includes external services such as sewer/storm water drainage and water supply between and up to 3.0 metres from the outside face of the building.

Includes roof cladding material capping to make building weather proof. Includes thermal insulation, ridge capping, guttering, rainwater goods; internal storm water drainage runs and all protective non-decorative coatings.

FINISHES

Comprises the items necessary to fitout the building with built-up fitments and fixed items such as kitchen items, cupboards, toilets/sanitary, light fixtures and some special equipment, but excluding loose furniture and furnishings. It also includes floor finishes and floor coverings to all levels.

FITTINGS

Providing the building with built-up fitments and fixed items included in the main contract, including benches; cupboards; shelving; racks; seats; counters; chalk-boards; notice boards; signs and name plates; coat rails and hooks; mirrors; wall hatches; daises and stages. Exclusion are loose furniture and furnishings; curtains and blinds.

SERVICES

Mechanical Services - Mechanical services, which consist of air conditioning, evaporative cooling, mechanical ventilation and hot water systems.

Electrical Services - To provide all light and power and emergency light and power. Included are systems such as telephone, public address and closed circuit television.

Fire Services - Fire/Security Services, which are services provided to detect and or extinguish fires including sprinklers and other automatic extinguishing systems; fire indicator board; manual and automatic fire alarm installations; firefighting equipment; hydrant installations and hose reels.

Transport Services - Transport, such as the services to transport personnel and/or goods from floor to floor or area to area includes all lifts, hoists and conveyor systems, escalators and associated equipment other than structural building work.

Plumbing – To provide the building with normal sanitary fixtures together with hot and cold water services and soil and waste plumbing systems together with all associated ancillaries. Exclusions are rainwater disposal systems and external services from the outside of the building.

EXTERNAL SERVICES

External Services - Such as sewer / storm water drainage and water supply between and up to 3.0 metres from the outside face of the building.

Condition Rating

Condition ratings referenced within the valuation are based on a 0-10 system, calculated as such, with consideration for 'use', 'economic obsolescence' and 'functional obsolescence', the table below provides an explanation of the ratings used:

Condition Rating 0 -10	Description	Percentage of Life Remaining
0	Brand new or rehabilitated to new	100%
1	Near new with no visible deterioration	90%
2	Excellent overall condition early stages of deterioration	80%
3	Very good overall condition with obvious deterioration evident	70%
4	Good overall condition, obvious deterioration serviceability impaired very slightly	60%
5	Fair overall condition obvious deterioration, serviceability loss	50%
6	Fair to poor overall condition, obvious deterioration	40%
7	Poor overall condition, obvious deterioration, some serviceability loss, high maintenance costs	30%
8	Very poor overall condition, severe deterioration very high maintenance costs. Consider renewal	20%
9	Extremely poor condition, sever serviceability problems, renewal required immediately	10%
10	Failed asset, no longer serviceable. Should nor remain in service	0%

Section Four

Property Details

Location

MSC's buildings, other infrastructure and land assets are located within the Murweh Shire Council Local Authority Area.

Registered Owner

We understand all the assets as noted within this report are registered to Murweh Shire Council. We have not conducted title searches on the subject parcels of land.

Town Planning

This valuation is derived from the latest version of the Murweh Shire Council Planning Scheme 2017, which commenced on 1 December 2017..

Road System, Access and Exposure

Access to the specific properties ranges significantly in the number of street frontages, the ease with which they can be accessed, and the degree to which access roads are sealed, kerbed and channelled. Some of the specified lots have been identified as landlocked, and where this has occurred, we have viewed the property from aerial photos, site plans and/or via adjoining properties.

Services and Amenities

Murweh Shire Council areas have reticulated town water, sewerage, electricity and telephone services available or connected. We note 'refuse centre' type lots are typically slightly removed from the town centres and do not have services attached.

Environmental Issues

In the absence of an environmental site assessment of each property, we have assumed that the portfolio of properties is free of elevated levels of contaminants. Our visual inspection of the subject properties and immediate surrounding properties revealed no obvious signs of site contamination. Furthermore, we have made no allowance in our valuation for site remediation works.

We can confirm that we are not qualified to:

- Detect contaminants such as asbestos, chemicals, toxic wastes or other hazardous materials nor confirm that the property complies with current noise and air pollution requirements, estimate the cost of remediating such contaminants, or quantify the impact of such contaminants on the value of the items assessed.
- Detect the presence of termites or any other pests or vermin which may have an impact on the condition or remaining life of the asset.

- Detect rising damp, dry rot, corrosion, inferior workmanship and any other factors which are often concealed which may impact the useful life and current condition of the asset.

Our estimates assume there are no contaminants, or other factors, at any of the locations assessed. If you or your consultants have advised us of, or if subsequent enquiries reveal the presence of environmental issues – such as those listed above; we recommend a specialist consultant be engaged to determine the likely additional cost of remediation, demolition and/or removal.

Section Five

Valuation Considerations

Overview

Murweh Shire Council's assets comprise of categories including buildings, other infrastructure and land.

The land is held for the Council's operations and sites vary widely in size, location and general physical characteristics.

To assist with the identification of the assets we have relied on plans, mapping and directions provided by Council. As required, further advice in relation to the assets was sought from Council staff.

Extent of Inspections and Other Limitations

We confirm that the Valuers inspected all building and other infrastructure assets that were accessible and/ or located, with relevant details recorded.

We note some assets were provided to Marsh post the inspection process which were included utilising the detailed information provided by the Council.

Section Six

Highest and Best Use

For financial reporting purposes in Australia the definition of Highest and Best Use in accordance to the Australian Accounting Standards Board (AASB13) is:

- 27. A fair value measurement of a non-financial asset takes into account a market participant's ability to generate economic benefits by using the asset in its highest and best use or by selling it to another market participant that would use the asset in its highest and best use.
- 28. The highest and best use of a non-financial asset takes into account the use of the asset that is physically possible, legally permissible and financially feasible, as follows:
  - A use that is physically possible takes into account the physical characteristics of the asset that market participants would take into account when pricing the asset (e.g. the location or size of a property).
  - A use that is legally permissible takes into account any legal restrictions on the use of the asset that market participants would take into account when pricing the asset (e.g. the zoning regulations applicable to a property).
  - A use that is financially feasible takes into account whether a use of the asset that is physically possible and legally permissible generates adequate income or cash flows (taking into account the costs of converting the asset to that use) to produce an investment return that market participants would require from an investment in that asset put to that use.
- 29. Highest and best use is determined from the perspective of market participants, even if the entity intends a different use. However, an entity's current use of a non-financial asset is presumed to be its highest and best use unless market or other factors suggest that a different use by market participants would maximise the value of the asset.

Council assets are valued on the basis that the entity intends to retain the assets for a continuous use for the purposes of the enterprise and for the foreseeable future. Therefore we have had regard to assessing the value of the assets on its existing use ensuring that the highest and best use noting that the current use of an asset is presumed to be its highest and best use unless market or other factors suggest a different use would maximise its value.

Section Seven

Valuation Methodology

Introduction

In arriving at our opinion of value, we have considered relevant market information and economic factors.

We have valued the specified buildings and other assets on the basis of Fair Value in accordance with:

- Queensland Local Government Act 2009;
- Local Government Regulation 2012 (Qld);
- Australian Accounting Standards – Fair Value Methodology

The valuation of Murweh Shire Council's building, other infrastructure and land assets has been completed in accordance with guidance notes and background papers issued by the Australian Accounting Standards Board and the International Assets Valuation Standards Committee of which the Australian Property Institute is a member. Please note that we have provided the Fair Value of the assets having regard to accounting standards, in particular AASB 13 and 116. However, it is the responsibility of the entity to comply with accounting standards. There may be issues that have to be considered in relation to these and other accounting standards prior to adopting the valuations contained within this report as Fair Value for financial reporting purposes.

Underlying the definition of Fair Value for financial reporting purposes is a presumption that the entity is a not-for-profit concern that does not have any intention or need to liquidate or otherwise wind up its operations or undertake a transaction on adverse terms. An asset's Fair Value should be regarded as the maximum value the entity would rationally pay to acquire the asset if it did not currently hold it. It excludes an estimated price inflated or deflated by special terms or circumstances such as financing or sale and leaseback arrangements that are on non-commercial terms.

Assessment of Land Values

Valuations have been based on sales of land in the locality and standard valuation principles have been adopted whereby the direct comparison method for each individual parcel has been utilised. We have relied upon the most relevant sales available and where necessary, adjustments have been made to the sales evidence to account for differences between sold properties and the subject property.

Due regard has also been given to zoning, size, shape, location, topography and exposure characteristics for each lot, as well as overall market conditions as at the date of valuation. Research of the various submarkets has been undertaken through the analysis of sales evidence.

It should be noted that there is often a lack of appropriate comparable sales evidence in certain geographic locations and also for properties of certain specific comparable land use and/or area classification. In such cases, regard is given to the closest comparable sales and the subject properties' characteristics in relation to those sales. For land parcels with significantly compromised shape, size and/ or zoning, a nominal land value has been applied.

Charleville Industrial Land – Estate

We have provided an additional market valuation for the land owned by MSC within the Charleville Industrial Estate. This area includes 23 industrial-zoned lots, with sizes ranging from 1,910 square metres to 8,060 square metres, situated approximately 3 kilometres south-east of the MSC Administration Chambers, shown below in the highlighted image below.



We note that although the valuation is based on a date of 30 June 2025, our assessment assumes that each lot will be gradually introduced to the market in stages. If the entire estate were to be sold simultaneously, additional discounts might be required. Additionally, some lot areas and their identification (lot and Plan) have been revised based on online resources such as Pricefinder. Due to the limited availability of directly comparable industrial sales in the nearby area, we consider our valuation to be more subjective than usual.

Assessment of Building Values

Where buildings have been valued using Level 2 inputs, we have had regard to sales of similar assets in the locality and standard valuation principles have been adopted whereby the direct comparison method for each asset has been utilised. Due regard has been given to zoning, size, shape, location topography and exposure characteristics for each asset; as well as overall market conditions as at the date of valuation.

It should be noted that there is often a lack of appropriate comparable sales evidence in certain geographic locations and also for properties of certain specific comparable land use and/or area classification. In such cases, regard is given to the closest comparable sales and the subject properties' characteristics in relation to those sales (refer also Assumptions, Conditions and Limitations).

Where buildings have been assessed using the GCRC approach, we have utilised data from contemporary cost databases including Rawlinsons Construction Cost Handbook 20225 and the AIQS by firstly applying a $/m2 unit rate to the gross building area (GBA) to determine the current cost of a modern substitute and then making adjustments (if applicable) for excess utility and any other obsolescence factors.

Section Eight

Valuation

Subject to the assumptions and qualifications contained within the body of this report (and individual values as referred to in the Appendices), we have assessed the combined Fair Value of the specified portfolio as at 30 June 2025, to be:

Summary - Financial Reporting Valuation

ASSET CATEGORY	GROSS REPLACMENT COST ($)	FAIR VALUE ($)	ACCUMULATED DEPRECIATION ($)	ANNUAL DEPRECIATION ($)
Buildings	91,846,150	46,953,269	44,892,881	2,016,780
Other Infrastructure	25,201,250	16,793,655	8,407,595	691,592
Land	n/a	3,517,500	n/a	n/a
TOTAL	117,047,400	67,264,424	53,300,476	2,708,372

Summary – Market Valuation

ASSET CATEGORY	MARKET VALUATION ($)
Charleville Industrial Land (Estate) - Refer to Accompanying Spreadsheet for Individual Lot Values	1,127,000
TOTAL	1,127,000

This valuation is for the use only of Murweh Shire Council to whom it is addressed and for financial reporting and no other purpose. No responsibility is extended to any third party who may use or rely on the whole or any part of the content of this valuation in any way and neither the Valuer nor Marsh shall have any liability to any third party who does. No responsibility will be accepted for photocopied signatures.

The figures listed above is the combined, aggregate of the individual category values assessed on an individual valuation basis as contained in the Appendix.

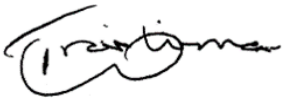
Only a signed original of this valuation should be relied upon and no responsibility will be accepted for photocopies of the report.

Neither the whole nor any part of this valuation or any reference thereto may be included in any published documents, circular or statement, nor published in part or full in any way, without written approval of the form and context in which it may appear.

No liability is accepted for any loss or damage (including consequential or economic loss) suffered as a consequence of fluctuations in the property market subsequent to the date of valuation.

On behalf of Marsh Valuation Services:

*Co-Signatory





Travis Whiteman

Certified Practising Valuer

QLD Registered Valuer #5143

12 August 2025

Robert Leigh Muller

Certified Practising Valuer, Chartered Valuation Surveyor, Chartered Commercial Property Surveyor

12 August 2025

*'Whilst not having inspected the subject property, I the counter-signatory, acting in the capacity as a Supervising Member, have reviewed the draft Valuation Report and working papers, and based upon that review and questioning of the Primary Valuer (as appropriate), I am satisfied there is a reasonable basis for the valuation process undertaken and the methodology adopted by the Primary Valuer.'

"Liability limited by a scheme approved under Professional Standards Legislation."

Section Nine

Qualifications

Assumptions, Conditions and Limitations

Assumptions are a necessary part of this valuation. Marsh adopts assumptions because some matters are not capable of accurate calculation, or fall outside of the scope of our expertise, or our instructions. The risk that any of the assumptions adopted in this document may be incorrect should be taken into account. Marsh does not warrant or represent that the assumptions on which this valuation is based are accurate or correct.

- Some ancillary/secondary assets were unable to be located and/or individually isolated during our inspections. We have indexed these assets based on previous data and made comment.
- The original asset register we received has been modified, including the removal of certain assets. If any changes made by Marsh or MSC are found to be incorrect, the report should be sent back to Marsh for review.

Confidential Document for Authorised Users Only

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Goods and Services Tax

The market value for financial reporting purposes stated within this report is exclusive of GST with the exception for newly created residential real estate where we have assumed the market value is inclusive of GST.

In analysing the sales and leasing evidence we have provided, it is noted we have attempted to ascertain if the sales price and rentals is/are inclusive or exclusive of GST. With regard to sales or rental evidence, it is emphasised that statutory reporting of either sales or rental values does not differentiate between or record, if the sale price or rental amount is inclusive or exclusive of GST.

Where we have not been able to verify if GST is included in the sale price or rental, we have assumed the sale price and the rental is inclusive of GST.

Our Investigations

This valuation is conducted on the basis that we are not engaged to carry out all possible investigations in relation to each property/ asset. We have identified certain limitations to our investigations to enable you to instruct further investigations if you consider this appropriate. Marsh is not liable for any loss occasioned by a decision not to instruct further investigations.

Information Supplied by Others

This document contains a significant volume of information that is directly derived from other sources, without verification by us including, but not limited to planning documents and environmental or other expert reports. We confirm that we are not instructed to verify that information. Further, the information is not adopted by Marsh as our own, even when it is used in our calculations. Where the contents of this document has been derived, in whole or in part, from other sources, Marsh does not warrant or represent that such information is accurate or correct. We believe that the information supplied is within a level of accuracy tolerance and that material facts have not been intentionally withheld. For the purpose of our valuation assessment, we have assumed that this information is correct.

Future Matters

To the extent that this document includes any statement as to a future matter, that statement is provided as an estimate and/or opinion based on the information known to Marsh at the date of this document. Marsh does not warrant that such statements are accurate or correct.

Contamination Issues

Contaminants such as asbestos, chemicals, toxic wastes, or other potentially hazardous materials could, if present, adversely affect the value of the property. Unless otherwise stated in this report, the extent of hazardous substances, which may or may not be represented on or in the property, was not considered by the Valuer in the conclusion of value. The stated value estimated is on the assumption that there is no material on or in the property that would cause loss in value. No responsibility is assumed for any such conditions, and the recipient of this report is advised that the Valuer is not qualified to detect such substances, quantify the impact on values, or estimate the remedial cost.

External / Internal Building Cladding

Where a building comprise external or internal cladding and we are unable to identify from our visual inspection whether the cladding used, or method of attachment, is compliant/ conforming or non-compliant/ non-conforming the following forms part of this Valuation Report.

- This valuation report has been prepared under the assumption that the building materials used as well as the application and installation of those materials, comply with all approvals, relevant law, legislation, legal codes and or standards. Should this not be the case, we reserve the right to review our valuation.
- We are not experts in ‘cladding’ or methods of attachment and are not qualified to determine the existence of non-conforming or non-compliant cladding. We do not accept responsibility or liability for any losses whatsoever arising from the Valuer failing to identify non-conforming or non-compliant cladding.
- Prior to any reliance on the Valuation Report by any client and any other party nominated in the report as being entitled by the Valuer to rely upon the report, those parties must make their own enquiries regarding cladding used, including the application, installation, specification and utilisation of the cladding, and its compliance with all approvals, relevant law, legislation, legal codes and or standards.

Valuation Date

This valuation is current as at the date of valuation only. The value assessed herein may change significantly and unexpectedly over a relatively short period of time (including as a result of general

market movements or factors specific to the particular property). Liability for losses arising from such subsequent changes in value is excluded as is liability where the valuation is relied upon after the date of the valuation.

Section Ten

Schedule of Values

Refer to accompanying spreadsheets.



About Marsh: A global leader in insurance broking and innovative risk management solutions, Marsh's 30,000 colleagues advise individual and commercial clients of all sizes in over 130 countries. Marsh is a wholly owned subsidiary of Marsh & McLennan Companies (NYSE: MMC), the leading global professional services firm in the areas of risk, strategy and people. With annual revenue over US$14 billion and nearly 65,000 colleagues worldwide, MMC helps clients navigate an increasingly dynamic and complex environment through four market-leading firms. In addition to Marsh, MMC is the parent company of Guy Carpenter, Mercer, and Oliver Wyman. Follow Marsh on Twitter @MarshGlobal; LinkedIn; Facebook; and YouTube, or subscribe to BRINK.

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If this communication contains personal information we expect you to treat that information in accordance with the Australian Privacy Act 1988 (Cth) or equivalent. You must advise us if you cannot comply.

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11.3 PLANNING MONTHLY REPORT

Author: **Director of Corporate Services**

Authoriser: **Chief Executive Officer**

RECOMMENDATION

That Council receives and notes the Planning Report for the September 2025 Council Meeting.

BACKGROUND

The following report outlines that activity undertaken in relation to planning and development services for the last month.

Activity	Current Month	Prior Period Still Active	Comments
Development Application Lodged	1	0	
Decision Appeals	0	0	
Future Enquiries	3	2	
Projects and Systems	0	4	
Decision Notices	0	0	

LINK TO CORPORATE PLAN

1.3.1 Council has in place operational systems and capacity to deliver strategic priorities and core operations.

ATTACHMENTS

Nil

11.4 HUMAN RESOURCES REPORT

Author: **Human Resource Manager**

Authoriser: **Director of Corporate Services**

RECOMMENDATION

That Council receives and notes the August Human Resources Report including the dates of the proposed Christmas Shutdown.

BACKGROUND

Current Recruitment: Labourer (Morven)

Multi skilled Operator

Labourer Parks & Garden

Truck Driver/Labourer (town crew)

Resignation/ Termination: Nil

Christmas Closedown:

The Council will be closed for the annual Christmas break from Close of Business Friday 19 December 2025 and will reopen on Monday 5 January 2026.

Overtime:

Pay Period	Dates	Hours	Amount	Hours	Amount
1-2	21/6/25 to 11/7/25	709	39,029	659	36,867
3-4	12/7/25 to 8/8/25	657	29,227	498	26,125
5-6	9/8/25 to 5/9/25	703	38,934		

Website and Snap Send Solve Statistics are included as attachment 1 & 2.

LINK TO CORPORATE PLAN

1.3.1 Council has in place operational systems and capacity to deliver strategic priorities and core operations.

ATTACHMENTS

Nil

11.5 RECORDS MANAGEMENT POLICY

Author: **Special Project Officer/Disaster Management Officer**

Authoriser: **Director of Corporate Services**

RECOMMENDATION

That Council adopts the Records Management Policy as presented.

BACKGROUND

The Murweh Shire Council is committed to ensuring that accurate and reliable records are created, managed, and preserved in accordance with the Public Records Act 2002, the Local Government Act 2009, and the standards approved by the Queensland State Archives.

This policy outlines responsibilities for the Chief Executive Officer, elected members, and employees of Council, ensuring that all Council records are safeguarded, retained, and disposed of in line with approved retention schedules as well as relevant legislation.

At present Council is undertaking a change in records management software. As part of this project it has been identified that the supporting policy and other guiding documentation requires review. In the case of the Records Management Policy, a policy of this type is currently not in place.

The Records management guidelines document, attached for information, provides further details for expected use of the system. These principles and guidelines are necessary to extract the best value from the records management software system.

The policy and guidelines have been drafted following consultation with similar Councils within western Queensland as well as the software supplier.

LINK TO CORPORATE PLAN

1.1.1 Council has in place strategic decision-making frameworks to identify, prioritise, and meet current and future needs .

1.3.1 Council has in place operational systems and capacity to deliver strategic priorities and core operations.

ATTACHMENTS

1. **Draft Record Management Policy** ⇩
2. **Record Management Guidelines** ⇩

Records Management Policy

Policy No:	
Council Resolution Ref:	
Date Adopted:	
Review Date:	
Version No:	
Responsible Officer:	Director Corporate Services

Purpose

This policy is to provide a framework for the governance of recordkeeping within Council ensuring information and records are managed in accordance with best practice guidelines, legislative requirements and standards approved by Queensland State Archives.

Scope

This policy applies to all workplace participants including elected members, contractors, consultants and volunteers, in their conduct of official business.

This policy applies to all records created, received and managed by Murweh Shire Council.

Policy Statement

1. INTRODUCTION

Murweh Shire Council is committed to meeting its record keeping obligations to create and keep full and accurate records.

- Effective recordkeeping allows Council to:
- meet its legislative requirements and responsibilities
- protect the rights and entitlements of ratepayers
- protect and help defend against complaints or accusations of wrongdoing
- make robust and consistent decisions
- promote confidence in the authenticity and integrity of information
- support efficient and transparent business practices
- provide evidence of decisions and actions [1].

2. STAFF RESPONSIBILITIES

2.1 Chief Executive Officer

The Chief Executive Officer has a duty to ensure Murweh Shire Council creates and preserves full and accurate records for legislative and accountability purposes.

Records Management Policy

This includes:

- ensuring the safe custody of all Council records (not just public records);
- ensuring the Council makes and keeps records of activities and has regard to any relevant policy, standards and guidelines made by the State Archivist; and
- ensuring appropriate resources are allocated to manage records function of Council.

2.2 Elected Members

The elected members of Council have a duty to ensure that they understand and comply with the policy. Record keeping requirements include:

- **Email** – elected members must use the Council provided email account for Council related business. Any emails relating to Council business received or sent from a personal account must be forwarded to a Council provided email account for record keeping.
- **Elected Member Social Media:** Material relating to Council business that is posted to the social media account of an elected member must be captured for record keeping.

  Posts by elected members related to personal activities, including political activities and election campaigning are not Council records and are not required to be captured under this policy.
- **Complaints and Request**- All requests for service or complaints concerning Council business must be referred to mail@murweh.qld.gov.au for recording keeping and response.
- **Hardcopy Diaries** - if elected members maintain a hardcopy diary for Council related business, these diaries must be forwarded for retention in Council's recordkeeping systems within 3 months of the last entry in the diary being made or when the elected member leaves office.
- **Meetings -** Elected members who conduct meetings / discussions with individuals related to Council business should summarise or record an account of key issues and outcomes discussed where they relate, or could potentially relate, to Council business. These records must be forwarded to mail@murweh.qld.gov.au for recordkeeping.
- **Other Records -** Elected members who directly receive any form of record (outside of their official Council email account) relating to Council business must ensure that it is forwarded to mail@murweh.qld.gov.au for recordkeeping.

2.3 Workplace Participants

Workplace participants of Council must ensure accurate records relating to Council activities, actions and decisions are recorded in an approved recordkeeping format or business system.

It is the responsibility of all workplace participants to ensure private and confidential information is secured and retained in accordance with the Retention and Disposal Schedules.

3. Retention and Disposal

The Queensland State Archives General Retention and Disposal Schedules authorised under the *Public Records Act 2002*, will be used in determining the retention of Council records.

Processes to dispose and retain records will be determined by the Chief Executive Officer.

Records Management Policy

4. Public Access to Records

Members of the public may apply for access to Council records under the provisions of the *Information Privacy Act 2009* or *Right to Information Act 2009*.

Audit and Review

This policy shall be reviewed every ***three years*** or as required due to changes to in legislation.

Definitions

Record – A record of Council is any form of recorded information, created or received by the business in the exercise of its statutory, administrative or other public responsibilities, or for a related purpose. It is any information that is:

- Evidence of a decision or advice;
- Evidence of a transaction or an action taken; or
- Created or received to meet legal requirements, community expectations or business needs.

A record can include, but not limited to, a written document, electronic document, sounds, images, maps, plans, drawings, photos or anything that can be reproduced.

Workplace Participants – employees, volunteers and contractors (including temporary contractors) of Council.

References

Public Records Act 2002
Local Government Act 2009
Local Government Regulation 2012
Right to Information Act 2009
Information Privacy Act 2009

Version Control

Version No.	Date	Approved	Amendment
1.0			

Approval

Chief Executive Officer			
Date:		Signature:	

Records Management
Guidelines

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2 Definitions

To assist in interpretation, the following definitions shall apply:

Archives	Records appraised as having continuing value to Council and the community, including those records which must be retained permanently and are no longer actively used by the business.
Born-digital records	Records where the native format is digital, such as emails, web pages, social media, database records, closed circuit television, and digital photographic images.
Capture	A deliberate action which results in the registration of a record into an approved recordkeeping system.
Digitisation and Digital Records Framework	The approved framework for the digitisation of paper records and the subsequent management of the original paper record and digital image, including their capture, storage, preservation, and disposal.
Digitised record	Digital copies of original paper records, usually resulting from their conversion by scanning but also can be by digital photography.
Disposal	Refers to the range of processes associated with implementing a disposal action. Disposal includes destroying, deleting, migrating the records or part of the record, and transferring records to temporary records storage providers or to Queensland State Archives.
Electronic Document and Records Management System (EDRMS)	The software application adopted for managing digital information/ corporate files such as emails, word-processed documents, spreadsheets, images and voice, scanned documents and can also control paper records and physical objects through their registration and tracking. This application is known as MagiQ Documents.
Ephemeral Records	Items of short-term temporary informational value which are not required to be kept as Council records including announcements of social events, duplicate copies, reference only material, working notes and business system printouts.
Evidence	Information which tends to prove a fact but is not limited to the legal sense of the term.
File	A file is an organised unit of documents (hardcopy or digital) related to the same subject matter, activity, or transaction, accumulated and kept together for business and accountability purposes. A file is retained for a prescribed period of time according to a disposal authorisation in a retention and disposal schedule. All documents in the file take on the same retention even if on an individual basis, the retention may be shorter.
File titling	A unique, structured description of the subject of the document(s) contained within the file, using a subject-based classification system such as Keyword for Councils.
Full and accurate records	The essential characteristics of a record which distinguish it from other forms of information. To be regarded as full and accurate, a record must be created, captured, adequate, complete, meaningful, accurate, authentic, inviolate, accessible, useable, retained, and preserved.
Metadata	Data describing the context, content, quality, and structure of information and its management over time, including author, date created, title, and format.
Personal information	Any information about an identifiable person (including name, address, phone number, email address, age, gender, workplace, or position title).
Public record	Any document created, received, and maintained in written form, on film, by electronic process, or in any other manner, as evidence of decisions made, transactions, or in pursuance of legal obligations. A record may consist of one or more documents which are retained for a prescribed period of time.

Record	• Official Records (business emails, attachments, calendar/diary appointments, tasks, and notes relating to Council business activities which are received, created, sent, or held in an email messaging system). • excluding Non-Official Records (information of a personal nature or political actions undertaken personally, an external database used for research purposes, or general information downloaded from the internet).
Recordkeeping	The act of making and keeping evidence and memory of the Council business in the form of recorded information.
Recordkeeping system	An approved business system for the creation, capture, access, usage, storage, and disposal of records.

3 Procedure Objectives

To provide clearly outlined records management procedures that must be followed by all workplace participants in order to capture, store, distribute and dispose of records in accordance with the *Public Records Act 2002*.

The importance of effective record keeping cannot be understated, they tell us what, where and when something was done or why a decision was made. They also tell us who was involved and under what authority.

