



MURWEH SHIRE COUNCIL

COUNCIL ASSISTANCE PROGRAM

Application Guidelines

Each year prior to the formulation of Councils' budget, Council shall advertise the calling for "Expressions of Interest for Organisations requiring Council Assistance" in the coming year, establishing a closing date for applications to be received for consideration in its' coming budget.

Organisations are to note that Council when providing assistance will not provide direct cash contributions but will enable the provision of in-kind support only.

"IN-KIND" support generally means a provision of goods or service, a waiver of fees etc and will not be a direct cash contribution. (eg. plant / equipment hire, waiver of hall hire fees, provision of materials loam/gravel etc.)

The following local organisations will be eligible for assistance under this policy: -

- ◆ Charities
- ◆ Not for Profit or Religious Organisations
- ◆ Sporting or Hobby Groups / Bodies

Council shall determine what "in-kind" assistance shall be provided to each applicant when framing its' budget for the coming year.

In determining the level of assistance required, Council shall: -

- Establish the level of funding available in terms of its' coming budget requirements;
- Apportion such funding across each application eligible for funding.

Council shall have sole discretion in determining the type and level of support to be provided to each applicant.

It shall not be the policy of the Council to prioritise the needs of one applicant against another in determining the level of support, except that the applicant must be an eligible applicant in terms of the above eligibility criteria.

Notification of the assistance to be provided by Council in the coming year shall be undertaken as soon as practicable after Councils' formal budget meeting (usually held second week of July each year).

Applicants requiring assistance under this policy must furnish the following information to enable their application to be considered: -

- Name of Applicant
- Contact Details
- Type of Assistance Requested
- Aims and Benefits of Assistance Requested
- Funding Sought / Budget

Applications received after the advertised closing date cannot be considered for assistance by Council in the coming financial year.

Murweh Shire Council

Assistance for the year ending 30 June 2017

Application Form

Name of Applicant Organisation or Individual

Postal Address

Email

Name of Contact Person

Telephone Number

Please indicate which of the following categories best describes the project you are seeking assistance for;

Buildings/Infrastructure (eg. Clubhouse, shed, tennis court etc)

New Extension Upgrade Replacement
 Other _____

Service or Program

New Expansion Continuation Other _____

An event (eg. Festival, show, forum, awareness/commemorative day etc)

Other (please specify)

Briefly describe of the project/activity for which assistance is being requested

Amount of funding requested

Estimated Total Cost of Project

Financial position of the applicant as at the date of this application (please give a figure amount)