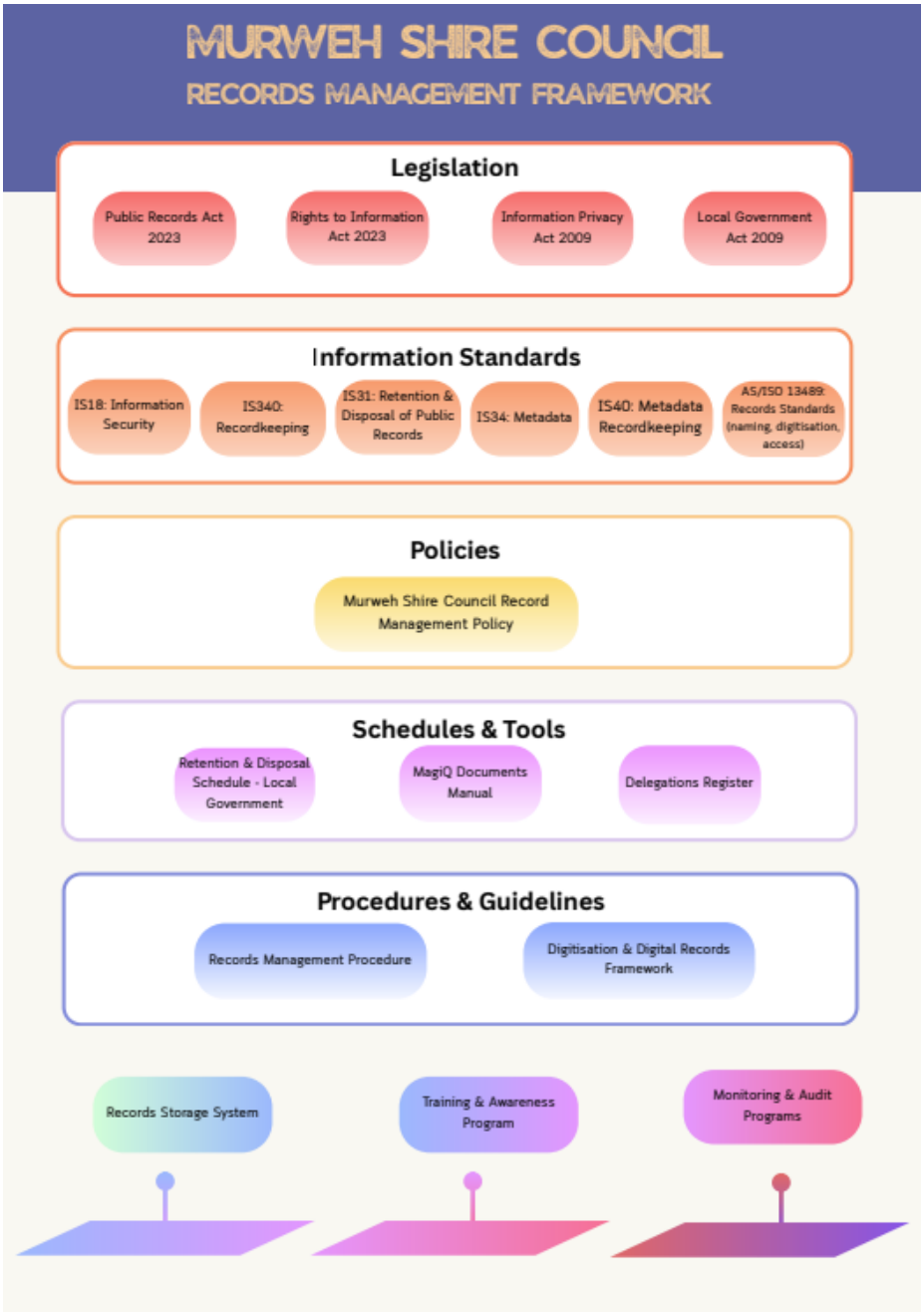
Ongoing improvements to Councils records management systems and practices will derive benefits such as:

- More efficient business processes that rely on information;
- Consolidation of different information sources into a single point of truth for corporate records;
- Faster retrieval of records to facilitate information sharing, collaboration and reuse;
- More informed and evidence based decision making;
- Better security of our records;
- Improved access through the capture and management of electronic records;
- Rationalisation of physical and electronic storage space;
- Greater availability of records to support compliance, accountability, transparency, enforce our legal rights and for evidential purposes;
- Improved internal management processes and control of information resources;
- Improved compliance with legislative and statutory requirements and in particular the *Public Records Act 2002*, the *Right to Information Act 2009* and the *Information Privacy Act 2009*; and
- Preservation of Councils corporate memory.

Council has developed and will continue to develop and review a framework for managing and using its records and corporate information in order to achieve the above.

4 Records Management Framework

The Records Management Framework has been developed in consultation and reference to legislation, information standards, polices, procedures and other supporting tools/resources. Outlined below is a high-level overview of the Records Management Framework:



This procedure has been complied in regard to the above Framework and the six recordkeeping principles from the Queensland State Archives Records Governance Policy.

This procedure should be read in conjunction with Council's Records Management Policy.

4.1 Queensland State Archives Six Key Recordkeeping Principles

4.1.1 Ensure records management is supported at all levels of the business

Agencies must ensure records management is everyone's responsibility. This means it must be supported across all areas and all levels of the business by:

- assigning formal records management responsibilities to key roles within the business to monitor and support the active implementation of this policy
- providing appropriate advice and guidance to ensure the business is aware of the value of records and information and how this relates to their obligations and responsibilities as an employee
- fostering a positive, innovative and collaborative recordkeeping culture.

4.1.2 Agencies must systematically manage records using governance practices that are integrated and consistent with broader agency frameworks

Consistent and aligned governance practices provide a strong foundation for systematically managing records and information across all functions of an agency. Records governance must work within the agency's existing structure and governance and strengthen the agency's strategic goals and functions.

Agencies must systematically manage records and information by:

- ensuring records and information governance is aligned with broader agency frameworks and incorporated in business strategies and objectives
- developing and implementing appropriate and fit-for-purpose documentation that details how active records management will strengthen agency business imperatives and strategic goals
- complying with relevant legislation that governs recordkeeping requirements
- measuring how well records governance is supporting agency business imperatives and strategic goals.

4.1.3 Agencies must create complete and reliable records

Complete and reliable records provide evidence of activities of the agency and allow the business to operate effectively. Agencies must ensure complete and reliable records are created and retained as appropriate by:

- identifying all the records that allow the business to operate these provide evidence of decisions, support accountability and transparency, mitigate risk, help the agency meet legislative requirements and reflect the business of the agency
- specifying how these records must be created, when they must be created, the format they must be created in, who must create them and implementing security and preservation requirements associated with those records
- integrating record creation into existing business processes
- ensuring recordkeeping is considered when decisions are made about business systems (particularly decisions around migration and end of life).

4.1.4 Agencies must actively manage permanent, high-value and high-risk records and information as a priority

Permanent records are those with a permanent retention period. High value records are those that are important to the business, its operations, or stakeholders. High-risk records are those that pose a significant risk to the

agency if they were misused, lost, damaged or deleted prematurely. These records should have the highest priority for agencies when developing and implementing their governance practices. Agencies must actively manage permanent, high-value and high-risk records by:

- defining the criteria and processes for identifying permanent, high-value and high-risk records, including transfer of permanent value records to QSA
- formally documenting details of permanent, high-value and high-risk records
- actively maintaining visibility of these records while they are being used, including monitoring processes for permanent, high-value and high-risk records held in business systems and applications.

4.1.5 Agencies must make records discoverable and accessible for use and re-use

Discoverable records are those that are in business systems and applications approved for use by the agency. Accessible records are those that can be located and continuously used. Agencies must ensure complete and reliable records are discoverable, accessible and are able to be used and re-used for their entire life by:

- keeping records in business systems and applications approved for use by the agency
- being able to discover and appropriately access records, with confidence in sufficiency of search
- actively monitoring the health of records.

4.1.6 Agencies must dispose of records in a planned and authorised way

- Agencies must plan for how and when they will dispose of records, using a risk based approach. Records must be disposed of in a planned and authorised way by:
    - using the disposal authorities issued by the State Archivist, that provide proper coverage of the specific records you create and keep.
    - developing and implementing a disposal plan, which details disposal decisions and actions for the agency. The plan must, at a minimum, cover:
        - disposal endorsement, including how internal endorsement is given
        - disposal methods, including how records will be disposed of (physical and digital)
        - disposal frequency, including specifying how often certain types of records will be disposed of.
- formally documenting the disposal of records.

5 Councils Document Management Repositories

5.1 Records Storage Locations

Council stores records in a number of approved locations which include:

System	Description	Primary Storage
MagiQ Documents	Councils electronic document management system (eDRMS)	On average, over 20,000 documents registered in the system annually: • Business Classification Scheme for 'Official Council Records' which file structure mimics the Local Government Sector Retention and Disposal Schedule : QDAN 480v.4 • Integrates with InfoCouncil Councils Minutes and Agenda solution storing the reports, agendas, minutes and actions. • Corporate Files such as property, building, legal, HR and operational working documents by Department.
Practical	Councils financial system / enterprise resource planning (ERP)	Holds all financial transactions which occur daily for modules such as receipting, rates, accounts payable, debtors, payroll etc. The system also stores data relating to customer requests, development applications, cemetery records, dog and cat registration etc.
ArcGIS	Councils mapping system	Holds a range of data relating to assets (roads, waters) along with tracking pest weeds, road closures etc.
Safety Champion	Councils safety management system	Holds data such as inspections, hazards, incidents, safety investigations etc.
Microsoft Exchange & Outlook	Councils email management system	Stores all email, calendar and task management (if used) for employees and Councillors.
File Drives	Various file drives storing a range of files generally generated or used by a corporate application, Microsoft Office, images or video.	• J: General data drive • M: Legacy mapinfo gis • S: Asset Management • U: Staff personal drive • \\msc-pcs02\Practical PCS app working drive
Safes	Fireproof safes located in Charleville Council Office.	Housing a range of information of intrinsic value, historic agendas/ minutes, legal documents, Councillor attendance records, Mayoral Chains etc

System	Description	Primary Storage
Archive Shed	Archive shed is located at Charleville Council office	Housing a range of financial and official Council information. This also includes items of intrinsic value such as old local newspapers, financial handwritten ledgers etc.
Miscellaneous System	Miscellaneous systems used by business units such as VIC and IT	Bookings, Rostering, IT Helpdesk, Smartsheet etc.

6 Complete and Reliable Records

6.1 High-value and High-Risk Records

Vital records identified as essential to the Council and without which the organisation cannot establish, conduct, or continue business effectively are those:

- needed to operate the Council during a disaster;
- needed to re-establish Council functions after a disaster;
- needed to establish and protect the rights and interest of the State, the Council, its customers, business partners, employees, and the community;
- identified as having a disposal action of Retain Permanently in a retention and disposal schedule; and
- are in any format, whether in a business system or not (for example, a hardcopy handwritten register or Excel spreadsheet).

7 User Document Registration & Controls

7.1 Creation

Records, documents and information created as part of everyday business activities of Council (e.g. emails sent and received, reports developed, photos taken, and documents created) must comply with legislative requirements and provide a complete and reliable account of business decisions and actions. Record creation is essential to ensuring continued business operation, customer service, transparency, and accountability.

A reliable record is a record that can be trusted as accurate, authentic and meaningful to the purpose for which it is created. Information created must be captured and maintained in a records management system, adequately stored and capable of providing accurate evidence of transactions and business decisions.

The Council utilises the EDRMS to manage official records, except where a specific exception is in place, such as another approved business system (see section 4.1).

7.2 Capture and Registration

All official records, regardless of format, must be captured and registered into an approved record keeping system. This includes every document or record relating to business activities and transactions, information received, created, or held in any format (that is, born-digital, digitised, or hard copy). This may occur automatically through data entry in a business system or through a manual registration process by the officer involved in the business transaction.

All records and documents must be accessible and unencrypted (that is, nonpassword or copy protected). The capturing of ZIP folders in the EDRMS or other approved business system must be avoided, except where a

specific exception is in place (for example, CAD (computer aided design) files). Exceptions must be registered with the Innovation and Business Improvement Team to ensure limitations and constraints are understood and mitigated with appropriate titling, formats, accessibility, and retention.

The Digitisation and Digital Records Framework provides a defensible process to working digitally. Where an official physical record and documents are still required, they must be retained in an official physical file cover.

7.3 Titling and Naming Conventions

Council folders and files must be classified and named using Council Business Classification Scheme. Council Data Entry Standards and Advice on Acronyms and Abbreviations should be referenced for document names and for the free text portion of file names in the EDRMS that follows the Business Classification Scheme. This will provide consistency in terminology, meaning, and accessibility to Council information assets, so that information can be quickly and easily located, retrieved, and reported on.

7.4 Metadata

Records and documents created, received, or held by the Council in the EDRMS, or other approved business system will contain appropriate record keeping metadata describing their context, content, and structure in accordance with the Recordkeeping Metadata Standard and Guideline. The value of metadata lies in its ability to more efficiently classify and organise the Council records as well as to provide better insight into the access, movement, format, and management of records across the Council.

7.5 Version and Revision Control

Original physical and electronic records and documents created or received during the conduct of Council business activities must be captured in the EDRMS (or other approved business system) and include version identification and revision history details (if required).

Where a controlled document is to be distributed, its version status is required to be kept current by the issuer to ensure that employees authorised to access the document have the most up to date version available. This means the document properties and history must be checked to ensure accuracy and currency. The document owner must ensure that master copies of material published on internet are captured in the EDRMS (or other approved business system).

Its key to note, versioning is completed automatically in the EDRMS if a document is edited within the system or checked-in/checked-out via the system.

7.6 Security of Records

Council will protect its information assets against unauthorised access, use, modification, disclosure, or destruction by safeguarding its confidentiality, integrity, and availability. Records are a critical part of the Council information assets and security, and handling/storage measures will be identified and applied to documents at the time of creation, receipt, or capture. All records must have security applied with subsequent access, use, and disposal aligned to the requirements for that level of security classification.

7.7 Managing Private Information

Privacy in Local Government Booklet (oic.qld.gov.au)

7.8 Movement Tracking

The current location and historical movement of files, records, and documents, including digital records, must be recorded and accurately tracked within the EDRMS or approved records keeping system, that ensures information can be located quickly when needed.

Regular census audits must be performed by business units on records within their direct control to ensure the integrity of files, documents, and record location details.

7.9 Storage and location management

Records and documents must be stored in an unencrypted, open, and long-term format in the EDRMS or suitable system, on appropriate media or in managed storage locations that ensure their preservation, security, accessibility, and integrity over time.

Records and documents must be protected from unauthorised access, theft, deliberate damage, or disorder to ensure they remain complete, intact, and usable.

Collaboration software platforms (such as SharePoint and Office 365 products) are not approved recordkeeping systems. Network/share drive, email messaging systems, external hard drives, or other mobile or smart device must not be used for recordkeeping purposes.

Business units must consider various storage and location principles prior to storing active or inactive physical records in a facility within their direct control or by an approved storage provider (for example, Grace Information Management Storage).

All requests for storing physical records must be referred to the Innovation and Business Improvement Team (link to form).

7.10 Digitisation of paper records

The Digitisation and Digital Records Framework defines appropriate information management practices for storing and managing digital information, removing the need for hard copy files and ensuring a digitised paper record which is usable for as long as it needs to be retained.

7.11 Search & Retrieval

Records and documents must be created, captured, named, classified, appropriately secured, version controlled, and managed to enable them to be quickly and easily searched and retrieved, using search and retrieval tools. This includes tracking the movement, transfer and current location of all records and documents, including those stored in approved business system, onsite records storage locations (Charleville) or at State Archives.

7.12 Retention and Disposal

Public records must be retained for the minimum retention period set out under a retention and disposal schedule.

It's important to regularly dispose of records. Your agency's disposal plan will ensure your agency has proper coverage by documenting the disposal of its records.

Remember, there are only two ways your agency is allowed to dispose of records:

1. A disposal authorisation issued by the State Archivist
2. Other legal authority that instructs you to dispose of records in a certain way

Disposal authorisations are only issued by the State Archivist through an approved:

- Retention and disposal schedule – Council has two approved schedules: General Retention and Disposal Schedule (GRDS) and the Local Government Sector Retention and Disposal Schedule

- Early or one-off disposal authorisation application – In accordance with State Government guidelines.
- Damaged or missing public records application - In accordance with State Government guidelines.

7.13 Sentencing Records

Sentencing is the process of identifying and classifying records according to General Retention and Disposal Schedule (GRDS) **and the** Local Government Sector Retention and Disposal Schedule **and applying the disposal action specified within them.**

Notes to consider:

- Sentencing may take place as the files/folders are created or after records have finished their active life and are no longer required for business purposes. However, it is preferred sentencing is set on creation of the files/folders in the EDRMS.
- Whether the records are physical or electronic, the process is the same but how it is undertaken is slightly different.

7.12.1 Physical Files

Locate the files to be sentenced.

If these are physical records, then you may have the location recorded in your Records Management System or on an Excel Spreadsheet or Word Table. However, the location of the physical records is captured, you will need this in order to begin the process.

Check the contents of the file - Check the file contents and confirm that the file title accurately reflects the contents. Also consider the 'rules' below section 5.1.5.

Consider that some boxes just contain bundles or groups of records and you will have to possibly treat bundle or groups of records as you would a file. Also, sometimes the box may contain one type of document only and then you will need to process the whole box as you would a single file.

Locate category of record in the relevant Schedule - Using the contents pages in the relevant schedule will help you to establish which schedule to apply. Using the relevant schedule, identify from the index or from the contents page the Function, Activity or class/topic of record which best covers the file to be sentenced. If the terms in the file title cannot be located within either the index or the contents pages, think of synonyms or other words and try to locate a suitable Description.

Any file whose sentence cannot be identified fairly quickly should be put to one side and dealt with as time permits in the future. Don't waste time processing one difficult file when you could much more efficiently process 6 boxes of much easier files in its place. Refer to Appendix 4 for additional tips and hint on sentencing, including how to deal with 'Problem Records'.

Identify Disposal Action - Using the correct schedule or authority, identify the Status of the record in the Local Government Sector Retention and Disposal Schedule (LGSRDS), is it Permanent, Temporary. In the General Retention and Disposal Schedule (GRDS) you will need to establish the Retention period and trigger event.

Examples of **Retention period and trigger events** GRDS and **Disposal Actions** in LGSRDS are:

- 2 years after business action completed.
- 12 years after the expiry or termination of the agreement or contract.

- Permanent. Transfer to QSA after business action completed.
- Retain for 5 years after last action.
- Retain for 2 years after last action.
- Retain permanently.

Note to consider: Any records identified as 'Permanent records in either schedule must be retained by Murweh Shire Council or transferred to Queensland State Archives after the Council has followed the process for establishing with Queensland State Archives their approval to transfer records.

Where it states to Retain, that means the minimum period of time that records need to be kept before their final disposal as specified in an authorised retention and disposal schedule.

Outlined below are some example rules for retention periods and calculating disposal dates and actions, based on the disposal trigger event.

If the files are inactive proceed as indicated below:

Establish whether the record is to be retained the trigger event is "retain xx number of years after last action" and the file was last used in 1996. According to your schedule, the recommended disposal is "Destroy 6 years after date of last action" which is the trigger event. Therefore, irrespective of today's date the file could have been destroyed in 2002.

Rule: Use the longest retention period

If a file contains documents with a variety of disposal classes, always use the class with the longest retention period. That is, if the file contains documents that can be destroyed in 2 years, as well as those you need to keep for 10 years, you must keep the entire file for 10 years.

Rule: Never cull files

Never cull or remove papers from files, unless instructed to do so by your Disposal Authority. If there are some documents on file which need to be retained as State Archives, then the whole file must be kept.

The Local Government Sector Retention and Disposal Schedule (LGSRDS), and the General Retention and Disposal Schedule (GRDS) will already be loaded in the EDRMS and after you have established the correct sentence of the file you will need to update EDRMS with the results of your sentencing.

Using the correct Disposal Authorisation Number or the Reference Number from the either schedule complete the relevant fields within the EDRMS, such as Status, whether it is Permanent or Temporary and the Retention Period and trigger event. These items will usually be available via a drop-down list.

Replace active files: Replace active files into the active file shelving area. - Refer to section 6.2.3.1 for further information.

Inactive files with disposal date in the past:

For those inactive records where the disposal date is in the past, separate State Archives from records to be destroyed. Place Archives into a box marked *Archive Now* and records due for destruction *Destroy Now*.

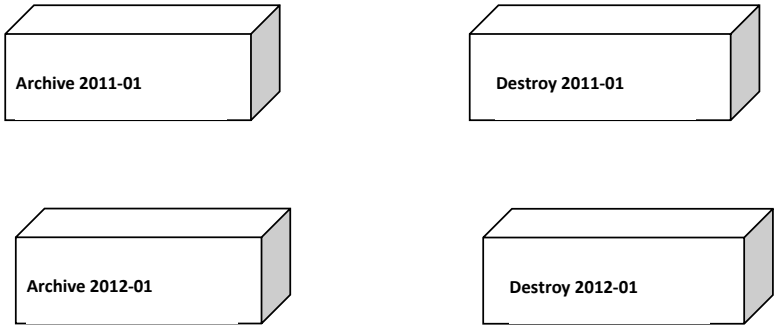
Example:



Inactive files with disposal date in the future: If the disposal date is in the future, place files into boxes marked Archive or Destroy with the relevant disposal year.

Apply a sequential number to each Archive or Destroy box to differentiate the boxes held in your inactive storage area for each particular year. This will ensure every box has a unique number that can be entered into the File Register.

Example:



7.14 Destroying Records

Authorising Destruction – Physical Records

Prior to the destruction of any records the process must be fully documented, and the records listed and authorised by the relevant Manager with functional responsibility, the Chief Financial Officer and then the CEO.

If you are undertaking annual destruction of boxes already reviewed eg. DESTROY 2011 boxes, this should be done at the end of December of the relevant Destroy year to ensure all the records in the box have reached their 'due date' in that year.

When records are due for destruction, the following process must be followed:

- The Records Officer will complete one Records Destruction Authorisation Form for each series or group of records.
- List each individual file on the Authorisation Form.
- The Records Officer will sign the Authorisation Form to indicate the listed records have gone through the sentencing process and are due for disposal.
- Forward the Records Destruction Authorisation Form to the relevant functional or line Manager for their review and sign off.
- If the functional or line Manager does not want some of the records destroyed, they must note this on the form.

- Once the functional or line Manager has reviewed and approved destruction, the Authorisation Form must be sent to the CEO for approval.
- Remove records identified by the Manager as 'not to be destroyed'. These records will need to be reviewed at a later date.
- Destroy the records due for destruction 'now'.
- The officer undertaking the physical destruction of the records will sign off and date the Authorisation Form as soon as destruction is complete.
- Place the Authorisation Form on the relevant corporate file.
- Update all relevant details in EDRMS.

The Manager with functional responsibility for the series or groups of records should review the list to confirm that these records are no longer required for business purposes. Any records which are still required for business purposes, should not be destroyed and the Manager should delete these from the list and indicate when the disposal decision should be reviewed.

The records to be destroyed at a future date should be placed in a box where the Destroy date matches the date of review or placed back onto the inactive file shelves. The File Register must be updated to include the new Review Date.

For those records where the Manager has authorised destruction, the Records Destruction Authorisation Form must be passed to the Chief Executive Officer for final authorisation prior to destroying any files.

Once all authorisations are received, the Records Officer (or other officer delegated the task by the CEO) will undertake final destruction of the files.

Methods of Destructions

After the relevant Manager and CEO have authorised the destruction of records, physical destruction may take place.

Any record which has been approved for destruction will be destroyed so that no information is retrievable. There are a number of appropriate methods of destruction for the media on which records are stored.

- Hard copy (paper) records will be destroyed by shredding, pulping, trammelling or burning.

Physical destruction of records may be undertaken by a commercial supplier using confidential means; or by shredding on site by organisation staff.

Burying is not an acceptable method of destruction.

Confirmation of Destruction

If a commercial operator has been used to destroy the records, obtain from them a Certificate of Destruction signed and dated by whoever destroyed the records. The certificate should list the records destroyed, the date they were destroyed and the method of destruction.

For all other methods of destruction, including onsite shredding, it will be sufficient to update the Records Destruction Authorisation Form with details of destruction, date and approval signatures, as provided on the form.

The Records Destruction Authorisation Forms and the Certificates of Destruction must be held on file to demonstrate that destruction was authorised and confirm the date the destruction took place.

Electronic Files in EDRMS

In order to process electronic files you need the following:

Some sort of Classification scheme by which to title your files/folders, KFC is the easiest and cheapest option. As per AS15489 if features a functional classification scheme, the best practice standard across Australia and the world as such. KFC is a functional classification scheme.

Both Schedules loaded into your Magic System:
Local Government Sector Retention and Disposal Schedule (LGSRDS), and the General Retention and Disposal Schedule (GRDS).

That includes having the following loaded as part of the metadata and the means by which to identify and dispose of files when necessary.

LGSRDS

- Reference Number
- Status, Permanent or Temporary etc
- Disposal Action
- Date and version of Schedule

GRDS

- Disposal Authorisation Number
- Retention period & trigger
- Date and version of Schedule
- Date Authorised

To sentence electronic records, complete the same steps as outlined above in sentencing physical records.

Destroying Electronic Records

Firstly, run a report in Councils EDRMS relating to the records which are due for destruction. The report will be based on what records are due for destruction now arising out of the sentencing activity. Then remove any records which the manager with functional responsibility doesn't want destroyed and amend the review date to reflect what they have advised the new date should be. It may be due for destruction, but you cannot destroy it because the Manager knows something that means that file must be retained (they may be aware of a contentious issue that the Council is being sued or is involved in some legal proceedings etc.).

You must have a way to show that it is due for destruction, but you are not going to destroy it, and you will put in a date when the file will be reviewed for destruction again, the manager with functional responsibility will tell you the review date.

Transferring records to Queensland State Archives (QSA)

- Currently, All digital permanent value records must remain in your agency as they cannot be transferred to QSA at this time.
- Hybrid records may also need to remain in your agency. They contain both digital and physical components, which ideally should be transferred at the same time. Please call the Transfers Officer to discuss.
- Records with a disposal action of 'retain permanently by agency' are also not eligible for transfer to QSA.

QSA will also only accept permanent records for transfer that are more than 25 years old. Records for transfer need to be inactive and no longer required by your agency for business use – it should be unlikely that your agency needs to recall these records after transfer.

Given they have limited space, and to ensure QSA safeguard the records of most potential value to Queenslanders, **priority for transfer** will be given to those records which **score highest against the following criteria**:

- **age**–e.g. records created prior to 1900
- **accessibility**–e.g. records that are open to public access or near to being open to public access
- **underrepresentation**–e.g. records on topics/regions/agencies that are underrepresented in the archival collection
- **significance**–e.g. records with high political/social/cultural significance
- **demand**–e.g. high anticipated demand by the community
- **risk**–e.g. records at risk of loss or damage due to age, format, or poor storage conditions.

Contact the QSA Transfers Officer to discuss your transfer and any potential issues, such as timeframes, eligibility, condition or packaging of records before any transfers are made.

7.15 Design of business systems

Document and record management requirements and controls prescribed in this procedure must be considered and built into all new or amended business systems or processes. This may be through specifications, design development, alterations, and upgrades.

An overview of business system principles and requirements are documented in the Digitisation and Digital Records Framework.

7.16 Contracting and records management requirements

Where contractors or external service providers are engaged by Council, the requirements, roles, and responsibilities of this Directive must be addressed in the contract or agreement established to engage the service. Records created by the service provider on behalf of Council are public records and ownership of these records remains with Council.

7.17 Induction and training

All new employees are required to complete records management training as part of their induction.

Council business units are required to provide access to document and records management training for all employees, consultants, contract staff, and volunteers, appropriate to their role along with having clearly documented procedures or work instructions pertinent to their business unit.

8 Correspondence

Councils corporate mail address is PO Box 63, Charleville QLD 4470. To access the Post Box the key is located at the front counter with the admin staff. This mailbox is to be checked daily by Councils Officers unless leave or schedule training prohibits the daily check. Once received, the mail and any correspondence is registered, processed and/or tasks (where relevant).

8.1 Physical correspondence

8.1.1 Physical correspondence Received by Records Team

All mail received through Australia Post will be opened by the Administrative Office, unless it falls within the criteria listed below:

1. Marked 'PRIVATE AND CONFIDENTIAL'.
2. Items listed in the Records Management procedure manual under 'Items Not to be Opened'.

Where mail is marked 'PRIVATE AND CONFIDENTIAL', it will be forwarded to the employee unopened for his or her attention. Should the mail content then be determined as relevant to Council business, the original correspondence including the envelope, must be digitised and registered into the Council's records management system.

Where mail is not marked 'PRIVATE AND CONFIDENTIAL' and is opened and the contents are determined to be of a private nature, the envelope and contents will be forwarded to the employee or councillor.

All physical correspondence that is received by the Records Management Team that is digitised will be destroyed in line with the Queensland State Archives 'Disposal of source records guidelines' and the Records Management procedure manual.

8.1.2 Physical correspondence – received outside of the Records Management Program

All mail received at a counter or directly by a Council officer is to be forwarded to the Records Management Program for processing, unless it falls within the criteria listed below:

1. Marked 'PRIVATE AND CONFIDENTIAL' – forward unopened to the relevant addressee.
2. If any mail is opened and digitised/scanned into the records management system, the original physical document must be sent to the Records Management Team for quality checking, storage and destruction.

5.1.3 Physical and Electronic correspondence – Councillors

Where physical correspondence is received via Australia Post or internal mail and is addressed to a councillor it will be opened by the Administrative Office.

Once opened, correspondence will be assessed against the listed public record definition. If the correspondence meets the definition criteria it will be digitised and recorded in Council's records management system. All physical correspondence will be forwarded to the relevant Councillor with a ‘cc’ to the CEO if there is any action required.

All physical correspondence not deemed a public record (e.g. newsletters conference material, and cards) will be forwarded directly to the Councillor for information and action if required.

Where physical correspondence is received via Australia Post or internal mail and is addressed 'Private and Confidential' to a Councillor it will be forwarded unopened to the relevant Councillor. Once opened, the Councillor will be responsible for ensuring any public records are digitised and registered in Council’s records management system.

Where electronic correspondence that is a public record is received, via the Council inbox and addressed to a Councillor, it will be recorded in Council's records management system and forwarded to the relevant Councillor.

Public records generated by the Mayor and/or Councillors are to be recorded in Council's records management system against the relevant Council file.

8.2 Electronic correspondence

All correspondence deemed a public record that is received and sent electronically via direct email addresses or group e-mail addresses is to be saved into the relevant file in the records management system.

Any emails received that are marked 'Private and/or Confidential' or 'Private and/or Confidential - open by addressee only' or similar are to be opened by the owner of the inbox or by the officer acting in the incumbent's role where access has been provided. Where the email is deemed a public record, the email is to be saved into the relevant file in the records management system.

9 Councils Corporate Email Account

Councils corporate email address is mail@murweh.qld.gov.au which is managed by Special Project Officer. The majority of Council correspondence is now received by this mailbox as opposed to via physical mail.

The correspondence varies on a daily basis; however, example correspondence may include:

- Job applications
- Rates searches
- Building and planning searches
- Dial Before You Dig (DBYD) Requests
- Grants info – notifications, acquittals, remittance etc
- Customer requests and bookings
- Licensing notifications
- Navman alerts – most times tests being undertaken by the Workshop; a notification will be sent by the workshop before they start.

There is a high volume of sales email which are reviewed and forwarded onto Officers at the Records Officers discretion given the high risk of Phishing emails that are a target of this publicly listed email account.

11.6 WORKPLACE HEALTH & SAFETY REPORT

Author: **Administration**

Authoriser: **Director of Corporate Services**

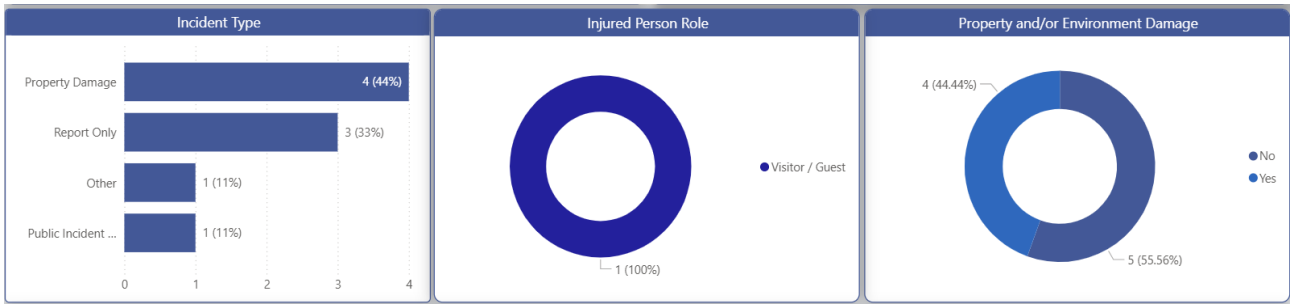
RECOMMENDATION

That Council receives and notes the Workplace Health and Safety Report.

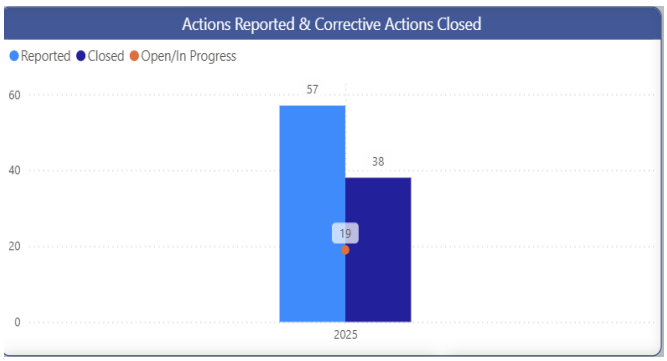
BACKGROUND

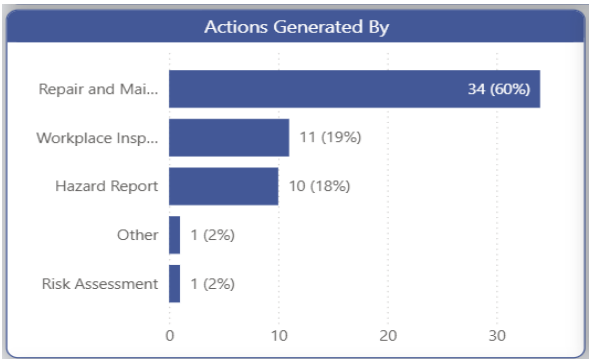
INCIDENT REPORTS (since last report)

Ref No.	Date of Incident	Incident Type	Due Date	Brief Overview	Location	Workplace
INC0117	2025-09-09	Report Only	2025-10-07	Spraying re growth in gully and rolled ankle in hole and fell down and landed on sticks scratching legs	Other: Bradley's gully near cemetery	Town Crew
INC0116	2025-08-27	Property Damage	Closed	clearing suckers and breaking mirrors on regrowth	Other: bollon road	Road Maintenance
INC0115	2025-08-22	Property Damage	Closed	windscreen broken	Other: old Tambo road	Road Construction
INC0114	2025-08-21	Public Incident Report	Closed	cut his right leg just above the knee on a sharp edge of the toilet roll holder in the disabled toilet	Visitors Centre	Tourism
INC0113	2025-08-15	Property Damage	Closed	roo hit doors	Other: Landsborough Hwy, Augathella QLD 4477, Australia	Road Construction
INC0112	2025-08-14	Other: Mirror hitsign	Closed	Hit sigh with mirrors	Other: 23b	RMPC Roadworks
INC0111	2025-08-05	Report Only	Closed	used needles in museum toilets, over flowing needle bins/needles in toilet s bend clogged toilet, needles in urinal	Morven Town	Town Crew
INC0110	2025-08-14	Property Damage	Closed	Broken air line on roller 201	Other: 23b	RMPC Roadworks
INC0109	2025-08-13	Report Only	Closed	Appears that the Stihl backpack blower has been filled up with unleaded fuel instead of two stroke fuel. Operator picked up blower to use checked fuel level was full, started blower and used it for approximately five minutes before it stopped and he couldn't start it again. This blower has been lent to other crew's at times and no one seems to know who filled it up last.	Chareville Depot	Parks and Gardens
INC0108	2025-08-13	Report Only	Closed	was loading the Husqvarna mower onto a box trailer at the airport depot. Both ramps were in the correct position for loading, as he drove up the ramp he lent over to pull on the rope that held the discharge chute in place. As he lent over his leg pushed on the left hand steering lever causing the mower to moVe to one side as this happened he went to correct the steering and resulted in the mower going in reverse dislodging the ramp causing mower to tip over on it's side. Staff assiste. and then reloaded mower. Health and safety officer was contacted and attended to investigate what happened and how this incident could have been prevented.	Charleville Airport	Parks and Gardens

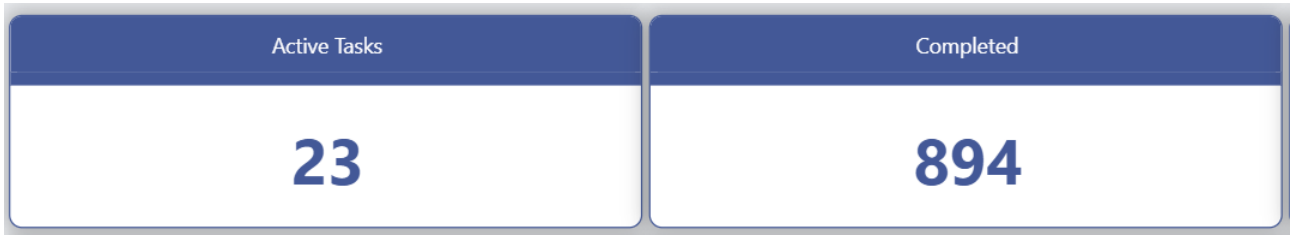


HAZARD / ACTION





Tasks



Module	August 2025	September 2025	Total
Inspection/ Checklist/Work Packs	551	343	894
Total	**551**	**343**	**894**

SAFETY CHAMPION

We are still working hard in the background to develop the Safety Champion system to suit our workforce needs. Training has been ongoing and conducted at various work area sites based on daily needs.

WHS COMMITTEE MEETINGS

Last meeting held: 19.06.2025

Next meeting: 11.09.2025

OTHER INFORMATION

Traffic Control & TMI. First Aid & CPR, HSR Refresher courses all booked in.

First Aid Kit inspections – COMPLETED

6 monthly fire equipment checks - COMPLETED

ICAM Lead Investigator Training – BOOKED and currently completing

Sling and Lifting equipment testing – Booked

Safe Handling of Sharps – Booked

Think Safe **Work Safe** **Home Safe**

LINK TO CORPORATE PLAN

1.1.1 Council has in place strategic decision-making frameworks to identify, prioritise, and meet current and future needs .

ATTACHMENTS

Nil

11.7 REGULATORY SERVICES REPORT - JUNE

Author: **Manager Regulatory Services**

Authoriser: **Director of Corporate Services**

RECOMMENDATION

That Council receives and notes the Regulatory Services Report for July 2025.

STOCK ROUTE

Wild Dog Control

Scalps

The following scalps were presented from 1 July 2025

Male	14
Female	1
Total Scalps for the year	48

9 September 2025 Total $3,125.00

Coordinated Baiting

The coordinated feral animal control program is planned to commence on Wednesday 6 November with completion date being Thursday 13 November 2025. The local aerial contractor has been booked and will undertake flights the first three days of the program. Ground control will be undertaken intermittently during these days, however the focus will be the later days of the program.

Document 1 attached provides Council with an overview of coordinated feral animal control programs for Western local government throughout the year. This has the potential to roll for another two years, however dates have not been inserted as yet. Murweh will provide there proposed dates for 2026 prior to sending information back to Longreach Regional Council.

Private Baiting

On the 28 August, a private program for treatment of fresh meat was undertaken at Babbiloora. This program included six neighbouring properties with a total of one tonne of meat treated. These rural properties implement this program each year, implementing feral control prior to cows calving.

STOCK ROUTE WATER FACILITIES

Charleville Water Facility

During routine inspections, a section of concrete troughing located at the Charleville water facility (south western side of town) was found to be cracked and leaking. The damaged section was removed and replaced with new troughing to ensure reliable water supply for stock.



Concrete trough length malfunction



Replacement trough length

Rosemount Water Facility
An inspection of this facility revealed that the flex hoses on both storage tanks had become cracked and were leaking (sun damaged). Both sections were replaced with new hoses to restore full functionality.

Trough Rubbers:
A number of trough rubbers across several facilities required replacement. The wear was attributed to a combination of age-related deterioration and the impact of recent cold weather, which increased brittleness. Replacements were completed to ensure continued reliability of watering points.

Morven Water Facility
An inspection of the Morven water facility was undertaken during the month, which found the site in good working condition. A question has been posed regarding the dam that is located east of this site, and its original use? The dam is unfenced, and assumed to be used originally as the town water supply.



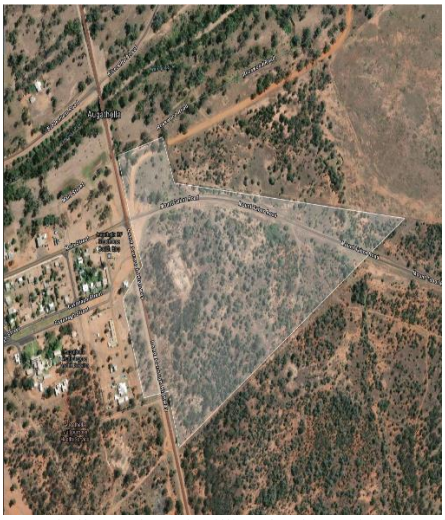
Signage at site


Troughing at site

BIOSECURITY

Mother of Millions Control

A significant infestation was identified in Augathella, opposite the BP Roadhouse. The affected area was treated over a couple of days with targeted herbicide spraying to prevent further spread. This infestation has been present for some time, and has now been mapped and will be monitored into the future.



Augathella Mother of Millions/Parkinsonia infestation area



Mother of Millions and Parkinsonia

Parkinsonia Control:

During the same operation, a small number of Parkinsonia plants were detected within the Mother of Millions infestation zone. These were individually treated with herbicide to minimise reinfestation risk and support long-term control efforts.

Flood Gauge Maintenance

The upper Bradley's Gully flood gauge marker post located on the boundary of Lesdale was damaged in the flood event late last year – washed out of the rock. This flood marker post has been reinstated with two drill stem posts installed by Taylor's Fencing to a depth of approximately two metres. The posts will serve as stable anchor points for the replacement pipework, improving the resilience in future flood events. The final pipework welding is scheduled to take place once the height calculations from the gully bed back to the posts to ensure correct alignment and function for the automated readings.





Installation of drill stem Upper Bradley Gully flood marker post

AERODROMES

Augathella Airport
Jasko has completed the obstacle landing survey of the Augathella Airport. The report is currently being written as this report is being complied and Council should have a copy by Friday 12 September 2025. A verbal approval has been granted for the Royal Flying Doctor and emergency aircraft to continue landing at site. Further information maybe verbally presented at the general meeting of Council.

Charleville Airport
Commercial Business Rental
There has been further discussion with Hertz (local and corporate office) in relation to the annual invoices for commercial parking of Hertz rental vehicles and use of a booth at the Charleville Airport (one booth and six car parking spaces) the on ground Rex and Hertz Agent has also requested a wash down bay for the rental vehicles together with sealed car parking spaces.

The company have advised that there has been no communication from Council. Previously preliminary discussions were completed in May and August 2024 –with the previous Hertz agent and a Hertz representative [my recollection] – in accordance with elected members request initiated at the time of adoption of statutory fees and charges July 2024. The outcome of those discussions were that each commercial business expressed their understanding of the requirements, and were satisfied, with fees being implemented from the 1 July 2025.

The Hertz representative, whom I have spoken with this year, is willing to attend site for further discussions, as information has not been passed onto him. In my discussions, he expressed that Hertz were not financially viable working out of the Charleville Airport, and these extra costs would exacerbate this issue. He advised that should Hertz remove its hire car service from the facility, Government Agencies such as Health and Education practitioners would not have access to vehicle use from the airport.

During the discussion, I asked if the Company communicated with Council annually regarding their commercial car hire operations at Charleville. He confirmed no further communication with Council has been undertaken since the initial day of Hertz commencing operation from the Charleville airport.

Avis and Budget are currently paying for its commercial car parking space (25 parking spaces) and one booth. This business was communicated with through their on-ground agent and a member of the commercial business, with no fees being implemented last year and invoicing commencing on the 1 July 2025.



Reduced to one booth – one Company

Viva temporary fuel pod at the Royal Flying Doctor site
Discussion is in place with a Viva representative in relation to the temporary fuel pod and the intention of this fuelling site. An inspection of this site was carried out in July 2025, with the following being identified:



Fuel pod – partially under cover outside the RFDS area.



Electrical cords placed on top of the ground running from the power box to this power outlet. The power box is held in place by a chain, the box is not physically supported by the post.



Power connected from the power source to the right of the tank, running through cord on the ground to the outlet – not meeting the electrical legislation at the time of inspection.

Avdata

All charter flights are being charged for passenger fees through Avdata. It is understood that a number of these Companies are making contact with Council and pre booking where they can park their aircraft for fuelling purposes, and ease of access to the terminal facilities.

Animal Management

Town Ranger incumbent has been on leave since mid August, and will return to work on Tuesday 7 October 2025. This position has been back-filled with another employee, whom is learning on the job.

Straying Dogs
There has been a number of straying dogs within the Charleville area, with the Town Ranger speaking with the owners seeking assistance to place their dogs back on their urban allotment and retain them within the site.

Visits to Augathella and Morven have been undertaken, with the Town Ranger speaking with identified residents regarding dogs off leash and or wandering dogs. There have been no impounding of animals in either of this areas.

One dog has been rehomed, and two dogs laid to rest.

Barking dogs have been problematic within the western area of Charleville, with one particular animal requiring further intervention from Council officers.

It is understood animal owners are requesting Council to surrender their animal, when its behaviour becomes a burden. The animal owners are reluctant to take the animal to a veterinary officer, however are happy to release the dog away from their premises and allow it to wander at large. This becomes a responsibility of Council, however the owner of the animal can be issued with an infringement notice.

It has been identified that a number of ‘on-call’ employees that cover weekends and roster days having some difficulty in implementing the animal control processes. Council has sought quotes from LO-GO Appointments for temporary compliance officers, which is being negotiated at this time.

Trapping of Feral Cats
Over the past four weeks, on average, the Town Ranger has captured three feral cats per day. The traps have been set across the township of Charleville, with only one domestic cat being captured. The owner of the cat had contact details on the collar, and this animal was back with its owner within two hours of being captured.

Dog Off Leash Area
An elderly person with a heart condition, whom walks with their small obedient dog twice per day for health reasons, has discussed the possibility of a ‘dog off leash area’ within the Charleville township. Currently this person utilises the Charleville Showgrounds for walking purpose, and is concerned that Council may implement fines. The person felt that many people, that are responsible and have trained their dogs to be obedient, are being punished for those animal owners that do not implement any action to control their animals.

Environmental Health

Overgrown allotment
Council continues to issue overgrown notices (approximately five) for applicable registered rate owners, seeking clean-up of their residential land. The results have been satisfactory with work being undertaken within the timeframe requested. One government site is being monitored at present.

Waste Management

Attachment two, provides an overview of Proterra's operations for the month of August 2025.

An audit of the Waste Management Facility occurred the week of 5 September 2025. Outcomes of this audit report will be tabled at the October meeting of Council, and it is expected that UTL Utilities (waste contractor) will do a short presentation to elected members at the next CEO briefing on Tuesday 7 October 2025.

Over the next twelve months, consideration will need to be given to the future waste contract including the below:

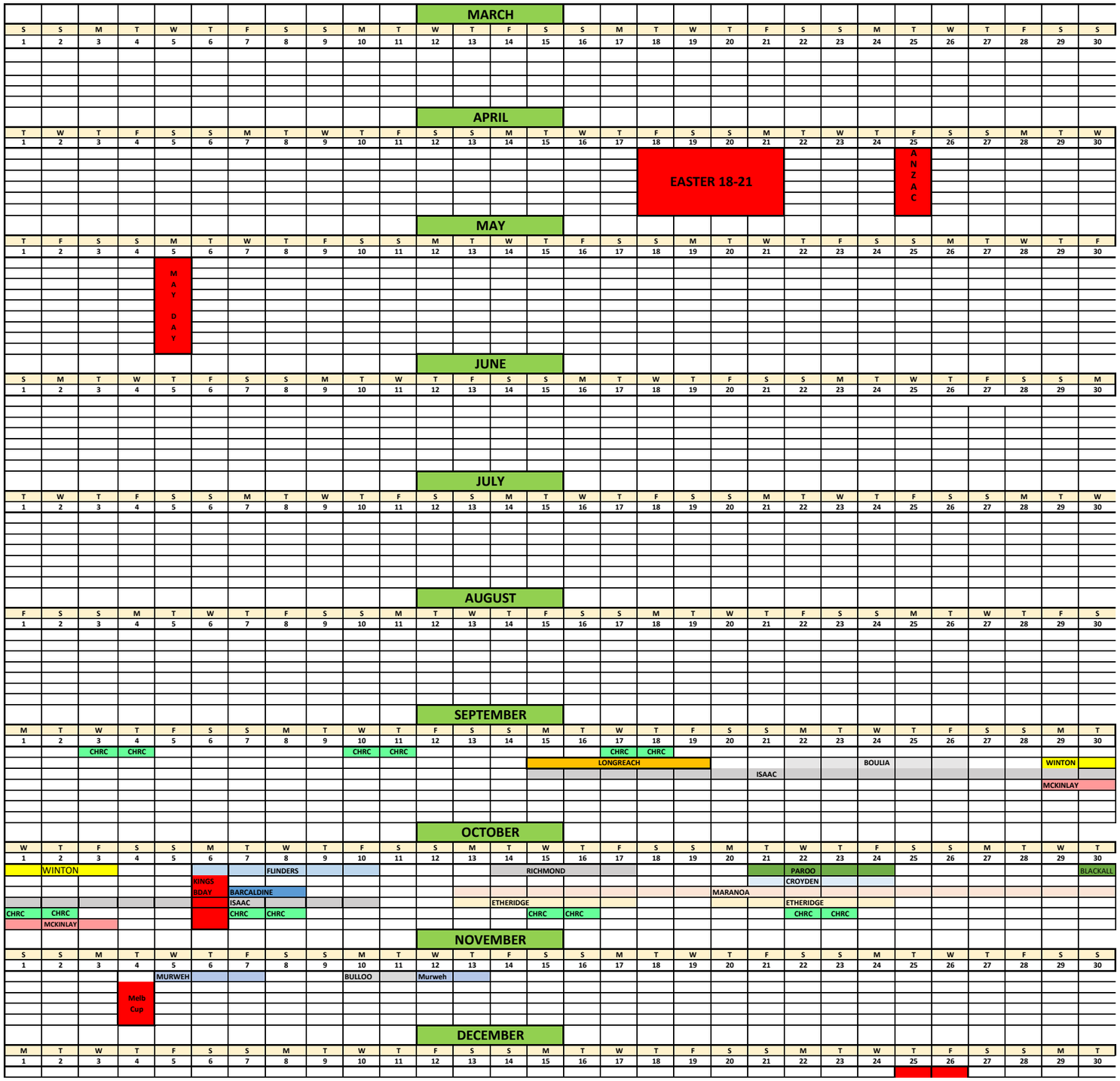
1. Development of Charleville's waste management contract tender documents – contract finalises in October 2027 –
    a. does Council wish to continue the current arrangement from October 2027 utilising the option of 1 year x 1 year; or
    b. implement its tender process and award an incumbent a contract twelve months pre the due date, providing enough time to procure plant and equipment for site management processes.

LINK TO CORPORATE PLAN

1.1.1 Council has in place strategic decision-making frameworks to identify, prioritise, and meet current and future needs .

ATTACHMENTS

1. 2025 Calendar - Feral Animal Control ⇩
2. Waste Management - August Report Proterra ⇩


MARCH
APRIL
EASTER 18-21
ANZAC
MAY
MAY DAY
JUNE
JULY
AUGUST
SEPTEMBER
CHRC
LONGREACH
BOULIA
WINTON
ISAAC
MCKINLAY
OCTOBER
WINTON
FLINDERS
RICHMOND
PAROO
BLACKALL
KINGS BDAY
BARCALDINE
CROYDEN
MARANOA
ISAAC
ETHERIDGE
CHRC
MCKINLAY
NOVEMBER
MURWEH
BULLOO
Murweh
Melb Cup
DECEMBER

CHARLEVILLE WASTE FACILIITY MONTHLY REPORT

August 2025

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MONTHLY WASTE FACILITY REPORT

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MONTHLY WASTE FACILITY REPORT

The Monthly Report is to provide Council with a concise list of major events that have occurred at the Waste Facility.

1. OPERATIONAL SERVICES PROGRESS SUMMARY

The current waste face has progressed to its final eastern position. Proterra team members continue compaction along the eastern edge of the cell, followed by the placement of an additional windrow to support the daily cover process as the waste face reaches its final level. As the application of cover progresses westward, compaction is being used to fill low-lying areas. An interim cover layer between 300mm and 500mm will be applied before transitioning to the next proposed tipping face.

Scrap steel removal and recycling efforts have continued, resulting in a noticeable reduction in the overall site footprint. Moving forward, steel will be sorted into specific classifications to maximise recycling returns.

Domestic customers continue to be directed to the hook bins throughout the week, while commercial customers are guided to the tipping face to maintain site capacity.

In preparation for the upcoming audit in September, site documentation has been reviewed and updated accordingly. It was noted during this process that the lot and plan (150OR282) listed on the EA EPPR00785513 does not represent the physical allotment (150 SP305928).

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MONTHLY WASTE FACILITY REPORT

1.1 WASTE RECEIVALS RECORDING

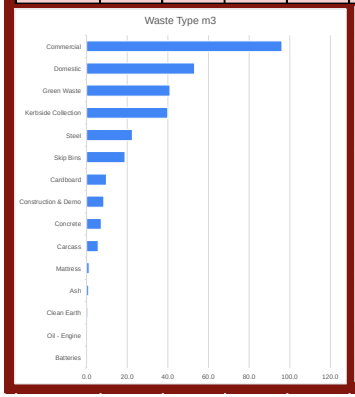
Charleville Waste Tracking Dashboard

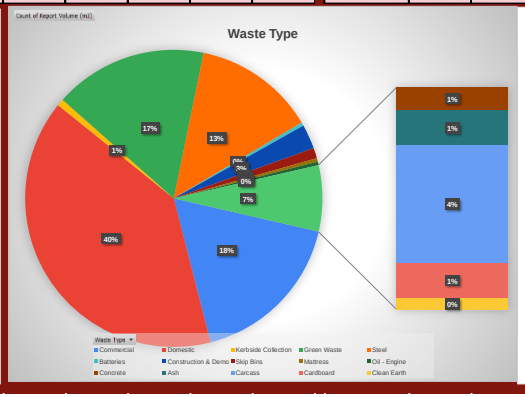
Vehicle Count by Waste Type Summary

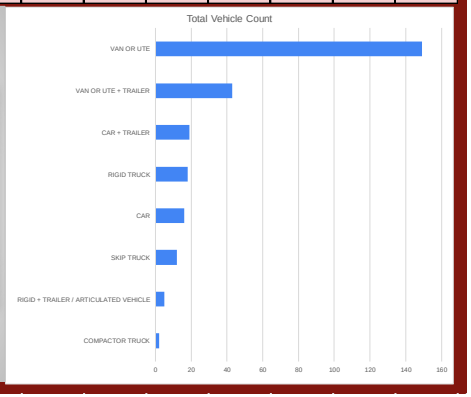
Vehicle Type / Waste Type	CAR	CAR + TRAILER	COMPACTOR TRUCK	RIGID + TRAILER / ARTICULATED VEHICLE	RIGID TRUCK	SKIP TRUCK	VAN OR UTE	VAN OR UTE + TRAILER	TOTAL VEHICLES RECEIVED
Asbestos	-	-	-	-	-	-	-	-	-
Ash	-	-	-	-	-	-	3	-	3
Batteries	-	-	-	-	-	-	1	-	1
Carcass	-	-	-	1	3	-	6	-	10
Cardboard	-	2	-	-	-	-	1	-	3
Clean Earth	-	-	-	1	-	-	-	-	1
Commercial	-	3	-	1	5	10	20	7	46
Concrete	-	-	-	1	-	-	1	-	2
Construction & Demo	-	-	-	1	2	-	2	2	7
Domestic	14	6	-	-	2	-	70	13	105
Green Waste	1	6	-	-	3	-	25	9	44
Internal Transfer Bin	-	-	-	-	-	-	-	-	-
Kerbside Collection	-	-	2	-	-	-	-	-	2
Mattress	-	-	-	-	-	-	1	-	1
Oil - Engine	1	-	-	-	-	-	-	-	1
Oil - Vegetable	-	-	-	-	-	-	-	-	-
Outbound Tip Shop	-	-	-	-	-	-	-	-	-
Power Poles	-	-	-	-	-	-	-	-	-
Skip Bins	-	-	-	-	1	2	-	-	3
Solar Panels	-	-	-	-	-	-	-	-	-
Steel	-	2	-	-	2	-	19	12	35
Timber	-	-	-	-	-	-	-	-	-
Tyres	-	-	-	-	-	-	-	-	-
-	16	19	2	5	18	12	149	43	264

Cubic Metres - Waste Type Summary

Vehicle Type / Waste Type	CAR	CAR + TRAILER	COMPACTOR TRUCK	RIGID + TRAILER / ARTICULATED VEHICLE	RIGID TRUCK	SKIP TRUCK	VAN OR UTE	VAN OR UTE + TRAILER	TOTAL TONNES RECEIVED
Asbestos	-	-	-	-	-	-	-	-	-
Ash	-	-	-	-	-	-	1.00	-	1.00
Batteries	-	-	-	-	-	-	0.00	-	0.00
Carcass	-	-	-	0.50	1.50	-	3.75	-	5.75
Cardboard	-	3.75	-	-	-	-	6.00	-	9.75
Clean Earth	-	-	-	0.50	-	-	-	-	0.50
Commercial	-	1.75	-	2.00	11.25	58.00	13.50	9.75	96.25
Concrete	-	-	-	7.00	-	-	0.25	-	7.25
Construction & Demo	-	-	-	0.50	3.75	-	2.25	2.00	8.50
Domestic	3.75	2.50	-	-	6.25	-	26.25	14.50	53.25
Green Waste	0.25	5.00	-	-	7.25	-	15.00	13.50	41.00
Internal Transfer Bin	-	-	-	-	-	-	-	-	-
Kerbside Collection	-	-	40.00	-	-	-	-	-	40.00
Mattress	-	-	-	-	-	-	1.33	-	1.33
Oil - Engine	0.25	-	-	-	-	-	-	-	0.25
Oil - Vegetable	-	-	-	-	-	-	-	-	-
Outbound Tip Shop	-	-	-	-	-	-	-	-	-
Power Poles	-	-	-	-	-	-	-	-	-
Skip Bins	-	-	-	-	6.00	13.00	-	-	19.00
Solar Panels	-	-	-	-	-	-	-	-	-
Steel	-	1.00	-	-	1.50	-	11.75	8.25	22.50
Timber	-	-	-	-	-	-	-	-	-
Tyres	-	-	-	-	-	-	-	-	-
-	4	14	40	11	38	71	81	48	306







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MONTHLY WASTE FACILITY REPORT

1.1.1 Product Summary YTD July 2025 -2026

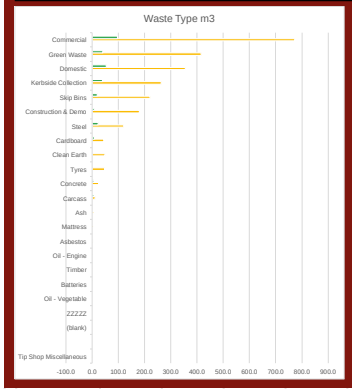
Charleville Waste Tracking Dashboard

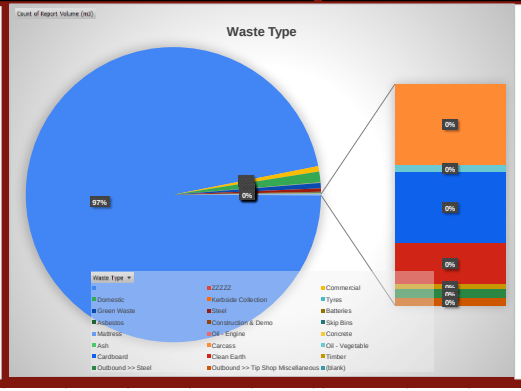
Vehicle Count by Waste Type Summary

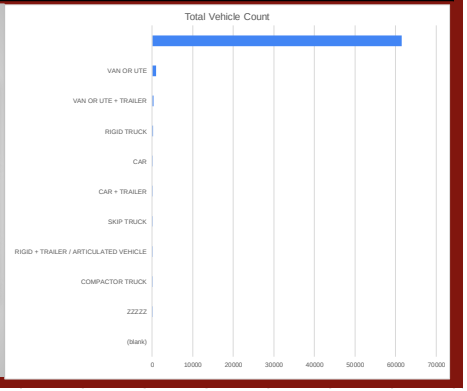
Vehicle Type / Waste Type	CAR	CAR + TRAILER	COMPACTOR TRUCK	RIGID + TRAILER / ARTICULATED VEHICLE	RIGID TRUCK	SKIP TRUCK	VAN OR UTE	VAN OR UTE + TRAILER	TOTAL VEHICLES RECEIVED
Asbestos	-	-	-	-	-	-	1	-	1
Ash	3	1	-	-	-	-	19	1	24
Batteries	-	-	-	-	-	-	6	2	8
Carcass	-	-	-	-	-	-	23	2	25
Cardboard	-	-	-	-	-	-	-	-	-
Clean Earth	-	-	-	-	-	-	-	-	-
Commercial	4	23	-	-	-	58	164	49	298
Concrete	-	-	-	-	-	-	5	7	12
Construction & Demo	-	2	-	-	-	-	13	8	23
Domestic	120	54	-	-	-	2	446	111	733
Green Waste	17	28	-	-	-	-	137	118	300
Internal Transfer Bin	-	-	-	-	-	-	-	-	-
Kerbside Collection	-	-	14	-	-	-	-	-	14
Mattress	-	2	-	-	-	-	7	2	11
Oil - Engine	1	-	-	-	-	-	3	-	4
Oil - Vegetable	-	-	-	-	-	-	3	-	3
Outbound Tip Shop	-	-	-	-	-	-	-	-	-
Power Poles	-	-	-	-	-	-	-	-	-
Skip Bins	-	-	-	-	-	43	-	-	43
Solar Panels	-	-	-	-	-	-	-	-	-
Steel	8	12	-	-	-	-	127	70	217
Timber	-	-	-	-	-	-	-	-	-
Tyres	1	-	-	-	-	-	9	8	18
-	154	122	14	-	-	103	963	378	1,734

Cubic Metres - Waste Type Summary

Vehicle Type / Waste Type	CAR	CAR + TRAILER	COMPACTOR TRUCK	RIGID + TRAILER / ARTICULATED VEHICLE	RIGID TRUCK	SKIP TRUCK	VAN OR UTE	VAN OR UTE + TRAILER	TOTAL TONNES RECEIVED
Asbestos	-	-	-	-	-	-	0.50	-	0.50
Ash	0.75	0.25	-	-	-	-	6.00	0.25	7.25
Batteries	-	-	-	-	-	-	0.77	0.01	0.78
Carcass	-	-	-	-	-	-	14.75	0.50	15.25
Cardboard	-	-	-	-	-	-	-	-	-
Clean Earth	-	-	-	-	-	-	-	-	-
Commercial	2.25	27.25	-	-	-	312.00	140.75	69.75	552.00
Concrete	-	-	-	-	-	-	1.50	5.50	7.00
Construction & Demo	-	0.50	-	-	-	-	11.25	8.25	20.00
Domestic	35.00	45.00	-	-	-	13.00	193.00	105.50	391.50
Green Waste	4.50	27.25	-	-	-	-	96.25	148.75	276.75
Internal Transfer Bin	-	-	-	-	-	-	-	-	-
Kerbside Collection	-	-	259.00	-	-	-	-	-	259.00
Mattress	-	0.92	-	-	-	-	5.08	0.92	6.92
Oil - Engine	0.25	-	-	-	-	-	0.75	-	1.00
Oil - Vegetable	-	-	-	-	-	-	0.51	-	0.51
Outbound Tip Shop	-	-	-	-	-	-	-	-	-
Power Poles	-	-	-	-	-	-	-	-	-
Skip Bins	-	-	-	-	-	234.00	-	-	234.00
Solar Panels	-	-	-	-	-	-	-	-	-
Steel	1.25	7.75	-	-	-	-	63.25	49.25	121.50
Timber	-	-	-	-	-	-	-	-	-
Tyres	0.20	-	-	-	-	-	5.70	15.25	21.15
-	44	109	259	-	-	559	540	404	1,915







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MONTHLY WASTE FACILITY REPORT

2. REPORTING

2.1 COMPLAINTS SUMMARY

232	12/12/2023	Anni Colbran	Complaint	Murweh Client complaint that Gate Team are not stopping customers to provide direction, inspection therefore concerned that the data being received is incorrect	Install Stop Signs Training of Team to stop all cars Change work process so that Gate Keeper duties take priority.	**Anni Colbran**	**n/a**	15/12/2023	Corrective	14/12/2023
233	12/12/2023	Anni Colbran	Complaint	Murweh Client complaint that no income is being collected by Gate Team for Council Fees despite fee introduction at July 1.	Council to complete education/advertising of the fees and charges. Council to provide EFTPOS for onsite payment PG to provide training to Team for payment/receipting	**Anni Colbran**	**n/a**	15/12/2023	Customer Originated Defect	14/12/2023
234	10/04/2024	Anni Colbran	Complaint	Murweh Client Complaint: All social media posts regarding Council's facilities are to be approved by the CEO of Council. This also forms part of the agreement for all contractors and any emergency management processes. Can you please ensure that you send all information that you want posted to social media regarding the Charleville Waste Facility to Council prior to being placed in this advertising platform. Council will undertake to post such information for the appropriate purpose. This will enable ease of management of information going to our community, and also allows us to inform our elected members of what is occurring at the facilities that we manage.	PG to send through proposed posts regarding wet weather conditions etc to Council for approval prior to posting.	**Anni Colbran**	**NA**	10/04/2024	Customer Originated Defect	10/04/2024

2.2 ACCIDENTS/INCIDENTS/NEAR MISS/HAZARDS

NIL

3. WORKFORCE EVENTS

3.1 EMPLOYEE MOVEMENTS

Contract Representative (Waste Manager) – Anni Colbran
Environmental Waste Coordinator – Spencer Hodge
Waste Administrator – Maria Holden
Gatehouse Team – Tyrone Kozak, Ben Riley, Michael King
Operating Team – Edward King, Roy McCarthy
Relief Operator – Angus Morris
Upcoming Leave: *NIL*

3.2 RECRUITMENT

NIL

3.3 DISCIPLINARY ACTIONS

NIL

3.4 INDUSTRIAL ACTION

NIL

3.5 WORKPLACE HEALTH & SAFETY EVENTS

NIL

3.6 STAFF TRAINING/CONFERENCES

NIL

3.7 STAFF QUALIFICATIONS

	Anni Colbran	Roy McCarthy	Edward King	Tyrone Kozak	Ben Riley	Michael King
Job Title	Waste Manager	Waste Facility Operator	Waste Facility Operator	Gatehouse Operator	Gatehouse Operator	Gatehouse Operator
White Card	GCI00793550	#1099335	#1260497	#8688347	#2234324	TBC
Proterra Group Induction	Completed	Completed	Completed	Completed	Completed	Completed
Apply First Aid	Completed	Completed	Completed	Completed	Completed	Completed
CPR	Completed	Completed	Completed	Completed	Completed	Completed
Fire Warden	Completed	Completed	Completed	Completed	Completed	Completed
Asbestos Awareness	Completed	Completed	Completed	Completed	Completed	TBC
Track loader Ticket	N/A	#8690752	#8690751	N/A	N/A	N/A
Excavator Ticket	N/A	#8690752	#8690751	N/A	N/A	N/A
Compactor Ticket	N/A	Completed	Completed	N/A	N/A	N/A
HR Vehicle Licence	N/A	Completed	Completed	N/A	Completed	N/A

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4. ENVIRONMENTAL & PROPERTY ISSUES

4.1 ROUTINE MONITORING OF ENVIRONMENTAL OUTCOMES

NIL

4.2 ENVIRONMENTAL IMPACTS & EVENTS

4.2.1 NOISE

4.2.2 AIR

4.2.3 SOIL

4.2.4 RAINFALL – 0.2 mm for June 2025

Day of Month	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
1												
2												
3												
4												
5												
6												
7												
8												
9		21										
10												
11												
12												
13												
14												
15												
16												
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26	24											
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29												
30												
31												
Month Total	24	21										

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5. PLANT & EQUIPMENT

Murweh Shire Council			Plant Report	August 25	
CURRENT ASSETS					
Unit Number	Type of Item	Description	Current User	Registration Number	Year of Make
24	Heavy Plant	Caterpillar Compactor	Charleville Waste Facility	S/N: 86X00586	1981
125	Heavy Plant	Caterpillar Wheeled Loader	Charleville Waste Facility	9182C3	2012
225	Heavy Plant	Sumitomo Excavator	Charleville Waste Facility	SH210LC6	2022
239	Heavy Plant	Fuso FS52J Hook Truck	Charleville Waste Facility	XB1 2GJ	2008
240	Heavy Plant	Mitsubishi Water Truck	Charleville Waste Facility	XB7 7FV	1985
161	Vehicle	Toyota Hilux	Charleville Waste Facility	976 GZ6	2017
243	Container/Storage	Hook lift skip bin	Charleville Waste Facility	N/A	2023
243A	Container/Storage	Hook lift skip bin	Charleville Waste Facility		2023
244	Container/Storage	Charleville Shipping Container	Charleville Waste Facility		
245	Container/Storage	Charleville Site Hut	Charleville Waste Facility		
250	Container/Storage	Charleville Toilet/Shower block	Charleville Waste Facility		2023
256	Container/Storage	20,000 Litre Water tank	Charleville Waste Facility		
258	Container/Storage	15m3 Skip Bin (Hook Truck)	Charleville Waste Facility		2024
259	Container/Storage	15m3 Skip Bin (Hook Truck)	Charleville Waste Facility		2024
260	Container/Storage	15m3 Skip Bin (Hook Truck)	Charleville Waste Facility		2024
314	Other	20 x Fence panels	Charleville Waste Facility		2024
317	Other	Spreader Bar	Charleville Waste facility		2023

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WASTE FACILITY UPDATES

5.1 GENERAL

During August, the team undertook routine litter collection, inspected and adjusted stockpiles, and managed the general waste face through regular compaction and control of windblown litter. These activities ensured safe customer access and maintained site compliance and overall tidiness.

A notable inbound waste stream this month included concrete associated with the Morven Hospital demolition.

Additionally, SES requested a designated area for member training. In response, the area adjacent to the green waste section has been cleared, and the necessary vehicles have been delivered in preparation. A training date is expected to be confirmed between September and November.

PROPERTY DAMAGE

NIL

5.2 PROPERTY IMPROVEMENTS

5.2.1 Maintenance Works

- Completed form of waste face batters to maintain a height of 4m
- Windblown litter collection daily at the waste face.
- Additional collection was undertaken following the slashing of the adjacent industrial estate to the site entry on Bollon Charleville Road.
- Internal hard stand and road repairs due to high traffic during wet weather events

5.2.2 Capital Works

NIL

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6. APPENDIX



Photo 1 Supplied SES vehicles on cleared hard stand



Photo 2: Scrap steel removal.



Photo 3: Green waste stockpiles

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12 ENGINEERING SERVICES

12.1 ENGINEERING SERVICES REPORT

Author: **Director Engineering Services**

Authoriser: **Chief Executive Officer**

RECOMMENDATION

That Council receives and notes the Engineering Services Report for September 2025.

BACKGROUND

Executive Update

Local Roads

- Reseal program – Charleville town street reseals scheduled for late September start pending contract award (separate report attached with tender recommendation).

TIDS

- FY25/26 asphalt works in Alfred & Wills Street Charleville design phase progressing, with preliminary design shared with the Traffic Advisory Committee (TAC).

Water and Sewerage

- Shire wide Naegleria fowleri testing undertake (approx. 100 samples), results expected 11-12 September.
- Bore #5 is currently feeding directly into Charleville town mains, bypassing the 10ML bladder. This is required to cool water within the bladder so that it can be used for a chlorine flush should test results indicate a N.fowleri contamination within town mains. Note:- our bore water is too hot to immediately treat with chlorine due to the rapid decay that occurs when treating water at elevated temperatures. Chlorine treatment is much more efficient at water temperatures <30°, which holds a chlorine residual for a much longer period of time.

- Water main renewal in Parry Street Charleville complete.

Works for Queensland (W4QLD)

- Ongoing

Local Roads & Community Infrastructure Program - Phase 4

- Charleville back-up power generators commissioned & operated flawlessly during the (Father's Day) power outage 07/09/2025, maintain Telstra 4G coverage.
- EOT request to 31/12/2025 granted (advice received 26/08/2025).

Other

- Aurora Estate design nearing completion. Tender documents currently under development.

Local Shire Roads

A summary of the capital works and maintenance activities on Local Shire Roads are listed below.

Road Name	Activity Name	Chainage From (km)	Chainage To (km)	Remarks
Adavale Road	Guide Post maintenance	16,260.00	46,460.00	Install new guidepost
Adavale Road	Install Signs	14,020.00	14,020.00	Replace missing sign
Adavale Road	Guide Post maintenance	1,950.00	1,950.00	Install new guidepost
Adavale Road	Install Signs	13,810.00	13,820.00	
Alice Downs Road	Guide Post maintenance	80.00	80.00	Install new guidepost
Balmacarra Road	Inspections	0.00	15,550.00	Racas run - Category 2
Barngo Road	Guide Post maintenance	31,850.00	83,090.00	Install new guide post
Biddenham Road	Install Signs	47,690.00	49,930.00	Install new sign and post
Biddenham Road	Install Signs	37,400.00	61,170.00	Install new sign and post
Black Ward Road	Install Signs	200.00	200.00	Install new sign and post
Black Ward Road	Guide Post maintenance	1,810.00	38,120.00	
Black Ward Road	Install Signs	5,690.00	5,680.00	Cement existing post and sign in
Bogarella Road	Inspections	0.00	18,750.00	Racas run - Category 3
Bollon Road	Guide Post maintenance	6,740.00	6,740.00	Install new guidepost
Bollon Road	Table Drain & Floodway Mtce	0.00	43,000.00	Remove vegetation from tabledrain and drains
Caldervale Road	Inspections	0.00	2,750.00	Racas run - Category 2
Clara Creek Road	Guide Post maintenance	1,650.00	12,040.00	
Clare Access Road	Install Signs	10.00	10.00	Install new sign
Cunno Road	Inspections	0.00	11,840.00	Racas run - Category 2
Derbyshire Downs Road	Inspections	0.00	2,320.00	Racas run - Category 3
Dooblibah Road	Guide Post maintenance	2,110.00	17,150.00	Install new guidepost
Gundare Road	Inspections	0.00	19,380.00	Racas run - Category 5 bad truck and tractor damage all flood work is totally destroyed
Hoganthulla Road	Inspections	0.00	16,170.00	Racas run - Category 3
Killarney Road	Install Signs	39,440.00	39,440.00	Install new sign
Killarney Road	Guide Post maintenance	68,710.00	80,620.00	Install new guidepost
Langlo Mt Morris Road	Guide Post maintenance	1,070.00	1,070.00	Install new guidepost
Loddon East Road	Inspections	0.00	20,000.00	Inspection grid

Lyons Road	Inspections	0.00	2,050.00	Racas run - Category 3
Maryvale Road	Guide Post maintenance	930.00	970.00	Install new guidepost
Middle Creek Road	Inspections	0.00	52,250.00	Racas run - Category 3 MG
Middle Creek Road	Guide Post maintenance	11,300.00	33,800.00	Install new guidepost
Mt Tabor Road	Inspections	119,690.00	119,690.00	Remove some of the tree remove the rest later
Mt Tabor Road	Inspections	0.00	189,490.00	Racas run - Category 4 wash, corrugations
Nebine Road	Slashing	0.00	42,000.00	Contract slashing
Noorooloo Road	Inspections	0.00	92,270.00	Racas run - Category 2
Noorooloo Road	Maintenance Grading	0.00	84,000.00	Maintenance grade & patrol grade
Old Charleville Road	Guide Post maintenance	400.00	6,960.00	Install new guidepost
Old Quilpie Road	Guide Post maintenance	2,700.00	47,210.00	Install new guidepost
Old Quilpie Road	Inspections	0.00	48,000.00	Grid inspection - 2 to remove
Ouida Downs Road	Inspections	0.00	7,070.00	Racas run - Category 3
Rainmore Road	Inspections	0.00	1,270.00	Racas run - Category 2
Red Ward Road	Install Signs	33,600.00	33,600.00	Install new sign
Red Ward Road	Guide Post maintenance	43,600.00	43,600.00	Remove old and install new guidepost
Red Ward Road	Guide Post maintenance	43,590.00	65,500.00	Install new guidepost
Red Ward Road	Inspections	0.00	67,580.00	Racas run - Category 3
Red Ward Road	Install Signs	35,830.00	35,830.00	Install new sign
Rocky Road	Guide Post maintenance	6,570.00	6,680.00	Install new guidepost
Wallal Riverleigh Road	Guide Post maintenance	7,200.00	25,130.00	Install new guidepost
Wallal Riverleigh Road	Guide Post maintenance	25,640.00	33,650.00	Install new guidepost
Wallal Riverleigh Road	Guide Post maintenance	33,650.00	33,650.00	Install new guidepost
Wheatleigh Road	Guide Post maintenance	16,610.00	50,760.00	Install new guidepost
Yarronvale Road	Guide Post maintenance	6,470.00	19,790.00	Install new guidepost

Construction crew are currently on the Old Tambo Road QRA REPA

Maintenance crew are currently on the Black Ward Road

Road Maintenance Performance Contract (RMPC)

August 2025 Maintenance Works on National Highways and State Controlled Roads

Location	Activity Name	Chainage From (km)	Chainage To (km)	Quantity	Costs ($)
Diamantina Dev Road (Charleville - Quilpie)	Gravel Supply - Heavy Shoulder Grading	87.97	87.98	60.00	$2,700.00
Diamantina Dev Road (Charleville - Quilpie)	Pavement Repairs Gravel (Mechanical) Minor	50.48	50.48	45.00	$9,000.00
Diamantina Dev Road (Charleville - Quilpie)	Pavement Repairs Gravel (Mechanical) Minor	87.97	87.98	100.00	$20,000.00
Diamantina Dev Road (Charleville - Quilpie)	Traffic Control Jet Patcher	50.48	50.48	2,380.00	$2,380.00
Diamantina Dev Road (Charleville - Quilpie)	Traffic Control Jet Patcher	87.97	87.98	7,000.00	$7,000.00
Landsborough Highway (Augathella - Tambo)	Traffic Control Jet Patcher	0.01	5.00	8,280.00	$8,280.00
Landsborough Highway (Morven - Augathella)	Inspections for Forward List of Works	0.01	88.88	5,225.00	$5,225.00
Landsborough Highway (Morven - Augathella)	Rest Area Servicing	0.01	88.88	7,551.00	$7,551.00
Landsborough Highway (Morven - Augathella)	Traffic Control Jet Patcher	0.01	88.88	4,140.00	$4,140.00
Mitchell Highway (Charleville - Augathella)	Hand Mowing	0.01	78.40	500.00	$4,000.00
Mitchell Highway (Charleville - Augathella)	Herbicide Spraying	0.01	78.40	500.00	$2,500.00
Mitchell Highway (Charleville - Augathella)	Pothole Patching with Emulsion/Aggregate	0.01	78.40	6.00	$6,840.00
Mitchell Highway (Charleville - Augathella)	Tractor Slashing, Rural	0.01	78.40	40.00	$15,400.00
Mitchell Highway (Cunnamulla - Charleville)	Gravel Supply - Heavy Shoulder Grading	126.54	131.54	600.00	$27,000.00
Mitchell Highway (Cunnamulla - Charleville)	Gravel Supply - Heavy Shoulder Grading	126.54	131.54	200.00	$9,000.00
Mitchell Highway (Cunnamulla - Charleville)	Heavy Shoulder Grading - Rural	126.54	131.54	5.00	$58,475.00
Mitchell Highway (Cunnamulla - Charleville)	Heavy Shoulder Grading - Rural	126.54	131.54	3.00	$35,085.00
Mitchell Highway (Cunnamulla - Charleville)	Heavy Shoulder Grading - Rural	128.61	132.64	4.00	$46,780.00
Mitchell Highway (Cunnamulla - Charleville)	Heavy Shoulder Grading - Rural	128.61	132.64	4.00	$46,780.00

Warrego Highway (Morven - Charleville)	Inspections for Forward List of Works	0.01	86.91	7,315.00	$7,315.00
Warrego Highway (Morven - Charleville)	Rest Area Servicing	0.01	86.91	11,343.00	$11,343.00
				TOTAL	**$336,794.00**

RMPC 25-26 Works Expenditure

Schedules	Allocated Budget	UpToDate Expenditure	Remaining
Schedule 1 (National Highways)	$444,400.00	$66,606.00	$377,794.00
Schedule 2 (Other State Controlled Roads)	$2,336,437.00	$570,155.00	$1,766,282.00
Schedule 3 – Invasive Plants & Animals (National Highways)	$16,000.00	$0.00	$16,000.00
Schedule 4 – Invasive Plants & Animals (Other State Controlled Roads)	$24,000.00	$0.00	$24,000.00
Schedule 5 – Fire Risk Management (National Highways)	$16,000.00	$0.00	$16,000.00
Schedule 6 – Fire Risk Management (Other State Controlled Roads)	$24,000.00	$0.00	$24,000.00
Schedule 7 (National Highways)	$323,096.00	$0.00	$323,096.00
TOTALS	**$3,183,933.00**	**$636,761.00**	**$2,547,172.00**



Heavy Shoulder Grading on 23B Mitchell Highway (Charleville-Cunnamulla)



Pavement Repairs on the Landsborough Highway at Augathella

Water & Sewerage

Maintenance works carried out in August 2025.

Water Works

Charleville

Activities	Completed
Service Line Breaks	4
Repair Water Mains	3
Meters Replaced/ checked	0
Pump Station Faults	2
Water Bore Maintenance	1
Disconnections	0
New Connections	0

General Comment

- Water meter reading in progress.
- 800m of 6” water main completed on Parry Street with new service lines.

Morven

Activities	Completed
Service Line Breaks	0
Repair Water Mains	0
Meters Replaced/ checked	0
Pump Station Faults	0
Water Bore Maintenance	0
Disconnections	0
New Connections	0

General Comment – Nil.

Augathella

Activities	Completed
Service Line Breaks	1
Repair Water Mains	1
Meters Replaced/ checked	0
Pump Station Faults	0
Water Bore Maintenance	1
Disconnections	0
New Connections	0

General Comment

- Water meter reading in progress.
- Replace pressure sensor on pumps.

Sewerage Works

Charleville

Activities	Completed
Main line Chokes	3
Service Line Chokes	1
Pump Station Faults	2
Toilet Faults	3
New Connections	0
Unblock Sewer House / Main Connections	2

General Comment – Nil.

Morven

Activities	Completed
Main line Chokes	0
Service Line Chokes	0
Pump Station Faults	0
Toilet Faults	0
New Connections	0
Unblock Sewer House / Main Connections	0

General Comment – Nil.

Augathella

Activities	Completed
Main line Chokes	0
Service Line Chokes	0
Pump Station Faults	1
Toilet Faults	2
New Connections	0
Unblock Sewer House / Main Connections	0

General Comment – Nil.

Building

Building works from the month of August.

Activity
- Remove / assemble new swimming pool grandstands.
- Weld fence back in for Racecourse generator.
- Sheet plasterboard holes at Cosmos Centre.
- Fix ceiling tiles at Town Hall.
- Fix door and toilets maintenance at Augathella.
- Start to rejoin footpath works on Cavanagh Street.
- Path concrete and fix tiles in the swimming pool deep end.



New Grandstands at the Charleville Swimming Pool (Funded by LRCI4)



New Footpath Works on Cavanagh Street, Augathella

Electrical

Works completed by Council's Preferred Supplier's for Electrical Services, **Charleville Refrigeration and Electrical (CRE), Brayley's Electrical, Patto's Electrical and NHC Auto Refrigeration.**

Patto's Electrical
- Repair pit lights at Workshop
- Repair broken powerpoint at Office
- Replace 4 lights at basketball park
- Change lights at SES shed - Upgrade truck shed SES
- Gas valve for showgrounds canteen
Brayley Electrical
- Investigate AC in Made in Murweh
- Check power trip at Health Clinic

Town Maintenance

Activity	Charleville	Augathella	Morven
Grave Digging	2	0	1
Edge Break			
Pothole Patching			
Repair Seal Defects			
Bitumen Sealing (Reseal)			
Heavy Patching/Pavement Repair			
Gravel Resheeting			
Table Drain & Floodway Maintenance			
Clear Culverts			
Subsurface Drains	✓		
Slashing	✓	✓	✓
Hand Mowing	✓	✓	✓
Clearing	✓	✓	✓
Weed Spraying	✓		
Maintain Signs			
Guidepost Maintenance	✓	✓	✓
Footpath Works			
Line Marking	✓		
Kerb & Channel			
Street Furniture Maintenance			
Riverwalk Maintenance	✓	✓	
Litter Collection	✓	✓	✓
Pit Maintenance	✓	✓	✓
Dead Animals	✓	✓	✓
Other			
Works Requests	✓	✓	✓
Playground Inspections			
Clean BBQs	✓	✓	✓
Slash Gully	✓		
Plant Flowers			
Fix Sprays in Park	✓	✓	✓
Water pots in Main Street	✓	✓	
Mow Ovals & Parks	✓	✓	✓
Service Plant	✓	✓	✓
New Signs			

Completed Town Works

- General town maintenance in all three towns.
- Fertilised Showgrounds oval.
- Top dressed King Edward Park lawn.
- Cut down and removed dead trees in front of cemetery.

Workshop

MSC WORKSHOP MONTHLY REPORT AUGUST 2025	
SAFTEY	Zero incidents and zero accidents
WORK CARRIED OUT ON VEHICLES	
Unit 677	Carried out service
Unit 681	Carried out service
Unit 657	Carried out service, replaced upper control arms, replaced front brake pads, replaced intake pipe
Unit 685	Carried out service
Unit 674	Carried out service
Unit 611	Carried out service, replaced fan belt
WORK CARRIED OUT ON GRADERS	
Unit 116	Replaced damaged grease line, removed damaged rotation sensor wiring, repaired spare wheel winch, replaced beacon light, replaced windscreen, replaced indicator, replaced work light, replaced mirrors
Unit 115	Replaced RH blade slide retaining brackets, carried out service, replaced bottom wiper motor, replaced aerial, replaced mirrors
Unit 117	Carry out service, replaced coolant temp sensor
Unit 114	Replace wheel lean cylinder hose, carried out service
Unit 119	Repaired reverse camera bracket, repair front oversize sign, repaired coolant leak
WORK CARRIED OUT ON TRUCKS	
Unit 39	Replaced rear suspension U-bolts
Unit 38	Replaced brake boosters
Unit 50	Repaired bonnet, replaced A/C control cable, carried out service
Unit 41	Carried out service
Unit 2	Repaired engine oil leak
Unit 49	Replaced fuel primer pump
Unit 54	Replaced tray step, repaired air leak
Unit 1	Replaced battery isolator
Unit 61	Repaired auto grease manifold
WORK CARRIED OUT ON TRAILERS	
Unit 412	Replaced brake linings, regreased wheel bearings, replaced torque rod bushes
Unit 336	Replaced trailer plugs
Unit 413	Replaced brake boosters
Unit 492	Replace side marker lights, replaced taillights, replaced suspension lowering switch
WORK CARRIED OUT ON NAVMAN	
Unit 671	Installed Navman

Unit 689	Installed Navman
Unit 690	Installed Navman
Unit 691	Installed Navman
Unit 692	Installed Navman
Unit 693	Installed Navman
Unit 655	Removed Navman
Unit 652	Removed Navman
Unit 661	Removed Navman
WORK CARRIED OUT MOWERS AND TRACTORS	
Unit 595	Replaced batteries, carried out service
Unit 587	Replaced fuel cross over tap, adjusted steering
Unit 194	Carried out service, replaced washer bottle cap
Unit 594	Carried out service
Unit 190	Repaired and adjusted door latches
Unit 192	Replaced rear hitch cylinder seals, replaced engine oil filler cap
Unit 573	Replaced starter relay
Unit 582	Replace safety switch, replaced battery, replaced earth lead
Unit 592	Replaced aerial
Unit 573	Replaced RH drive motor, replaced beacon light
Unit 577	Carried out service
Unit 591	Repaired seat mount
WORK CARRIED OUT ON MISCELLANEOUS	
Unit 172 - Loader	Carried out 4000hr service, replaced UHF
Unit 164 - Backhoe	Carried out service
Unit 153 – Skid Steer	Replaced crowd cylinder rods
Unit 173 - Loader	Bled and adjusted auto greaser
Unit 373 - Caravan	Carry out service, replace microwave, repair fridge, repaired taillights
Unit 373 - Caravan	Carry out service
Unit 200 – Multi Tyre Roller	Carried out service
Unit 203 – Multi Tyre Roller	Replaced inner tyre
Unit 996 - Bus	Replaced mirror, carried out service, replaced fan belts, repaired seat belt
Unit 201 – Multi Tyre Roller	Resealed roof
Unit 189 – Forklift	Carried out service
PLAN FOR JANUARY	
Continue with workshop organising, preventive maintenance. Prepare and carryout NHVR annual heavy vehicle inspections	

Murweh Shire Flood Restoration Works – August Report

Monthly Progress Report

Enginfra Consulting
Engineers and Project Managers

Project Name	Murweh Shire January and April 2024 and March 2025 Flood Restoration Delivery		
Date	2 September 2025	Report Period	August 2025
Project Manager	Russell Hood		
Reporting To	Bruce Scott, Jacob Barton, Troy McQueen		

1.	**Current Status**
	Overall progress for the Jan and April 2024 events from the 23-24 year to the end of August 2025 as reported to QRA is 39%. Of the total 1537 damage sites, there are 588 remaining. This work must be completed prior to 30 June 2026.
2.	**Delivery**
	○ Heavy formation grading is complete on Clara Creek, Caroline Crossing, Nungil Maruka and Wiringa Roads. ○ Heavy shoulder grading is complete on Bollon and Adavale Roads. ○ Heavy formation grading is in progress on Barngo, Orange Tree Crossing and Gundare Roads. ○ Pavement repairs are substantially complete on Biddenham Road, with minor work to finalise. ○ Pavement repairs and heavy shoulder grading has commenced on Old Tambo Road.
3.	**Submissions**
	○ All submissions under the Jan and April 24 events are approved and the total approved funding for these events including project management, contingencies and escalation is $16,914,785.
4.	**Overall Program Progress**
	○ Jan & April 24 events overall program progress is 39% to end of August 2025.
5.	**Budget**
	○ Total claimed expenditure for the Jan & April 24 events to end of August 2025 - $6,177,657.16 ○ Estimated cost to complete - $9,272,000 ○ Estimated final cost - $15,449,657.16
6.	**Reporting, Claims and Close outs**
	○ QRA monthly progress reporting and payment claims have been lodged with QRA on 2 September 2025.
7.	**March 2025 Event**
	○ Damage assessment for the latest March 2025 event is substantially complete. There are 830 damage sites with an estimated restoration cost of $5M. ○ The emergent works claim for the March 2025 event has been lodged with QRA for $258,123. ○ Submission MuSC-25-1 for Wellwater, Greenstead and Belrose Roads has been lodged with QRA under the March 2025 event with restoration works valued at $365,000. ○ Submission MuSC-25-2 for Noorooloo, Shelbourne and Bilbie Park Roads has been lodged with QRA under the March 2025 event with restoration works valued at $271,585. ○ The Counter Disaster Operations (CDO) claim is being developed. ○ Some sections of heavy formation grading are being done under the March 2025 event in conjunction with April 2024 restoration works. This has been completed on Clara Creek and Caroline Crossing Roads and is in progress on Barngo Road. Currently 31 damage sites across these 3 roads have been done. A submission for these works will be lodged with QRA by 5 September 2025. Whilst this work is not approved, it is considered low risk and efficiencies are being gained by this delivery process.

JANUARY & APRIL 2024 EVENTS FLOOD RESTORATION

Asset / road name	Recommended Value	Claimed Expenditure	% Complete	Timing
Belrose Road	$63,546.60	$44,657.93	100%	
Greenstead Road	$65,942.09	$42,244.87	100%	
Wellwater Road	$631,164.95	$408,206.71	100%	
Adavale Road (Jan 24)	$7,830.18	$4,110.50	100%	
Bollon Road (Jan 24)	$141,167.76	$95,705.50	50%	In-progress
Caroline Crossing Road	$10,198.89	$15,965.36	100%	
Meigunya Access Road	$4,535.42	$0.00	100%	Not yet invoiced
Mt Tabor Road (Jan 24)	$612,785.06	$12,759.93	1%	Oct-25
Bilbie Park Road	$5,055.99	$2,520.00	100%	
Merrigang Road	$4,333.71	$2,160.00	100%	
Noorooloo Road	$827,761.61	$449,713.51	100%	
Shelbourne Road	$58,393.88	$30,074.62	100%	
Bakers Bend Road	$11,809.01	$9,706.00	100%	
Croxdale Road	$35,933.60	$33,322.00	100%	
Glenbrook Road	$8,125.68	$1,552.90	100%	
Guestling Road	$21,487.93	$18,840.00	100%	
Hythe Road	$101,140.03	$82,806.00	100%	
Murweh Road	$16,789.01	$14,774.00	100%	
Palmers Road	$9,570.26	$7,536.00	100%	
Wallal Riverleigh Road	$105,415.74	$84,701.00	100%	
Wheatleigh Road	$32,311.17	$28,214.00	100%	
Yanna Bridge Road	$13,007.69	$11,304.00	100%	
Biddenham Road	$1,442,590.38	$1,438,590.03	95%	
Balmacarra Road	$80,644.79	$60,915.65	100%	
Black Ward Road	$172,313.98	$81,320.80	100%	
Burrandilla Road	$34,850.20	$17,485.80	100%	
Creswell Access Road	$7,583.98	$3,805.20	100%	
Middle Creek Road	$125,134.55	$61,274.40	100%	
Red Ward Road	$364,062.39	$188,121.94	100%	
Alice Downs Road	$43,996.30	$43,950.00	100%	
Armidilla Road	$32,537.44	$29,585.00	100%	
Coolaman Road	$2,889.13	$2,512.00	100%	
Dundee Road	$21,126.80	$15,072.00	100%	
Maryvale Road	$19,074.79	$18,840.00	100%	
Mt Maria Road	$150,623.36	$135,918.00	90%	
Nebine Road	$367,422.39	$241,871.90	100%	
Newstead Road	$39,489.62	$51,106.32	100%	
No 7 Block Road	$3,071.06	$3,014.00	100%	
Old Charleville Road	$55,383.40	$49,617.00	100%	
Rocky Road	$12,515.14	$11,526.00	100%	
Tregole Road	$902.85	$879.00	100%	
Winnebah Road	$50,681.68	$49,198.50	100%	

Allendale Warrah Road	$608,714.72	$0.00	0%	Oct-25
Borea Road	$59,147.67	$0.00	0%	Oct-25
Clara Creek Road	$205,309.15	$60,710.00	100%	Not yet invoiced
Gundare Road	$128,729.87	$0.00	0%	In-progress
Hill Street	$23,093.90	$32,250.03	100%	
Killarney Road	$39,415.93	$25,522.39	50%	In-progress
Ouida Downs Road	$61,612.22	$73,545.29	100%	
Rainmore Road	$4,761.00	$4,486.00	100%	
Tantellon Road	$55,312.28	$42,558.00	100%	
Uabba Road	$109,064.84	$72,858.00	100%	
Adavale Road	$79,176.94	$5,172.90	5%	In-progress
Langlo Mt Morris Road	$216,003.84	$190,504.52	90%	In-progress
Newholme Road	$73,397.35	$61,378.80	100%	Not yet invoiced
Nungil Maruka Road	$7,214.64	$7,160.00	100%	
Red Lane Road	$6,139.42	$6,302.00	100%	
Valeravale Road	$105,965.69	$29,166.15	100%	Not yet invoiced
Wardsdale Road	$88,219.74	$71,833.05	95%	Crossing left
Wiringa Road	$7,222.83	$7,160.00	100%	
Bollon Road	$280,388.01	$228,861.05	80%	In-progress
Doobiblah Road	$68,699.11	$0.00	0%	Sep-25
Loddon East Road	$40,380.94	$0.00	0%	Sep-25
Merrigol Road	$12,648.11	$0.00	0%	Sep-25
Old Quilpie Road	$60,607.52	$0.00	0%	Sep-25
Riccatoon Road	$13,542.82	$0.00	0%	Sep-25
Wongalee South Road	$27,356.50	$18,147.25	100%	
Wongamere Road	$2,708.57	$0.00	0%	Sep-25
Wooyenong Road	$5,442.51	$0.00	0%	Sep-25
Wyandra Boatman Road	$39,545.04	$35,933.70	100%	
Caldervale Road	$42,386.30	$21,647.74	100%	
Cargara Road	$91,167.65	$0.00	0%	Oct-25
Caroline Crossing Road	$40,084.27	$0.00	100%	Not yet invoiced
Khyber Road	$490,346.96	$90,066.99	20%	In-progress
Laguna Road	$470,057.47	$38,327.95	10%	In-progress
Raincourt Road	$150,931.40	$0.00	0%	Oct-25
Oxford Downs Road	$169,065.24	$6,706.09	5%	Oct-25
Roselyn Road	$16,973.66	$0.00	0%	Oct-25
Barngo Road	$540,637.20	$217,636.81	40%	In-progress
Bogarella Road	$133,808.10	$93,080.00	100%	
Cunno Road	$97,276.82	$47,707.00	100%	
Orange Tree Crossing	$5,413.84	$0.00	0%	Sep-25
Derbyshire Downs Road	$27,278.89	$0.00	0%	Nov-25
Hoganthulla Road	$139,147.50	$0.00	0%	Nov-25
Mt Tabor Road (Apr 24)	$1,428,268.70	$397,869.93	30%	Oct-25
Waterford Road	$101,213.70	$0.00	0%	Oct-25
Old Tambo Road	$3,447,447.01	$67,922.23	2%	In-progress
Project Management	$1,278,259.30	$317,664.92	25%	

Total	**$16,914,785.66**	**$6,177,657.16**	**70%**
Weighted Percentage Complete from QRA Progress Report		39%	

LINK TO CORPORATE PLAN

1.1.1 Council has in place strategic decision-making frameworks to identify, prioritise, and meet current and future needs .

2.4.1 Road and street infrastructure investment is strategic and effective to accomplish maintenance priorities and development opportunities

ATTACHMENTS

1. Engineering Services Costing Report ⇩

MURWEH SHIRE COUNCIL ENGINEERING SERVICES COSTING SUMMARY

ROAD MAINTENANCE AND FLOOD DAMAGE

Road No	Road Name	Routine Maintenance Expenditure	QRA Apr 2024 (EW) Flood Damage Expenditure	QRA Apr 2024 (REPA) Flood Damage Expenditure
4001	Adavale Road	$ 12,181	$ -	$ 87,902
4002	Alice Downs Road	$ -	$ -	$ -
4003	Allambie Road	$ -	$ -	$ -
4004	Allendale - Warrah Road	$ 763	$ -	$ -
4005	Armadilla Road	$ -	$ -	$ -
4006	Bakers Bend Road	$ 494	$ -	$ 9,706
4007	Balmacarra Road	$ 894	$ -	$ -
4008	Bannermans Road	$ -	$ -	$ -
4009	Barngo Road	$ 13,729	$ -	$ 60,352
4010	Biddenham Road	$ 12,782	$ -	$ 1,147,461
4011	Bilbie Park Road	$ 425	$ -	$ -
4012	Biloola Road	$ -	$ -	$ -
4013	Blackburn Road	$ 465	$ -	$ -
4014	Loddon Road Black Tank	$ 465	$ -	$ -
4015	Black Ward Road	$ 7,565	$ -	$ 59,288
4016	Boggarella Road	$ 2,307	$ -	$ -
4017	Belrose Road	$ 465	$ -	$ -
4018	Burrandulla Road	$ 1,598	$ -	$ 0
4019	Albury Road	$ 494	$ -	$ -
4020	Caldervale - Khyber Road	$ 247	$ -	$ 21,648
4021	Auburnvale Road	$ 425	$ -	$ -
4022	Calowrie Road	$ 17,718	$ -	$ -
4023	Cargara Road	$ -	$ -	$ -
4024	Caroline Xing Road	$ -	$ -	$ 19,678
4025	Clara Creek Road	$ 761	$ -	$ 60,710
4026	Cooladdi Access Road	$ -	$ -	$ -
4027	Cooladdi-Langlo Crossing	$ 2,074	$ -	$ -
4028	Cooladdi-Yarronvale Road	$ 2,018	$ -	$ -
4029	Coolamon Road	$ 1,900	$ -	$ -
4030	Croxdale Road	$ -	$ -	$ 33,322
4031	Cunno Road	$ 742	$ -	$ 47,707
4032	Derbyshire Road	$ 494	$ -	$ -
4033	De Warra Road	$ -	$ -	$ -
4034	Dilallah Bridge Road	$ -	$ -	$ -
4035	Doobiblah Road	$ 2,633	$ -	$ -
4036	Dundee Road	$ 10,552	$ -	$ -
4037	Durella Road	$ 1,183	$ -	$ -
4038	Fortland Road	$ 0	$ -	$ -
4039	Glenallen Road	$ 494	$ -	$ -
4040	Glenbrook Road	$ 499	$ -	$ -
4041	Greenstead Road	$ 1,472	$ -	$ -
4042	Guestling Road	$ -	$ -	$ 18,840
4043	Gundare Road	$ 1,221	$ -	$ 71,515
4044	Gunnawarra Road	$ 5,672	$ -	$ -
4045	Hillgrove Road	$ 494	$ -	$ -
4046	Hoganthulla Road	$ 494	$ -	$ -
4047	Hythe Road	$ 384	$ -	$ 82,806
4048	Joylands Road	$ -	$ -	$ -
4049	Khyber Road	$ 12,436	$ -	$ 106,132
4050	Killarney Road	$ 25,493	$ -	$ 21,649
4051	Laguna Road	$ 9,035	$ -	$ 38,328
4052	Langlo River Road	$ 12,779	$ -	$ 135,732
4053	Maruga Road	$ -	$ -	$ 7,160
4054	Maryvale Road	$ -	$ -	$ -
4055	Merrigang Road	$ 1,456	$ -	$ -
4056	Merrigol Road	$ -	$ -	$ -
4057	Middle Creek Road	$ 6,747	$ -	-$ 0
4058	Mona Road	$ -	$ -	$ -
4059	Mt Maria Road	$ 793	$ -	$ 104,508
4060	Meigunya Access road	$ 409	$ -	$ -
4061	Mt Tabor Road	$ 12,850	$ -	$ 16,900
4062	Murweh Road	$ 540	$ -	$ 14,774
4063	Narrga (Raincourt) Road	$ 425	$ -	$ 17,446
4064	Nebine Road	$ 50,886	$ -	$ -
4065	Nebine Bollon Shortcut	$ 3,799	$ -	$ -
4066	Nebine Comm. Ctr Road	$ 439	$ -	$ -
4067	New Farm Road	$ -	$ -	$ -
4068	Newholme Road	$ 590	$ -	$ 75,701
4069	Newstead Road	$ 833	$ -	$ -
4070	Nimboy Road	$ 253	$ -	$ -
4071	Nooraloo Road	$ 67,786	$ -	$ -
4072	Norah Park Road	$ -	$ -	$ -
4073	No 7 Block Road	$ 2,569	$ -	$ -
4074	Old Charleville Road	$ 993	$ -	$ -
4075	Old Quilpie Road	$ 1,782	$ -	$ -
4076	Old Tambo Road	$ 7,451	$ -	$ 272,973
4077	Orange Tree Xing Road	$ -	$ -	$ -
4078	Ouida Road	$ -	$ -	$ -
4079	Ouida Downs Road	$ -	$ -	$ 87,352
4080	Oxford Downs Road	$ 425	$ -	$ -
4081	Perola Park Road	$ 439	$ -	$ -
4082	Pinnacle Road	$ -	$ -	$ -
4083	Red Ward Road	$ 4,362	$ -	$ -
4084	Rhylstone Road	$ -	$ -	$ -
4085	Rocky Road	$ -	$ -	$ -
4086	Rosebank Road	$ -	$ -	$ -
4087	Roslin Road	$ -	$ -	$ -
4088	Rose Park Road	$ -	$ -	$ -
4089	Rosewood Road	$ -	$ -	$ -
4090	Shelbourne Road	$ 4,388	$ -	$ -
4091	Sherwood Road	$ -	$ -	$ -
4092	Loddon Road West	$ 494	$ -	$ -
4093	Tantellon road	$ 798	$ -	$ 42,558
4094	Tregole Road	$ -	$ -	$ -
4095	Uabba Road	$ -	$ -	$ 72,858
4096	Urana Road	$ 1,907	$ -	$ -
4097	Valeravale Road	$ 125	$ -	$ 103,771
4098	Wallal-Riversleigh Road	$ 2,450	$ -	$ 84,701
4099	Wardsdale Road	$ 561	$ -	$ 64,710
4100	Waterford Road	$ 494	$ -	$ -
4101	Wellwater Road	$ 4,332	$ -	$ -
4102	Wheatleigh Road	$ 2,529	$ -	$ 28,214
4103	Winneba Road	$ 15,675	$ -	$ -
4104	Wiringa Road	$ -	$ -	$ 7,160
4105	Wongalee South Rd	$ 414	$ -	$ 18,147
4106	Wongalee North Rd	$ -	$ -	$ -
4107	Wongamere Road	-$ 0	$ -	$ -
4108	Woolabra	$ -	$ -	$ -
4109	Wooyanong Road	$ 561	$ -	$ -
4110	Boatman Wyandra Road	$ 16,030	$ -	$ 35,934
4111	Red Lane Road	-$ 0	$ -	$ 6,302
4112	Borea Access Road	$ -	$ -	$ -
4113	Clara Access Road	$ -	$ -	$ -
4114	Caledonia Road	-$ 0	$ -	$ -
4115	Wintara Road	$ 948	$ -	$ -
4117	Riccartoon Road	$ -	$ -	$ -
4118	Yanna Bridge Road	$ -	$ -	$ 11,304
4119	27 Mile Gardens Road	$ -	$ -	$ -
4120	Bollon Road	$ 19,178	$ -	$ 63,499
4121	Breakaway Road	$ -	$ -	$ -
4122	Claren Park Road	$ -	$ -	$ -
4123	Columbo Road	$ -	$ -	$ -
4124	Cooladdi Pump Road	$ -	$ -	$ -
4125	Creswell Access Road	$ 865	$ -	$ 0
4128	Lango Hall Road	-$ 0	$ -	$ -
4129	Lasso Gowrie Road	$ -	$ -	$ -
4130	Rosemount Road	$ -	$ -	$ -
4131	Aronfield Road	$ -	$ -	$ -
4132	Monamby Park Road	$ -	$ -	$ -
4133	Northview Road	$ -	$ -	$ -
4134	Palmers Road	$ -	$ -	$ 7,536
4135	Lyons Road	$ -	$ -	$ -
4136	Percival Road	$ -	$ -	$ -
4137	Rainmore Road	$ -	$ -	$ 4,486
4138	Westlyn Road	$ -	$ -	$ -
4139	Old Ward Road	$ -	$ -	$ -
	Total	**$ 403,427**	**$ -**	**$ 3,170,770**
	Budget	$ 2,280,997		
	Percentage Expended	18%		
	Percentage through Year	20%		

PLANT MAINTENANCE

Item	2024-2025 Expenditure	2025-2026 Expenditure
Wages	$ 528,617	$ 78,192
Parts	$ 876,610	$ 148,456
Tyres & Tubes	$ 168,274	$ 36,162
Fuels & Oils	$ 1,029,591	$ 189,076
Registration	$ 110,648	$ -
Wages (supervision)	$ 249,212	$ 61,125
Consumables	$ 46,453	$ 6,912
Insurance	$ 62,460	$ 63,609
Total Expenditure	**$ 3,071,865**	**$ 583,532**
	Budget Expenditure	$ 3,406,209
	Percentage Expenditure	17%
	Revenue to Date	$ 1,351,780
	Budget Revenue	$ 5,208,953
	Percentage Revenue	26%
	Percentage through Year	20%

URBAN STREET MAINTENANCE

Item	2024-2025 Expenditure	2025-2026 Expenditure
Augathella Street Lighting	$ 23,146	$ 2,474
Morven Street Lighting	$ 296	$ -
Charleville Street Lighting	$ 39,869	$ 5,319
Augathella Street Maintenance	$ 322,456	$ 79,605
Morven Street Maintenance	$ 122,873	$ 22,439
Charleville Street Maintenance	$ 891,668	$ 167,214
Augathella Street Cleaning	$ 56,225	$ 10,676
Morven Street Cleaning	$ 26,361	$ 5,471
Charleville Street Cleaning	$ 345,539	$ 64,890
Total Expenditure	**$ 1,828,433**	**$ 358,088**
	Budget	$ 1,588,991
	Percentage Spent	23%
	Percentage through Year	20%

PUBLIC FACILITIES MAINTENANCE

Item	2024-2025 Expenditure	2025-2026 Expenditure
Augathella Public Facilities Maintenance	$ 53,855	$ 16,761
Morven Public Facilities Maintenance	$ 63,646	$ 12,233
Charleville Public Facilities Maintenance	$ 97,468	$ 19,632
Augathella Vandalism Expenses	$ -	$ -
Charleville Vandalism Expenses	$ -	$ -
Morven Vandalism Expenses	$ 1,553	$ 317
Total Expenditure	**$ 216,522**	**$ 48,943**
	Budget	$ 210,556
	Percentage Spent	23%
	Percentage through Year	20%

PARKS AND GARDENS MAINTENANCE

Item	2024-2025 Expenditure	2025-2026 Expenditure
Augathella Parks & Garden	$ 80,370	$ 10,499
Morven Parks & Garden	$ 114,861	$ 14,683
Charleville Parks & Garden	$ 851,935	$ 199,074
Total Expenditure	**$ 1,047,166**	**$ 224,256**
	Budget	$ 1,056,084
	Percentage Spent	21%
	Percentage through Year	20%

WATER & SEWERAGE MAINTENANCE

Item	2024-2025 Expenditure	2025-2026 Expenditure
Charleville		
Charleville Water Pump Maintenance	$ 78,075	-$ 1,912
Charleville Water Telemetry Maintenance	$ 56,460	$ 123
Charleville Water Retic Maintenance	$ 646,168	$ 96,367
Charleville Water Meter Maintenance	$ 17,582	$ 411
Charleville Sewerage Treatment Maintenance	$ 15,604	$ 1,695
Charleville Sewerage Pump Station Maintenance	$ 128,286	$ 3,610
Charleville Sewerage Retic Maintenance	$ 102,916	$ 30,580
Augathella		
Augathella Water Pump Maintenance	$ 116,490	$ 6,753
Augathella Water Telemetry Maintenance	$ 6,986	$ 483
Augathella Water Retic Maintenance	$ 44,086	$ 4,754
Augathella Water Meter Maintenance	$ 17,498	$ 1,358
Augathella Sewerage Treatment Maintenance	$ 2,675	$ -
Augathella Sewerage Pump Station Maintenance	$ 33,585	$ 4,589
Augathella Sewerage Retic Maintenance	$ 4,708	$ 2,322
Morven		
Morven Water Pump Maintenance	$ 69,903	$ 780
Morven Water Telemetry Maintenance	$ 1,375	$ -
Morven Water Retic Maintenance	$ 41,153	$ 7,676
Morven Water Meter Maintenance	$ 4,769	$ 656
Morven Rail Hub Water Maintenance	$ 5,830	$ -
Morven Sewerage Works	$ 17,125	$ 1,412
Capital Works		
Augathella Water Renewals	$ -	$ 19,756
Morven Water Renewals	$ 135,795	$ 46,364
Charleville Water Renewals	$ 51,516	$ 142,216
Augathella Sewerage	$ -	$ -
Charleville Sewerage	$ 153,379	$ -
Total Expenditure	**$ 1,751,964**	**$ 369,993**
	Budget	$ 2,869,243
	Percentage Spent	13%
	Percentage through Year	20%

CAPITAL WORKS - FOOTPATH & KERB/CHANNEL

Item	2024-2025 Expenditure	2025-2026 Expenditure
Footpath Renewals	$ 27,658	$ 18,463
Kerb and Channel Renewals	$ 7,478	$ -
Total Expenditure	**$ 35,136**	**$ 18,463**
	Budget	$ 350,000
	Percentage Spent	5%
	Percentage through Year	20%

12.2 1 X TOWN GARBAGE TRUCK REPLACEMENT - TENDER BT1. 25-26

Author: **Director Engineering Services**

Authoriser: **Chief Executive Officer**

RECOMMENDATION

That Council approve the purchase of one (1) Bucher Municipal Urbin Rear Loader RL60 and Isuzu Cab/Chassis for a total cost of $332,438.54 (excl. GST).

BACKGROUND

Purpose

This purchase is to replace Unit 48 (Town Garbage Truck) in accordance with the approved Plant Replacement Schedule.

Discussion

Tender Process and Evaluation

Tenders were invited and four submissions were received. The evaluation panel assessed each against the criteria outlined in the tender documentation, in line with Council's Procurement Policy. The results are summarised below:

RANK	TENDERER	EVALUATION SCORE
1	Bucher Municipal	279
2	Garwood International	237
3	Superior Pak	171
4	STG Sales	81

Key Considerations

Proven Performance: With over 60 years' experience in supplying products to the waste industry, the Bucher Urbin Series III Rear Loader has been fully designed, tested and manufactured in Australia to meet Australian conditions.

After Sales Service: Bucher's sites across Queensland offer comprehensive sales, spare parts, and service facilities, ensuring continuous peak performance of our fleet. Bucher Municipal's team of field service technicians shall provide support for all aspects of our business ensuring reduced down time for our fleet.

Operator Usability: After carrying out an onsite demonstration our operators were very impressed with the simplicity of the operation and were able to operate it confidently and effectively after a short period of time.

This product will continue to meet our needs whilst incorporating an ergonomic focus for the operators. This will greatly improve our OHS standards and efficiency over our current truck.

Warranty: Comprehensive warranty coverage of 24 months or 5000 hours for the garbage compactor and 6 years and 250,000kms for the vehicle.

Consultation

The evaluation panel comprised of Council staff in accordance with procurement requirements.

Financial Risks

N/A

Environmental Risks

N/A

Social Risk

N/A

Legal Risk

N/A

LINK TO CORPORATE PLAN

1.3.1 Council has in place operational systems and capacity to deliver strategic priorities and core operations.

ATTACHMENTS

Nil

12.3 HIRE OF PLANT AND EQUIPMENT PREFERRED SUPPLIER PANEL SUBMISSION

Author: **Director Engineering Services**

Authoriser: **Chief Executive Officer**

RECOMMENDATION

That Council under section 233 of the Local Government Regulation 2012, includes the following late submission onto the preferred supplier arrangement for the hire of plant and equipment (wet and dry hire) for Council works in 2025-26 commencing from the 25 August 2025 at the rates submitted under this arrangement:

- MJ Smith Ground Preparation Pty Ltd

BACKGROUND

Purpose

To establish a preferred supplier arrangement for the wet and dry hire of plant and equipment to support Council operations across the Shire during the 2025-26 financial year, with the option to extend for a further twelve (12) months.

Discussion

Establishing a preferred supplier arrangement allows the engagement of contractors as needed without the ongoing need to request quotations, having already assessed compliance with Council's requirements, specifications and sound contracting principles. Rates for various items of plant for either wet hire, dry hire or both are included and will be valid for the 2025/26 financial year with an option to extend the arrangement for a further twelve (12) months into 2026/27.

Consultation

The initial preferred supplier panel was accepted by Council on 22 August 2025. A submission by MJ Smith Ground Preparation Pty Ltd was submitted on the 22 August 2025. The tender was assessed for compliance with the tender requirements, and it is recommended that the contractor be included on the preferred supplier panel.

Financial Risks

The establishment of a preferred supplier arrangement does not guarantee or commit Council to any minimum amount of work to any suppliers, therefore carries no financial risk.

Environmental Risks

Nil

Social Risk

Local and regional suppliers that have undertaken works for Council previously have provided submissions under this arrangement, have been assessed against the requirements of the tender specifications and compliant suppliers have been recommended to be included in the preferred supplier arrangement.

Legal Risk

The establishment of a preferred supplier arrangement is a valid and legal contracting method under section 233 of the Local Government Regulation 2012.

LINK TO CORPORATE PLAN

2.4.1 Road and street infrastructure investment is strategic and effective to accomplish maintenance priorities and development opportunities

1.3.1 Council has in place operational systems and capacity to deliver strategic priorities and core operations.

ATTACHMENTS

Nil

12.4 1 X 20T FRANNA CRANE PURCHASE - SECOND HAND PURCHASE

Author: **Director Engineering Services**

Authoriser: **Chief Executive Officer**

RECOMMENDATION

That Council approve the purchase of one (1) second hand 20t-25t Franna Crane for a total purchase and incorporation costs of up to $250,000.00 pending final price negotiations.

BACKGROUND

Purpose

This purchase is to fulfill a required need in serval areas of Council's operations since this service is no longer available locally. Currently the nearest available service is in Roma.

Discussion

Needs to the Business:

The 3 main areas where this crane would be utilised are;

- **Cemetery** – access older sites that have limited access
- **Water and Sewerage** – Removal and installation of pumps.

  This also reduces the price of the planned new purchase price for the water crews' new truck as it will no longer require a larger expensive winch crane but a much smaller and better value unit.
- Upcoming road projects that will require a crane.

Warranty: Nil due to second hand purchase.

Used Plant Purchase:

Used plant purchases is not the normal process or business plan for our fleet. But with this crane it creates an opportunity at a lower entry price to service our needs. This crane still has 7 years of service life remaining before needing recertification which fits into our plant life expectancy model.

We have had an independent pre purchase inspection completed.

This crane will have a lower hour utilisation then our normal fleet which will offset the risk of buying used instead of new.

This low utilisation rate will be offset with a higher hourly hire rate which meet our financial needs whilst providing MSC with plant we require for our upcoming projects.

Consultation

The consultation comprised of Council staff in accordance with procurement requirements.

Financial Risks

N/A

Environmental Risks

N/A

Social Risk

N/A

Legal Risk

N/A

LINK TO CORPORATE PLAN

1.3.1 Council has in place operational systems and capacity to deliver strategic priorities and core operations.

ATTACHMENTS

1. **Franna Crane Details** ⇩
2. **Non-Destructive Testing Multi-Method Inspection Report** ⇩
3. **10 Yearly Inspection Report** ⇩
4. **Certificate of Test & Examination 11.04.2018** ⇩
5. **Pre Sale Inspection Invoice** ⇩

2008 20T FRANNA CRANE
AT-20
SERIAL No. AT20 4192
Eng No. 906-991-00-740663
10 325 eng hrs
130 998 km
Major Crane Inspection completed : August 2021
Next Major Crane Inspection due : Sept 2031
2nd owner
Including all slings, shackles, hooks & chains
$248 000 inc GST











ABN: 74 613 322 740
51 President Circle, Karalee QLD 4306
Mail: PO Box 4056, Forest Lake QLD 4078

Phone & Fax: (07) 3294 6777
Web: http://aiisndt.com.au/
Email: admin@aiisndt.com.au

AVIATION AND INDUSTRIAL INSPECTION SERVICES

NON-DESTRUCTIVE TESTING
MULTI-METHOD INSPECTION REPORT

REPORT No: AIIS-21-105-001 EU

10 Year Inspection of Franna Mobile Crane



Franna AT-20 Mobile Crane
Serial No: 4192

NATA
WORLD RECOGNISED ACCREDITATION

Accredited for compliance with ISO/IEC 17025 - Testing.

This document will not be reproduced except in full.

Accreditation # **17008**

Signatory:

Signed: Michael Quinn

Accreditation: AINDT ET2, UT2, MT2, PT2

Date: September 7, 2021

51 President Circle, Karalee QLD 4306
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Phone & Fax: (07) 3294 6777
Email: admin@aiisndt.com.au

AVIATION AND INDUSTRIAL INSPECTION SERVICES

REPORT No: AIIS-21-105-001 EU

WORK DETAILS

CLIENT: Loughlin Crane Hire
CLIENT CONTACT: Mr Travis Butler
CLIENT ADDRESS: 29 Carrington Rd, Toowoomba, QLD 4350
CLIENT EMAIL: travis@louglincranehire.com.au **CLIENT PHONE:** 07 4634 8777
CLIENT ORDER No: Travis **CLIENT JOB No:** AT20 4192
WORK LOCATIONS: Toowoomba
WORK DESCRIPTION: Ten-year inspection of the Franna Mobile Crane
WORK IDENTIFICATION: Franna AT-20 / Serial No: 4192
TEST SPECIFICATION: AS-2550.5
MATERIAL SPECIFICATION: Carbon Steel NFS
MATERIAL PREPERATION: Painted up to 1 shim.
MATERIAL WELD DETAILS: In Service Welds (Un-specified Procedure)
INSPECTION LIMITATIONS: Nil

TEST DATE	LOCATIONS	TECHNICIAN	START	FINISH	TRAVEL	REPORT	TEMP
12th August 2021	As Above	Michael Quinn	0730	1800	7	1	18°C

TECHNICIANS & SIGNATURES: Michael Quinn

EDDY CURRENT METHOD DETAILS

TYPE OF INSPECTION: Industrial Weld Scan
TEST TECHNIQUE: ISO-17643 Clause 6.5 & EC-001 Clause 6.5 and Appendix A
ACCEPTANCE CRITERIA: Report All Findings

EDDY CURRENT EQUIPMENT & CALIBRATION

FLAW DETECTOR: Olympus Nortec 600D **FLAW DETECTOR SERIAL No:** E0012
CALIBRATION REPORT: 108656-2 **CALIBRATION RENEWAL DATE:** 27/05/2022
EDM CALIBRATOR: Fe EDM **EDM SERIAL No:** E0011 **SHIM SIZE:** <1

PROBE DETAIL:	Olympus NEC-2236/7L	Olympus WLD-5-63/7L
PROBE TYPE:	Conductivity Probe	Weldscan Probe
PROBE SERIAL No:	E0007	E0017
FREQUENCY:	100KHz	100KHz
PROBE PHASE:	90°	354
PROBE GAIN:	74	74
PROBE SIZE:	3mm	5mm
SENSITIVITY:	0-Shim at 80% FSH	2mm EDM to FSH
RE-CALIBRATION:	30 Minutes	30 Minutes

ULTRASOINC METHOD DETAILS

TYPE OF INSPECTION: Industrial Contact Scan
TEST TECHNIQUE: AS1065 (Reference only) & UT-04 Clause 17
ACCEPTANCE CRITERIA: Report All Findings

51 President Circle, Karalee QLD 4306
Mail: PO Box 4056, Forest Lake QLD 4078
ABN: 74 613 322 740
Web: http://aiisndt.com.au/
Phone & Fax: (07) 3294 6777
Email: admin@aiisndt.com.au

AVIATION AND INDUSTRIAL INSPECTION SERVICES

ULTRASOINC METHOD DETAILS

SIZING TECHNIQUE: Maximum Amplitude **SURFACE COMPENSATION:** 6.3µm Ra

SCANNING POSITIONS: End Surface (1 side only)

ULTRASONIC EQUIPMENT & CALIBRATION

FLAW DETECTOR: Olympus Epoch 650 **FLAW DETECTOR SERIAL No:** U0036

CALIBRATIOR: AS1065 6mm Flat Bottom Hole **CALIBRATIOR SERIAL No:** U0041-1

CALIBRATIOR SENSITIVITY: 2nd Back Wall Echo to Full Screen Height

ORDER OF ACCURACY: 0.2mm **SCAN SENSITIVITY:** +4dB

CURVE COMPENSATION: None **ULTRASONIC COUPLANT:** Ultragel

PROBE DETAIL: Olympus CN4R-10

PROBE SERIAL No: U0040

FREQUENCY: 4MHz

PROBE SIZE: 10mm

PROBE ANGLE: 0°

PROBE INDEX: 0

PROBE ZERO: 0.664µs

PROBE GAIN: 46dB

INSPECTION DETAILS

An Eddy Current & Visual Inspection was carried out on the following items in accordance with the test requirements: -

- Cabin & Chassis*
- Main Boom*
- 3 off Telescopic Boom Extensions*
- 2 off Lift Cylinders Mounts & Rams
- Forward & Aft Lifting Lugs
- Articulated Pivot Lugs
- Forward & Aft Steering Lugs
- 2 off Steering Cylinders
- Forward & Aft Suspension Mounts
- Sheaves
- Telescopic Ram
- Winch Mount
- Rhino Hook
- Fall Block
- Primary Hook
- Spreader Bar

An Ultrasonic Inspection was carried out on the following items in accordance with the test requirements: -

- Main Articulated Pins
- Boom Pivot Pins
- Luffing Rams Pins
- Forward and Aft Steering Pins
- Hook Shafts
- Rhino Hook Pins
- Wire Return Shaft
- Sheave Shafts

TEST RESTRICTIONS – The following items were not available at the time of inspection: -

- Nil

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INSPECTION RESULTS

*Cracking was detected in the Telescopic Ram Bosses (Indications *1 & *2) in the Boom Pivot Lug (Indication *3) in the RH Rear Steering Lug (Indication *4) in the Cabin Window (Indication *5) in the Main Boom (Indication *6 to *8) and in the 3rd Extension Boom Tip (Indications *9 & *10) Remaining items nil indications were detected using this method.

Following Repair and re-inspection all items tested comply with the specification requirements.

IMAGES



Photo 1: Cabin and Chassis



Photo 2: Main Boom



Photo 3: 1st Boom Extensions



Photo 4: 2nd Boom Extension



Photo 5: 3rd Boom Extension



Photo 6: Main Boom Pivot Mount

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IMAGES



Photo 7: Main Articulation Lug



Photo 8: Telescopic Ram



Photo 9: Forward Steering Lug



Photo 10: Rear Steering Lugs



Photo 11: Winch Mount



Photo 12: Fall Block & Sheaves

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IMAGES



Photo 13: Rhino Hook



Photo 14: Spreader Bar



Photo 15: Main Articulation Pins



Photo 16: Boom Pivot Pin



Photo 17: Lower Luffing Pins



Photo 18: Upper Luffing Pins

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IMAGES



Photo 19: Cracking in Telescopic Ram Boss Indication *1 (Now Repaired)



Photo 20: Cracking in Telescopic Ram Boss Indication *2 (Now Repaired)



Photo 21: Cracking in Boom Pivot Lug Indication *3 (Now Repaired)



Photo 22: Cracking in RH Rear Steering Lug Indication *4 (Now Repaired)



Photo 23: Cracking in Window Frame Indication *5 (Now Repaired)



Photo 24: Cracking in Main Boom Indication *6 and *7 (Now Repaired)

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AVIATION AND INDUSTRIAL INSPECTION SERVICES

IMAGES



Photo 25: Cracking in Main Boom Indication *8 (Now Repaired)



Photo 26: Cracking in 3rd Extension Tip Indication *9 & *10 (Now Repaired)

DOCUMENT CONTROL

ORIGINAL DOCUMENT – 7th September 2021

- Document created:

Walsh Engineering Solutions

Filename C21468w.docm

MAJOR CRANE INSPECTION REPORT



Crane Manufacturer:	Franna
Crane Serial No.:	4192
Model No.:	AT20
Manufactured Date:	2008
Crane Type:	All Terrain
Owner's Name:	Loughlin Crane Hire
Address:	10 Hillman St Torrington QLD 4350
Initial Inspection Date:	11/08/2021
Next Major Inspection due by:	15/09/2031
Report No.:	C21468

16 Freighter Avenue
Toowoomba Q 4350
P: 07 4634 3344
W: walshengineering.com.au

MECHANICAL ENGINEERING DESIGN & DRAFTING

Filename C21468w.docm

The works were carried out by Loughlin Crane Hire and reviewed by Walsh Engineering Solutions Pty Ltd.

Non Destructive Testing of critical components was implemented by an independent, NATA Accredited, Testing Authority, Mick Quinn of Aviation and Industrial Inspection Services.

Certification

The above Crane has been inspected in accordance with the requirements of AS2550-1&5 and AS1418-1&5, 10 year Mechanical Inspection.

The above crane was compliant with the Mobile Crane Code of Practice Queensland (2006) and fit for service at the time of the final inspection.

Name of Person Signing:	K. Walsh
Name of firm for and on behalf is signing:	Walsh Engineering Solutions Pty Ltd
Professional Qualifications:	Bachelor Engineering (Mechanical)
QLD Registered Professional Engineer Number:	3805
National Professional Engineers Register Section 3 (NPER3):	104950

Signature: _____ **Date:** 29/09/2021

Report No.: C21468

16 Freighter Avenue
Toowoomba Q 4350
P: 07 4634 3344
W: walshengineering.com.au

MECHANICAL ENGINEERING DESIGN & DRAFTING

Walsh Engineering Solutions

Filename C21468w.docm

Conditions of Certification

The Certification is a professional opinion on the Structural, Mechanical and Functionality of the equipment at the date of Certification. It does not relieve the responsibility of the Inspectors, Tradesmen or other Companies for their scope of work on the equipment. The owner must check and trial the equipment before putting back in to service or commercial use and advise Walsh Engineering Solutions of any concerns at that point in time. Once the equipment has been put back into service or commercial use the maintenance and operation of the equipment is the responsibility of the owner.
The company that engaged Walsh Engineering Solutions for Certification work is referred to as the Client and must comply with the following conditions, based on the scope of work.

- The Client must compile a comprehensive report on the work and inspect all aspects of work within that report.
- The Client must have ISO 9001 Accredited QA system(s) to match the scope of work.
- All tradesmen working on the equipment must be “competent persons” as described in Australian Standard AS2550.1.
- All welding must be undertaken by “Certified Welders” in compliance with the QA system of the Client.
- All welding (including pre-qualification testing) must be inspected by NATA accredited companies.
- Hydraulic works must be installed and tested by “competent persons” and reviewed by an independent inspection Company. The inspections will include “creep testing” of the cylinders.
- Winches, steel wire cables, hook blocks and all lifting equipment must be supplied and inspected by companies specialised in this field and the installed products to be tested in compliance with AS 2759 or AS1418.
- Replacement parts are to be supplied from original manufacturer of the equipment or of an equivalent specification.
- All bolting of parts are to be compliance with the manufacturer’s recommendations, in conjunction with AS 3990 – Mechanical Equipment Steelwork.
- All electrical and electrical controls must be certified by other parties qualified in these fields. Wiring to comply with the crane manufacturer’s specifications. All electrical and electrical controls are expressly excluded from this certification, functionality of electrical systems has been checked and deemed fit for purpose.

16 Freighter Avenue
Toowoomba Q 4350
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W: walshengineering.com.au

MECHANICAL ENGINEERING DESIGN & DRAFTING

Walsh Engineering Solutions

Filename C21468 - Assessment Cover Sheetw.docm

CRANE ASSESSMENT

10 YEAR ASSESSMENT REPORT

Report # C21468

Company:	Loughlin Crane Hire
Address:	10 Hillman St
	Torrington QLD 4350
Representative:	Travis Butler
Phone:	Fax:
Email:	

CRANE ASSESSED

Make:	Franna	Model:	AT20
Serial No.	4192	Manufactured Date:	2008
Hours:	9358	Plant No.:	
Road Registration No.:	098 LNI	Maximum Load:	20 Tonne
Plant Registration No.:		Number of Axles:	2

The Operator's Manual is printed in English.

The Safety Manual was not present at time of inspection.

The Logbook was present at time of inspection.

ASSESSOR

Assessed by:	Kev Walsh	Registration No.:	RPEQ 3805
Company	Walsh Engineering Solutions		
Address	1/16 Freighter Avenue		
	WILSONTON QLD 4350		

The Crane assessed conforms to the checklist and complies to AS2550.1.

Remedial Action is not required.

Dated: 11/08/2021

16 Freighter Avenue
Toowoomba Q 4350
P: 07 4634 3344
W: walshengineering.com.au

MECHANICAL ENGINEERING DESIGN & DRAFTING

A. BOOM & ATTACHMENTS

ITEM	DESCRIPTION	OK	REMARKS			
MAIN WINCH						
1	Base Section	√				
2	No. 1 Section	√				
3	No. 2 Section	√				
4	No. 3 Section	√				
5	No. 4 Section					
6	No. 5 Section					
7	Head Sheaves & Bearings	√				
8	Idler Sheaves & Bearings	√				
9	Rooster Sheave & Bearing	N/A				
10	Extension/Fly Jib Mounts	N/A				
11	Shimming & Alignment	√				
12	Boom Lift Cylinders	√				
13	Lock Valves	√				
14	Extension Cylinders	√				
15	Lock Valves	√				
16	Extend Ropes/Chains	√				
17	Retract Ropes/Chains	√				
	ANTI-TWO BLOCKS					
18	(a) Boom Head	√				
18	(b) Rooster Sheave	N/A				
18	(c) Extension/Fly	N/A				
19	Boom Length Recoil Drum	√				
20	Mechanical Boom Angle Indicator	√				
21	Extension/Fly Jib	N/A				
22	Sheaves & Bearings	N/A				
	HOOK BLOCKS - WITH CRANE		No.1	No. 2	No. 3	No. 4
23	(a) Manufacturers Identification	√				
23	(b) Safety Latches	√				
23	(c) Sheaves & Bearings	√				
23	(d) Swivel	√				
23	(e) Brandel SWL	√				
23	(f) Branded with weight (TARE)	√				

ADDITIONAL COMMENTS ON BOOM & ATTACHMENTS

B. REVOLVING FRAME & CABIN

ITEM	DESCRIPTION	OK	REMARKS
1	Frame	√	
2	Counterweight Attachment - Security	√	
3	Boom Mounting Lugs	√	

4	Boom Mounting Pins	√	
5	Lift Cylinder Lugs	√	
6	Lift Cylinder Pins	√	
7	Cab Glass & Mirrors	√	
8	Sheet Metal/Guards, etc.	√	
9	Seat Assembly	√	
10	Throttle	√	
11	Dead Man Controls	√	
12	Decals in English	√	
13	Load Charts in English	√	
14	Control Levers - Clearly Marked	√	
15	Control Cables/Pilot Hoses	√	
16	Heater	√	
17	Air Conditioner	N/A	
18	Gauges	√	
19	Safe Load Indicator	√	
20	Load Moment Limiter	√	
21	Anti-Two Block Alarms	√	
22	Horn	√	
23	Access Steps	√	
24	Doors & Locks	√	
25	Crane Level Indicator	√	
26	Outrigger Controls	N/A	
27	Cab Mounts	√	
28	Front Wiper	√	
29	Roof Wiper	√	
30	Windshield Washer	√	
31	Switches & Relays	√	

ADDITIONAL COMMENTS ON REVOLVING FRAME & CABIN

C. SLEW SYSTEM

ITEM	DESCRIPTION	OK	REMARKS
1	Slew Transmission	N/A	
2	Leaks	√	
3	Slew Break	√	
4	Lock Valve	√	
5	House Lock		
6	Slew Pinion	N/A	
7	Slew Gear	N/A	
8	Slewing Ring	N/A	
9	Base Weld	√	
10	Smooth Operation	√	
11	Rotary Coupling	N/A	
12	Slew Bolts	N/A	

13	Excessive Bearing Play	√	
14	Excessive Backlash	√	
15	Electrical Swivel	N/A	

ADDITIONAL COMMENTS ON SLEW SYSTEM

D. WINCHES

ITEM	DESCRIPTION	OK	REMARKS
MAIN WINCH			
1	Leaks	√	
2	Rope Spooling	√	
3	Mounts	√	
4	Brake Claiper and Disc (if applicable)	N/A	
5	Friction Pads (if applicable)	√	
6	Brake Operation	√	
7	Drum Turn Indicator	N/A	
8	Main Wire Rope	√	
9	Rope Socket and Pins	√	
10	Drum Locking Pawl Mechanism	√	
11	Clutch Linings and Cylinder Mechanism	√	
AUXILIARY WINCH			
12	Leaks		
13	Rope Spooling		
14	Mounts		
15	Brake Claiper and Disc (if applicable)		
16	Friction Pads (if applicable)		
17	Brake Operation		
18	Drum Turn Indicator		
19	Auxiliary Wire Rope		
20	Rope Socket and Pins		
21	Drum Locking Pawl Mechanism		
22	Clutch Linings and Cylinder Mechanism		

ADDITIONAL COMMENTS ON WINCHES

Winch Replaced

E. HYDRAULIC SYSTEM

ITEM	DESCRIPTION	OK	REMARKS
1	Hydraulic Reservior	√	
2	Return Filters and Housing	√	
3	Suction Lines and Hoses	√	
4	Oil Cooler	√	

5	Main Pump	√	
6	Slew Pump		
7	Steering Pump	√	
8	Pilot Pump		
9	Relief Valves	√	
10	Pressure Filter and Housing	√	
11	Slew Motor	N/A	
12	Slew Valve	N/A	
13	Main Winch Motor	√	
14	Auxiliary Winch Motor	N/A	
15	Main Winch Valve	√	
16	Auxiliary Winch Valve	N/A	
17	Boom Lift Valve	√	
18	Boom Extension Valve	√	
19	Pressure Lines and Hoses	√	
20	Power Steering Cylinders	√	
21	Vertical Outrigger Cylinders	N/A	
22	Horizontal Outrigger Cylinders	N/A	
23	Outrigger Control Valves	N/A	
24	Outrigger Lock Valves	N/A	

ADDITIONAL COMMENTS ON HYDRAULIC SYSTEM

F. AIR SYSTEMS

ITEM	DESCRIPTION	OK	REMARKS
1	Compressor	√	
2	Air Reserviors	√	
3	Drain Valves	√	
4	Air Lines	√	
5	Brake Chambers	√	
6	Brake Valves	√	
7	Air Cylinders	√	
8	Air Dryer	N/A	

ADDITIONAL COMMENTS ON AIR SYSTEMS

G. CHASSIS INSPECTION

ITEM	DESCRIPTION	OK	REMARKS
1	Frame - Chassis	√	
2	Suspension System - Front	√	
	Suspension System - Rear	√	
3	Steering Components	√	

4	Front Axles	√	
5	Rear Axles	√	
6	Differentials	√	
7	Planetary Drives		
8	Drive Lines	√	
9	ABS Braking - if applicable	N/A	
10	Front Brakes	√	
11	Rear Brakes	√	
12	Parking Brake	√	
13	Front Wheels and Tyres	√	
14	Rear Wheels and Tyres	√	
15	Outrigger Boxes	N/A	
16	Outrigger Beams	N/A	
17	Markings for Alternate Outrigger Width	N/A	
18	Outrigger Pads	N/A	
19	Sheet Metal/Guards	√	
20	Decals in English	√	
21	Doors and Locks	√	
22	Outrigger Controls and Labelling	N/A	
23	Outrigger Level Gauges	N/A	
24	Access steps to carrier and cabins	√	
25	Earth Strap	√	
26	Fire Extinguisher	√	

ADDITIONAL COMMENTS ON CHASSIS INSPECTION

H. ELECTRICAL SYSTEMS

ITEM	DESCRIPTION	OK	REMARKS
1	Battery Box	√	
2	Battery Cables	√	
3	Battery Isolater - if applicable	√	
4	Head Lights	√	
5	Tail Lights	√	
6	Stop Lights	√	
7	Directional Indicators	√	
8	Hazrd Lights	√	
9	Clearance Lights	√	
10	Revolving Beacon Lights	√	
11	Back-up Alarms	√	
12	Switches and Relays	√	
13	Horn for Road Travel	√	

ADDITIONAL COMMENTS ON ELECTRICAL SYSTEMS

I. DRIVE SYSTEM

ITEM	DESCRIPTION	OK	REMARKS
1	Radiator	√	
2	Radiator Hoses	√	
3	Fan	√	
4	Fan Guard	√	
5	Oil Coolers	√	
6	Fuel Lines	√	
7	Throttle Linkage	√	
8	Engine Mounts	√	
9	Muffler/Spark Arrestor	√	
10	Abnormal Engine Noises	√	
11	Fuel Tank	√	
12	Power Shift/Range Shift	√	
13	Drive Coupling	√	
14	Transmission Noise	√	
15	Leaks	√	
16	Pump Drives	√	
17	Pump Disconnects (PTO)	√	
18	Output Cooling	√	

ADDITIONAL COMMENTS ON DRIVE SYSTEM

J. CARRIER CABIN

ITEM	DESCRIPTION	OK	REMARKS
1	Cab Glass and Mirrors		
2	Sheet Metal and Gaurding		
3	Seat And Assembly including Seat Belts		
4	Throttle		
5	Foot Brake		
6	Clutch Pedal		
7	Steering Wheel Free Play		
8	Decals in English		
9	Heater		
10	Air Conditioner		
11	Gauges		
12	Indication and Warning Lights		
13	Windscreen Wiper		
14	Exhaust Brakes		

ADDITIONAL COMMENTS ON CARRIER CABIN

K. FUNCTIONAL TESTS

ITEM	DESCRIPTION	OK	REMARKS
1	Rated Load - Main Boom Fully Extended	√	
2	Rated Load in Stability	√	
3	Line Pull Test	√	
4	Winch Brake Test	√	
5	Overload Warning Lights	√	

ADDITIONAL COMMENTS ON FUNCTIONAL TESTS

L. CRACK INSPECTION

ADDITIONAL COMMENTS ON CRACK INSPECTION

M. ADDITIONAL ANNUAL INSPECTIONS STIPULATED BY THE MANUFACTURER (the otherwise covered by this assessment)

ITEM	DESCRIPTION	OK	REMARKS
1			
2			
3			
4			
5			
6			
7			
8			
9			

Bullivants
HANDLING SAFETY

Fitted 20/6/18.
MC1004

CERTIFICATE OF TEST AND EXAMINATION

CERTIFICATE NO.` E2366 (E2514)

Customer: Terex Lifting Australia
585 Curtin Ave East
Eagle Farm QLD 4009

Date of Report: 11-04-2018
Order No: n/a
Date of Test: 11-04-2018
Store Order No. 4048052

Test Specification: Customer Requirements

Distinguishing Marks	Description of Articles Tested	No. Tested	Proof Load kN	W.L.L. TONNE	Ultimate Load KN	Remarks
BB35890	14 mm 35x7 Powerform B1960 RHLL wire rope assembly,consists of 18 Din copper ferrule secured 16mm solid heart thimble one end, 18 Din aluminium ferrule single swaged soft eye other end	1	82.6	N/A	182.8	Test piece Satisfactory At 82.6kN Destruction at base of copper ferrule at 182.8 kN with ferrule distortion of 2.0 mm Finishing Dia. 38.0 mm
BBT24418 BBT24419 BBT24421 BBT24423 BBT24424 BBT24426	14 mm 35x7 Powerform B1960 RHLL wire rope assembly X 100mtrs Terex part number 16C2163B	6				
	Manufactured by Bullivants					Reel number: UAA25430013

Visual Examination:.....Satisfactory.....

Customer's marks stamped on test piece(s):.....

Signed by.....

Tested by:.....Garry Boughton..... .....

Name of Approved Signatory... ...Matthew Steer.....
(Approved Signatory)

This certificate may not be reproduced, except in full.

Bullivants Pty Ltd A.B.N. 47 087 887 072 www.bullivants.com
81 Colebard Street West Acacia Ridge Q 4110, PO Box 374 Acacia Ridge Q 4110 · Telephone (07) 3277 9855 Facsimile (07) 3277 2182
BRI/BVMECHTest/0312

TAX INVOICE

Murweh Shire Council
PO BOX 63
CHARLEVILLE QLD 4470
AUSTRALIA
ABN: 98117909303

Invoice Date
10 Sep 2025

Invoice Number
INV-1360

Reference
51106

ABN
41 608 744 510

Western Queensland Crane Services
Tel: 0498000895
PO Box 132
Roma
4455

Description	Quantity	Unit Price	GST	Amount AUD
Pre Sale Inspection • lab - norm 5 Sep 2025 • Lance Tainton	3.50	135.00	10%	472.50

Vehicle: Terex Franna Crane
Model: AT-20
Serial #: 906-991-00-740663
Klms: 131045
Hrs: 10333

Attend Dalby and complete pre-sale inspection on Terex AT-20 Franna as requested.

Carried out full operation checks
- Extension of all booms including manual
- Checked override
- Checked Hold brake
- Check emergency steer pump
- road tested
- Brake test
- Checked park brake
- Checked crane operation
- Run winch rope out and check
- Checked lights
- Check brake shoes
- Checked final drive
- Checked winch gearbox oil
- Checked Fluids (coolant, engine oil, gearbox oil, front Diff, rear diff, final drives)
- Checked for steel on diff plugs
- Checked for leaks
- Checked battery and charge rate
- Checked springs and hangers
- Checked centre pivot (best possible without weights)
- Checked for steering play
- Checked for Hook and pin

Upon arrival crane required jump starting.

Voltage was Checked and it was showing 28.2v.

A engine warning was present. This cleared once battery's had charge and crane was able to complete a startup sequence.

Description	Quantity	Unit Price	GST	Amount AUD
Whilst setting up manual boom it was observed that the load screen was flicking between crane and Travel modes. this continued for the remainder of the inspection. Suspect faulty switch. A fault codes for alternator not charging was popping up and clearing. Volts were checked when code was up and no charge was noted going to.the battery's. Whilst this code was present it was also noted that the flashing light, reverse beeper and lights did not function. these did however function when code was not present Battery looked to be swollen and had a date of 22/2/23 on them. Was unable to load test battery's Found a leak coming from gear box, appears to be coming from fill tube There is a small amount of soot at the front of the exhaust manifold. No leak could be herd though. Seat suspension was rough. this may just be how it is Crane has some rigging in its hold. This was not inspected				
Travel to Dalby	1.00	450.00	10%	450.00
Sundries	1.00	25.00	10%	25.00
			Subtotal	947.50
			TOTAL GST 10%	94.75
			TOTAL AUD	**1,042.25**

Due Date: 10 Oct 2025
Please make payment to:

Exalance Pty Ltd
BSB: 064-409
Account: 1017 7285

PAYMENT ADVICE

Customer	Murweh Shire Council
Invoice Number	INV-1360
Amount Due	**1,042.25**
Due Date	10 Oct 2025
Amount Enclosed	

Enter the amount you are paying above

To: Western Queensland Crane Services
Tel: 0498000895
PO Box 132
Roma
4455

12.5 BITUMEN RESEAL TENDER 2025/2026 - TOWN STREETS, CHARLEVILLE

Author: **Director Engineering Services**

Authoriser: **Chief Executive Officer**

RECOMMENDATION

That Council engages Austek Spray Seal for resealing works on various town streets in Charleville at an estimated cost of $670,757.04 (excl. GST) as per VP470288 – Multi Party Evaluation Report completed on the 27/08/2025.

BACKGROUND

Purpose

Engage a sealing contractor to reseal multiple town street sections in Charleville. The reseal project is being conducted under Roads to Recovery 2025-26. The location of the town streets is tabulated below.

Road No.	Road Name	Start Chainage	End Chainage	Road Width (m)	Area (m2)
1005	Bentwell Street	0+000	0+220	8	1760
1008	Burke Street	0+000	0+730	15.4	11242
1013	Cobb Street	0+000	0+850	6	5100
1022	Deverell Street	0+000	0+200	14.9	2980
1023	East Street	0+000	0+140	15	2100
1028	Eyre Street	0+000	0+630	13	8190
1032	Galatea Street	0+300	1+620	14.7	19404
1032	Galatea Street	2+300	2+500	6	1200
1036	Hilda Street	0+000	0+630	6	3780
1041	Hunter Street	0+000	0+500	6	3000
1059	Parry Street	0+000	1+160	17	19720
1060	Partridge Street	0+000	1+100	12.1	13310
1065	River Street	0+000	0+796	11.4	9074.4
1066	Riverview Street	0+000	0+120	6	720
1068	Walter Street	0+000	0+950	12.7	12065
1069	Warrego Street	0+000	0+450	9.6	4320
1070	Waston Street (King Edward Park)	0+000	0+200	12	2400
1070	Waston Street	0+000	1+600	10.8	17280
1071	Well Street	0+000	0+860	17	14620
1085	Kennedy Street	0+000	0+140	6	840
1100	Diversion Road	0+000	0+550	6	3300

Discussion

The quote is subject to conditions such as spray rates which may vary depending on aggregate type sourced by Council prior to sealing.

Austek has a particularly good working relationship with Council and has delivered many successful resealing projects. Austek employs staff local to Charleville and has a history of accommodating project changes due to inclement weather etc without imposing excessive or unnecessary remobilisation costs to Council.

Consultation

A tender (VP470288) was opened on 24/07/2025 for the Bitumen Reseal Program 2025/26 (Town Streets, Charleville) which closed on 15/08/2025 on Vendor Panel. The tender was a sent to 5 suppliers with the following responses.

Vendor	Response	Indicated Price	Total Price	Outcome
AUSTEK SPRAY SEAL PTY LTD	VPR839564	$737,832.74	$737,832.74	Accepted
BORAL RESOURCES (QLD) PTY. LIMITED	VPR838468	$996,917.83	$1,035,324.33	Declined
	VPR839408	$38,406.50		Declined
CIVIL INDEPENDENCE INDUSTRIES PTY LTD	VPR841060	$858,256.38	$858,256.38	Declined
COLAS QUEENSLAND PTY LTD	VPR841087	$947,964.71	$947,964.71	Declined
RPQ SPRAY SEAL PTY. LTD.	VPR841159	$914,392.55	$914,392.55	Declined

Financial Risks

N/A

Environmental Risks

N/A

Social Risk

N/A

Legal Risk

N/A

LINK TO CORPORATE PLAN

1.3.1 Council has in place operational systems and capacity to deliver strategic priorities and core operations.

1.1.1 Council has in place strategic decision-making frameworks to identify, prioritise, and meet current and future needs .

ATTACHMENTS

1. **Multi Party Evaluation Report** ⇩
2. **Tender Request Summary Report** ⇩

Multi-party evaluation report

[VP470288] Bitumen Reseal Program 2025/26 (Town Street, Charleville)

Summary

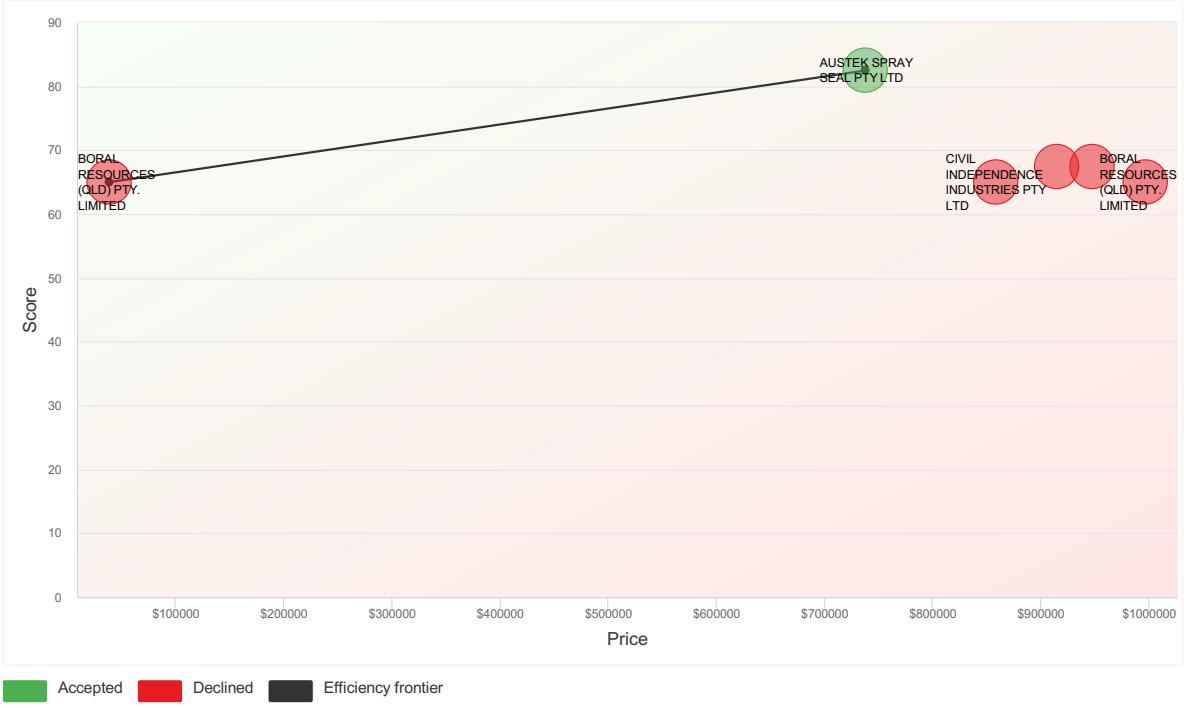
OpportunityId	470288
Reference	VP470288
Name	Bitumen Reseal Program 2025/26 (Town Street, Charleville)
Estimated value	500,000 to 1M
Created	8/18/2025 7:19:52 AM AEST
Modified	8/27/2025 10:33:30 AM AEST
Status	Finished

Buyer

UserId	263642
Name	Rajeev Marharjan
Email	rajeev_maharjan@murweh.qld.gov.au
Phone	0746568363
Created	8/18/2025 7:19:52 AM AEST
Modified	8/18/2025 7:19:52 AM AEST

Value for money

This chart plots vendor response prices against their calculated score, click on each response for more information.
The background gives you an idea about the cost-effectiveness of each response - top left is better & cheaper, bottom right is worse & more expensive.
The efficiency frontier (if present), shows you the set of responses that form the 'best' options - where there is nothing better for that price.



Vendor responses summary

A summary of the available vendor responses and their status - full categorisation & notes are below.

Vendor / response	Indicated price	Score	Outcome
AUSTEK SPRAY SEAL PTY LTD / VPR839564	$737,832.74	82.50	Accepted
BORAL RESOURCES (QLD) PTY. LIMITED / VPR838468	$996,917.83	65.00	Declined
BORAL RESOURCES (QLD) PTY. LIMITED / VPR839408	$38,406.50	65.00	Declined
CIVIL INDEPENDENCE INDUSTRIES PTY LTD / VPR841060	$858,256.38	65.00	Declined
COLAS QUEENSLAND PTY LTD / VPR841087	$947,964.71	67.50	Declined
RPQ SPRAY SEAL PTY. LTD. / VPR841159	$914,392.55	67.50	Declined

Criteria

The criteria and levels configured by the buyer for this evaluation. Contribution refers to the score a categorisation of this level would give a vendor response (with all the highest levels totalling 100%)

Criterion / category	Weight (%)	Contribution
Local Preference Policy	20.00 (20.00%)	
Very poor		0.00%
Poor		5.00%
Fair		10.00%
Good		15.00%
Very good		20.00%
Price	30.00 (30.00%)	
Very poor		0.00%
Poor		7.50%
Fair		15.00%
Good		22.50%
Very good		30.00%
Works Program	20.00 (20.00%)	
Very poor		0.00%
Poor		5.00%
Fair		10.00%
Good		15.00%
Very good		20.00%
Capability and Experience	20.00 (20.00%)	
Very poor		0.00%
Poor		5.00%
Fair		10.00%
Good		15.00%
Very good		20.00%
Council's specification	10.00 (10.00%)	
Very poor		0.00%
Poor		2.50%
Fair		5.00%
Good		7.50%
Very good		10.00%

Evaluation matrix

The evaluation matrix shows the number of times individual evaluators categorised a vendor response with a specific criterion/level.

Criteria / categories	AUSTEK SPRAY SEAL PT.. VPR839564	BORAL RESOURCES (QL.. VPR838468	BORAL RESOURCES (QL.. VPR839408	CIVIL INDEPENDENCE IN.. VPR841060	COLAS QUEENSLAND PT.. VPR841087	RPQ SPRAY SEAL PTY. L.. VPR841159
Local Preference Policy						
Very poor	0	0	0	0	0	0
Poor	0	0	0	0	0	0
Fair	0	0	0	1	1	0
Good	2	2	2	1	1	2
Very good	0	0	0	0	0	0
Price						
Very poor	0	1	1	0	0	0
Poor	0	0	0	0	1	0
Fair	0	1	1	0	1	2
Good	0	0	0	2	0	0
Very good	2	0	0	0	0	0
Works Program						
Very poor	0	0	0	1	0	0
Poor	0	0	0	0	0	0
Fair	1	0	0	1	0	0
Good	1	1	1	0	2	2
Very good	0	1	1	0	0	0
Capability and Experience						
Very poor	0	0	0	0	0	0
Poor	0	0	0	0	0	0
Fair	0	0	0	1	1	0
Good	2	2	2	1	1	2
Very good	0	0	0	0	0	0
Council's specification						
Very poor	0	0	0	0	0	0
Poor	0	0	0	0	0	0
Fair	1	1	1	1	1	1
Good	1	1	1	1	1	1
Very good	0	0	0	0	0	0

Indicates the final choice by the buyer for this criterion

Vendor response consensus categorisation

The final categorisations for each included vendor response, as used in the results and selection process, as well as any notes for each response.

Vendor / response	Total score	Local Preference Policy	Price	Works Program	Capability and Experience	Council's specification
AUSTEK SPRAY SEAL PTY LTD / VPR839564	82.50	Good	Very good	Good	Good	Good
BORAL RESOURCES (QLD) PTY. LIMITED / VPR838468	65.00	Good	Poor	Very good	Good	Good
BORAL RESOURCES (QLD) PTY. LIMITED / VPR839408	65.00	Good	Poor	Very good	Good	Good
CIVIL INDEPENDENCE INDUSTRIES PTY LTD / VPR841060	65.00	Good	Good	Poor	Good	Good
COLAS QUEENSLAND PTY LTD / VPR841087	67.50	Good	Fair	Good	Good	Good
RPQ SPRAY SEAL PTY. LTD. / VPR841159	67.50	Good	Fair	Good	Good	Good

Evaluators

All evaluators added to the multi-party process, regardless of status or exclusion.

Name	Email	Status
Rajeev Marharjan	rajeev_maharjan@murweh.qld.gov.au	Finished
Richard Cuffe	richard_cuffe@murweh.qld.gov.au	Finished
David Mathieson	david.mathieson@amzencontractservices.com.au	Excluded
Jacob Barton	jacob_barton@murweh.qld.gov.au	Excluded
Troy McQueen	troy_mcqueen@murweh.qld.gov.au	Excluded

Evaluator categorisation / comments

Individual evaluator categorisations and comments for each vendor response.

Evaluator / Response	Criterion	Category
Rajeev Marharjan (rajeev_maharjan@murweh.qld.gov.au)		
AUSTEK SPRAY SEAL PTY LTD / VPR839564	Capability and Experience	Good
	Council's specification	Good
	Local Preference Policy	Good
	Price	Very good
	Works Program	Good
	-	
BORAL RESOURCES (QLD) PTY. LIMITED / VPR838468	Capability and Experience	Good
	Council's specification	Good
	Local Preference Policy	Good
	Price	Fair
	Works Program	Very good
	-	
BORAL RESOURCES (QLD) PTY. LIMITED / VPR839408	Capability and Experience	Good
	Council's specification	Good
	Local Preference Policy	Good
	Price	Fair
	Works Program	Very good
	-	
CIVIL INDEPENDENCE INDUSTRIES PTY LTD / VPR841060	Capability and Experience	Fair
	Council's specification	Good
	Local Preference Policy	Good
	Price	Good
	Works Program	Fair
	-	
COLAS QUEENSLAND PTY LTD / VPR841087	Capability and Experience	Good
	Council's specification	Good
	Local Preference Policy	Good
	Price	Fair
	Works Program	Good
	-	
RPQ SPRAY SEAL PTY. LTD. / VPR841159	Capability and Experience	Good
	Council's specification	Good
	Local Preference Policy	Good
	Price	Fair
	Works Program	Good
	-	
Richard Cuffe (richard_cuffe@murweh.qld.gov.au)		
AUSTEK SPRAY SEAL PTY LTD / VPR839564	Capability and Experience	Good
	Council's specification	Fair
	Local Preference Policy	Good
	Price	Very good
	Works Program	Fair
	- Experience in the within the area/projects. *- Competitive pricing.* *- Schedule confirms with requirements of scope with limited details.*	

BORAL RESOURCES (QLD) PTY. LIMITED / VPR838468	Capability and Experience	Good
	Council's specification	Fair
	Local Preference Policy	Good
	Price	Very poor
	Works Program	Good
	Significant traffic control provision. *Program breakdown in streets noted.* *All other required specification documents & samples provided.*	
BORAL RESOURCES (QLD) PTY. LIMITED / VPR839408	Capability and Experience	Good
	Council's specification	Fair
	Local Preference Policy	Good
	Price	Very poor
	Works Program	Good
	Significant traffic control provision. *Program breakdown in streets noted.* *All other required specification documents & samples provided.*	
CIVIL INDEPENDENCE INDUSTRIES PTY LTD / VPR841060	Capability and Experience	Good
	Council's specification	Fair
	Local Preference Policy	Fair
	Price	Good
	Works Program	Very poor
	Weekend work omitted from overall program. *Sub-contractor traffic control (TGA) noted.*	
COLAS QUEENSLAND PTY LTD / VPR841087	Capability and Experience	Fair
	Council's specification	Fair
	Local Preference Policy	Fair
	Price	Poor
	Works Program	Good
	Program breakdown in streets noted *Significant construction of stockpile sites allowance.* *Key Sub-Contractor not directly nominated for traffic control on return documents.*	
RPQ SPRAY SEAL PTY. LTD. / VPR841159	Capability and Experience	Good
	Council's specification	Fair
	Local Preference Policy	Good
	Price	Fair
	Works Program	Good
	Key Sub-Contractor not directly nominated for traffic control on return documents - TCI assumed. *Program breakdown in streets noted.* *All other required specification documents & samples provided.*	

Murweh Shire Council

Request for :

Bitumen Reseal Program 2025/26 (Town Street, Charleville)

Request type : External Lists

VP reference Number : VP470288

Buyer reference Number : MuSC-RS-252602

Opens 24/Jul/2025 : Closes 15/Aug/2025 02:00 PM E. Australia Standard Time

Cut-off date for supplier queries : Friday 15 August 2025 02:00 PM E. Australia Standard Time

This Request was finalized on 28/Aug/2025 07:49 AM.

6 Supplier responses as of the 08/Sep/2025 08:06 AM

Request created by:
Rajeev Marharjan (rajeev_maharjan@murweh.qld.gov.au)

You have attached 1 document to this Request. You can find it in this zip file under '/RequestDocs/'

Shire of Murweh - VendorPanel

Details of the Request

Bitumen Reseal Program 2025/26 (Town Street, Charleville)

Estimated Value	$500,000 to 1M (hidden from suppliers)
Budgeted Value	Unknown

Buyer Details

Business:	Murweh Shire Council	
Location:	95-101 Alfred St Charleville, Queensland 4470 Australia	
Web Site:	http://www.murweh.qld.gov.au	
Business Overview:	Murweh Shire Council	
Contact:	*Contact Name:*	Rajeev Marharjan
	Position:	Project Engineer
	Main Phone:	0746568363
	Mobile Phone:	0409088708
	Email:	rajeev_maharjan@murweh.qld.gov.au
	Local Group:	Murweh Shire Council

Dates:

Can be responded between:	24/Jul/2025 and 15/Aug/2025 02:00 PM E. Australia Standard Time
Supplier query cut-off:	Friday 15 August 2025 02:00 PM (E. Australia Standard Time)
Decision Date:	29/Aug/2025

What's required

Council is seeking tenders from qualified contractors for reseal works on various town streets within Charleville, QLD. Details of the scope and location of the work are attached with RFT: MuSC-RS-252602.

- Seal Type: Reseal
- Binder: S45R
- Spray Rate: 1.4 L/m2
- Cover Aggregate: 10mm Precoated
- Aggregate Spread Rate: 150 m2/m3
- 7mm Scatter coat: 75m3 (1/400 m2/m3)

Sealing area involved is 166,478 m2 approximately. The contract shall be full service including provision of traffic control, traffic management plan and brooming.

Please note, spray rate and spread rate are in initial and for assessment purposes only, the final seal would be based on the approved seal design.

Background information / Compatibility requirements

Successful supplier is to provide seal design.

Supplier can also suggest alternative binders, aggregate combinations to mitigate stripping that might occur due to weather conditions in the area.

Desired Outcomes ('Nice to haves', Conditions & Warranties, SLA's, Project benefits)

Suppliers to supply all necessary WHS documents and risk assessments.

List specific statments and questions by the list administrator(s)

Road and General Civil Construction LB313

1. [Required] - Important: This request for quote (RFQ) was issued by a Purchaser pursuant to a Local Buy LGA Arrangement. By submitting this RFQ response, your organisation accepts and acknowledges that (1) your organisation is being procured via a Local Buy Arrangement; and (2) there are reporting requirements pursuant to your contract with Local Buy, should your quote be accepted by the Purchaser.

   Please contact Local Buy if you have any questions regarding your reporting requirements: compliance@localbuy.net.au / 1800 524 357

The following supplier lists were selected

1. Road and General Civil Construction LB313 Type: Pre-Qualified Suppliers, Contract Name/Number: LB313 (Local Buy)

The following categories were selected

- Road and Civil Construction LB313

1. Road Resurfacing (Sealed Roads)

Suppliers notified of this Request

1: Colas Queensland Pty Ltd Road and General Civil Construction LB313 (has responded)

givvable-credentials+public	givvable-credentials+public+iso-14001-2015 - ISO 14001:2015 (environmental management systems) certified givvable-credentials+public+modern-slavery-statement+current - Modern Slavery Statement - 2024
csi+local-buy+supplier	csi+local-buy+supplier+prequalified - Pre-Qualified Supplier

2: Civil Independence Industries Pty Ltd Road and General Civil Construction LB313 (has responded)

givvable-credentials+public	givvable-credentials+public+iso-14001-2015 - ISO 14001:2015 (environmental management systems) certified
csi+local-buy+supplier	csi+local-buy+supplier+prequalified - Pre-Qualified Supplier

3: Austek Spray Seal Pty Ltd Road and General Civil Construction LB313 (has responded)

csi+local-buy+supplier	csi+local-buy+supplier+prequalified - Pre-Qualified Supplier

4: Boral Resources (Qld) Pty. Limited Road and General Civil Construction LB313 (has responded)

givvable-credentials+public	givvable-credentials+public+modern-slavery-statement+current - Modern Slavery Statement - 2024
csi+local-buy+supplier	csi+local-buy+supplier+prequalified - Pre-Qualified Supplier

5: Rpq Spray Seal Pty. Ltd. Road and General Civil Construction LB313 (has responded)

csi+local-buy+supplier	csi+local-buy+supplier+prequalified - Pre-Qualified Supplier

Information requested by others

None...

Updates made to this Request

12/Aug/2025 08:27 AM (28 supplier staff notified of these changes) : Hi everyone,

We have a revised area for the reseal work and need some 7mm scatter coat in few of our road segments.

Previous accumulated area: 156,405 m2
Revised accumulated area: 166,478 m2

Scatter coat: 7mm (Quantity 75m3 approx.)

Sorry for the inconvenience.

Response from:

Response ID: VPR838468
Created Date: Friday 08 August 2025 01:33 PM
Posted Date: Friday 08 August 2025 01:37 PM
Response reference: None provided
Response via: Road and General Civil Construction LB313
Contract name/number: LB313 (Local Buy)
Expiry date: 30/Apr/2027

Business: **Boral Resources (Qld) Pty. Limited**
ABN **46009671809**
Location: 671 Lakes Creek Rd
Lakes Creek, Queensland 4701
Australia

Contact:

Contact Name:	Leon Waetford
Position:	Estimator
Main Phone:	+61 07 4934 8266
Mobile Phone:	0419 830 606
Email:	leon.waetford@boral.com.au

Web Site: https://www.boral.com.au/
Description: Road servicing (Bitumen and Asphalt) full service
Docs attached by the list admin to this supplier: The following document(s) have been linked to this supplier by the Road and General Civil Construction LB313 panel administrator.

- LB313_Boral Resources_GCCs_Marked-up.pdf (included)

Document(s) listed above that ARE INCLUDED in this zip file for this supplier can be found in the /Support Docs/ folder for this response.

Compliance Details:

Type:	Product Liability Insurance
Policy/Doc #:	7041512
Coverage Value $:	20,000,000
Issued by :	Zurich Insurance Company Ltd UK Branch
Expiry:	30/Jun/2026
Comments:	Not provided

Type:	Public Liability Insurance
Policy/Doc #:	7041512
Coverage Value $:	20,000,000
Issued by :	Zurich Insurance Company Ltd UK Branch
Expiry:	30/Jun/2026
Comments:	Not provided

Type:	Workers Compensation Insurance
Policy/Doc #:	WAA000715586
Coverage Value $:	Not provided
Issued by :	Work Cover Queensland
Expiry:	30/Sep/2025
Comments:	Not provided

givvable-credentials+public	givvable-credentials+public+modern-slavery-statement+current - Modern Slavery Statement - 2024	This supplier has submitted a recent Modern Slavery Statement as of 2024.
csi+local-buy+supplier	csi+local-buy+supplier+prequalified - Pre-Qualified Supplier	This supplier is a Local Buy Pre-Qualified Supplier. Please release your Quotation via the "Use Local Buy Lists" option.

Selection Status:

Your decision	Declined on the 27/Aug/2025 10:34 AM with the following comments : No comments provided

Your personal notes:

None added

Your attachments to this response

None provided

Suppliers response:

Thank you for inviting Boral Asphalt to tender for your project. We trust that the attached quotation provides excellent value to your organisation. Boral has the capacity to safely deliver the works while our customers enjoy the benefits of an integrated business model that manages materials, production, logistics and surfacing crews in-house.

We look forward to engaging with you to discuss our offer. Please call me if you have any queries.

Kind Regards,

Leon Waetford
Estimator (Central QLD)
0419 830 606
Leon.Waetford@boral.com.au

Your criteria/questions for list Road and General Civil Construction LB313

Q1 - [Required]: Important: This request for quote (RFQ) was issued by a Purchaser pursuant to a Local Buy LGA Arrangement. By submitting this RFQ response, your organisation accepts and acknowledges that (1) your organisation is being procured via a Local Buy Arrangement; and (2) there are reporting requirements pursuant to your contract with Local Buy, should your quote be accepted by the Purchaser.

Please contact Local Buy if you have any questions regarding your reporting requirements: compliance@localbuy.net.au / 1800 524 357

Ticked

Supplier provided pricing

Price EXCLUDING Tax:	$ 906,288.94 AUD
Tax component:	$ 90,628.89 AUD
TOTAL PRICE:	$ 996,917.83 AUD
These prices are:	Estimated
Comments:	Not provided.

Invoicing Details

If successful, the supplier will invoice with the following details

Business Name:	BORAL ASPHALT
Business Number:	46 009 671 809 (ABN)

Suppliers Attachments

The supplier has attached 21 documents to this response. You can find them in this zip file under '/Responses/Boral_Resources_(Qld)_Pty. Limited/VPR838468/Response Docs/'

Response from:

Response ID: VPR839408
Created Date: Tuesday 12 August 2025 09:34 AM
Posted Date: Tuesday 12 August 2025 10:11 AM
Response reference: None provided
Response via: Road and General Civil Construction LB313
Contract name/number: LB313 (Local Buy)
Expiry date: 30/Apr/2027

Business: **Boral Resources (Qld) Pty. Limited**
ABN **46009671809**
Location: 671 Lakes Creek Rd
Lakes Creek, Queensland 4701
Australia

Contact:

Contact Name:	Leon Waetford
Position:	Estimator
Main Phone:	+61 07 4934 8266
Mobile Phone:	0419 830 606
Email:	leon.waetford@boral.com.au

Web Site: https://www.boral.com.au/
Description: Road servicing (Bitumen and Asphalt) full service
Docs attached by the list admin to this supplier: The following document(s) have been linked to this supplier by the Road and General Civil Construction LB313 panel administrator.

- LB313_Boral Resources_GCCs_Marked-up.pdf (included)

Document(s) listed above that ARE INCLUDED in this zip file for this supplier can be found in the /Support Docs/ folder for this response.

Compliance Details:

Type:	Product Liability Insurance
Policy/Doc #:	7041512
Coverage Value $:	20,000,000
Issued by :	Zurich Insurance Company Ltd UK Branch
Expiry:	30/Jun/2026
Comments:	Not provided

Type:	Public Liability Insurance
Policy/Doc #:	7041512
Coverage Value $:	20,000,000
Issued by :	Zurich Insurance Company Ltd UK Branch
Expiry:	30/Jun/2026
Comments:	Not provided

Type:	Workers Compensation Insurance
Policy/Doc #:	WAA000715586
Coverage Value $:	Not provided
Issued by :	Work Cover Queensland
Expiry:	30/Sep/2025
Comments:	Not provided

givvable-credentials+public	givvable-credentials+public+modern-slavery-statement+current - Modern Slavery Statement - 2024	This supplier has submitted a recent Modern Slavery Statement as of 2024.
csi+local-buy+supplier	csi+local-buy+supplier+prequalified - Pre-Qualified Supplier	This supplier is a Local Buy Pre-Qualified Supplier. Please release your Quotation via the "Use Local Buy Lists" option.

Selection Status:

Your decision	Declined on the 27/Aug/2025 10:34 AM with the following comments : No comments provided

Your personal notes:

None added

Your attachments to this response

None provided

Suppliers response:

Thank you for the notification of the tender revision, this response is for the additional works only and is to be included with the original submitted response.

REVISION:
We have a revised area for the reseal work and need some 7mm scatter coat in few of our road segments.
Previous accumulated area: 156,405 m2
Revised accumulated area: 166,478 m2 - No change to the original submitted rates, revised estimated litres & m3's
233,070/L at $1.98 and 1,110m3 at $340.67 per m3
Scatter coat: 7mm (Quantity 75m3 approx.) at $340.67 per m3

This will add an additional shift to the works as such an additional shift of Traffic Control will be required at $9,364.74
All rates detailed above are Excluding GST.

I've included a spreadsheet that has the Boral program and the schedule format showing the expected totals including the additions based on the estimate design spray & spread rates.

Kind Regards,

Leon Waetford
Estimator (Central QLD)
0419 830 606
Leon.Waetford@boral.com.au

Your criteria/questions for list Road and General Civil Construction LB313

Q1 - [Required]: Important: This request for quote (RFQ) was issued by a Purchaser pursuant to a Local Buy LGA Arrangement. By submitting this RFQ response, your organisation accepts and acknowledges that (1) your organisation is being procured via a Local Buy Arrangement; and (2) there are reporting requirements pursuant to your contract with Local Buy, should your quote be accepted by the Purchaser.

Please contact Local Buy if you have any questions regarding your reporting requirements: compliance@localbuy.net.au / 1800 524 357

Ticked

Supplier provided pricing

Price EXCLUDING Tax:	$ 34,915.00 AUD
Tax component:	$ 3,491.50 AUD
TOTAL PRICE:	$ 38,406.50 AUD
These prices are:	Fixed
Comments:	Not provided.

Invoicing Details

If successful, the supplier will invoice with the following details

Business Name:	BORAL ASPHALT
Business Number:	46 009 671 809 (ABN)

Suppliers Attachments

The supplier has attached 2 documents to this response. You can find them in this zip file under '/Responses/Boral_Resources_(Qld)_Pty. Limited/VPR839408/Response Docs/'

Response from:

Response ID: VPR839564
Created Date: Tuesday 12 August 2025 12:33 PM
Posted Date: Tuesday 12 August 2025 12:36 PM
Response reference: None provided
Response via: Road and General Civil Construction LB313
Contract name/number: LB313 (Local Buy)
Expiry date: 30/Apr/2027

Business:	**Austek Spray Seal Pty Ltd**
ABN	**28629433978**
Location:	Harrington St Arundel, Queensland 4214 Australia
Contact:	*Contact Name:* Dean Mcleod *Position:* Seal Manager *Main Phone:* 0437 002 779 *Mobile Phone:* None Provided *Email:* dean.mcleod@austekroads.com.au
Web Site:	https://austekasphalt.com.au/
Description:	Spray Seal arm of AUSTEK ASPHALT SERVICES TY LTD. Operating out of Clontarf, QLD and servicing all regions within Queensland and New South Wales.
Docs attached by the list admin to this supplier:	None...

Compliance Details:	*Type:*	Product Liability Insurance
	Policy/Doc #:	01816445-14007
	Coverage Value $:	20,000,000
	Issued by :	HDI Global
	Expiry:	30/Sep/2025
	Comments:	Not provided
	Type:	Professional Indemnity Insurance
	Policy/Doc #:	PL-SY-24-608897
	Coverage Value $:	10,000,000
	Issued by :	Liberty Specialty Markets
	Expiry:	23/Sep/2025
	Comments:	Austek is a Subsidiary of MGH
	Type:	Public Liability Insurance
	Policy/Doc #:	01816445-14007
	Coverage Value $:	20000000
	Issued by :	HDI Global
	Expiry:	30/Sep/2025
	Comments:	Not provided
	Type:	Workers Compensation Insurance
	Policy/Doc #:	WSB200913003
	Coverage Value $:	Not provided
	Issued by :	Work Cover Queensland
	Expiry:	30/Sep/2025
	Comments:	Not provided

csi+local-buy+supplier	csi+local-buy+supplier+prequalified - Pre-Qualified Supplier	This supplier is a Local Buy Pre-Qualified Supplier. Please release your Quotation via the "Use Local Buy Lists" option.

Selection Status:

Your decision	Selected as successful on the 27/Aug/2025 10:34 AM with the following comments : No comments provided

Your personal notes:

None added

Your attachments to this response

None provided

Suppliers response:

Austek Spray Seal PTY LTD

Your criteria/questions for list Road and General Civil Construction LB313

Q1 - [Required]: Important: This request for quote (RFQ) was issued by a Purchaser pursuant to a Local Buy LGA Arrangement. By submitting this RFQ response, your organisation accepts and acknowledges that (1) your organisation is being procured via a Local Buy Arrangement; and (2) there are reporting requirements pursuant to your contract with Local Buy, should your quote be accepted by the Purchaser.

Please contact Local Buy if you have any questions regarding your reporting requirements: compliance@localbuy.net.au / 1800 524 357

Ticked

Supplier provided pricing

Price EXCLUDING Tax:	$ 670,757.04 AUD
Tax component:	$ 67,075.70 AUD
TOTAL PRICE:	$ 737,832.74 AUD
These prices are:	Estimated
Comments:	Not provided.

Invoicing Details

If successful, the supplier will invoice with the following details

Business Name:	Austek Spray Seal Pty Ltd
Business Number:	28 629 433 978 (ABN)

Suppliers Attachments

The supplier has attached 39 documents to this response. You can find them in this zip file under '/Responses/Austek_Spray_Seal_Pty_Ltd/VPR839564/Response Docs/'

Message Transcripts

Please see the document 'Message_Transcripts_VPR839564.PDF' included in this zip file for a transcripts of messages with the supplier about their response.

Response from:

Response ID: VPR841060
Created Date: Friday 15 August 2025 10:22 AM
Posted Date: Friday 15 August 2025 10:29 AM
Response reference: None provided
Response via: Road and General Civil Construction LB313
Contract name/number: LB313 (Local Buy)
Expiry date: 30/Apr/2027

Business:	**Civil Independence Industries Pty Ltd**
ABN	**30621542881**
Location:	2-4 Murdock St Drayton, Queensland 4350 Australia
Contact:	*Contact Name:* Yubraj Bashyal *Position:* Project Engineer *Main Phone:* 0427043928 *Mobile Phone:* 0420539273 *Email:* yubraj@civilind.com.au
Web Site:	https://www.civilind.com.au/
Description:	Established in 2018, Civil Independence Industries Pty Ltd (CII) specialises in the construction and repair of flexible pavements. CII currently has two depots which are located in Toowoomba, Queensland and Parkes, New South Wales. CII is a multi-disciplined contractor offering services including asphalt surfacing, asphalt placement, asphalt manufacture, road profiling, bituminous spray sealing and crack sealing. These services are available to a wide range of clients including local and state government, civil contractors, and private customers.
Docs attached by the list admin to this supplier:	None...

Compliance Details:	*Type:*	Product Liability Insurance
	Policy/Doc #:	B128429834W24
	Coverage Value $:	20,000,000
	Issued by :	Lion Underwriting
	Expiry:	31/Oct/2025
	Comments:	Not provided
	Type:	Professional Indemnity Insurance
	Policy/Doc #:	B1881L240756095
	Coverage Value $:	2000000
	Issued by :	Solution
	Expiry:	07/Feb/2026
	Comments:	Not provided
	Type:	Public Liability Insurance
	Policy/Doc #:	B128429834W24
	Coverage Value $:	20,000,000
	Issued by :	Lion Underwriting
	Expiry:	31/Oct/2025
	Comments:	Not provided
	Type:	Workers Compensation Insurance
	Policy/Doc #:	WPR180449118
	Coverage Value $:	Not provided
	Issued by :	Work Cover QLD
	Expiry:	30/Sep/2025
	Comments:	Not provided

givvable-credentials+public	givvable-credentials+public+iso-14001-2015 - ISO 14001:2015 (environmental management systems) certified	Certified as meeting the ISO standard for environmental systems management.
csi+local-buy+supplier	csi+local-buy+supplier+prequalified - Pre-Qualified Supplier	This supplier is a Local Buy Pre-Qualified Supplier. Please release your Quotation via the "Use Local Buy Lists" option.

Selection Status:

Your decision	Declined on the 27/Aug/2025 10:34 AM with the following comments : No comments provided

Your personal notes:

None added

Your attachments to this response

None provided

Suppliers response:

Civil Independence Industries (CII) is pleased to submit its comprehensive tender for the provision of spray sealing services, in response to your invitation for Bitumen Reseal Program 2025/26 (Town Street, Charleville).

Your criteria/questions for list Road and General Civil Construction LB313

Q1 - [Required]: Important: This request for quote (RFQ) was issued by a Purchaser pursuant to a Local Buy LGA Arrangement. By submitting this RFQ response, your organisation accepts and acknowledges that (1) your organisation is being procured via a Local Buy Arrangement; and (2) there are reporting requirements pursuant to your contract with Local Buy, should your quote be accepted by the Purchaser.

Please contact Local Buy if you have any questions regarding your reporting requirements: compliance@localbuy.net.au / 1800 524 357

Ticked

Supplier provided pricing

Price EXCLUDING Tax:	$ 780,233.07 AUD
Tax component:	$ 78,023.31 AUD
TOTAL PRICE:	$ 858,256.38 AUD
These prices are:	Estimated
Comments:	Rate includes additional area and scatter coat notification provided on 12.08.2025.

Invoicing Details

If successful, the supplier will invoice with the following details

Business Name:	Civil Independence Industries Pty Ltd
Business Number:	30 621 542 881 (ABN)

Additional Supplier Comments:

Pleas note: The tender number on Response Schedule 5.5 and Checklist were different to actual Contarct Number on the cover sheet of the response schedule. Therefore, I have changed the label of the attachments to match with the contract number on cover sheet.

Suppliers Attachments

The supplier has attached 1 document to this response. You can find it in this zip file under '/Responses/Civil_Independence_Industries_Pty_Ltd/VPR841060/Response Docs/'

Message Transcripts

Please see the document 'Message_Transcripts_VPR841060.PDF' included in this zip file for a transcripts of messages with the supplier about their response.

Response from:

Response ID: VPR841087
Created Date: Friday 15 August 2025 10:43 AM
Posted Date: Friday 15 August 2025 10:47 AM
Response reference: COLAS QUEENSLAND PTY LTD Submission
Response via: Road and General Civil Construction LB313
Contract name/number: LB313 (Local Buy)
Expiry date: 30/Apr/2027

Business:	**Colas Queensland Pty Ltd**
ABN	**91169872208**
Location:	67 Computer Rd Yatala, Queensland 4207 Australia
Contact:	*Contact Name:* Christian Gintrac *Position:* Estimator *Main Phone:* 0458 102 411 *Mobile Phone:* None Provided *Email:* cgintrac@colas.com.au
Web Site:	http://www.colas.com.au/
Description:	COLAS Queensland (Previously Sunstate Road Services, Tropic Asphalts & SRS Roads) is a TMR approved Asphalt Supplier and Sprayed Bituminous Surfacing Company based throughout Qld. COLAS Qld has depots based in Rockhampton, Bundaberg, Hervey Bay, Maryborough, Caloundra & Yatala.
Docs attached by the list admin to this supplier:	None...

Compliance Details:	*Type:*	Product Liability Insurance
	Policy/Doc #:	AF ON00403 PLB
	Coverage Value $:	50,000,000
	Issued by :	One Underwriting Pty Ltd
	Expiry:	31/May/2026
	Comments:	Not provided
	Type:	Professional Indemnity Insurance
	Policy/Doc #:	FJ693C25A203
	Coverage Value $:	10,000,000
	Issued by :	Probitas 1492 (Pacific) Pty Ltd
	Expiry:	14/Jun/2026
	Comments:	Not provided
	Type:	Public Liability Insurance
	Policy/Doc #:	AF ON00403 PLB
	Coverage Value $:	50,000,000
	Issued by :	One Underwriting Pty Ltd
	Expiry:	31/May/2026
	Comments:	Not provided
	Type:	Workers Compensation Insurance
	Policy/Doc #:	WAD140746145
	Coverage Value $:	Not provided
	Issued by :	WorkCover Qld
	Expiry:	30/Sep/2025
	Comments:	Not provided

givvable-credentials+public	givvable-credentials+public+iso-14001-2015 - ISO 14001:2015 (environmental management systems) certified	Certified as meeting the ISO standard for environmental systems management.
	givvable-credentials+public+modern-slavery-statement+current - Modern Slavery Statement - 2024	This supplier has submitted a recent Modern Slavery Statement as of 2024.
csi+local-buy+supplier	csi+local-buy+supplier+prequalified - Pre-Qualified Supplier	This supplier is a Local Buy Pre-Qualified Supplier. Please release your Quotation via the "Use Local Buy Lists" option.

Selection Status:

Your decision	Declined on the 27/Aug/2025 10:34 AM with the following comments : No comments provided

Your personal notes:

None added

Your attachments to this response

None provided

Suppliers response:

Thank you for the opportunity to provide our tender submission.

We look forward to hearing from you.

Kind regards,

Christian Gintrac
Estimator
COLAS Queensland Pty Ltd

Your criteria/questions for list Road and General Civil Construction LB313

Q1 - [Required]: Important: This request for quote (RFQ) was issued by a Purchaser pursuant to a Local Buy LGA Arrangement. By submitting this RFQ response, your organisation accepts and acknowledges that (1) your organisation is being procured via a Local Buy Arrangement; and (2) there are reporting requirements pursuant to your contract with Local Buy, should your quote be accepted by the Purchaser.

Please contact Local Buy if you have any questions regarding your reporting requirements: compliance@localbuy.net.au / 1800 524 357

Ticked

Supplier provided pricing

Price EXCLUDING Tax:	$ 861,786.10 AUD
Tax component:	$ 86,178.61 AUD
TOTAL PRICE:	$ 947,964.71 AUD
These prices are:	Estimated
Comments:	Our offer is based on a schedule of rates, final measured areas and seal deigns. This offer is not a lump sum.

Invoicing Details

If successful, the supplier will invoice with the following details

Business Name:	Colas Queensland Pty Ltd
Business Number:	91 169 872 208 (ABN)

Suppliers Attachments

The supplier has attached 1 document to this response. You can find it in this zip file under '/Responses/Colas_Queensland_Pty_Ltd/VPR841087/Response Docs/'

Response from:

Response ID: VPR841159
Created Date: Friday 15 August 2025 11:39 AM
Posted Date: Friday 15 August 2025 01:28 PM
Response reference: RPQ Spray Seal
Response via: Road and General Civil Construction LB313
Contract name/number: LB313 (Local Buy)
Expiry date: 30/Apr/2027

Business:	**Rpq Spray Seal Pty. Ltd.**
ABN	**30113612098**
Location:	66 Hugh St Pinkenba, Queensland 4008 Australia
Contact:	*Contact Name:* Shane Stranger *Position:* Estimator *Main Phone:* 0428273933 *Mobile Phone:* 0428273933 *Email:* shane.stranger@rpq.com.au
Web Site:	www.rpq.com.au
Description:	RPQ Spray Seal is Not a European Multinational or a New Zealand Owned Company that sends all profits overseas, but is a subsidiary of Downer, an Australian Company listed on the Australian Stock Exchange. Downer employs in excess of 50,000 people with the benefits of being an Australian based company contributing to our economy in many different geographic areas. Our company is committed to demonstrating that we participate in the engagement and enhancement of local businesses and staff in many areas that we work in by actively contributing to the local economy. RPQ Spray Seal has the resources to deliver an on-time and personalised service. An experienced team of Project Managers, Engineers, Supervisors and Operators will be utilised on award of any package to deliver an unrivalled standard of works with quality and safety key to the success of building a solid relationship.
Docs attached by the list admin to this supplier:	None...

Compliance Details:	*Type:*	Product Liability Insurance
	Policy/Doc #:	0181089-14569
	Coverage Value $:	20000000
	Issued by :	Marsh Pty Ltd
	Expiry:	31/Oct/2025
	Comments:	Not provided
	Type:	Professional Indemnity Insurance
	Policy/Doc #:	PLSY23501136
	Coverage Value $:	20000000
	Issued by :	Marsh Pty Ltd
	Expiry:	31/Oct/2025
	Comments:	Not provided
	Type:	Public Liability Insurance
	Policy/Doc #:	0181089-14569
	Coverage Value $:	20000000
	Issued by :	Marsh Pty Ltd
	Expiry:	31/Oct/2025
	Comments:	Not provided
	Type:	Workers Compensation Insurance
	Policy/Doc #:	WAD080294798
	Coverage Value $:	20000000
	Issued by :	Workcover Queensland
	Expiry:	30/Sep/2025
	Comments:	Not provided
csi+local-buy+supplier	csi+local-buy+supplier+prequalified - Pre-Qualified Supplier	This supplier is a Local Buy Pre-Qualified Supplier. Please release your Quotation via the "Use Local Buy Lists" option.

Selection Status:

Your decision	Declined on the 27/Aug/2025 10:34 AM with the following comments : No comments provided

Your personal notes:

None added

Your attachments to this response

None provided

Suppliers response:

Full Service Spray Seal for Bitumen Reseal Program 2025/26 (Town Street, Charleville)

Your criteria/questions for list Road and General Civil Construction LB313

Q1 - [Required]: Important: This request for quote (RFQ) was issued by a Purchaser pursuant to a Local Buy LGA Arrangement. By submitting this RFQ response, your organisation accepts and acknowledges that (1) your organisation is being procured via a Local Buy Arrangement; and (2) there are reporting requirements pursuant to your contract with Local Buy, should your quote be accepted by the Purchaser.

Please contact Local Buy if you have any questions regarding your reporting requirements: compliance@localbuy.net.au / 1800 524 357

Ticked

Supplier provided pricing

Price EXCLUDING Tax:	$ 831,022.48 AUD
Tax component:	$ 83,370.07 AUD
TOTAL PRICE:	$ 914,392.55 AUD
These prices are:	Estimated
Comments:	Not provided.

Invoicing Details

If successful, the supplier will invoice with the following details

Business Name:	Rpq Spray Seal Pty. Ltd.
Business Number:	30 113 612 098 (ABN)

Suppliers Attachments

The supplier has attached 1 document to this response. You can find it in this zip file under '/Responses/Rpq_Spray_Seal_Pty._Ltd/VPR841159/Response Docs/'

13 ECONOMIC DEVELOPMENT

13.1 ECONOMIC DEVELOPMENT REPORT

Author: **Director Economic Development**

Authoriser: **Chief Executive Officer**

RECOMMENDATION

That Council receives and notes the September 2025 Economic Development Report.

BACKGROUND

1. **Project Updates**

Cluster Fencing

In communication with DPI and Loddon Cluster re extension requests and final reporting requirements October 2025.

Cosmos Centre Upgrade

Xzibit on site and installations now in progress

Inter Modal Freight Hub Study - Rural Economic Futures Fund

The first set of freight data has been produced and consolidated in the Southwest Queensland Intermodal Analysis internal document.

The over-arching study will produce analyses on: -

- current freight loads
- supply chains
- emissions
- economies of scale
- efficiencies and
- products compatible with transitioning from road freight to rail freight.

Full meeting of stakeholders took place 10 September to discuss progress and data compilation.

Murweh Business Hub

Following on from the recruitment and retention' masterclass delivered in Charleville by the Queensland Business Chamber on the 27th of August, planning is in progress for a ' Connecting Women in Business' workshop planned for mid -November and to include high school leavers.

Funding Submissions

A Funding submission confirmed: - *Community Energy Upgrade Program (Solar installations)*

First payment now received from Department of Industry, Science & Resources to enable project to commence.

B Funding submissions still awaiting confirmation

- Charleville Airport: **-** Upgrade to Taxiways and Apron areas.
- Local Battery Collection Infrastructure (Charleville Waste Facility)
- Welcome to Charleville 2026

2. ACTIVITIES

Intermodal Freight Study evaluations

Business Data Indicator Reviews

Cluster Fencing extension requests

Annual reporting and action plan Small Business Commissioner's program

3 Meetings

- Economic Development Australia – Network Webinar
- Queensland Treasury – Economic updates and trends workshop
- Department of State Development – Business Workshop Organisation
- SWROC Economic Development
- CSIRO
- Department of Main Roads (Mount Isa study division)
- Intermodal Freight Study stakeholders' meetings

LINK TO CORPORATE PLAN

1.1.1 Council has in place strategic decision-making frameworks to identify, prioritise, and meet current and future needs .

ATTACHMENTS

Nil

14 COMMUNITY & HEALTH SERVICES

14.1 AUGUST MONTHLY LIBRARY REPORTS

Author: **Charleville Librarian**

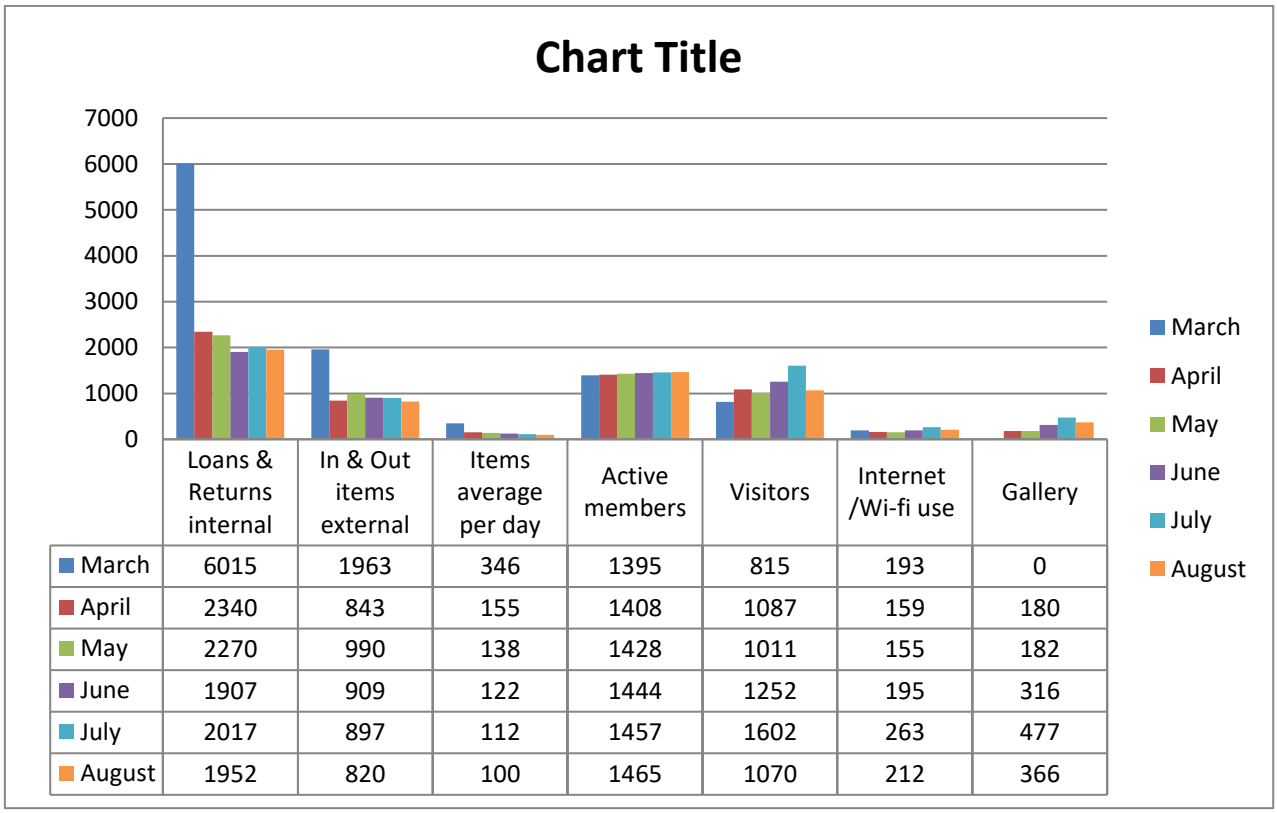
Authoriser: **Director Community & Health Services**

RECOMMENDATION

That Council receives and notes the September 2025 Library Report.

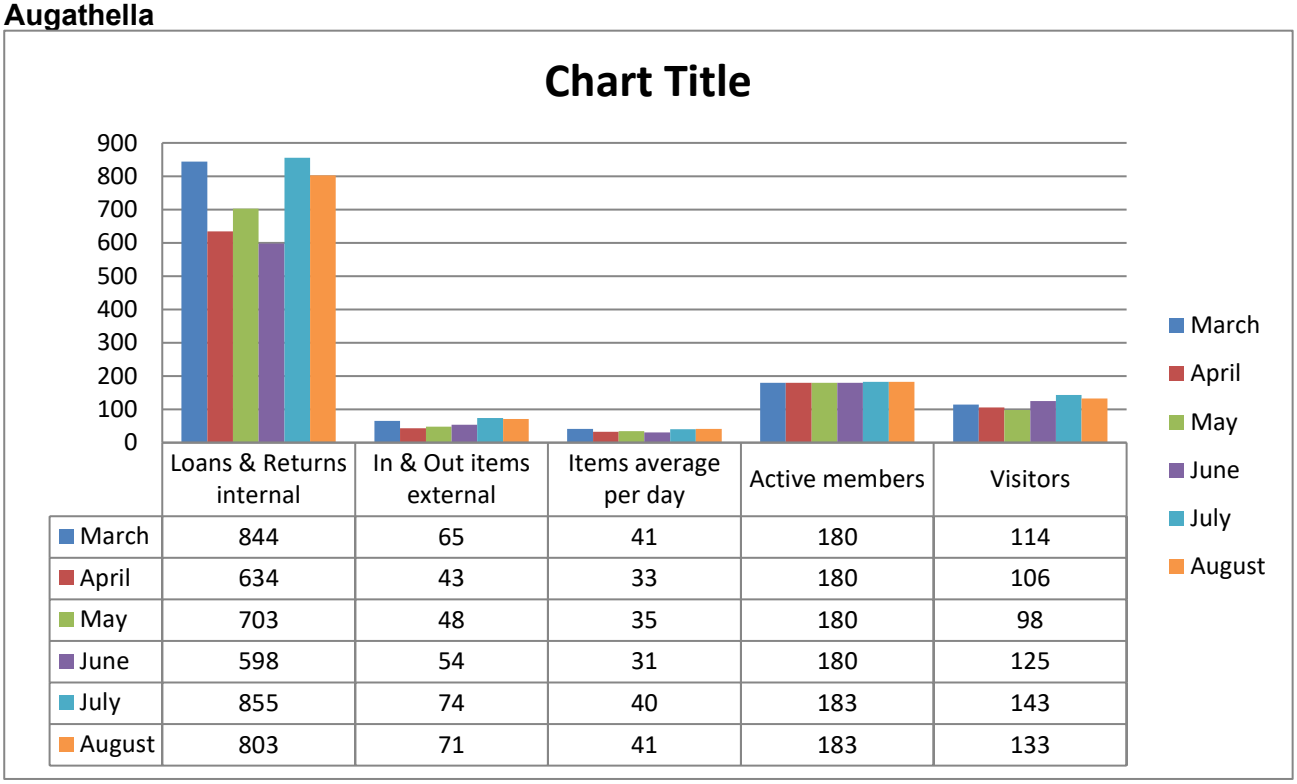
BACKGROUND

Charleville



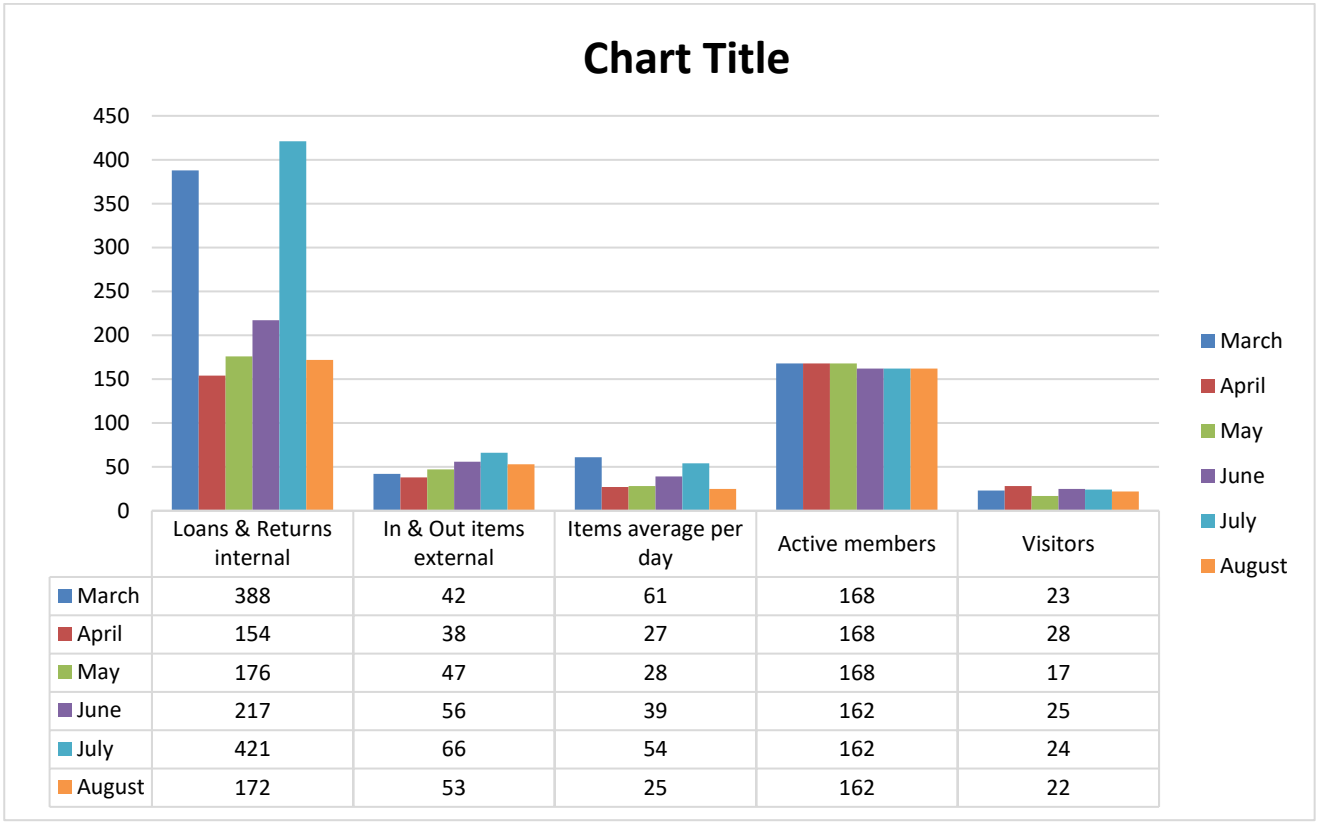
	Loans & Returns internal	In & Out items external	Items average per day	Active members	Visitors	Internet /Wi-fi use	Gallery
March	6015	1963	346	1395	815	193	0
April	2340	843	155	1408	1087	159	180
May	2270	990	138	1428	1011	155	182
June	1907	909	122	1444	1252	195	316
July	2017	897	112	1457	1602	263	477
August	1952	820	100	1465	1070	212	366

Augathella



	Loans & Returns internal	In & Out items external	Items average per day	Active members	Visitors
March	844	65	41	180	114
April	634	43	33	180	106
May	703	48	35	180	98
June	598	54	31	180	125
July	855	74	40	183	143
August	803	71	41	183	133

Morven



	Loans & Returns internal	In & Out items external	Items average per day	Active members	Visitors
March	388	42	61	168	23
April	154	38	27	168	28
May	176	47	28	168	17
June	217	56	39	162	25
July	421	66	54	162	24
August	172	53	25	162	22

Operational Information

Charleville Library

The library experienced the following events over the month of August, pictures below.

- **Battle of the Shires: Lego Legends**
  This month marked the conclusion of the *Battle of the Shires: Lego Legends*. While attendance declined slightly, this was expected as the final session coincided with several other community events. Attendance averaged at 20 participants per session and totalling at 40 attendees for the month. The theme, *Building a Better Future*, inspired fun and creative builds. Judging will take place in October when Danielle from Anglicare returns from leave.
  *This initiative, supported by **Service Development Subsidy (SDS) funding from the State Library of Queensland**, provides accessible programming and resources for families in the Murweh community. The program supports children's development, strengthens community engagement, and fosters partnerships with local organisations, A three-month trial period will gauge the program's popularity*.

- **Be Connected Tech Session**
  This month's Tech Literacy session focused on Scam Awareness, equipping participants with practical skills to recognize and avoid online threats. Two sessions are scheduled for September: Safer Online Shopping and How to use Government Websites, these initiatives are particularly valuable for our aging population helping them remain independent, and safe in the digital space.

- **Digital and You**
  During the month, Mitch from RLQ (Rural Libraries Queensland) visited to deliver several **Digital and You** sessions for the community, two of which were hosted at the library. These workshops combine hands-on activities with digital education. At the library, the programs included:

  - **Sublimation Printing Workshop** – introducing Canva while teaching design and printing skills.
  - **LEGO Spike Robotics Workshop** – teaching community members coding and robotics.

  Both programs were well received, attracting participants across all age groups. Mitch has also expressed an interest in running additional sessions during the September school holidays.

  Digital and You is dedicated to advancing digital inclusion across Queensland, ensuring all individuals can participate in the digital economy. Their work includes delivering workshops, supporting community projects, publishing research, and providing free online resources to help people build digital skills for learning, work, business, and everyday life.

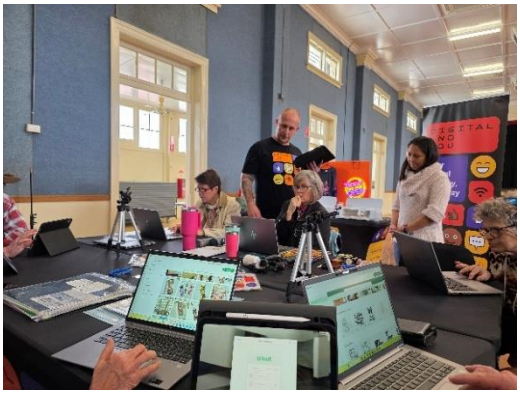
- **Under 8's Day Augathella**
  We were invited to participate in **Under 8's Day** in Augathella. The ladies at the Visitor Information Centre kindly donated a bilby puppet to Augathella state school, they were introduced as a relative of Bandit (our mascot puppet, also a donation from the VIC). Cathy attended the event to sing songs and read books to the children supporting strong early literacy. The school has promised to inform us of the name of their new bilby when it's











- **Library visitors** – 1436 visitors
- **Current Library Memberships** – 1465 (8 new members added in August)
- **Mulga Lands Gallery –** 366 visitors (Canvas to Catwalk)

First5 Forever –

A statewide program providing strong early literacy foundations for all Queensland children aged 0-5 years.

Charleville

We had a total of 63 parents and children attend the Storytime programming in May.

Morven Library

**Statistics compiled by Morven library staff and sent to Charleville Library for monthly report for the graph.*

Augathella Library

**Statistics compiled by Augathella library staff and sent to Charleville Library for monthly report for the graph.*

LINK TO CORPORATE PLAN

1.1.1 Council has in place strategic decision-making frameworks to identify, prioritise, and meet current and future needs .

1.2.1 Council has in place effective whole of community communication and engagement strategies

ATTACHMENTS

Nil

15 CORRESPONDENCE FOR CONSIDERATION

Nil

16 CONFIDENTIAL MATTERS

Nil

17 CLOSURE